

REGION 1 BOARD OF GOVERNORS

MEETING MINUTES January 21, 2012

Attendance Roster

	Nashville 01/21/12	Syracuse 04/15/12	Burlington 09/12
Mark P. Rusnica, I.E., M.ASCE, Society Director, Chair	X		
George Mogolia, Jr., P.E., M.ASCE (Governor 1)	X		
Soheila Rahbari, P.E., P.G., D.GE., LEED AP, M.ASCE (Governor 2)	X		
Anatoly M. Darov, P.E., Esq., M.ASCE (Governor 3), Secretary	X		
Lauren Swett, P.E., M.ASCE (Governor 4), Treasurer	X		
William J. Cunningham, P.E., M.ASCE (Governor 5)	X		
Russell D. Porter, P.E., M.ASCE, LEED AP (Governor 6)	X		
Shawn P. Kelley, Ph.D., M.ASCE (Governor 7), Vice Chair	X		

List of Attachments

- Attachment 1 Proposed Region 1 Governing Documents Amendments
- Attachment 2 Summary of Region Allotments
- Attachment 3 Treasurer's Report

- (1) Meeting called to Order by Mark Rusnica at 1:35 pm.
- (2) Agenda. Board members reviewed the meeting agenda. Government Relations workshop discussion will be tabled until the April Board of Governors meeting.
- (3) Installation of Governor. Mark Rusnica administered the oath of office to Soheila Rahbari to complete her installation as Region 1 Governor.
- (4) Meeting Minutes. Minutes from the September 2011 meeting were reviewed. No material comments or changes to the minutes. Anatoly Darov moved to accept the minutes. Bill Cunningham seconded. Motion passed unanimously.
- (5) Discussion of 2012 Governor Elections. There are three open positions.
 - a) Governor 1 (Met Section). Anthony Cioffi is the sole nominee by the Met Section.
 - b) Governor 5 (Small/Middle Section). Shawn Kelley will run for election.
 - c) Governor 7 (At Large). Three individuals have expressed interest. No one has yet to submit the required documentation.
 - d) Discussion of Society President candidates.
- (6) Discussion of Region 1 Governing Document Amendments. (See Attachment 1)
 - a) Need to add a provision to the bylaws to clarify the number of candidates that the large sections (Boston, Met, and New Jersey) may nominate for Region Governor positions. Shawn Kelley moved to adopted the edits, Soheila Rahbari seconded the motion. Motion passed unanimously.
 - b) Discussion of the Society's so-called "75 percent rule" applicable to nomination of multiple candidates for Region Governor and Region 1 Society Director positions. Soheila Rahbari moved to eliminate the 75 percent rule, no second. The motion failed.
 - c) Need to amend the Region 1 Rules to require candidates for Region Governor and Region 1 Society Director to submit letters of intent or letters of nominations by December 1, to be consistent with recent changes to Society Rules. Anatoly Darov moved to amend as shown on Attachment 1. Shawn Kelley seconded. Motion passed unanimously.
- (7) Discussion of region allotment and size of region. (See Attachment 2)
 - a) The Region's allotment is out of line with the costs incurred by Region 1 Governors. There appears to be a misconception by others in other Regions and at ASCE that Region 1 is geographically small and that cost of travel and travel time are significantly less than other Regions. Region 1 believes this not to be the case.
 - b) The allotments appear out of line with the number of members in the respective sections as well as other data. The time has come to address this issue.

- c) It was noted that if the Region 1 Board of Governors wants to make a resolution, additional data and study is required.
 - d) A Society task committee may be required to study this issue. Mark Rusnica has initiated discussions with other Regions on this topic.
 - e) This issue will be tabled for discussion at the April assembly. Soheila Rahbari moves that Region 1 Director draft a resolution to address the allocation of regional funds for future adoption by the Region 1 Board. Bill Cunningham seconded. The Motion passed unanimously. The resolution should be completed before the Society Director meetings in July.
 - f) Shawn Kelley volunteered to draft a resolution for R1BOG consideration.
- (8) Break
- (9) Treasurer's Report presented by Lauren Swett. (See attachment 3)
- a) CT, Met, and PR have yet to pay their assessments.
- (10) Website update presented by Shawn Kelley
- a) Website is now current with all bios and photos for each Governor
 - b) Shawn is looking for a volunteer to take over the role of Region 1 webmaster
 - i) Ralph Nelson, current president of Maine Section, was suggested. Lauren Swett will follow up with him.
- (11) Status of Region 1 tee-shirts was presented by Lauren Swett.
- a) Theme of "No. 1 Region" was discussed. Lauren will provide examples ideas for Governors to consider.
 - b) Mark Rusnica said he would like to have tee-shirts available for the Region 1 Assembly meeting in April.
- (12) Other Business
- a) Mark Rusnica will contact presidents of the Councils regarding their reporting structure. Councils report directly to the national board rather than the regional boards. Shawn Kelley requested that we have a discussion on this issue at the April meeting after Mark Rusnica gets some feedback from the Council presidents.
 - b) Letter head needs to be fixed to accurately reflect George Mogolia's name.
- (13) Motion to adjourn the meeting by Shawn Kelley, Anatoly Darov seconded. The Motion passed unanimously.

Respectfully submitted,

Anatoly Darov, Secretary
Region 1 Board of Governors

Attachment 1

Society Bylaws

7.6.1.3 *Nomination by Geographic Region Nominating Committee.*

7.6.1.3.1 *Procedure for a Single or Restricted Vacancy.* When there is a single vacancy or a vacancy restricted by Region governing documents, a Geographic Region Nominating Committee shall select up to two (2) Official Nominees for Geographic Region Governor. If only one (1) Candidate is provided, that Candidate shall be the Official Nominee. If there are no Candidates, the Geographic Region Nominating Committee shall select the Official Nominee.

Region 1 Bylaws

7.2 Procedure for Nominations. Candidates for any Region or Society office are proposed to the Region 1 Nominating Committee by any Organizational Entity within the Region; additionally, any member within the Region may self-declare. No more than one (1) candidate shall be proposed by any Organizational Entity for any one (1) office per election, and no one (1) person shall be a candidate for more than one (1) office per election.

7.2.1 Selection of Region 1 Governor Nominee. If a candidate for an elected Governor is not provided, the Region 1 Board of Governors shall select a nominee.

7.2.2 Procedure for Single or Restricted Vacancy. The Boston Society of Civil Engineers Section, the Metropolitan Section and the New Jersey Section may each propose up to two (2) candidates for the elected Governor positions from their respective Sections.

Society Rules

Procedure. A Geographic Region Nominating Committee shall select up to two (2) Official Nominees... ~~unless seventy five percent (75%) or more of the members of the Geographic Region Nominating Committee vote to submit a single Official Nominee.~~ If only one (1) Candidate is forwarded to the Geographic Region Nominating Committee then, that Candidate shall be the Official Nominee.

Region 1 Rules

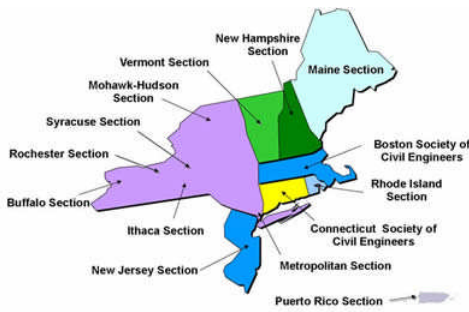
7.3.2 Two (2) Candidates for Office. When two (2) qualified candidates are nominated, the members of the Region 1 Nominating Committee present shall vote for one (1) of the two (2) candidates. If a candidate receives seventy-five percent (75%) or more of the valid votes cast, that candidate shall be forwarded as the Region 1 Official Nominee. If not, both candidates shall be forwarded as the Region 1 Official Nominees.

7.4 Schedule. Nominations for the Region 1 Board of Governors (R1BOGs) shall proceed according to the following schedule:

- R1BOG provides Slate of Openings to Society Secretary, Section and Branch Presidents and Secretaries by 09/01.
- R1BOG provides Appointed Governor openings to Section and Branch Presidents and Secretaries by 09/01.
- Candidates for elected office shall submit a letter of intent, or letter of nomination from an Organizational Entity, to the Region 1 Secretary by 12/1.

**American Society of Civil Engineers
Regional Allotment Comparison**

Region	Size	# of Govern	Sections	Branches	Student Chapters	Geographic Area (Sq. Miles)	Total Assigned Members	Subscribing (Dues Paying) Members	Allotment % of Total	2012 Allotment
1	Small	7	14	9	48	140,594	18,849	8,929	6.6%	\$8,776
2	Small	6	7	4	25	60,951	10,844	4,924	6.6%	\$8,776
3	Medium	7	14	16	34	422,592	13,551	6,568	10.2%	\$13,563
4	Medium	9	8	38	39	324,991	13,607	6,611	10.2%	\$13,563
5	Medium	5	5	29	30	277,868	14,588	6,669	10.2%	\$13,563
6	Large	5	3	20	18	460,068	10,532	4,959	11.5%	\$15,292
7	Large	10	8	6	23	564,630	9,405	4,625	11.5%	\$15,292
8	Large	7	12	24	28	1,383,949	13,381	6,497	11.5%	\$15,292
9	Medium	7	4	17	27	163,696	18,202	7,386	10.2%	\$13,563
10	Large	8					14,307	606	11.5%	\$15,292
Institute Only							3,444	57,774	100.0%	\$132,972
							140,710			
Region 1 Compared to Region 2:						56.6%	42.5%			Same
Region 1 Compared to Region 9:						-14.1%	3.6%			-\$4,787
Typical Travel Distances and Costs										
Region	From		To		Travel		Travel Cost			
					Miles	Time	Car	Plane		
1	Cherry Hill	NJ	Buffalo	NY	365	7:10	\$405	\$785		
1	Cherry Hill	NJ	Burlington	VT	375	7:10	\$416	\$625		
1	Cherry Hill	NJ	Boston	MA	302	5:45	\$335	\$343		
1	Cherry Hill	NJ	Portland	ME	400	7:25	\$444	\$797		
1	Buffalo	NY	Burlington	VT	365	7:30	\$405	\$450		
1	Buffalo	NY	Boston	MA	456	8:00	\$506	\$388		
1	Buffalo	NY	Portland	ME	555	9:40	\$616	\$976		
1	New York	NY	San Juan	PR	1600			\$638		
							\$3,128	\$5,002		
9	Los Angeles	CA	Sacramento	CA	385	6:30	\$427	\$392		
9	Los Angeles	CA	San Diego	CA	120	2:05	\$133			
9	Los Angeles	CA	San Fran	CA	382	6:20	\$424	\$355		
9	Sacramento	CA	San Fran	CA	504	8:20	\$559	\$444		
9	Sacramento	CA	San Fran	CA	87	1:30	\$97			
9	San Diego	CA	San Fran	CA	502	8:25	\$557	\$389		
							\$2,198	\$1,580		



ASCE AMERICAN SOCIETY OF CIVIL ENGINEERS

Region 1 Board of Governors

Civil Engineers – Designers and Builders of the Quality of Life.

2011-2012 Officers

Society Director & Board Chair
MARK P. RUSNICA, I.E., M.ASCE
Dormitory Authority- State of New York
515 Broadway, Albany NY 12207
C: 518-229-7394; B: 518-257-3314
Email: mrusnica@members.asce.org

Governor 1
GEORGE MOGLIA, Jr., P.E., M.ASCE
23 Bruno Lane Dix Hills, New York 11746
Phone: 917 656-3815

Governor 2
SOHEILA RAHBARI, P.E., P.G., D.GE.,
LEED AP, M.ASCE
Rahbari Geoengineering, LLC
52 Southwood Dr, Cherry Hill, NJ 08003
B: 856-424-1702; C: 215-514-1769
Email: srahbari@rahbarigeoengineering.com

Governor 3 (Secretary)
ANATOLY M. DAROV, Esq., P.E., M.ASCE
21 Sargent Rd, Winchester, MA 01890
B: 781-497-0053
Email: adarov@burnslev.com

Governor 4 (Treasurer)
LAUREN SWETT, P.E., M.ASCE
Woodard and Curran
41 Hutchins Dr., Portland, ME 04102
C: 207-731-2165
Email: lswett@woodardcurran.com

Governor 5
WILLIAM J. CUNNINGHAM, P.E., M.ASCE
65 Silo Road, Bristol, CT 06010
B: 203-852-7893; F: 203-723-9346
Email: gugsbilly@aol.com

Governor 6
RUSSELL D. PORTER, P.E., M.ASCE,
LEED AP
PO Box 127, Fairport, NY 14450
C: 585-734-7915
Email: rporter@members.asce.org

Governor 7 (Vice Chair)
SHAWN P. KELLEY, Ph.D., M.ASCE
GeoDesign, Inc. PO Box 699
54 Main Street, Windsor, VT 05142
B: 802-674-2033 x209; F: 802-674-5943
Email: skelley@geodesign.net

Historian
ANNI H. AUTIO, P.E., M.ASCE
CDM, One Cambridge Place
50 Hampshire St., Cambridge, MA 02139
B: 617-452-6309; F: 617-452-8309
Email: autioah@cdm.com

Web Editor
SHAWN P. KELLEY, Ph.D., M.ASCE
Email: skelley@geodesign.net
Website: <http://region1.asce.org>

MEMORANDUM

TO: Region 1 Governors
FROM: Lauren Swett, Region 1 Treasurer
DATE: January 21, 2012
RE: Treasurer's Report

Cash Receipts:

We have received our annual allotment from ASCE, and we are still receiving section assessment checks. To date, we have not received assessments from:

- Connecticut
- Metropolitan
- Puerto Rico

I've sent out a few reminders, but I need your help getting these last chapters to respond. We had 100% response last year. FYI, I had heard from Met that they would be sending a check, but haven't seen anything yet.

Our receipts also include payment from BSCES for the reception they hosted at the Fall Assembly.

Total Receipts to Date: \$14,015.79

Cash Disbursements:

Most of our disbursements to date have been for the Fall Assembly, with a few section visits. If you have section visit expenses, please try to get them to me as soon as possible. Same goes for your MRLC expenses for this weekend.

Total Disbursements to Date: \$5,614.35

American Society of Civil Engineers
Accounting Records
October 1, 2011 through September 30, 2012

Region 1

Cash Receipts

<u>Date</u> mm/dd/yy	<u>From</u>	<u>Deposit</u> <u>Amount</u>	<u>Total</u> <u>Amount</u>	<u>ASCE</u> <u>Allocation</u>	<u>Sect Assess</u>	<u>Interest</u>	<u>Dinner</u>	<u>Room</u>	<u>Grant</u>	<u>MISC</u>	<u>Beg</u> <u>Balance</u>	
10/01/11	Starting Balance		20,331.68						12,000.00		8,331.68	
11/10/11	ASCE Allotment		8,776.00	8,776.00								
12/27/11	Boston Assessment		814.00		814.00							
12/27/11	Buffalo Assessment		290.00		290.00							
12/27/11	Ithaca Assessment		245.00		245.00							
12/27/11	Maine Assessment		327.00		327.00							
12/27/11	New Hampshire Assessment		328.00		328.00							
12/27/11	New Jersey Assessment		886.00		886.00							
12/27/11	Rhode Island Assessment		286.00		286.00							
12/27/11	Syracuse Assessment		284.00		284.00							
12/27/11	Vermont Assessment		275.00		275.00							
12/27/11	BSCES - Fall Assembly Reception		849.45				849.45					
10/31/11	Interest Earned		0.16			0.16						
11/30/11	Interest Earned		0.18			0.18						
	Mohawk-Hudson		390.00		390.00							
	Rochester		265.00		265.00							
			0.00									
			0.00									
			0.00									
Total Cash Receipts		0.00	14,015.79	8,776.00	4,390.00	0.34	849.45	0.00	12,000.00	0.00	0.00	8,331.68

Cash Receipts Budget

15,000.00	9,000.00	6,000.00				0.00					
73%											

American Society of Civil Engineers
 Accounting Records
 October 1, 2011 through September 30, 2012

Region 1

Cash Disbursements

Date mm/dd/yy	Payee	Check No.	CK CLEAR	Total Amount	Travel	Meetings	Supplies	Printing	Postage	Phone	Overdraft	Maint	Fee	Per Diem	Grant	Student Affairs	MISC
10/03/11	Shawn Kelley - Fall Assembly	1146		317.66	117.66									200.00			
10/04/11	Len Cilli - Fall Assembly	1147		490.82	290.82									200.00			
10/04/11	Billy Cunningham - Fall Assembly	1148		284.92	84.92									200.00			
10/04/11	Lauren Swett - PGF	1149		119.00										100.00			19.00
10/04/11	Lauren Swett - Fall Assembly	1149		188.94	188.94												
10/07/11	Shawn Kelley - Region 1 Assembly MEETING EXPENSES	1150		2,685.07		2,685.07											
11/02/11	The Engraving Bench & Fine Gifts - R1 Plaques - error - VOID CHECK	1151		0.00													
11/02/11	The Engraving Bench & Fine Gifts - R1 Plaques	1152		278.90													278.90
11/23/11	Nashville Branch 2012 ERYMC	1153		500.00													500.00
12/12/11	Shawn Kelley VT Section Visit	1154		57.17	57.17												
01/11/12	Russ Porter - Fall Assembly	1155		582.64	382.64									200.00			
01/13/12	Lauren Swett - NH Section Visit	1156		109.23	109.23												
				0.00													
				0.00													
				0.00													
Total Cash Disbursements				5,614.35	1,231.38	2,685.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	0.00	0.00	797.90

Cash Disbursements Budget

17,250.00	7,000.00	6,000.00	50.00											3,700.00			500.00
	18%	31%												24%			
	(BSCES payment accounted for)																