

Quick Reference Guide for Establishing a new ASCE Younger Member Group (outside the United States)



STEP 1

Contact ASCE Global Programs

- Request support from your governing Section or Branch
- Contact international@asce.org
- See page 11*



STEP 2

Organize Group

- Create your Group Bylaws
- See page E-1*
- Elect Officers
- See page 6*



STEP 3

Submit a Statement of Intent

- (Form and assistance provided by Global Programs)



STEP 4

Submit Bylaws for Approval

- Submit your Bylaws to your governing ASCE Section or Branch for initial review and approval



STEP 5

Begin Group Activities

- Plan meetings and activities for the next 6-12 months
- See page 8*
- (Be sure to keep track of your activities for your Annual Report!)



STEP 6

Register with ASCE Headquarters

- See page G-1*

(If you need help at any time, contact international@asce.org)

*Younger Member Group Handbook