2026 OFFICIAL REGISTER

The Official Register is no longer being printed as the majority of information is available on the Society's website (www.asce.org).

This document is a compilation of frequently used information, updated annually.



Brightline Florida East-West Connector: 2025 OCEA Winner
Photo courtesy of HNTB

2026 ASCE OFFICIAL REGISTER
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ASCE BOARD OF DIRECTION

As of January 2026

Officers and Directors

(Dates denote expiration of terms)

PRESIDENT OCTOBER 2026
Marsha D. Anderson Bomar Ph.D., AICP, ENV SP, NAE, H.ITE, F.ASCE

PAST PRESIDENT OCTOBER 2025	PRESIDENT-ELECT OCTOBER 2027
Feniosky Peña-Mora Sc.D., P.E., NAS, CCM, F.CIOB, NAC, Dist.M.ASCE	**Carol Ellinger Haddock** MPA, P.E., F.ASCE

DIRECTORS OCTOBER 2026	OCTOBER 2027	OCTOBER 2028
Yazdan T. Emrani P.E., M.ASCE *(Region 9)*	**Christina LaVaughan Ammens** P.E., M.ASCE *(Region 4)*	**Emmanuel A. Adeyemo** Ph.D., P.E., F.ASCE *(Region 10)*
Isamar Escobar M.ASCE *(At-Large)*	**Tor Anderzen** P.E., F.ASCE *(Region 8)*	**Lenor M. Bromberg** P.E., F.ASCE *(Technical Region)*
Bradley A. Kubiak P.E., M.ASCE *(Region 1)*	**Craig Hebebrand** P.E., M.ASCE *(Region 3)*	**Aaron Michael Frits** P.E., ENV SP, F.ASCE *(Region 7)*
Sarah L. Matin P.E., M.ASCE *(Region 5)*	**Deborah H. Lee** P.E., P.H., BC.WRE, ENV SP, F.ASCE *(Technical Region)*	**Jared M. Green** P.E., BC.GE, F.ASCE *(At-Large)*
LeAnne Napolillo P.E., F.ASCE *(Technical Region)*		**Kensey Walker Russell** P.E., M.ASCE *(Region 6)*
		Gregory Francis Scott P.E., F.ASCE (Region 2)

SECRETARY	ASSISTANT SECRETARY
VACANT	**Edward W. Stafford** P.E., PTOE, F.ASCE
TREASURER	**ASSISTANT TREASURER**
Mario Ricozzi P.E., ENV SP, F.ASCE	**Kenneth Raymond Mika** DBA, P.E., BC.GE, F.ASCE
Interim Executive Director	**PARLIAMENTARIAN**
Maria C. Lehman P.E., ENV SP, NAC, NAE, Pres.23.ASCE	Tara Hoke, M.ASCE

STAFF

Visit ASCE's site **www.asce.org** to locate Society services and programs more easily. Our site also provides rapid access to leading-edge professional information and resources, opportunities for personal communication with colleagues, and continuous updates on Society news and activities.

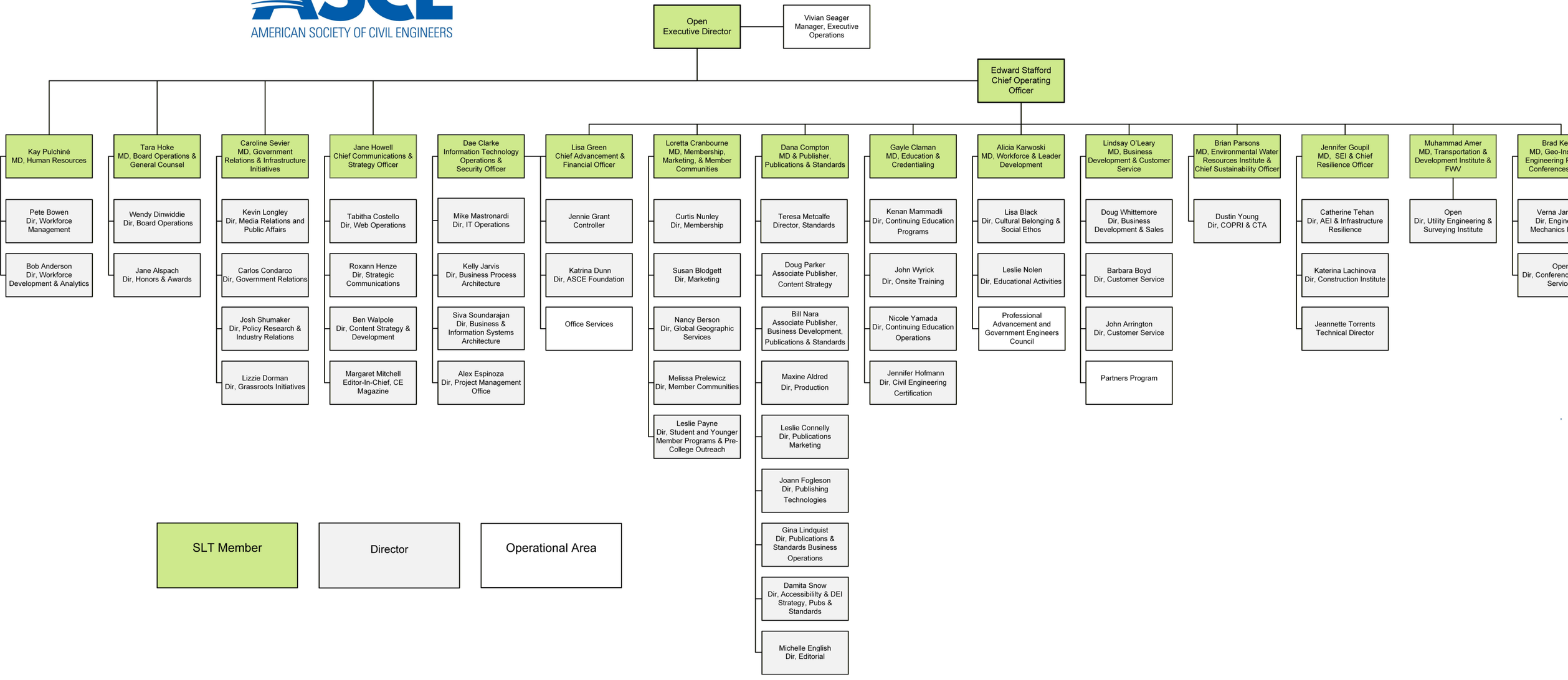
ASCE's home page offers direct communication, via e-mail, with Society leadership, committees, and staff. If you don't know whom to contact, or if you can't find an address, send your message to the Society's general mailbox **(webmaster@asce.org)** and we will forward it for you.

The e-mail addresses of all ASCE staff members comprise the staff member's first initial, surname, and @asce.org (host name). For example, to contact Edward Stafford via email, use the following address: estafford@asce.org.

Position	***Name***	***Phone***
Chief Operating Officer	Edward W. Stafford, P.E., PTOE, F.ASCE	703-295-6254
Managing Director, Transportation & Development Institute (T&DI) & Future World Vision (FWV)	Muhammad Amer, M.ASCE	703-295-6392
Managing Director, Education & Credentialing	Gayle Claman, CAE, M.ASCE	703-295-6155
IT Operations & Security Officer	Dae Clarke, M.ASCE	703-295-6171
Managing Director & Publisher, Publications & Standards	Dana Compton, CAE, ENV SP, M.ASCE	703-295-6275
Managing Director, Membership, Marketing & Member Communities	Loretta E. Cranbourne, CAE, M.ASCE	703-295-6288
Managing Director, Structural Engineering Institute (SEI) and Chief Resilience Officer	Jennifer Goupil, P.E., F.SEI, F.ASCE	703-295-6102

Position	***Name***	***Phone***
Chief Advancement and Financial Officer	Lisa Green, MBA, CPA, CAE, M.ASCE	703-295-6118
Managing Director, Board Operations & General Counsel	Tara L. Hoke, M.ASCE	703-295-6151
Chief Communications & Strategy Officer	Jane Howell, M.ASCE	703-295-6403
Managing Director, Workforce and Leader Development	Alicia Karwoski, P.E., CAE, M.ASCE	703-295-6324
Managing Director, Geo-Institute & Engineering Programs Conferences and Events	Brad Keelor, M.ASCE	703-295-6015
Managing Director, Business Development & Customer Service	Lindsay O'Leary, P.E., CAE, F.ASCE	703-295-6469
Managing Director, Environmental Water Resources Institute (EWRI) & Chief Sustainability Officer	Brian Parsons, M.ASCE	703-295-6071
Managing Director, Human Resources	Kay Pulchiné, SHRM-SCP, M.ASCE	703-295-6045
Managing Director, Government Relations & Infrastructure Initiatives	Caroline Sevier, ENV SP, M.ASCE	202-789-7855

February 2026



CONSTITUTION

of The American Society of Civil Engineers

A Not-for-Profit Corporation

As of July 2025

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this corporation is **The American Society of Civil Engineers** (hereinafter called the "Society").

1.1 ***Duration.*** The duration of the Society is perpetual.

1.2 ***Purposes and Objective.*** The purposes of the Society are as stated in the Society's Certificate of Incorporation. The objective of the Society is the advancement of the science and profession of engineering to enhance the welfare of humanity.

ARTICLE 2. MEMBERSHIP

2.0 ***Grades and Qualifications.*** Membership in the Society is available worldwide to civil engineers, civil engineering students, and other persons similarly qualified in another branch of engineering or in an allied profession. The voting membership grades of the Society shall be Member, Fellow, Distinguished Member, and President-Emeritus. The non-voting membership grade of the Society shall be Student Member. The rights, privileges, responsibilities and qualifications of membership shall be set forth in the Society's Bylaws and/or other appropriate governing documents.

2.1 ***Obligations.*** All members of the Society must subscribe to the Constitution, Bylaws, Code of Ethics and other governing documents of the Society.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

Not used.

ARTICLE 4. FEES AND DUES

Not used.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Direction.*** The corporate powers of the Society shall be vested in the Board of Direction. The Board of Direction shall be responsible for the supervision, control and direction of the Society. The Board of Direction shall provide Bylaws for the regulation and conduct of the Society's powers and affairs. The Board of Direction shall manage the affairs of the Society in accordance with the applicable laws and the provisions of the Society's governing documents.

5.1 ***Executive Committee.*** The Executive Committee shall exercise such part of the authority of the Board of Direction as delegated and permitted under applicable laws and the Society's governing documents.

5.2 ***Region Boards of Governors.*** Regions shall be governed by Region Boards of Governors, which shall provide advice to the Board of Direction and manage the affairs of the Region in accordance with the provisions of the governing documents of the Society and of the Region.

ARTICLE 6. OFFICERS, DIRECTORS AND GOVERNORS

6.0 ***Board of Direction.*** The Board of Direction shall consist of eighteen (18) directors. The directors shall be members of the Society in good standing. These directors shall be the President, the latest available Past President continuing to be a member of the Society, the President-elect, and fifteen (15) Society Directors designated as follows: thirteen (13) directors elected by the Regions and two (2) At-Large Directors appointed by the Board of Direction.

6.1 ***Terms.*** The term of office for the President is one (1) year, for the Past President is one (1) year, for the President-elect is one (1) year, for the Society Directors is three (3) years.

6.2 ***Officers.*** The Officers of the Society shall be the President, the Past President, the President-elect, the Secretary and the Treasurer.

ARTICLE 7. GEOGRAPHIC REGIONS AND ELECTIONS

7.0 ***Regions and Elections.*** The Board of Direction shall establish constituency-based Regions for the purpose of electing the Region Directors, nominating candidates for President-elect, and for such other purposes as defined in the Bylaws.

ARTICLE 8. MEETINGS

8.0 ***Annual Membership Meeting.*** The Society shall hold at least one (1) business meeting annually, termed the Annual Membership Meeting, as provided in the Bylaws. The quorum for the Annual Membership Meeting shall be one hundred (100) voting members. The Society may hold additional business meetings as provided in the Bylaws.

8.1 ***Board of Direction Meetings.*** Meetings of the Board of Direction shall be held as determined by the Board of Direction, but the Board of Direction shall hold at least two (2) meetings annually.

ARTICLE 9. ORGANIZATIONAL ENTITIES

9.0 ***Organizational Entities.*** Regions, Committees, Institutes, Academies, Geographic Units, Foundations, Affiliated and other Organizational Entities of the Society may be established or terminated by the Board of Direction as defined in the Bylaws.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Exempt Purposes.*** The Society is organized exclusively for charitable, educational, literary and scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Code) (hereinafter, the "Code"). The Society shall not carry on any activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501(c)(3) of the Code.

ARTICLE 11. AMENDMENTS

11.0 ***Certificate of Incorporation and Constitutional Amendments*****.**

11.0.1 ***Proposal*****.** An amendment to the Certificate of Incorporation or Constitution may be proposed in two (2) ways:

11.0.1.1 ***Petition*****.** By petition stating the general content of the proposed amendment and signed by not less than one hundred (100) validated voting Society members in good standing from each of at least two-thirds (2/3) of the Regions. Petitions must be presented to the Secretary not less than sixty (60) days in advance of the Board of Direction meeting at which the amendment will be considered. Written notice containing the proposed amendment shall be sent to each member of the Board of Direction at least fourteen (14) days prior to the meeting for first consideration, debate and discussion (first reading).

11.0.1.2 ***Board of Direction*****.** By the Board of Direction, by two-thirds (2/3) vote of those present and voting, provided written notice containing the general content of the proposed amendment was sent to each member of the Board of Direction at least fourteen (14) days prior to the meeting for first consideration, debate and discussion (first reading).

11.0.2 ***Consideration for Recommendation*****.** Any proposed amendment shall be considered by the Board of Direction for a second time at its next regularly scheduled meeting provided written notice containing the exact content of the proposed amendment was sent to each member of the Board of Direction at least fourteen (14) days prior to such meeting and further provided at least fourteen (14) days' notice is provided to the membership in accordance with the Bylaws.

The Board of Direction may recommend the proposed amendment by two-thirds (2/3) vote of those present and voting (second reading).

11.0.2.1 ***Recommendation*****.** The recommended amendment shall be considered on the ballot in an upcoming Society-level election.

11.0.2.2 ***Non-Recommendation*****.**

11.0.2.2.1 ***Petition*****.** If an amendment proposed by Petition is not recommended by the Board of Direction, notice will be provided to the membership in accordance with the Bylaws.

11.0.2.2.1.1 ***Reintroduction of an Amendment Proposed by Petition.*** If not recommended by the Board of Direction, an amendment proposed by Petition may be reintroduced by the membership of the Society at either of the subsequent two (2) Annual Membership Meetings held more than sixty (60) days after the Board action on the amendment proposed by Petition. To reintroduce the amendment proposed by Petition, an additional fifty (50) validated signatures from voting Society members in good standing from each of at least two-thirds (2/3) of the Regions, shall be added to the original petition signatures submitted to the Secretary at least ninety (90) days prior to an Annual Membership Meeting. An amendment proposed by Petition reintroduced in such a manner shall be included on the ballot in an upcoming Society-level election upon recommendation of two-thirds (2/3) of the voting Society members in good standing present and voting at the Annual Membership Meeting.

11.0.2.2.2 ***Board of Direction*****.** If after consideration an amendment proposed by the Board of Direction is not recommended, no further action is taken on the proposed amendment.

11.0.3 ***Action*****.** Adoption of a recommended amendment shall require the affirmative vote of two-thirds (2/3) of the ballots cast thereon by the Society membership in a Society-level election. A committee of Tellers, appointed by the President, shall supervise the tabulation of ballots, which shall be canvassed by the Board of Direction at its next meeting. An adopted amendment shall become effective at the conclusion of the meeting of the Board of Direction at which the ballots are canvassed, or date specified.

11.1 ***Code of Ethics Amendments*.**

11.1.1 ***Proposal*.** An amendment to the Code of Ethics may be presented at any meeting of the Board of Direction, a quorum being present, for first consideration, debate and discussion (first reading).

11.1.2 ***Notification*.** The Society shall provide notice to the membership in accordance with the Bylaws on proposed amendments to the Code of Ethics at least thirty (30) days prior to second consideration and approval by the Board of Direction.

11.1.3 ***Action*.** The Board of Direction may consider for a second time a proposed amendment at its next meeting, provided that the precise written form of the amendment is sent to the Board of Direction at least fourteen (14) days in advance of the meeting. Adoption by the Board of Direction of a recommended amendment shall require the affirmative vote of two-thirds (2/3) of those present and voting (second reading).

11.2 ***Bylaws Amendments.***

11.2.1 ***Proposal*.** An amendment to the Bylaws may be presented at any meeting of the Board of Direction for first consideration, debate and discussion (first reading).

11.2.2 ***Notification*.** Notification shall be provided to the Society Region Boards of Governors, Section and Branch Presidents, Younger Member Councils and the Society membership at least fourteen (14) days prior to second consideration and approval by the Board of Direction on the proposed amendment in accordance with the Bylaws.

11.2.3 ***Action*.** The Board of Direction may consider for a second time a proposed amendment at its next meeting, provided that meeting occurs at least forty-five (45) days following the meeting at which the proposed amendment was received and further provided that the precise written form of the amendment is sent to the Board of Direction at least fourteen (14) days in advance of the meeting. If the Board of Direction determines, by a vote with no more than two (2) Board of Direction members dissenting, that an emergency exists, the forty-five (45) day interval between proposal and action may be waived. Adoption by the Board of Direction of a recommended amendment shall require the affirmative vote of two-thirds (2/3) of those present and voting (second reading).

BYLAWS

OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS

A NOT-FOR-PROFIT CORPORATION

As of January 2026

ARTICLE 1. GENERAL

1.0 ***Name/Abbreviation*.** The name of the corporation is **The American Society of Civil Engineers** (hereinafter called the "Society"). The abbreviation of the Society is ASCE.

1.1 ***Headquarters*.** The headquarters office of the Society shall be determined by the Board of Direction at such place permitted by law and the Certificate of Incorporation. Regional offices may be established at such places as may be determined by the Board of Direction.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Grades and Qualifications*.** The membership grades of the Society shall be Student Member, Member, Fellow, Distinguished Member, and President-Emeritus. Any person who possesses the qualifications for membership as prescribed in the Society's governing documents may apply for admission or advancement. A member shall only hold one (1) membership grade. The Board of Direction (hereinafter the "Board") may provide for the waiver of qualifications for membership, except in the grades of Distinguished Member and President-Emeritus.

2.1 ***Admission.*** Applicants shall be admitted to membership in the Society in such manner as the Board may direct.

2.2 ***Member*.** Membership in the Society shall be open to all individuals that have an interest in advancing the purpose and objectives of the Society.

2.3 ***Fellow*.** There is no direct admission to the grade of Fellow. To be eligible for the grade of Fellow, an individual shall advance from the grade of Member.

2.4 ***Distinguished Member*.** To be eligible for the grade of Distinguished Member, a Member or Fellow of the Society shall have attained eminence in some branch of engineering or in the arts and sciences related thereto. Eminence is recognized superiority in position, character, and achievement through significant contributions to the profession.

2.5 ***President-Emeritus.*** A President-Emeritus shall have completed a term as Past President of the Society.

2.6 ***Membership Classifications, Titles, and Qualifications.*** The rights, obligations, and procedures for awarding the Society's Membership Classifications and Titles shall be as determined by the Society. These classifications and titles do not constitute additional membership grades.

2.6.1 ***Life Member.*** Until December 31, 2027, to be eligible for Life Member, individuals in the grade of Fellow or Member a) shall have reached the age of 65 years AND b) shall have paid dues in any

membership grade except Student Member for at least thirty-five (35) years AND c) shall have had at least ten (10) years continuous membership immediately preceding the attainment of Life Member.

Effective January 1, 2028, to be eligible for Life Member, individuals in the grade of Distinguished Member, Fellow or Member shall have paid dues in any membership grade, except Student Member, for at least forty (40) years.

2.6.1.1 ***Use of Classification.*** A Life Member may include such classification following their membership grade, as defined in the Society's governing documents.

2.6.2 ***Institute-Only Member.*** To be eligible for Institute-Only Member, an individual shall be a member in good standing of one (1) or more of the Society's Institutes, but not of the Society.

2.6.3 ***Younger Member.*** To be eligible for Younger Member, an individual shall be a Member thirty-five (35) years of age or younger.

2.6.4 ***Honorary Fellow.*** The title of Honorary Fellow does not constitute membership in the Society. To be eligible for Honorary Fellow, an individual shall have (1) demonstrated achievement and contributed noteworthy services in any field of endeavor, (2) adhered to high standards of conduct, and (3) benefited their communities, nation and humanity.

2.6.5 ***Executive Director Emeritus.*** The title of Executive Director Emeritus does not constitute membership in the Society. The title may be bestowed on a former Executive Director by the ASCE Board or Direction, at the discretion of the Board, to recognize exemplary service to the Society.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Society shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.0.1 ***Violations.*** It is the duty of every Society member to report promptly to the Society any observed violation of the Society's Code of Ethics.

3.1 ***Separations from Society Membership.*** Society membership shall be terminated upon the death of the member, nonpayment of dues, resignation, or expulsion.

3.1.1 ***Nonpayment of Dues.*** Society membership shall terminate in the event the Society member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Society may tender resignation of Society membership. Separation from Society membership will be effective upon receipt of notification or upon acceptance by the Board for resignations received while under investigation.

3.1.3 ***Expulsion.*** Any member of the Society may be expelled as disciplinary action for conduct which in the opinion of the Board is improper and prejudicial to the best interests of the Society. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member. The affirmative vote of not less than seventy-five percent (75%) of the Board present shall be required for expulsion.

3.2 ***Disciplinary Proceedings.*** A Society member may be subjected to disciplinary action for violation of any of the provisions of the Constitution, Bylaws, Code of Ethics, or other governing documents of the Society, or for conduct which in the opinion of the Executive Committee is improper and prejudicial to the best interests of the Society.

3.2.1 ***Procedures for Professional Conduct Cases.*** Professional Conduct Cases shall be conducted in accordance with the Rules of Policy and Procedure ("Rules").

3.2.1.1 ***Outcomes of Professional Conduct Proceedings.*** Professional Conduct Proceedings result in one (1) of the following: exoneration, letter of admonition, suspension, or expulsion, which may include additional disciplinary actions.

3.2.2 ***Nonpayment of Dues While Under Investigation.*** If at the time a Society member's dues become twelve (12) months in arrears and the Society member has been advised by the Society that it is investigating the member's possible involvement in activities for which the Society member could be subjected to disciplinary action, termination of Society membership shall be with prejudice.

3.2.3 ***Resignation While Under Investigation.*** A Society member who has been advised by the Society that it is investigating the Society member's possible involvement in activities for which the Society member could be subjected to disciplinary action may tender resignation of Society membership for Board consideration. If accepted by the Board, such tendered resignation shall be with prejudice.

3.2.4 ***Investigation of Lapsed Member for Violations During Active Membership***. The Committee on Professional Conduct may conduct inquiries against a lapsed member concerning actions taken during the individual's term of membership. If the Committee on Professional Conduct determines that the former Society member could have been subjected to disciplinary action for such actions, it may recommend for approval by the Executive Committee that such former Society member be deemed as terminated from Society membership with prejudice.

3.2.5 ***Rights and Privileges.*** A Society member who has been expelled from Society membership shall not serve on any committee or be allowed any of the rights and privileges of membership in the Society.

During the period of suspension, a Society member who has been suspended shall not serve on any committee or be allowed any of the rights and privileges of membership in the Society except they may continue to participate in the Society insurance program.

3.2.6 ***Reinstatement of Membership.*** Former members of the Society may be reinstated to the same grade in the manner prescribed by the Society.

3.2.6.1 ***Due to Expulsion.*** A former member of the Society separated by expulsion proceedings shall not be reinstated to Society membership except by action of the Board. The former Society member shall make an application to the Committee on Professional Conduct, which shall then prepare a report and recommendation on the reinstatement for the Board. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of reinstatement of a member. The affirmative vote of not less than seventy-five percent (75%) of the Board present shall be required for reinstatement due to expulsion.

3.2.6.2 ***Due to Membership Termination with Prejudice.*** A former member of the Society whose membership was deemed to be terminated with prejudice in accordance with these Bylaws shall not be reinstated except by a two-thirds (2/3) vote of the Executive Committee. The former Society member shall make an application to the Committee on Professional Conduct, which shall prepare a report and recommendation on the reinstatement for the Executive Committee.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Society's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Board may establish entrance and other appropriate fees and dues for members of the Society.

4.2 ***Obligation to Pay.*** Every member shall be obligated to pay the fees and dues before January 1. A person who is elected to membership in the Society after June 30 in any calendar year shall pay only one-half (1/2) of the year's dues. A Society member who is advanced from any grade to a higher grade in the Society shall pay the annual dues of the higher grade, effective the next Society dues year.

4.2.1 ***Good Standing.*** A Society member whose obligation to pay is current shall be a Society member in good standing.

4.3 ***Delinquency.*** A Society member who is not in good standing may forfeit rights and privileges of membership as determined by the Board.

4.4 ***Dues Abatement.*** The Executive Committee may excuse any Society member from the payment of annual dues.

4.5 ***Dues Reduction.*** Certain membership classifications or groups may be offered reduced dues.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Direction Duties.*** The Board shall be policy-based, defined as a deliberating body which has fiduciary, legal and strategic responsibilities and focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations and ensures the Society uses these policies to work toward meeting its vision and fulfilling its mission.

5.1 ***Executive Committee.*** The Executive Committee shall consist of the President, the Past President, the President-elect, and the Society Directors serving in the final year of their term. The Secretary and Treasurer are non-voting members of the Executive Committee.

5.1.1 ***Executive Committee Duties.*** The Executive Committee shall be oversight-based, having detailed responsibilities for advancing the organization such as monitoring day-to-day operations, overseeing details of financial management, coordinating/implementing the actions of the Board and communicating results/progress to the Board and to the Society membership.

5.2 ***Executive Director.*** The Executive Director of the Society is responsible for the detailed management of the affairs of the Society under the authority of the Board and oversight by the Executive Committee. The Executive Director shall be the chief staff officer of the Society and shall serve as Secretary of the Board and of the Executive Committee. The Executive Director shall have charge of the property, books, accounts, and the quarters of the Society, and shall be responsible for the management and administration of the Society.

5.2.1 ***Hiring, Retention, and Separation*****.** The employment or termination of the Executive Director requires the number of affirmative votes equal to or greater than a majority of the full Board membership. The term of the Executive Director begins on employment and concludes on separation from employment.

5.2.1.1 ***Termination of Services*****.** Termination of services shall be as defined in the Executive Director's employment contract.

5.2.1.2 ***Resignation*****.** Subject to any applicable contract language, the Executive Director may tender resignation by written notice to the President at any point during the term of service. Such resignation does not require acceptance by the Board.

5.2.2 ***Compensation*****.** The compensation of the Executive Director shall be in such amount as shall be determined by the Executive Committee within the guidelines established by the Internal Revenue Service (IRS) for not-for-profit corporations.

5.3 ***Region Boards of Governors*****.** Region Boards of Governors are part of the management structure of the Society and shall exist for each Region. The term Region includes both the Geographic and the Technical Organizational Entities of the Society.

5.3.1 ***Geographic Region Boards of Governors.*** Geographic Region Boards of Governors shall be established for each Geographic Region.

5.3.1.1 ***Composition.*** Geographic Region Boards of Governors shall be comprised of at least five (5) Geographic Region Governors, at least four (4) of whom are elected and at least one (1) of whom is appointed, and the Director elected by the Region who shall serve as chair.

5.3.1.2 ***Duties.*** The Geographic Region Boards of Governors shall be responsible for establishing, reforming, or dissolving Geographic Units within their Region; assisting in development and implementation of the Society's Strategic Plan; reviewing Annual Reports from their respective Organizational Entities and coordinating with the Leader Training Committee on how to resolve issues of concern; providing leadership and direction for Region technical, professional and educational activities; serving as a resource to Sections for Society programs; providing input to the Board on policy initiatives; facilitating the process for election of a Director and Geographic Region Governors; participating in the nomination process for President-elect; and fostering communications to and from the Board and between the Region's Organizational Entities.

5.3.1.3 ***Funding.*** Geographic Region Boards of Governors shall receive funding on a fiscal year basis to support management functions.

5.3.1.4 ***Assemblies.*** A Geographic Region Board of Governors may create or terminate an Assembly, which is a Region-wide, representative body. The Region governing documents shall define the composition of its Assembly.

5.3.2 ***Technical Region Board of Governors.*** A Technical Region Board of Governors shall be established for the Technical Region.

5.3.2.1 ***Composition.*** The Technical Region Board of Governors shall be comprised of two (2) current voting Technical Region Governors from each Institute, the two (2) designated Technical

Region Governors from the Center for Technical Advancement (CTA), and the three (3) Technical Region Directors. The senior Technical Region Director shall chair the Technical Region Board of Governors. If the senior Technical Region Director is not available, then the next most senior Technical Region Director shall chair the Technical Region Board of Governors.

5.3.2.2 ***Duties.*** The Technical Region Board of Governors shall facilitate the election process for Technical Region Directors and participate in the nomination process for President-elect. The Technical Region Board of Governors reviews the activities of the Institutes and CTA, facilitates cooperation and collaboration, and distributes best practices among the Institutes, CTA and the Society.

5.3.2.3 ***Funding.*** The Technical Region Board of Governors shall be funded by each member entity as the Technical Region Board of Governors determines.

5.3.3 ***Communication.*** Director(s) elected from the Region shall facilitate interaction and communication between a Region Board of Governors and the Board.

5.3.4 ***Governing Documents.*** Each Region Board of Governors shall adopt Bylaws, which shall be approved by the Board. Revisions to Region Bylaws may be proposed by action of the Region Board of Governors as prescribed in such Bylaws, or by action of the Society's Board. No amendment to Region Bylaws shall become effective unless and until it is approved by the Society's Board.

5.4 ***Financial Management.***

5.4.1 ***Fiscal Year.*** The fiscal year of the Society shall be from October 1 to September 30.

5.4.2 ***Annual Budget.*** An annual budget shall be adopted by the Board prior to the start of each fiscal year.

5.4.3 ***Audit of Society Financial Statements.*** The Board shall engage an independent Certified Public Accountant to annually audit the financial statements of the Society. The audit report and financial statements shall be presented to the Board for acceptance.

5.4.4 ***Society Reserves.*** To help ensure financial viability, the Board shall establish a Reserves Policy stating the percentage of expendable net assets (reserves) to annual expenses that shall be maintained.

ARTICLE 6. OFFICERS, DIRECTORS AND GOVERNORS

6.0 ***Officers.*** The elected Officers of the Society shall be a President, the Past President continuing to be a member of the Board, and a President-elect. The appointed Officers are a Secretary and a Treasurer, who hold office at the pleasure of the Board. The Officers of the Society shall perform all duties required by law and the Society's governing documents, and those duties incident to the office or as may be assigned.

6.0.1 ***President.***

6.0.1.1 ***Qualifications.*** The President shall have had prior service on the Board and be a voting Society member in Good Standing either a) in the member grade of Member and possessing civil-engineering related Ph.D., or a P.E. license (active or retired) or b) in the member grade of Fellow or Distinguished Member.

6.0.1.2 ***Term.*** The President shall serve a one (1) year term. The President shall assume the office immediately following the conclusion of a term as President-elect. After serving as President an individual shall be ineligible for re-election to the same office.

6.0.1.3 ***Vacancy.*** A vacancy in the office of President shall be filled for the unexpired portion of the term by a qualified member of the Board as determined by the Board at the time of the vacancy.

6.0.1.4 ***Duties.*** The President shall preside at Business Meetings of the Society and shall chair and attend all meetings of the Board and the Executive Committee.

6.0.2 ***President-elect.***

6.0.2.1 ***Qualifications.*** Nominees for President-elect shall, at the time of nomination, be a voting Society member in Good Standing, either a) in the member grade of Member and possessing a civil-engineering related Ph.D., or a P.E. license (active or retired), or b) in the member grade of Fellow or Distinguished Member. Additionally, Nominees for President-elect shall have completed one (1) full elected or appointed term of service on the Board, exclusive of time served filling a vacancy, or served as an institute representative to the Board between 2000 and 2005.

6.0.2.2 ***Term.*** The President-elect shall serve a one (1) year term. After serving as President-elect an individual shall be ineligible for re-election to the same office. The term of office of the President-elect shall begin upon installation, normally at the Annual Membership Meeting, and shall continue until a successor is installed.

6.0.2.3 ***Vacancy.*** A vacancy in the office of President-elect shall be filled for the unexpired portion of the term by a qualified member of the Board, exclusive of the President or Past President, as determined by the Board at the time of the vacancy.

6.0.2.4 ***Duties.*** The President-elect shall act in place of the President when the President is not available. The President-elect shall also serve as the vice-chair and attend all meetings of the Board and Executive Committee.

6.0.3 ***Past President.***

6.0.3.1 ***Qualifications.*** The Past President shall be a voting Society member in Good Standing and shall have had prior service on the Board as President.

6.0.3.2 ***Term.*** The Past President shall serve a one (1) year term immediately following the conclusion of a term as President. A President-Emeritus may be recalled to serve as needed.

6.0.3.3 ***Vacancy.*** A vacancy in the office of Past President shall be filled for the unexpired portion of the term by the most recent President-Emeritus available and willing to serve.

6.0.3.4 ***Duties.*** The Past President serves as chair of the Board Nominating Committee. The Past President shall also lead the annual review of the Executive Director and report on this activity to the Board. The Past President shall attend all meetings of the Board and Executive Committee and chair the Presidents-Emeriti Council.

6.0.4 ***Secretary.***

6.0.4.1 ***Qualifications*****.** The Secretary shall be a voting Society member in Good Standing. The Executive Director shall serve as Secretary.

6.0.4.2 ***Term*****.** The term of the Secretary coincides with the term of employment of the Executive Director.

6.0.4.3 ***Vacancy*****.** A vacancy in the office of Secretary shall be filled by action of the Board upon recommendation of the Executive Committee.

6.0.5 ***Treasurer*****.**

6.0.5.1 ***Qualifications*****.** The Treasurer shall be a voting Society member in Good Standing at the grade of Member, Fellow, or Distinguished Member, and shall have had prior service on the Board.

6.0.5.2 ***Term*****.** The Treasurer shall serve a one (1) year term. The Treasurer is eligible for reappointment to two (2) additional terms. The Treasurer shall be nominated by the President-elect and appointed by a majority vote of the whole Board in a regular or Special Meeting. For an extension beyond three (3) years of service, a minimum of seventy-five (75%) percent affirmation of the total Board is required. The term of the Treasurer begins upon installation, normally at the Annual Membership Meeting, and shall continue until a successor is installed.

6.0.5.3 ***Vacancy*****.** A vacancy in the office of Treasurer shall be filled by appointment of the Board upon nomination by the President or President-elect.

6.0.5.4 ***Duties*****.** The Treasurer shall monitor the general and trust funds of the Society, shall oversee all transactions in securities and shall provide an annual financial report to the Board. The Treasurer shall serve as the Chair of the Program and Finance Committee. The Treasurer shall attend all meetings of the Board, the Executive Committee and the Audit Committee. There shall be an Assistant Treasurer to assist the Treasurer in execution of these duties.

6.1 ***Society Directors.*** Society Directors shall perform all duties required by law and the Society's governing documents, and those duties incident to the office or as may be assigned. There shall be ten (10) Directors elected by Geographic Regions, three (3) Directors elected by the Technical Region, and two (2) At-Large Directors appointed by the Board. After serving one (1) full term as a Director an individual shall be ineligible to serve another term as Society Director.

6.1.1 ***Elected Directors.***

6.1.1.1 ***Qualifications.*** Candidates for the office of Elected Director shall be a Society member in good standing at the grade of Member, Fellow or Distinguished Member. Candidates shall have an Address of Record within the Region to be represented, or be a current member of an Institute, and shall have served as a Geographic Region Governor or a voting member of an Institute Board of Governors for a minimum of two (2) years at the time of declaration to seek the office of Elected Director.

6.1.1.2 ***Term.*** Elected Directors shall serve a three (3) year term. The term of Elected Directors shall begin upon installation, normally at the Annual Membership Meeting, and shall continue until a successor is installed.

6.1.1.3 ***Vacancy.*** A vacancy in the office of Elected Director shall be filled by a qualified individual for the unexpired portion of the term by appointment of the appropriate Region Board of Governors.

6.1.1.4 ***Duties*****.** Duties of an Elected Director shall include, but are not limited to, chairing a Region Board of Governors; acting as a conduit for information between the Board and the Regions; engage in dialogue with members and preparation for, attendance at and participation in meetings of the Board and other official assignments.

6.1.2 ***At-Large Directors.*** There shall be two (2) At-Large Directors.

6.1.2.1 ***Qualifications.*** Candidates for the office of At-Large Director shall be Society members in Good Standing at any grade except Student Member and shall have demonstrated expertise or special perspective deemed desirable by the Board.

6.1.2.2 ***Term.*** At-Large Directors shall serve a three (3) year term. The term of At-Large Directors shall begin upon installation, normally at the Annual Membership Meeting, and shall continue until a successor is installed.

6.1.2.3 ***Vacancy.*** A vacancy in the office of At-Large Director shall be filled for the unexpired portion of the term by appointment of the Board.

6.1.2.4 ***Duties*****.** Duties of the At-Large Director shall include, but are not limited to, preparation for, attendance at and participation in meetings of the Board and other official assignments. The At-Large Directors shall serve as non-voting ex officio members of the Committee on Younger Members.

6.2 ***Region Governors.***

6.2.1 ***Geographic Region Governors.***

6.2.1.1 Qualifications. An Elected or Appointed Geographic Region Governor shall be a Society member in Good Standing; have an Address of Record within the Region being represented; and shall not currently be serving or pursuing nomination as a Technical Region Governor. In addition, Elected Geographic Region Governors shall also have served as a Section or Branch officer, as a member of a Section or Branch committee, or as a member of a Standing Board Committee or Society Committee.

6.2.1.2 ***Term.*** Geographic Region Governors shall serve a three (3) year term. After serving two (2) full terms, Geographic Region Governors shall be ineligible to serve as a Geographic Region Governor. The term of a Geographic Region Governor shall begin upon installation and shall continue until a successor is installed.

6.2.1.3 ***Vacancy.*** A vacancy in the office of Geographic Region Governor shall be filled for the unexpired portion of the term by appointment of the Geographic Region Board of Governors. A change in the Address of Record of a Geographic Region Governor to an Address of Record outside the boundaries of the Region vacates the office of Geographic Region Governor.

6.2.1.4 ***Duties.*** Duties of the Geographic Region Governor shall include, but are not limited to, preparation for, attendance at and participation in meetings of the Geographic Region Board of Governors and other official assignments.

6.2.2 ***Technical Region Governors.***

6.2.2.1 ***Term.*** The term of a Technical Region Governor is determined by each Institute and the CTA but shall not exceed the term prescribed by the Bylaws of the Technical Region.

6.2.2.2 ***Vacancy.*** A vacancy in the office of Technical Region Governor shall be filled as defined in the Bylaws of the Institute or the operating procedures of the CTA.

6.2.2.3 ***Duties.*** Duties of the Technical Region Governor shall include, but are not limited to, preparation for, attendance at and participation in meetings of the Technical Region Board of Governors and other official assignments.

6.3 ***Removal from Office.*** The incapacitation of any Officer, Director or Region Governor of the Society, or neglect in the performance of the duties of the office, may be grounds for removal from office by the Board.

6.4 ***Exceptions to Terms or Qualifications.*** In cases where Constitutional amendments or reallocation make it desirable during resulting periods of transition that changes be made in terms of office or qualifications for office, the Board shall be authorized to modify the terms of office or qualifications for office for Directors or Governors.

In unusual cases when conformance to qualifications cannot be satisfied, the Board shall be authorized to modify the qualifications for office for Region Directors. When conformance to qualifications cannot be satisfied, the Region Board of Governors shall be authorized to modify the qualifications for office for Region Governors and shall notify the Secretary that such action has taken place.

ARTICLE 7. ELECTIONS

7.0 ***Definitions.***

7.0.1 ***Address of Record.*** The primary mailing address designated by the Society member, except an APO or other temporary address, shall be considered as the Address of Record unless the Society member instructs otherwise.

7.0.2 ***Candidate.*** A Candidate is a qualified Society member who is pursuing or considering the pursuit of an elected office within the Society.

7.0.3 ***Nominee.*** A Nominee is a Candidate who has received the nomination of a Nominating Committee, or who has submitted a validated petition for nomination to the Society Secretary.

7.0.4 ***Election Materials.*** Candidates for elected office shall submit to the Society Secretary their Letter of Intent to Serve along with a Biographical Statement, Vision Statement, and professional photograph suitable for publication. The Biographical Statement and Vision Statement shall be in the format designated by the Society Secretary.

7.1 ***Composition of Nominating Committees.***

7.1.1 ***Composition of Geographic Region Nominating Committee.*** Each Geographic Region Board of Governors excluding any Candidates, shall, as a minimum, comprise the Geographic Region Nominating Committee. Geographic Regions may designate in their Bylaws additional members for their Geographic Region Nominating Committee, and designation of the Chair.

7.1.2 ***Composition of Technical Region Nominating Committee.*** The Technical Region Board of Governors excluding any Candidates, shall, as a minimum, comprise the Technical Region Nominating Committee. The Chair of the Technical Region Nominating Committee shall be the chair of the Technical Region Board of Governors, unless the chair is a Candidate.

7.1.3 ***Composition of Board of Direction Nominating Committee.*** The Board Nominating Committee shall consist of the then current Board, excluding any Candidates, and the most immediate President Emeritus available and willing to serve. The President, President-elect, Secretary and Treasurer shall not engage in the discussions of the Board Nominating Committee but may attend as non-voting observers. The Chair of the Board Nominating Committee shall be the Past President.

7.1.3.1 ***Board of Direction Nominating Committee Charge.*** The Board Nominating Committee shall select Official Nominees for President-elect. Each Board Nominating Committee member shall recognize the critical importance of the Nominating Committee's work; undertaking due diligence in assessing all Nominees; carefully listening to the President-elect Nominees; asking thoughtful questions of the President-elect Nominees during the Nominating Committee meeting; reviewing each Nominee's qualifications and ability to move the Society toward its vision; willing to make decisions when presented with multiple Nominees; remaining objective in order to render the discovery and deliberation process valuable; free of business and personal relationships that could interfere with the Committee's exercise of independent judgment; and considering all areas of diversity when selecting Official Nominees.

7.2 ***Nomination for President-elect.***

7.2.1 ***Nomination Process.***

7.2.1.1 ***Declaration.*** Candidates for the office of President-elect shall declare their intent to pursue nomination through one (1) of the following processes for the duration of the Election Cycle.

7.2.1.1.1 ***Geographic Region.*** Candidates for the office of President-elect through their assigned Geographic Region shall declare their intent to pursue office by submitting a Letter of Intent to Serve, along with Election Materials, to the Chair of their Region Board of Governors and the Society Secretary.

7.2.1.1.2 ***Technical Region.*** Candidates for the office of President-elect through the Technical Region shall declare their intent to pursue office by submitting a Letter of Intent to Serve, along with Election Materials, to the Chair of the Technical Region Board of Governors and the Society Secretary.

7.2.1.1.3 ***Past At-Large Director.*** Candidates for the office of President-elect who have completed a term as At-Large Director shall declare their intent to pursue office by submitting a Letter of Intent to Serve, a petition signed by forty (40) voting Society members, along with Election Materials, to the Society Secretary. The Candidate shall then be considered a Nominee and their name shall be forwarded to the Board Nominating Committee.

7.2.1.2 ***Society Secretary Notification.*** The Society Secretary shall distribute the list of declared Candidates for the office of President-elect and their Election Materials to the Geographic and Technical Region Boards of Governors .

7.2.2 ***Nomination.*** To be considered by the Board Nominating Committee for the office of President-elect, a Candidate must be nominated by their Geographic or Technical Region Nominating Committee or be a past At-Large Director who has properly declared.

7.2.2.1 ***Region Nominee(s).*** A Candidate for the office of President-elect who was considered and selected by their Geographic or Technical Region Nominating Committee shall have their name forwarded to the Board Nominating Committee.

7.2.2.2 ***Petition Nominee(s).*** A Candidate for the office of President-elect who was considered and not selected by their Geographic or Technical Region Nominating Committee may declare their intent to acquire the required number of petition signatures to be considered by the Board Nominating Committee. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be returned to the Society Secretary for validation.

7.2.2.3 ***Obligation to Nominate.*** A Region Nominating Committee is not required to designate any of the declared Candidates from their Region as a Nominee for President-elect.

7.2.3 ***Nomination by Board of Direction Nominating Committee.***

7.2.3.1 ***Interview of Nominees.*** All Nominees for President-elect whose names are properly submitted to the Society Secretary shall be available to meet with the Board Nominating Committee. Reimbursement of travel expenses within the Society's guidelines shall be provided.

7.2.3.2 ***Procedure.*** The Board Nominating Committee shall select up to two (2) Official Nominees for President-elect. If only one (1) Nominee has been forwarded to the Board Nominating Committee then that Nominee shall be an Official Nominee and the Board Nominating Committee shall have the authority to designate one (1) additional Official Nominee. If there are no Nominees then the Board Nominating Committee shall select the Official Nominee(s).

7.2.4 ***Petition to Election Ballot.*** A Nominee for the office of President-elect who is not selected by the Board Nominating Committee as an Official Nominee may declare their intent to acquire the required number of petition signatures to be placed on the election ballot as a Petition Nominee. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be returned to the Society Secretary for validation. Once the petition signatures are validated, the Nominee shall appear on the ballot as a Petition Nominee.

7.3 ***Nomination of Elected Directors.***

7.3.1 ***Declaration.*** Candidates for the office of Elected Director shall declare their intent to pursue nomination through only one (1) Region for the duration of an Election Cycle.

7.3.1.1 ***Geographic Region.*** Candidates for the office of Elected Director from a Geographic Region shall declare their intent to pursue office by submitting a Letter of Intent to Serve, along with Election Materials, to the Chair of their Region Nominating Committee and the Society Secretary.

7.3.1.2 ***Technical Region.*** Candidates for the office of Elected Director from the Technical Region shall declare their intent to pursue office by submitting a Letter of Intent to Serve, along

with Election Materials, to the Chair of their selected Institute or the chair of the CTA, the Chair of the Technical Region Board of Governors, and the Society Secretary.

7.3.2 ***Nomination by Region Nominating Committee.*** A Region Nominating Committee shall select up to two (2) Official Nominees for the Elected Director when the term of the sitting Elected Director is due to expire. If only one (1) Candidate declared, then that Candidate shall be the Official Nominee and the Region Nominating Committee shall have the authority to designate one (1) additional Official Nominee. If there are no declared Candidates, then the Region Nominating Committee shall select the Official Nominee(s).

7.3.2.1 ***Petition to Election Ballot.*** A Candidate for the office of Elected Director who is not selected by the Region Nominating Committee as an Official Nominee may declare their intent to acquire the required number of petition signatures to be placed on the election ballot as a Petition Nominee. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be returned to the Society Secretary for validation. Once the petition signatures are validated, the Nominee shall appear on the ballot as a Petition Nominee.

7.4 ***Nomination of At-Large Directors.***

7.4.1 ***Rotation.*** One (1) At-Large Director is installed in the year a sitting At-Large Director's term is expiring.

7.4.2 ***Selection.*** A Candidate for At-Large Director shall not pursue nomination for any other Society Office during the Election Cycle.

7.4.3 ***Nomination by At-Large Director Review Panel.***

7.4.3.1 ***Composition.*** The At-Large Director Review Panel is chaired by the Past President and shall consist of the Society Directors who are serving the second year of their term during the Election Cycle for which they are reviewing Candidates, the Chair of the Industry Leaders Council or their representative, and a Younger Member as determined by the Younger Member Councils.

7.4.3.2 ***At-Large Director Review Panel Charge.*** The At-Large Director Review Panel shall submit the At-Large Director criteria to the Board for approval, review the nominations for At-Large Director, and present its selections to the Society Secretary. Each member of the At-Large Director Review Panel shall recognize the critical importance of their work; exercise due diligence in assessing all Candidates under consideration; review each Candidate's qualifications and ability to move the Society toward its vision; be willing to make decisions when presented with multiple Candidates; remain objective in order to render the discovery and deliberation process valuable; be free of business and personal relationships that could interfere with the Review Panel's exercise of independent judgment; and consider all areas of diversity when selecting Nominees.

7.4.3.3 ***Procedure.***

7.4.3.3.1 ***Development of At-Large Director Criteria.*** The At-Large Director Review Panel shall submit to the Board proposed At-Large Director criteria for the upcoming Election Cycle, if a vacancy exists. The Standing Guidelines for At-Large Director and any proposed At-Large Director criteria shall be submitted to the Society Secretary by a date specified for inclusion in the Board agenda.

7.4.3.3.2 ***Selection of Slate of Nominees for Review.*** Candidates for At-Large Director shall be submitted to the Chair of the At-Large Director Review Panel by the standing Board Committees, Society Committees, Executive Committee constituent committees, Younger Member Councils, and the Industry Leaders Council following announcement of the opening and Board-approved criteria. The At-Large Director Review Panel may recommend additional Candidates that fulfill the Standing Guidelines for At-Large Director and any Board-approved criteria. The At-Large Director Review Panel shall rank the Candidates in order of preference and present no more than three (3) Candidates to the Society Secretary to confirm willingness to serve. The Society Secretary shall provide to the At-Large Director Review Panel the name of the individual who has accepted the position.

7.4.3.3.3 ***Appointment by Board of Direction.*** After reviewing the recommendation of the At-Large Director Review Panel, the Board shall appoint the recommended individual as the At-Large Director.

7.4.3.3.4 ***Confidentiality.*** All information regarding the Nominees considered and not selected, including the number of Nominees, is to remain confidential and known only to those who served on the At-Large Director Review Panel.

7.5 *Nomination of Geographic Region Governors.*

7.5.1 ***Declaration.*** Candidates for the office of Geographic Region Governor shall declare their intent to pursue nomination by submitting a Letter of Intent to Serve, along with Election Materials, to the Chair of their Geographic Region Nominating Committee and the Society Secretary.

7.5.2 *Nomination by Geographic Region Nominating Committee.*

7.5.2.1 ***Procedure for a Single or Restricted Vacancy.*** When there is a single vacancy for a Geographic Region Governor or a vacancy restricted by the Region governing documents, a Geographic Region Nominating Committee shall select up to two (2) Official Nominees for Geographic Region Governor when the term of the sitting Geographic Region Governor is due to expire. If only one (1) Candidate declared, then that Candidate shall be an Official Nominee and the Geographic Region Nominating Committee shall have the authority to designate one (1) additional Official Nominee. If there are no declared Candidates, then the Geographic Region Nominating Committee shall select the Official Nominee(s).

7.5.2.2 ***Procedure for Multiple Vacancies.*** When there is more than one (1) restricted vacancy for Geographic Region Governor, the Geographic Region Nominating Committee shall endeavor to select up to two (2) Official Nominees for each vacancy on the election ballot.

7.5.2.3 ***Petition to Election Ballot.*** A Candidate for the office of Geographic Region Governor who is not selected by the Geographic Region Nominating Committee as an Official Nominee may declare their intent to acquire the required number of petition signatures to be placed on the election ballot as a Petition Nominee. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be returned to the Society Secretary for validation. Once the petition signatures are validated, the Nominee shall appear on the ballot as a Petition Nominee.

7.5.3 ***Appointment of Geographic Region Governors.*** Each Geographic Region Board of Governors shall appoint at least one (1) Geographic Region Governor to represent perspectives not currently represented on the Geographic Region Board of Governors.

7.6 ***Elections*****.** Election of nominated individuals and approval of amendments to the Certificate of Incorporation or Constitution shall be by secret ballot administered by the Secretary, verified under supervision of tellers appointed by the President, and canvassed by the Board.

7.7 ***Provision for Special Election.*** When circumstances necessitate amendment of the Certificate of Incorporation or Constitution outside the regular Election Cycle, the Board shall have the authority to authorize a Special Election.

7.8 ***Voting Constituencies.***

7.8.1 ***President-elect*****.** The President-elect shall be elected by voting Society members.

7.8.2 ***Elected Directors by the Geographic Region*****.** Directors elected by the Geographic Region shall be elected by voting Society members in their respective Regions.

7.8.3 ***Elected Directors by the Technical Region.*** Directors elected by the Technical Region and shall be elected by voting Society members of the Technical Region.

7.8.4 ***Geographic Region Governors.*** Geographic Region Governors shall be elected by voting Society members in their respective Geographic Regions.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings.***

8.0.1 ***Annual Membership Meeting*****.** The Society shall convene at least one (1) Business Meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Date*****.** The Annual Membership Meeting shall be convened in conjunction with the ASCE Convention, which is conducted in October or as near thereto as practicable.

8.0.1.2 ***Quorum*****.** A quorum for the Annual Membership Meeting shall be one hundred (100) voting members.

8.0.2 ***Other General Business Meetings*****.** The Society may convene additional General Business Meetings.

8.0.2.1 ***Requirements*****.** Additional Business Meetings of the Society may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least thirty (30) days in advance of the meeting.

8.0.2.2 ***Quorum*****.** A quorum for any other General Business Meeting shall be one hundred (100) voting members.

8.0.3 ***Special Business Meetings*****.** The Society may call Special Business Meetings.

8.0.3.1 ***Requirements*****.** The Board may call Special Business Meetings of the Society. The Board shall call a Special Business Meeting of the Society upon written request of not less than twenty (20) different members from each Region. Notice of a Special Business Meeting shall be provided in accordance with New York state law. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 ***Quorum*****.** A quorum for a Special Business Meeting shall be one hundred (100) voting members.

8.1 ***Board of Direction Meetings.*** No fewer than two (2) Regular meetings of the Board shall be held each year. One (1) of these Regular Meetings shall be held at the time of the ASCE Convention.

8.1.1 ***Regular Meetings.*** Regular Meetings of the Board shall be called as determined by the Board. Requests for Board Action shall be received by the Secretary not later than thirty (30) days prior to the Board meeting at which action is requested. Agendas for Board meetings shall be distributed by a means or combination of means that ensures each Board and Region Board member shall receive the document fourteen (14) days in advance of the Board meeting.

8.1.2 ***Special Meetings.*** Special Meetings of the Board may be called as determined by the Board at a previous meeting or by the Executive Committee acting on behalf of the Board. At least ten (10) days advance notice of any such Special Meeting shall be given by the Society Secretary to members of the Board. Notice of a Special Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Meeting.

8.1.3 ***Emergency Meetings.*** Emergency Meetings of the Board may be called as determined by at least two (2) of the current Presidential Officers. At least three (3) days advance notice of any such Emergency Meeting shall be given by the Society Secretary to members of the Board. Notice of an Emergency Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Emergency Meeting.

8.1.4 ***Quorum.*** A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.2 ***Executive Committee Meetings.***

8.2.1 ***Requirements*****.** Meetings of the Executive Committee shall be held at such times and places as its chair determines necessary to discharge its duties.

8.2.2 ***Quorum*****.** A majority of the members of the Executive Committee shall constitute a quorum at any meeting of the Executive Committee except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Executive Committee shall constitute a quorum for the consideration of disciplinary action against a member.

8.3 ***Board of Direction and Executive Committee Executive Sessions*****.** Meetings of the Board or Executive Committee may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the body and affirmative vote of the body. All members of the body attend Executive Session as well as any individuals invited by the body.

Minutes reflecting actions taken in Executive Session will be kept. In the absence of the Society Secretary during Executive Session, the chair will appoint an acting Secretary. If confidential, such minutes will be reviewed and approved at a subsequent Executive Session of the body; copies of confidential minutes will not be retained by members of the body. Confidential minutes of Executive Sessions will be maintained in the office of Legal Counsel.

8.4 ***Region Board of Governors Meetings*****.**

8.4.1 ***Requirements*****.** Meetings of the Region Board of Governors shall be held at least annually.

8.4.2 ***Quorum*****.** A majority of the members of the Region Board of Governors shall constitute a quorum at any meeting of the Region Board of Governors.

8.5 ***Parliamentary Authority*****.** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with the laws of the State in which the Society is incorporated or with the Society's adopted Constitution, Bylaws or Rules of Policy and Procedure.

8.6 ***Meeting Participation by Alternative Means*****.** Any member of the Board or any Board Committee or Society Committee may participate in a meeting of the Board or any Board Committee or Society Committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.7 ***Action without a Meeting*****.** In accordance with New York law, any corporate action required or permitted to be taken by the Board or any Board Committee or Society Committee may be taken without a meeting if all members of the Board, Board Committee or Society Committee consent in writing to such action.

ARTICLE 9. ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities*****.** The objectives and purposes of the Society's Regions, committees, institutes, academies, geographic units, technical divisions, foundations, affiliated and other Organizational Entities shall be consistent with those of the Society.

9.0.1 ***Dues.*** Organizational entities may include in their governing documents a levy of fees and/or dues for membership in that organizational entity.

9.1 ***Limitations of Authority of Organizational Entities*****.** No such Organizational Entity shall speak for the Society as a whole unless authorized by the Board, and no actions of such Organizational Entities may contravene any act, policy, or purpose of the Society. Any Society component may issue its own policies but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Board must be clearly identified as the views of the component so engaged and not of the Society. Any amplification, interpretation, or application of Society policy statements should identify its source as distinguished from Society policy.

9.2 ***Regions.*** A Region is a collection of units combined by the Board to help facilitate the Society's strategic plan; promote leadership development; enhance service to members; nominate individuals and units for awards; nominate individuals for advancement to Fellow and Distinguished Member grades; share best practices; facilitate communications; provide input to the Board; and support its assigned units. The term Region includes both the Geographic and the Technical elements of the Society.

9.2.1 ***Geographic Regions.*** All members shall be assigned to a Geographic Region by the Board based on their Address of Record. In determining the boundaries of Geographic Regions, the Board shall be guided by the following:

9.2.1.1 ***Number.*** There shall be no more than ten (10) Geographic Regions, nine (9) of which shall be comprised of members with an Address of Record in the United States, Canada, Mexico and Puerto Rico, and one (1) of which shall be comprised of all other members.

9.2.1.2 ***Boundaries.*** Boundaries of Geographic Regions shall be established, as nearly as practicable, to conform to Section, Branch, country, state, county, or other geo-political boundaries. Boundaries of Geographic Regions shall be subject to revision by the Board. In the determination of boundaries of Geographic Regions, due consideration shall be given to such factors as mutuality of interests, facilities for travel, member population and geographic units within each Geographic Region.

9.2.1.3 ***Reallocation.*** Boundaries of Geographic Regions shall be subject to revision by the Board.

9.2.1.4 ***Geographic Units.*** Geographic units are official organizations established, overseen, and dissolved by Geographic Region Boards. The Geographic Units are formed based on geographical location and mutuality of interest.

9.2.1.5 ***Sections*****.** A Section, composed of Society members of all grades, may be established, dissolved or reformed by the Board of Governors of their Region.

9.2.1.5.1 ***Boundaries*****.** The boundaries of any Section shall lie entirely within the boundaries of a single Region. Boundaries of Section areas may be changed at any time by the Board of Governors of their Region, provided that prior notice is given to the Section(s) involved and an opportunity is accorded them to make recommendations regarding such proposed changes.

9.2.1.5.2 ***Boundary Changes that Affect Multiple Regions.*** Any proposed changes to Sections that impact on another Region shall be referred to the Leader Training Committee for recommendation to the Board.

9.2.1.5.3 ***Membership*****.** No individual may be a member of a Section or Branch unless already a member of the Society. Society members who request mailing address changes to APO numbers or who request other temporary changes in mailing address shall remain assigned to the respective Sections of their individual Address of Record unless and until specific requests are made by them for changes in their Address of Record.

9.2.1.5.3.1 ***Exceptions to Requirement of Society Membership for Section Membership*****.** Members of the Boston Society of Civil Engineers or the Connecticut Society of Civil Engineers at the time of merger may continue to be members of those Sections without meeting the requirement of Society membership. Each Section or Branch may allow Institute-only Members to be a member of their technical groups or Institute Chapter.

9.2.1.5.4 ***Governing Documents*****.** Every Section shall adopt a Constitution and Bylaws, which shall be approved by the Executive Committee upon recommendation of

the Governing Documents Committee. Branches do not have their own Constitution; as a subsidiary organization, they are governed by the Section's Constitution. Amendments to Section Constitution and Bylaws shall be approved by the Governing Documents Committee.

9.2.1.5.5 ***Allotments*****.** Funds of the Society, computed by means of a formula established from time to time by the Board, may be allocated by the Board to each Section on a fiscal year basis. Payment of these funds shall be subject to regulations established by the Board.

9.2.1.5.6 ***Annual Reporting.*** Each Section and Branch shall submit to the Society Secretary not later than November 30 their Annual Report. Each Section shall submit to the ASCE Accounting Department not later than November 30 their Section Finance Report. The Society Secretary shall facilitate sharing both reports with the respective Region Board of Governors. Regulations governing the details required in the Annual Report and the Section Finance Report shall be prescribed by the Executive Committee.

9.2.1.5.6.1 ***Failure to Submit Annual Report*****.** Sections will forfeit portions of their allotment when the Section or any of its Branches fail to submit their Annual Report. Sections that fail to submit their Annual Report by March 31 will forfeit twenty-five percent (25%) of their Allotment. Sections that fail to submit their Annual Report by May 31 will forfeit fifty percent (50%) of their Allotment. Sections that fail to submit their Annual Report by July 31 will forfeit seventy-five percent (75%) of their Allotment. Sections that fail to submit their Annual Report by September 30 will forfeit one hundred percent (100%) of their Allotment for that year.

9.2.1.5.6.2 ***Failure to Submit Section Finance Report.*** Sections who fail to submit their Section Finance Report on time could delay the distribution of their Allotment.

9.2.1.6 ***Branches*****.** Any Section, with the approval of the Board of Governors of their Region, may establish, reform or dissolve Branches.

9.2.1.7 ***Councils*****.** A Council may be established by the Board of Governors of their Region, upon written request from two (2) or more Sections for formal affiliation. A Council's governing documents and any amendments thereto shall be approved by the Region Board of Governors. Any Council may be dissolved or reformed by the Board of Governors of their Region.

9.2.1.8 ***Student Chapters*****.** Student Chapters shall be comprised of students in civil engineering or civil engineering technology programs and may be established by the Geographic Region Board of Governors.

9.2.1.8.1 ***Qualifications.*** The Committee on Student Members shall set the full qualifications and procedures to establish new Student Chapters. Minimum qualifications include:

a. an engineering or engineering technology program related to civil engineering and leading to an engineering or engineering technology degree.
b. a minimum membership of twelve (12) undergraduate civil engineering students who are Student Members of the Society.

c. at least one (1) full-time faculty member who is a member of the Society in good standing and agrees to serve as Faculty Advisor.
d. the endorsement of the application by the Civil Engineering Department Chair, or equivalent.
e. the endorsement of the application by official action of the Section (or Branch) in whose jurisdiction the Student Chapter is located; or if the group is located outside the jurisdiction of an existing Section (or Branch) the endorsement shall be by the official action of the Region Board of Governors in whose jurisdiction the Student Chapter is located.
f. two (2) practicing engineers who are members of the Society in good standing, and who agree to serve as Practitioner Advisors to the Student Chapter. If the group is located outside the jurisdiction of an existing Section the two (2) Practitioner Advisors shall be approved by the Region Board of Governors.

9.2.1.8.2 ***Reports.*** An annual report shall be submitted by each Student Chapter to the Society not later than February 1 of each year to remain in good standing. The annual report shall be in the format stipulated by the Society.

9.2.1.8.3 ***Dissolution.*** Student Chapters that become inactive or intend to deactivate may be dissolved upon a recommendation from the Committee on Student Members. Upon evaluation, the Committee on Student Members shall provide its recommendation on dissolution to the Geographic Region Board of Governors who shall have final approval regarding the recommendation.

9.2.1.9 ***Student Conferences.*** Student Conferences are comprised of a grouping of Student Chapters within a Board-defined Geographic Region that meet to engage student members through educational and professional development opportunities. Student Conferences may be established, merged, or dissolved by the respective Region Board of Governors upon coordination with the Committee on Student Members. A Student Chapter may petition to change to another Student Conference.

9.2.2 ***Technical Region.*** Members who choose to join at least one (1) Institute, or who are members of the Center for Technical Advancement and its constituent committees and divisions, shall also be assigned to the Technical Region.

9.2.2.1 ***Institutes.*** Institutes are official organizations of the Society which are granted the authority to operate like a Board Committee or Society Committee and to report to the Board like a Board Committee or Society Committee. Institutes receive Society resources in accordance with the Institute Operating Procedures approved by the Board. The Institute Operating Procedures shall be reassessed on minimally a five (5) year cycle.

9.2.2.2 ***Primary Institute.*** A member's Primary Institute shall be the first Institute the member joined or designated at the time of membership renewal.

9.2.2.3 ***Establishment.*** The Board may create a task committee to study the formation of an Institute. The Board may establish an Institute upon approval of the task committee's proposal, including Bylaws, business plan and other materials as required by the Board.

9.2.2.4 ***Amendment of Institute Bylaws.*** Revisions to Institute Bylaws may be proposed by action of the Institute as prescribed in such Bylaws, or by action of the Board. No amendment to Institute Bylaws shall become effective unless and until it is approved by the Board.

9.2.2.5 ***Allotments.*** Funds of the Society, computed by means of a formula established from time to time by the Board, may be allocated by the Board to each Institute on a fiscal year basis. Payment of these funds shall be subject to regulations established by the Board.

9.2.2.6 ***Suspension or Dissolution.*** The Board may, on its own motion, upon recommendation of the Institute's governing body, or for cause, suspend or dissolve an Institute.

9.2.2.7 ***Institute Graduate Student Groups.*** Institutes may form Institute Graduate Student Groups for discipline-specific graduate student activities. Undergraduate students may participate in activities sponsored by Institute Groups.

9.3 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge.

9.3.1 ***Committee Focus Areas.*** Committees shall be aligned to support one of the Board-approved focus areas: Advancing the Career, Advancing the Organization, Advancing the Profession, Education, and Public Policy and Practice.

9.3.2 ***Types of Committees.*** Committees shall be organized under the appropriate focus area as Standing Committees or Task Committees, either of which may form constituent committees to aid in the accomplishment of their charge.

9.3.2.1 ***Standing Committees.*** Standing Committees shall be constituted to perform a continuing function and may only be created, changed or discharged by an amendment to the Society's governing documents.

9.3.2.1.1 ***Standing Board Committees.*** Standing Board Committees are defined as those whose purpose is to address a responsibility of the Board.

9.3.2.1.2 ***Standing Society Committees.*** Standing Society Committees are defined as those whose purpose is to address a responsibility related to the Society's Purposes and Objectives.

9.3.2.2 ***Task Committees.*** Task Committees shall be organized and charged as needs arise to carry out a specified task and shall be discharged automatically upon presentation of a final report to the organizing assembly.

9.4 ***Affiliated Entities.*** The Society, upon Board approval, may create, acquire or terminate relationships with affiliated entities.

9.4.1 ***Civil Engineering Certification, Inc.*** Civil Engineering Certification, Inc. (CEC) is a 501(c)(6) not-for-profit corporation, established 2004, that advances the science and profession of civil engineering for the welfare of humanity through the administration of a specialty certification program for the profession.

9.5 ***Other Organizations.*** Coalitions or other special interest groups may be formed by the Board or the Executive Committee.

9.5.1 ***Industry Leaders Council.*** The Industry Leaders Council (ILC) engages senior leaders from industry, academia, government, and non-governmental organizations to identify needed strategic actions for ASCE and the civil engineering profession.

9.5.2 ***Multi-Region Younger Member Councils.*** Following consideration of input from the Committee on Younger Members and the Governing Documents Committee, the Executive Committee may (i) establish Multi-Region Younger Member Councils upon written request from two (2) or more Younger Member groups/forums for formal affiliation, (ii) modify or dissolve any Multi-Region Younger Member Council upon request of said Council, and (iii) approve initial governing documents for Multi-Region Younger Member Councils. Amendments to governing documents shall be approved by the Governing Documents Committee.

9.5.3 Chi Epsilon. Chi Epsilon serves as the collegiate honor society for Civil Engineering and provides a mark of distinction for the students and professionals who have upheld the honor of the profession in the four pillars of scholarship, character, practicality, and sociability to advance the civil engineering profession.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Official Society Publications*****.** For the purpose of notices and announcements to members of the Society on any matters except the convening of a Special Business Meeting, *Civil Engineering* magazine and the ASCE Web site shall be the Official Society Publications. Notices and announcements relating to Society affairs published in an Official Society Publication shall be deemed to have been brought to the attention of all members of the Society.

10.1 ***Conflict of Interest*****.** A Conflict of Interest shall be defined as any activity, transaction, relationship, service, or consideration which is, or appears to be, contrary to the best interests of the Society, or in which the interests of an individual or another organization has the potential to be placed above those of the Society. Any interested individual must disclose the existence of any actual or possible Conflict of Interest and all material facts to the Society entity considering the proposed transaction. Action to address the conflict shall be taken by either the interested individual or the Society entity.

10.2 ***Indemnification*****.** If a Director, Officer, committee member, employee, agent or volunteer (including heirs, executors, administrators or the estate of such person) of the Society is made a party to any civil or criminal action or proceeding in any matter arising from the performance by such party of the individual's duly authorized duties for or on behalf of the Society, in a manner not inconsistent with the purposes or objectives of the Society, and further provided that the performance by the party was not or is not illegal, then, to the full extent permitted by the New York Not-For-Profit Corporation Law or any successor provisions, the Society, upon affirmative vote of the Board, a quorum of the members of the Board being present at the time of the vote who are not parties to the action or proceeding, may indemnify such party for judgments, fines, amounts paid in settlement, and reasonable expenses, including attorneys' fees actually and necessarily incurred, in connection with the action or proceeding, or appeal therein. The right accruing to any party under the foregoing provision shall not exclude any other right to which the individual may be lawfully entitled, nor shall anything herein contained restrict the right of the Society to indemnify or reimburse such person in any proper case to the extent permitted by law even though not specifically herein provided for. The Society, its Officers, committee members, employees, and agents shall be fully protected in taking any action or making any payment under this article or in refusing to do so in reliance upon advice of counsel to the Society.

10.3 ***Earnings/Activities.*** No part of the net earnings of the Society shall inure to the benefit of, or be distributable to its Directors, Officers, or other private persons, except that the Society shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth above. No substantial part of the activities of the Society shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Society shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of (or in opposition to) any candidate for public office.

10.4 ***Activities.*** Activities of the Society in furtherance of its educational, scientific, literary and charitable purposes shall include, but are not limited to, publications, conferences and continuing education. Notwithstanding any other provisions of these articles, the Society shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under Section 501(c)(3) of the Code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code.

10.5 ***Dissolution.*** Upon the dissolution of the Society, the Board shall, after paying or making provision for the payment of all of the liabilities of the Society, dispose of all of the assets of the Society exclusively for the purposes of the Society in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, literary, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Code, as the Board shall determine.

10.6 ***Diversity and Inclusion.*** Diversity, equity and inclusion are essential to encouraging the free expression and exchange of engineering ideas by all members, regardless of gender or gender identity; race, national origin, ethnicity; religion; age; sexual orientation; disability; political affiliation; or family, marital, or economic status. It is the responsibility of all members of the Society to conduct themselves in a professional manner in which all participants are treated with dignity and respect. The rich diversity of the Society's membership and of the civil engineering community in general is a resource that shall be considered when selecting committee members and nominees for office; inviting speakers; nominating recipients of prizes and awards; and conducting any business related to the Purpose, Mission, Vision, Goals and Values of the Society.

10.7 ***Restrictions.*** All policies and activities of the Society shall be consistent with applicable federal, state, and local antitrust, trade regulation, or other legal requirements.

10.8 ***Limitations.*** No member, Officer, Director, committee, employee, agent, or representative of the Society shall have any right, authority, or power to expend money of the Society, to incur liability on its behalf, or to make any commitment that will or may be deemed to bind or involve the Society in any expense or financial liability, unless such expenditure, liability, or commitment has been authorized and budgeted by the Board or by specific resolution at a duly called meeting of the Board or Executive Committee.

ARTICLE 11. AMENDMENTS

11.0 ***Notification of Proposed Amendments.***

11.0.1 ***Certificate of Incorporation and Constitution.*** The membership shall be notified of proposed amendments to the Certificate of Incorporation and Constitution by publication in such a manner as can be accessed by the membership in the timeframes identified in the Constitution. The proposed amended language will also be available for review in the Society-level election ballot.

11.0.2 ***Bylaws and Code of Ethics.*** The membership shall be notified of proposed amendments to the Bylaws and Code of Ethics by publication in such a manner as can be accessed by the membership in the timeframes identified in the Constitution.

11.1 ***Bylaws Amendments*****.** The Bylaws may be amended by the Board as provided in the Constitution.

11.2 ***Rules of Policy and Procedure Amendments*****.** The Rules of Policy and Procedure may be amended by the Board in the following manner.

11.2.1 ***Procedure*****.** The Board may, at any meeting with a quorum present, amend the Rules of Policy and Procedure by a two-thirds (2/3) vote of those present and voting, provided a copy of such proposed amendment shall have been sent to each member of the Board at least fourteen (14) days in advance of the meeting at which action thereon is to be taken.

11.2.2 ***Urgency*****.** With the exception of Rules of Policy and Procedure, Article 4, Fees and Dues, if the Board determines by a three-fourths (3/4) vote of those present and voting that an amendment is urgent, the Board may amend the Rules of Policy and Procedure by a two-thirds (2/3) vote of those present and voting and without fourteen (14) days advance notice provided the exact content of the amendment has been provided to each member of the Board present prior to the vote.

RULES OF POLICY AND PROCEDURE

of The American Society of Civil Engineers

A Not-For-Profit Corporation

Board Approved January 2026

ARTICLE 1. GENERAL

1.0 ***Marks.*** Marks of the Society include, but are not limited to, names, acronyms, emblems, logos, and trademarks of the Society and its Organizational Entities. Such marks are the sole and exclusive property of the Society and may not be altered or used without the Society's permission.

1.0.1 ***Official Society Marks.*** Official marks of the Society include, but are not limited to, those identified below, which are registered Society marks with the U.S. Patent and Trademark Office.

1.0.1.1 ***Name.*** The official name of the Society is The American Society of Civil Engineers®.

1.0.1.2 ***Acronym.*** The official acronym of the Society is ASCE®.

1.0.1.3 ***Emblem.*** The official emblem of the Society is ®.

1.0.1.4 ***Logo.*** The official logo of the Society is ASCE ®.

1.0.1.5 ***Other Society Marks.*** The Society also maintains other marks. A complete listing of the Society Marks is maintained by the Executive Director.

1.0.2 ***Development and Approval of Marks.*** All Society marks, including those of Organizational Entities, shall be developed in accordance with Society policy relative to look and content. Society marks shall be approved by the Society's Executive Committee except that the ASCE Foundation and Affiliated Entity marks shall be developed and approved in accordance with the entity's governing documents.

1.0.3 ***Use.*** The Society's marks may only be used for official Society purposes in the manner prescribed by the Society. The Society's marks may not be used in any manner that discredits or tarnishes the Society's reputation or goodwill; is false or misleading; violates any law, regulation or public policy; or misrepresents the relationship between the Society and the user, including any use that might incorrectly be construed as an endorsement, sponsorship or approval by the Society.

1.0.3.1 ***Society Use of Marks.*** For the Society and its Organizational Entities, examples of permissible uses of Society marks include official: badges, charms, pins, placards, banners, awards, certificates, Society publications and Web site, reports, stationery, programs, identification cards, and apparel. The design of badges, charms, and pins denoting membership in the Society, as well as the cost to the Society members, of such badges, charms, or pins, shall be determined by the Executive Director. The Society's marks may not be used for personal or business use by members or others on items such as stationery and business cards, web sites and other electronic media for either individuals or companies, except as expressly provided herein or as otherwise authorized by the Executive Director.

1.0.3.2 ***Member Use of Marks.*** A Society member may use the following applicable abbreviation denoting grade of membership in connection with professional work but must discontinue use in the event of separation from the Society.

Student Member–S.M.ASCE
Member–M.ASCE
Fellow–F.ASCE
Distinguished Member–Dist.M.ASCE
President-Emeritus–Pres.YY.ASCE

Society members in the grades of Affiliate Member, Associate Member, Member and Fellow, who have become Life Members may include the term Life Member following their appropriate membership grade abbreviation.

M.ASCE, Life Member
F.ASCE, Life Member

Members may use the marks of Organizational Entities as defined in the entity's governing documents.

1.0.3.2.1 ***Distinguished Member Use of Marks.*** A Society Distinguished Member may use the Distinguished Member Emblem on business cards and stationery.

1.0.3.2.2 ***Fellow Use of Marks.*** A Society Fellow may use the Fellow Emblem on business cards and stationery.

1.1 ***Society-level.*** Society activities exclusive of those of Affiliated Entities and Geographic Units are considered Society-level activities.

1.1.1 ***Official Business of the Society.*** Activities conducted by elected and appointed members in their official capacity to fulfill the purpose, mission, vision, and goals of the Society shall be considered Official Business of the Society.

ARTICLE 2. MEMBERSHIP

2.0 ***Definitions.***

2.0.1 ***Accredited Engineering Programs.*** ABET (previously known as the Accreditation Board for Engineering and Technology), through the Engineering Accreditation Commission (EAC) or the Engineering Technology Accreditation Commission (ETAC) is the accreditation body for Engineering and Engineering Technology Programs offered by colleges and universities in the United States. Accreditation may be granted for programs offering degrees at the Associate, Baccalaureate, or Masters level. A college or university who has at least one (1) degree at any of the levels accredited or actively seeking accreditation shall be considered ABET accredited for the purpose of determining membership qualifications.

2.0.1.1 ***Substantially Equivalent.*** Programs accredited by non-US countries utilizing criteria recognized by the Engineering Accreditation Commission (EAC) or Engineering Technology Accreditation Commission (ETAC) of ABET as comparable and whose graduates are judged acceptable for entry into the practice of engineering at the professional level.

2.0.2 ***Licensure.*** A citizen of the United States, if working in the United States, must be licensed in the United States as an engineer or surveyor to fulfill the licensure requirements for any membership grade. Licensure in other countries equivalent to licensure in the United States and its territories shall satisfy the licensure requirements for any membership grade.

2.0.3 ***Responsible Charge of Work.***

The standard required for advancement to the grade of Fellow is broad responsibility for engineering work of major importance. Serving in appointed titled positions is not construed as the sole qualifying criterion. It must be demonstrated that the applicant was the primary (or one of the primary) individual(s) who had responsibility for engineering work and its compliance with applicable codes, standards and specifications, or for the integrity of the plans, documents and reports prepared. For projects requiring a team effort by a group of professionals, engineering work of major importance may include the coordination of several engineering or related disciplines, under the direct or indirect supervision of the applicant. In academia, it shall be demonstrated that the applicant has functioned as a leader, guide or directing head of academic programs. In engineering teaching, the applicant must have taught in an engineering school of recognized standing and must have had at least a grade of associate professor or its equivalent. In the research field, it shall be demonstrated that the applicant has been the principal investigator or has made other major leadership contributions, such as serving on national or international committees outside the individual's institution.

2.0.4 ***Related Engineering or Engineering Technology Program.*** Related Engineering or Engineering Technology Programs are defined as any program in a major engineering or engineering technology discipline that is also accredited by ABET.

2.1 *Process for Membership.*

2.1.1 ***Submission of Application*.** An individual must apply for membership or advancement in the Society through the submittal of the appropriate application form. An individual seeking membership or advancement in a grade other than Member must meet additional requirements as follows:

2.1.1.1 ***Student Member*.** To be eligible for the grade of Student Member, an individual shall provide their school address as their "Work" address and shall provide a "Home" address. In addition, the prospective student member shall meet the following criteria:

Criterion 1: be a member of a Society-recognized Student Chapter at the school where enrolled, and be enrolled at least half-time; **OR**

Criterion 2: be enrolled at a school which is eligible to have an ASCE recognized Student Chapter but currently does not have such an organization, and be enrolled at least half-time; **OR**

Criterion 3: be a current member in an equivalent grade of an engineering society with which the Society has a current reciprocal membership agreement.

2.1.1.2 ***Fellow*****.** To be eligible for the grade of Fellow, an individual shall advance from the grade of Member AND a) be a licensed Professional Engineer or Professional Surveyor in the United States or in the country in which the Member resides (if such licensure is available), AND b) provide three (3) references from Society members (at least two (2) references must be from Society Fellows), AND c) be nominated by an Organizational Entity of the Society, AND EITHER d) have had responsible charge for not less than ten (10) years, in the grade of Member, of important work in civil or related engineering or surveying and be qualified to direct, conceive, plan, or design engineering works; OR e) have had responsible charge for not less than ten (10) years, in the grade of Member, of important industrial, business, construction, editorial, or engineering society activity, requiring the knowledge and background gained from civil or related engineering training and experience, OR f) have provided leadership for a period of not less than ten (10) years in the grade of Member in educational or research activity related to the field of civil engineering.

2.1.2 ***References*****.** In some cases, applicants for advancement from one (1) grade of Society membership to another must submit the names and addresses of individuals who have personal knowledge of the applicant and the applicant's work. Applicants are encouraged to submit references from Society members whenever possible. If an applicant is unable to provide the required number of references from Society members, the applicant may provide the same number of references from non-Society members who are: 1) licensed engineers or land surveyors, OR 2) Founder Society members, OR 3) members in engineering societies with which the Society has established a relationship. References by non-Society members are not permitted where the reference of a Society member is specifically stated as a requirement.

2.1.3 ***Review of Application*****.** Society staff shall process applications of applicants for admission to membership in the Society who have met the grade requirements specified in the Rules.

2.1.3.1 ***Non-Standard Applications.*** Applications that do not exactly meet the stated criteria for admission or advancement to a particular grade of Society membership shall be referred to the Membership Application Review Committee.

2.1.3.2 ***Waiver of Criteria*****.** Applicants who do not specifically meet the criteria for a grade of Society membership may request a waiver from the Membership Application Review Committee. The Membership Application Review Committee maintains guidelines for the waiver of criteria to ensure a measure of consistency in waiver review. Staff may admit an applicant to a reduced grade of membership pending review by the Membership Application Review Committee of advancement to a higher grade.

The Membership Application Review Committee shall have the authority to grant a waiver for admission or advancement. A waiver of criteria for advancement to Fellow shall only be considered in the case of a Member with acknowledged eminence in some branch of engineering or in the arts and sciences related thereto. A vote to grant a waiver of criteria for advancement to Fellow by the Membership Application Review Committee shall be unanimous.

2.1.3.3 ***Declinations*****.** Any applicant for admission or advancement referred to the Membership Application Review Committee who shall not be elected or advanced shall be deemed not qualified for admission or advancement and shall be declined. An applicant who has been declined admission or advancement may appeal to the Executive Committee. An affirmative vote of at least eighty percent (80%) of the voting Executive Committee is required to overturn a Membership Application Review Committee decision and two (2) negative votes shall exclude.

2.1.4 ***Notification and Acceptance.*** All applicants shall be notified by the Society of a decision relative to the applicant's admission or declination. An applicant's membership in the Society commences upon receipt of the appropriate dues.

2.1.5 ***Process for Distinguished Membership.***

2.1.5.1 ***Nomination.*** Not later than May 1 annually, a solicitation for Distinguished Member nomination shall be sent to Society members. Self-nominations are not permitted. Completed nomination packages shall be submitted electronically by a Society member in good standing by the date specified in the solicitation for nomination. The nomination package shall consist of the completed nomination form including the endorsing signature from an officer of an Organizational Entity and a forty (40) word citation highlighting the reason why the nominee should be elected. In addition, the nomination package shall include a one (1) page summary biography, distinct from the citation, a resume or CV not to exceed fifteen (15) pages and a list of six (6) individuals who will provide a letter of recommendation for the nominee. The letters of recommendation shall not exceed two (2) pages each and shall be sent electronically, directly to the Society Awards Committee. The Society Awards Committee places high value on the recommendation letters, including source, relationship to the nominee and originality. The total page count of a compete nomination package shall not exceed thirty (30) pages.

The total number of Distinguished Members elected in any year shall not exceed twelve (12). Members of the Board of Direction (hereinafter the "Board") are ineligible for election to Distinguished Membership during their terms of active membership on the Board, as election of Distinguished Members shall be by vote of the Board. Declared Candidates or Nominees for the office of President-elect are ineligible for election to Distinguished Member during the election cycle. Once elected as President-elect of the Society a member is ineligible for Distinguished Member status. Current employees of the Society are ineligible to be nominated for Distinguished Member status. Former employees of the Society, who meet all criteria for Distinguished Member status, may be nominated after a period of three (3) years from the time of separation from ASCE employment.

2.1.5.2 ***Review.*** The Society Awards Committee will review the nominations received and transmit to all members of the Board, not later than one (1) month prior to the meeting at which they will be considered by the Board, the names and biographies of those nominees whom it recommends for election. The Society Awards Committee may make use of a committee of additional experts to be formed and comprised by vote of the Society Awards Committee for the purpose of gaining additional input on nomination. Names of candidates voted on but not elected may be resubmitted by the Society Awards Committee to the Board for two (2) years, after which their names will be dropped from the roster of candidates unless re-nominated.

2.1.5.3 ***Election.*** At least eighty percent (80%) of the members of the Board must be present for a vote on Distinguished Membership. Voting is by secret ballot, without discussion. The affirmative vote by at least eighty percent (80%) of those voting is required to elect, and three (3) negative ballots shall exclude.

2.1.5.4 ***Notification.*** A person elected to Distinguished Membership in the Society shall be notified promptly thereof by the Secretary. The election shall be canceled if an acceptance is not received within sixty (60) days after the distribution of such notice.

2.1.5.5 ***Presentation*****.** Awards of Distinguished Membership shall be made during suitable ceremonies at such time and place prescribed by the Executive Committee.

2.1.6 ***Confidentiality of Application.*** Application and member information shall be considered confidential and shall not be released or provided for other than Society business unless the release of such information is 1) authorized by the Board, OR 2) authorized by the individual Society member, OR 3) required by law.

2.2 ***Reciprocal Membership Privileges*****.** The Society may enter into reciprocal membership agreements with other professional societies. Such agreement shall not offer grade reciprocity in any grade higher than Member.

2.2.1 ***Founder Societies with Reciprocal Membership*****.** The Society provides to its fellow Founder Societies, consisting of the American Society of Mechanical Engineers (ASME), the Institute of Electrical and Electronic Engineers (IEEE), the American Institute of Mining, Metallurgical and Petroleum Engineers, Inc. (AIME), and the American Institute of Chemical Engineers (AIChE), the privilege of reciprocal membership in the Society for their members.

2.2.2 ***Reciprocal Privileges for Chief Staff Executive*****.** Reciprocal membership agreements with an engineering organization may include admission to the Member grade for the Chief Staff Executive of such organization, upon presentation of an application but waiving fees and dues and without other established admission procedures, the chief staff executive of any engineering organization approved for this purpose by the Board, and provided such organization affords the Society reciprocal membership privileges. Waiver of dues for persons so elected shall terminate upon termination of their service as the Chief Staff Executive of their engineering organization, or when the Board votes to no longer provide reciprocal membership privileges to their engineering organization.

2.2.3 ***International Engineering Societies with Reciprocal Membership*****.** The Society may provide to international engineering societies the privilege of reciprocal membership in the Society for their members.

2.3 ***Membership Requirement for Editorial Positions.*** Editors-in-chief, editors, co-editors and associate editors of Society journals shall be members in good standing of ASCE or an Institute. Exceptions to this requirement shall only be made by the Executive Committee.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Procedures for Professional Conduct Cases.*** Professional conduct proceedings shall be conducted in accordance with procedures established by the Committee on Professional Conduct.

3.0.1 ***Initiation*****.** The Executive Committee shall consider proceedings for the discipline of any Society member (a) upon the recommendation of the Committee on Professional Conduct, or (b) upon the written request of one hundred (100) or more voting Society members in good standing.

3.0.1.1 ***Reference to Committee on Professional Conduct*****.** Any complaint or other allegation of misconduct or any information indicating possible misconduct shall be referred promptly to the Committee on Professional Conduct by the Secretary of the Society.

3.0.1.1.1 ***Origin of Complaint*****.** Complaints may be put forward by both ASCE members and non-members. Such complaints shall be submitted to the Society

Secretary or his designee in writing in such form as deemed acceptable by the Committee on Professional Conduct.

3.0.1.2 ***Jurisdiction*****.** The Committee on Professional Conduct shall act with reasonable expediency to determine whether or not the charges or evidence constitutes a proper case for its jurisdiction.

If the Committee on Professional Conduct determines that the case is not a proper one for its consideration, the Secretary shall be instructed to so advise any complainants or petitioners who may have filed charges.

3.0.1.3 ***Litigation*****.** It is the general policy of the Committee on Professional Conduct not to take action in professional conduct matters while a court case is underway.

3.0.2 ***Committee on Professional Conduct Investigation*****.** If the Committee on Professional Conduct determines the complaint is a proper case for its consideration, the Committee shall conduct such investigation, as it shall deem necessary or appropriate, to ascertain the facts.

3.0.2.1 ***Purpose.*** The primary purpose of the Committee on Professional Conduct is to promote compliance with the ASCE Code of Ethics.

3.0.2.2 ***Governing Precepts.*** The Committee on Professional Conduct shall exercise every means possible to resolve ethical questions and charges of professional misconduct through measures other than reference to the Executive Committee. Such measures may include, without limitation, mediation, discussion, letters of concern, or other measures. Cases shall be referred to the Executive Committee when it is the conclusion of the Committee on Professional Conduct that consideration of disciplinary action is the only appropriate course.

3.0.2.3 ***Confidentiality.*** Because of the delicate nature of matters coming before the Committee on Professional Conduct, its proceedings are considered to be confidential, to be discussed outside the meeting only with members of the Committee, staff members privy to Committee proceedings, and such other persons deemed by the Committee as having a need to know. Cases should not be discussed with members of the Board prior to formal presentation, as the members may later be required to sit in judgment upon such cases.

3.0.3 ***Committee on Professional Conduct Recommendation*****.** The Committee on Professional Conduct shall pursue its investigation until it reaches a firm recommendation as to the disposition of the case as follows:

3.0.3.1 ***Dismissal*****.** When, in the opinion of the Committee on Professional Conduct, the facts do not support the charges or where evidence is inconclusive, the Committee on Professional Conduct may determine that the case be dropped. The principals shall be duly notified when a case is dropped.

3.0.3.2 ***Referral for Hearing*****.** Where the evidence, in the opinion of the Committee on Professional Conduct, warrants formal disciplinary action, other than expulsion, the Committee on Professional Conduct shall refer the case to the Executive Committee for a hearing. Where the Committee on Professional Conduct deems expulsion as the appropriate form of disciplinary action, the Committee on Professional Conduct shall refer the case to the Board for a hearing.

3.0.3.3 ***Mandatory Referral to Executive Committee.*** Where, upon the written request of one hundred (100) or more eligible voting Society members in good standing, the case is required to be considered by the Executive Committee, the Committee on Professional Conduct shall upon completion of its investigation, notify the Executive Committee that the Committee on Professional Conduct has conducted its investigation and is prepared to present evidence on a case for which referral to the Executive Committee is mandatory.

3.1 ***Procedures for Hearing by the Executive Committee.*** The following rules shall govern the conduct of hearings by the Executive Committee.

3.1.1 ***Notice of Hearing.*** Prior to the Executive Committee considering any case referred by the Committee on Professional Conduct, the Society member shall be advised of the charges, shall be notified of the time and place of the meeting of the Executive Committee at which the case is to be considered, and shall be invited to present at such time a defense either in person or in writing.

3.1.2 ***Attendance.*** Attendance at hearings shall be limited to members of the Executive Committee; members of the Committee on Professional Conduct currently in office or in office when the case originated; the Secretary and designated staff; the complainants; the person or persons against whom charges have been filed; witnesses; and legal counsel. The person or persons against whom charges have been filed may be accompanied by legal counsel and may present witnesses and shall have the right to be present throughout the hearing until the presentation of evidence and closing statements, if any, have been concluded.

3.1.3 ***Agenda.*** The agenda for the hearing shall include without limitation:

—Presentation of evidence by Chair or other member of the Committee on Professional Conduct.

—Presentation of defense.

—Opportunity for members of the Executive Committee to question the defense, any witness, or any member of the Committee on Professional Conduct about the charges.

—Deliberation and action of the Executive Committee. The Executive Committee then goes into Executive Session to determine what disciplinary action, if any, shall be taken.

3.1.4 ***Evidence.*** Formal rules of evidence shall not apply, but the Executive Committee need not accept any evidence which, in its opinion, is irrelevant or immaterial to the issues presented by the statement of charges and answers thereto.

3.1.5 ***Failure to Present Defense.*** In the event no defense is presented either in person or in writing by the defendant, the Executive Committee may proceed with the hearing of the case based on the statement of charges and other evidence presented at the hearing.

3.1.6 ***Confidentiality.*** All proceedings shall be confidential, but a transcript or other recording of the proceedings may be taken at the discretion of the Secretary and retained in the office of the Secretary.

3.2 ***Procedures for Hearing by the Board of Direction.*** Hearings by the Board shall follow the same rules as set forth in “Procedures for Hearing by the Executive Committee”, substituting “Board” for “Executive Committee.”

3.3 ***Disciplinary Action.*** Disciplinary action against a member shall be taken only after the member has been advised of the charges and given opportunity to present a defense in person or in writing. These conditions having been satisfied, the Executive Committee or Board, as the case may be, may take action in a duly constituted meeting. All voting shall be by secret ballot. A finding that a charge against a member has been sustained shall require the affirmative vote of a majority of the Executive Committee/Board members present.

3.3.1 ***Action by the Executive Committee.*** The Executive Committee may take such disciplinary action, other than expulsion from membership in the Society, as it may deem appropriate. The right of expulsion from membership in the Society is reserved to the Board and, if the Executive Committee votes to expel a Society member, the matter shall be referred to the Board for final disposition.

3.3.2 ***Action by the Board of Direction.*** The Board may take such disciplinary action as it may deem appropriate. The affirmative vote of a majority of Board members voting shall be required for all disciplinary actions except for expulsion, which shall require the affirmative vote of not less than seventy-five percent (75%) of the Board voting with a minimum of seventy-five percent (75%) of the Board present.

3.3.3 ***Expulsion.*** Any member of the Society may be expelled as disciplinary action for conduct which in the opinion of the Board is improper and prejudicial to the best interests of the Society. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member. The affirmative vote of not less than seventy-five percent (75%) of the Board present shall be required for expulsion.

3.4 ***Consent Procedure.*** Where evidence of a violation of the Constitution, Bylaws or Code of Ethics exists, the Committee on Professional Conduct may, with the consent of the Society member charged with the violation, submit to the Executive Committee in writing a statement of the facts of the case and a recommended disciplinary action other than expulsion.

3.4.1 ***Admission/Waiver.*** In consenting to the submission of the case to the Executive Committee upon the statement of facts, the Society member is deemed for the purposes of the submission to have admitted the facts as set forth in the statement and to have agreed to accept the recommended disciplinary action. The Society member has also waived the right to be present or to present a defense to the charges at the Executive Committee meeting at which the statement of facts and recommended disciplinary action are considered. The Society member's consent to the submission shall be evidenced by a letter, telegram, or other written communication.

3.4.2 ***Executive Committee Consideration.*** The affirmative vote of a majority of the Executive Committee members present shall be required to take any such recommended disciplinary action. If the Executive Committee does not approve the recommended disciplinary action by such vote, the Society member shall be entitled to present a defense to the charges at a subsequent hearing. The statement of facts submitted with the consent of the Society member shall not constitute evidence at the subsequent hearing at which the case is to be considered.

3.5 ***Execution of Disciplinary Action.***

3.5.1 ***Expulsion.*** The Secretary, on behalf of the Board, shall provide written notice to the Society member who has been expelled from membership advising the member of the decision and confirming the effective date of the expulsion.

3.5.2 ***Suspension.*** The Secretary, on behalf of the Executive Committee or Board, as the case may be, shall provide written notice to a Society member who has been suspended advising the member of the effective date and term of the suspension.

3.5.3 ***Admonition.*** A Society member who is to be admonished shall be sent a letter appropriate to the circumstances of the case. Such a letter shall be drafted by the Secretary for approval by legal counsel. It shall be transmitted for the Executive Committee by the Secretary.

3.6 ***Publication.***

3.6.1 ***Disciplinary Actions.***

3.6.1.1 ***Society Publications.*** At the discretion of the Executive Committee and/or the Board, notice of any disciplinary action may be published in an Official Society Publication. Such notice may include a statement of the circumstances surrounding such disciplinary action. The name of the Society member subjected to disciplinary action may be mentioned in such notice, provided the disciplined individual has first been notified of the disciplinary action and provided such notice is limited to (a) a factual statement of the action of the Executive Committee or Board and (b) only such facts surrounding the disciplinary action as are set forth in a publicly available judicial or administrative petition, decision, or related document.

3.6.1.2 ***Notification to Other Organizations.*** The Executive Committee and/or Board shall have discretionary authority to direct notification of any expulsion, suspension or other disciplinary action to any other organization of engineers to which the disciplined member of the Society may belong or may have made application for membership, and to any Board of Registration which shall have licensed the disciplined Society member to practice engineering or to which the member may have made an application for such a license. Any such notification may include a statement of the circumstances surrounding such disciplinary action.

3.6.2 ***Forfeiture of Membership and Resignation with Prejudice.*** Upon its acceptance of the resignation of a member with prejudice or upon the forfeiture of membership with prejudice, as set forth in the Bylaws, the Board may direct the inclusion of a statement of the circumstances under which the member resigned or forfeited membership in an Official Society Publication. The Board may also direct notification of the fact of such resignation or forfeiture, and the circumstances under which the membership was terminated, to any other organization of engineers to which such member may belong or may have made application for membership, and to any Board of Registration which shall have licensed such member to practice engineering or to which the member may have made an application for such license.

3.7 ***Delegation of Disciplinary Proceedings Duties.***

3.7.1 ***Secretary.*** Any act directed by this Article to be performed by the Secretary may be performed by such other person as the President or Secretary may designate or by legal counsel for the Society.

3.7.2 ***President.*** Any act directed by this Article to be performed by the President may be performed by such other person as the Executive Committee or Board may designate.

3.7.3 ***Member Under Investigation.*** Any act directed by this Article to be performed by a person or persons against whom charges have been filed may be performed by their legal counsel.

ARTICLE 4. FEES AND DUES

4.0 ***Annual Dues.*** *The Annual Dues payable by the Society membership shall be as follows:*

4.0.1 Student Members. *Annual Dues for Student Members shall be zero dollars ($0.00).*

4.0.2 Members, and Fellows. Annual Dues for Members and Fellows shall be established each year by the Board as part of the Society's annual budget. Members who are 28 years of age or under by January 1 of the dues year shall receive a discount of fifty percent (50%) on the regular Annual Dues rate.

4.0.3 Distinguished Members. Distinguished Members shall be exempt from the payment of Annual Dues.

4.0.4 *President-Emeritus.* President-Emeritus Members shall be exempt from the payment of Annual Dues.

4.1 *Payment of Dues.*

4.1.1 *Currency for Payments.* Dues and other payments to the Society are acceptable in U.S. dollars only.

4.1.2 *Dues Notification.* Not later than December 1 each year, the Secretary shall mail to each Society member, at the latest address known to the Society, a statement of the amount of dues for the ensuing dues year.

4.1.3 *Payment Plan Option.* Members may select to pay their Annual Dues in one (1) full payment, or select to pay their Annual Dues in automatic monthly installments beginning January 1. Members who select to pay their dues in monthly installments shall be obligated to pay the full amount of Annual Dues for that year.

4.1.4 *Notification of Dues Arrears.* A Society member who is thirty (30) days in arrears of dues payment shall receive notification from the Society Secretary.

4.1.5. ***Eligibility to Vote in Election.*** A member who is not in good standing as of April 1 shall lose the right to vote in the Society's current year's election. A member paying dues after April 1 shall forfeit the right to vote in the Society's current year's election.

4.1.6 *Loss of Benefits Resulting from Dues Arrears.* A member in dues arrears shall no longer receive publications normally furnished without charge to Society members in good standing. Once a member returns to good standing status, receipt of publications and member benefits shall resume. A Society member whose dues remain unpaid by December 31 for the current dues year shall be dropped from the Society's membership rolls. The Board may, for cause deemed by it to be sufficient, extend the time for payment of dues and for the application of these penalties.

4.2 *Dues Indexing*. Annually, the Program and Finance Committee shall adjust annual dues for inflation, in accordance with the Consumer Price Index (CPI). The Program and Finance Committee shall submit an adjustment in dues calculated using fifty percent (50%) of the CPI, rounded to the nearest one dollar ($1) increment for all grades except Student Member, Distinguished Member and President-Emeritus.

4.3 *Dues Reductions.*

4.3.1 *World Economies and International Affiliate Members.* Upon the recommendation of the Region 10 Director and the Executive Director, the Executive Committee may establish lower fees and/or dues for certain World Economies or International Affiliate Members.

4.3.2 ***Government Agencies.*** The Executive Committee may establish group dues for government agencies and their employees.

4.3.3 ***Life Member Annual Dues.*** Members who achieve the classification of Life Member prior to December 31, 2027, shall be called Legacy Life Members and are exempt from Annual Dues. Effective January 1, 2028, a member who achieves the classification of Life Member shall receive a fifty percent (50%) discount on Society Dues. A Life Member who does not pay Annual Dues shall retain their ASCE membership status but will not be eligible to receive ASCE members benefits, with the exception of ASCE Insurance products and, at the discretion of the local Section and Branch, participate in their local activities. The right to vote in the Society-level election shall be restricted to Life Members who pay Annual Dues and Legacy Life Members.

4.3.3.1 ***Legacy Life Member Service Fee.*** Legacy Life Members who elect to receive printed membership publications shall be subject to a service fee of fifty dollars ($50.00) per year unless at least that amount is contributed annually to any of the Society's voluntary funds or the Legacy Life Member paid the Lifetime Service Fee of five hundred dollars ($500.00) prior to January 1, 2015.

Effective January 1, 2028, Legacy Life Members who elect to receive printed membership publications shall be subject to a service fee of seventy-five dollars ($75.00).

Non-payment of the Service Fee does not affect Legacy Life Member membership status. The Life Member Service Fee is exclusive to Legacy Life Members.

4.3.1 ***World Economies and International Affiliate Members.*** Upon the recommendation of the Region 10 Director and the Executive Director, the Executive Committee may establish lower fees and/or dues for certain World Economies or International Affiliate Members.

4.3.2 ***Government Agencies.*** The Executive Committee may establish group dues for government agencies and their employees.

4.3.3 ***Life Members.*** Members who achieve the classification of Life Member are exempt from Annual Dues.

4.3.3.1 ***Life Member Service Fee.*** Life Members who elect to receive monthly publications shall be subject to a service fee of fifty dollars ($50.00) per year unless at least that amount is contributed annually to any of the Society's voluntary funds, or the Life Member has paid a one (1) time fee of five hundred dollars ($500.00). Non-payment of the service fee does not affect Society member status.

4.3.4 ***Reciprocal Membership Agreements.*** Dues reduction may be included as part of a reciprocal membership agreement.

ARTICLE 5. MANAGEMENT

5.0 *Board of Direction.*

5.0.1 ***Strategic Plan.*** The Board shall prioritize strategic planning issues, adopt action plans to address the issues, include funding for the adopted actions in the annual budgeting process and assess progress on impacting the issues.

5.0.2 ***Review of Executive Director*.** The Board shall annually review the Executive Committee's report of the performance of the Society's Executive Director. No evaluation of the Executive Director shall be considered complete until presented to the Board.

5.0.2.1 ***Report of Review*.** The Past President, on behalf of the Executive Committee, shall report to the Board annually at its Spring Meeting the results of the evaluation of the performance of the Executive Director during the prior fiscal year.

5.0.3 ***Approval of Policy Documents*.** The Board is presented proposed policy documents periodically. The Board may reject the proposed policy, remand the proposed policy to the originating entity with direction for further revision, approve the substance of the proposed policy as official policy while returning it for further editorial review, or approve the proposed policy as presented. The Board has independent authority over the policy process and may approve, revise, or rescind any policy document without the recommendation of the Public Policy and Practice Committee.

5.0.4 ***Membership Affiliations*.** Membership affiliations involving the Society shall be initiated only by action of the Board. The annual operating budget shall make provision for dues commitments incident to such memberships by specific line-item identification.

5.0.5 ***Disaster Response Procedures*.** The Board has approved Disaster Response Procedures to allow the Executive Director to respond on behalf of the Society to man-made or natural disasters.

5.0.5.1 ***Disaster Response Coordinator*.** When a disaster occurs that has major civil engineering implications, the Executive Director may appoint a Disaster Response Coordinator. The Disaster Response Coordinator shall serve as the central information clearing house for all Society-level activities in response to the disaster and shall facilitate the sharing of information among the Society's entities.

5.0.5.2 ***Disaster Response Budget Authority*.** The Executive Director and President, collectively, are authorized to expend up to twenty-five thousand dollars ($25,000) from the Voluntary Fund in support of unanticipated disaster response by the Society. Expenditures exceeding twenty-five thousand dollars ($25,000) will require the authorization of the Board or Executive Committee.

5.0.5.3 ***Notification of Use of Disaster Response Procedures*.** The Executive Director shall notify the Board of each use of the Voluntary Fund for the support of unanticipated disaster response.

5.0.6 ***Approval of Criteria for At-Large Director Candidates.*** The Board shall annually approve any additional criteria to accompany the Standing Guidelines for the At-Large Director based on the recommendation of the At-Large Director Review Panel.

5.1 ***Executive Committee*.** The Executive Committee is a Board Committee that reports to the Board, derives its authority from the Board and is accountable to the Board. The Executive Committee is not an entity independent of the Board, but rather is charged with exercising executive and management judgment in those areas designated by the Board, and in keeping the Board informed of its actions. The Executive Committee may review reports of Board committees and may provide input or alternate recommendations to the Board. All actions taken by the Executive Committee shall be in accordance with the policies of the Board and shall be reported to the Board at its next meeting. The Board may choose to take up any topic or revisit any issues under the Executive Committee's purview.

5.1.1 ***Executive Committee Limitations of Authority*****.** In accordance with New York Law, the Executive Committee shall not have the authority to amend or repeal the Bylaws, adopt new Bylaws, fix compensation for Board members to serve on the Board or any committee, expel Society members, nor to fill vacancies on the Board or on any Board committee.

5.1.2 ***General Supervision*****.** The Executive Committee shall assist the President in fulfilling responsibilities for general supervision of the affairs of the Society and shall have the authority, without urgency or prior Board approval, to approve the following: awards; membership resignations; fellowships and scholarships; employee compensation and benefits activities; fill vacancies outside the regular committee appointment cycle on behalf of the Board; and implementation of Board policies and activities related to the interests of the Society, including: international exchange of information and publications; communications and cooperation with foreign educational, scientific and professional organizations; and the formation of overseas groups.

5.1.3 ***Disciplinary Proceedings*****.** The Executive Committee shall have the authority to consider and conduct disciplinary proceedings against any member as provided in the Bylaws and shall have final disciplinary authority except in cases involving recommendation of expulsion or reinstatement of members who have been expelled as provided in the Bylaws.

5.1.4 ***Declaration of Urgency to Act for the Board of Direction*****.** Between meetings of the Board, and upon a finding of urgency by seventy-five (75%) percent of those present and voting, the Executive Committee shall exercise the full powers of the Board in matters that in the judgment of the Executive Committee must be acted upon before the next regular meeting of the Board, subject to the Executive Committee Limitations of Authority.

5.1.5 ***Performance Review of Executive Director*****.** The Executive Committee, guided by the goals, objectives, and budget of the Society, shall review annually the performance of the Executive Director. The Executive Committee shall present findings from these reviews in an annual report to the Board.

5.1.5.1 ***Timing of Review*****.** The review of the Executive Director will be finalized prior to convening the Spring Board meeting.

5.1.5.2 ***Conduct of Review*****.** The Past President shall chair a meeting of the President and President-elect to prepare the review of the Executive Director. The President-elect Elect shall participate in the meeting as a non-voting observer. This review is based on a prescribed format, which shall minimally include an evaluation of the accomplishments relative to the Strategic Plan. The review shall be presented to the Executive Committee for approval prior to presentation to the Board. Following presentation to the Executive Committee, the Past President shall forward a signed copy of the written review to the Executive Director and the Society's Director of Human Resources.

5.2 *Executive Director.*

5.2.1 ***Operations*****.** As the chief staff officer of the Society, hired by the Board, the Executive Director has sole authority for employment matters for Society staff. The Executive Director shall manage and direct employees of the Society and shall oversee the correspondence of the Society. Under Executive Committee oversight, the Executive Director shall pursue accomplishment of the Society's Strategic Plan Strategies and shall present an annual report of all the Society's initiatives to the membership at the Annual Membership Meeting.

5.2.1.1 ***Deputy Executive Director or Assistant Executive Director(s)*****.** The Executive Director may designate one (1) employee as the Deputy Executive Director and/or one (1) or more employee(s) as the Assistant Executive Director(s).

5.2.2 ***Sponsorship*****.** Management of sponsorship solicitations for certain Society activities, including the ASCE Convention and the OPAL Awards Program, shall be the responsibility of the Executive Director and coordinated with the ASCE Foundation.

5.2.3 ***Annual Report*****.** The Executive Director shall make an annual report to the membership and such other reports as may be prescribed by the Board.

5.2.4 ***Fiscal Operations*****.** The Executive Director shall be responsible for the collection and proper accounting of all monies due the Society and for the transfer of such monies to the appropriate financial accounts of the Society.

The Executive Director shall sign all documents relating to transactions in securities. The Executive Director shall present annually to the Board a balance sheet of the Society's books, as of the end of the fiscal year, and shall furnish from time to time such other financial statements as may be required.

The Executive Director may expend Society funds as provided in the annual budget and in appropriations from Society reserve funds as approved by the Board. The Executive Director shall manage funds not needed for current disbursements. No expenditures shall be made from Society reserve funds except upon specific appropriations of the Board.

The Executive Director shall secure satisfactory surety for the faithful performance of the duties of the Directors, Secretary, Assistant Secretaries, Treasurer, Assistant Treasurer and any employee of the Society whom the Executive Director may designate.

5.2.4.1 ***Borrowing Authority.*** In the event of emergency financial need, and to avoid adverse impact on reserves, the Executive Director is authorized to borrow up to one million dollars ($1,000,000) on a short-term basis.

5.2.5 ***ASCE Convention*****.** The ASCE Convention Advisory Council shall report to the Executive Director. The Executive Director shall appoint the Chair of the ASCE Convention Advisory Council and select the location and dates for the ASCE Convention.

5.2.6 ***ASCE Convention Content and Program.*** In addition to the Annual Business Meeting and Awards, the content and program categories for the ASCE Convention shall be:

- State of the Industry/Profession
- Professional Development
- Multi-Discipline Technical
- Natural and Man-Made Disasters
- Strategic Issues and Public Policy affecting the profession
- Significant Projects
- History and Heritage

The content and program categories of the ASCE Convention shall be reviewed at least once every five (5) years by the ASCE Convention Advisory Council (ACAC) who may recommend any changes to the Board.

5.3 *Region Boards.*

5.3.1 ***Guidelines for Region Operations.*** Region Boards may adopt guidelines covering any and all aspects of their operations or services. Such documents shall be consistent with and shall not contravene Society governing documents, policies, or procedures.

5.3.2 *Geographic Region Boards.*

5.3.2.1 ***Geographic Region Board Additional Duties.*** The additional duties of Geographic Region Boards shall include but not be limited to: planning, organizing and implementing activities and events to develop leadership skills of civil engineers and the civil engineering profession, to advance the technology of the civil engineering profession, to advocate lifelong learning for civil engineers, to promote the public's awareness and appreciation of civil engineers and civil engineering; managing the nomination process for Geographic Region Governors; completing and submitting an Annual Report; reviewing Annual Reports from their respective Organizational Entities and coordinating with the Leader Training Committee on how to resolve issues of concern; managing the proper use of Geographic Region funds; soliciting and coordinating nominations and submissions to Section and Branch awards and nominations for Society-level awards; recommending Society participation in Amicus Curiae briefs; and undertaking and promoting activities related to legislative advocacy and public policy.

5.3.2.2 ***Geographic Region Board Allotment.*** As part of the Society's annual budget process, the Board, upon the recommendation of the Program and Finance Committee, shall establish a Geographic Region Board Allotment. The allotment shall be disbursed equally and forwarded to each Geographic Region to be used for activities promoting the focus strategies of the Society, the Region, and the profession.

5.3.3 *Technical Region Boards.*

5.3.3.1 ***Technical Region Board Additional Duties.*** The Technical Region Board duties shall include but not be limited to overseeing the nomination process for Technical Region Directors.

5.4 *Input to the Board of Direction and Executive Committee.*

5.4.1 ***Resolutions.*** The Society's Organizational Entities may submit to the Secretary resolutions which pertain to subjects currently being considered by the Executive Committee or Board, or which require action of the Executive Committee or Board.

5.4.1.1 ***Action on Resolutions.*** The Board either receives and closes resolutions upon receipt or refers resolutions to an appropriate Organizational Entity for their response and recommendation to the Board.

5.4.2 *Reports.*

5.4.2.1 ***Report of Region Boards of Governors.*** Region Boards shall prepare annually reports indicating activities and events sponsored by the Region, including the number of participants and the goals accomplished; progress on tasks supporting the Strategic Plan; an accounting of the finances of the Region; and other items required by the Board. The Report shall be submitted to the Secretary not later than November 30 following a prescribed format.

5.4.2.2 ***Reports of Committees.*** All Society Committees and Institutes are required to report to the Board on an annual basis in writing. The written report shall be provided to the Secretary not later than September 1 for the Fall Board meeting. Reports are to be provided in a format specified by the Secretary.

5.4.2.3 ***Reports of Representatives.*** Representatives from the Society to committees or boards of other organizations or those formed jointly with other organizations shall submit a report to the Secretary not later than September 1 for the Fall Board meeting, regardless of whether a meeting was held or not, in a format to be specified by the Secretary. The report should summarize the activities and accomplishments of the committee or board and contain recommendations as to continuing support and participation by the Society.

5.4.2.4 ***Late Reports.*** Late reports may be received by the Board or Executive Committee, but action items contained in these reports shall not be acted upon except under urgency rules as described.

5.4.2.5 ***Requests for Action.*** Board Committees, Society Committees, Task Committees and Region Boards of Governors shall submit Requests for Action by the Board or Executive Committee in the format specified by the Secretary. Requests for Board Action shall be received by the Secretary not later than thirty (30) days prior to the Board meeting at which action is requested.

5.4.3 ***Public Policy Documents.*** Public Policy Documents articulate Society positions to members and the public. The creation of Public Policy Documents lies with Organizational Entities with expertise in the subject area of the Public Policy Document. The Society has two (2) types of Public Policy Documents: Policy Statements and Resolutions. All Public Policy Documents include a chronology of approval dates by the originating committee(s), the Public Policy and Practice Committee, and the Board.

5.4.3.1 ***Policy Statements.*** A Policy Statement is a broad overview of policy on a topic of continuing concern to the civil engineering profession. A Policy Statement shall include a clear definition of the policy, an analysis of the issue that led to the development of the Policy Statement, and a rationale for involvement of the Society in the issue.

5.4.3.2 ***Policy Resolutions.*** A Resolution is a short term or interim position of the Society that is intended to respond to an immediate concern. A Policy Resolution shall include one (1) or more clauses that outline the details of the issue and the reasons for concern of the Society, and one (1) or more “resolved” clauses that state the specific position of the Society on the topic.

5.4.3.3 ***Development of Public Policy Documents.*** Organizational Entities shall be participants in the public policy development process and endeavor to develop new and revised Public Policy Documents.

5.4.3.4 ***Communication of Public Policy Documents.*** Once the Board has approved a Public Policy Document, it shall be formally announced to the membership and made known to the public.

5.4.3.5 ***Reassessment of Public Policy Documents*****.** The Public Policy and Practice Committee assesses Policy Statements and Policy Resolutions on a three (3) year and one (1) year cycle, respectively.

5.4.4 ***Distribution of Agendas*****.** Agendas for Board meetings shall be distributed by a means or combination of means that ensures each Board and Region Board member shall receive the document in a timely manner and in compliance with notice requirements. Agendas for Executive Committee meetings shall be distributed by a means or combination of means that ensures each Executive Committee member shall receive the document in a timely manner and in compliance with notice requirements.

5.4.5 ***Urgency*****.** Nothing in the Rules shall be construed as preventing any committee, any officially appointed person or Organizational Entity, or any member of the Board from formally presenting any matter to the Board or Executive Committee for action without compliance with the procedures set forth, provided: the group or individual requesting the action maintains that the matter involves such urgency as to have made compliance with the rules of procedure impossible or impracticable; a brief written statement justifying the urgent nature of the matter shall be submitted to the Board or Executive Committee; and the matter shall not receive immediate action by the Board or Executive Committee unless a decision is made by the Board or Executive Committee that the matter is of such urgency as to require immediate action. A decision of urgency requires three-fourths (3/4) vote of those present and voting.

5.4.6 ***Fundraising****.* Society representatives soliciting funds for Society-level activities on behalf of the Society should coordinate such activities with the ASCE Foundation.

5.5 *Financial Management.*

5.5.1 ***Financial Philosophy*****.** The Society strives to accomplish its mission, as stated in its Strategic Plan, while meeting the financial goals necessary to do so. The Society shall assess its resources and make spending decisions based on available funds, taking into consideration the maintenance of a prudent level of corporate infrastructure and reserves.

The Society derives revenues from membership dues and sales of products and services, including publications, continuing education programs, conferences, advertising, and royalties. It is important that the Society develop a balance of revenue sources and seek out new ones, so as not to become too dependent on individual sources. In order to provide funding for programs to meet the Society's goals and objectives, products and services shall be priced, where possible, so their revenue exceeds expense. At times, in meeting the Society's goals and objectives, the Society may produce products and services where the expenses exceed revenues. It is the policy of the Board that members of the Society be given the best available pricing for products and services.

The Society and its affiliates shall maintain an adequate system of internal accounting controls to ensure that accounting transactions are recorded and reported accurately. The accounting policies, procedures and controls shall be documented in an accounting manual.

5.5.2 ***Cash and Investments*****.** The Society maintains funds for operations and long-term investment. Excess cash shall be invested in short-term, low-risk liquid investments. From time-to-time maturities of operating fund fixed-income securities may be extended up to intermediate-term based on market conditions and the amount of funds available for investment. Earnings from operating funds shall be used as a revenue source to fund operating activities. Long-term investments (funds with five (5) year or greater time horizon) shall be invested with the assistance of an investment management firm and in

accordance with an Investment Policy approved by the Board.

5.5.2.1 ***Investment Policy*****.** The Society's Investment Policy shall specify asset allocations appropriate for a professional society and the type of funds within the Society (e.g., short-term investment fund, long-term investment fund, prizes and awards fund). The Investment Policy shall include the investment objectives, spending parameters and asset allocations for each fund, portfolio return objectives, diversification and rebalancing policies, and reporting requirements. The Investment Policy shall be developed for Board approval by the Program and Finance Committee in consultation with the investment management firm.

5.5.3 ***Restricted Net Assets****.* Certain of the Society's assets and net assets are restricted as to use by donors and cannot be used for general operations of the Society. Restricted money shall be held in separate funds and accounted for separately.

5.5.4 ***Reserves Policy*****.** The Society shall hold Reserves to maintain financial stability in the event of unforeseen catastrophic events, economic downturns, uninsured claims, or to provide money for important new initiatives. The Board shall establish a reserve target stated as the percentage of Reserves to annual consolidated operating expenses. Should annual reserve percentages begin to consistently decline or drop below the target, the Treasurer, Chief Financial Officer, and the Program and Finance Committee shall present a plan to the Board to stem the decline. Should Reserves grow beyond the Reserve target, the Treasurer, Chief Financial Officer and the Program and Finance Committee shall assess future Reserve needs and uses for the Reserve growth.

5.5.4.1 ***Definition.*** Reserves are the consolidated Expendable Net Assets of the Society and its Institutes and Affiliates. Expendable Net Assets are defined as total consolidated unrestricted net assets less the book value of property and equipment reduced by outstanding debt secured by property and equipment.

5.5.4.2 ***Institute Reserves.*** Society Institutes are each authorized to have Expendable Net Asset balances (Reserves) that are designated for their use. Their target of Reserves to Institute annual expenses is the same as the overall target for the Society.

5.5.5 ***Annual Operating Budget*****.** The Society shall budget its programs and activities consistent with the Strategic Plan. The Strategic Plan consists of the purpose, vision, mission, and goals; the approved strategies to address the Board designated top priority focus strategies. KPIs are statements that encapsulate the Society's ongoing delivery of value to members, as seen from the member's point of view, giving a finer breakdown of effort than provided by the goals. The Society will strive to coordinate the strategic planning and budget processes so that decisions for strategic budgets and the budgeting of annual operating plans to deliver the KPIs can be made on a reasonable and timely basis.

The Program and Finance Committee is charged with the responsibility of preparing the Society's annual Operating Budget using Society staff and committees as resources. The Operating Budget shall be presented to the Board for their review and approval prior to the beginning of the Fiscal Year. Institute budgets, which are prepared by the individual Institutes, shall be presented to the Board for approval as well.

Each year, the ongoing activities of the Society shall be evaluated by Society staff leadership, operational committees, Program and Finance Committee, and the Board from an operational and financial standpoint to determine whether they should be continued and at what level of expenditure. Proposed new activities shall be evaluated by Society staff leadership, Program and Finance Committee, and the Board to determine their appropriateness from a strategic, operational, and financial standpoint. Written

information about proposed new activities shall be presented with the request, including a complete description of the activity, impact on members, benefit to the Society, budget data, coordination with the Strategic Plan, and methodology for evaluating success.

Operating Budgets are guides prepared in advance of the Fiscal Year and therefore are not always a precise plan for revenue and expense. Variances occur regularly for individual budget line items due to the passage of time and evolution of plans. The Executive Director has the responsibility to manage the execution of the Operating Budget within a reasonable framework of variances and within the budgeted total change in net assets. The Program and Finance Committee will receive a monthly budget to actual comparison with a quarterly comparison provided to the Board that includes descriptions of and reasons for significant variances.

5.5.6 ***Annual Capital Budget*****.** The Program and Finance Committee is charged with the responsibility of preparing the Society's annual Capital Budget using Society staff as its resource. The Capital Budget shall be presented to the Board for their review and approval.

The Capital Budget is for the purchase of assets that have an expected useful life in excess of one (1) year and a cost in excess of the Society's capitalization limit. These assets are depreciated (charged as expense) over their estimated useful lives.

5.5.7 ***Unbudgeted Expenditures*****.** During the budget year, requests may arise for additional funding for existing activities or for funding of a proposed activity. The Executive Committee shall have the authority, without prior Board of Direction approval, to approve additional or new expenditures of up to one hundred thousand dollars ($100,000) for individual activities or purchases. The annual limit of additional and new expenditures approved as above is one percent (1%) of the annual expense budget. The Executive Committee shall report these additional expenditure authorizations to the Board of Direction at its next scheduled meeting.

All budget additions in excess of one-hundred thousand dollars ($100,000) shall be submitted to the Program and Finance Committee for review and recommendation before the request is presented to the Board of Direction for approval.

5.5.8 ***Fundraising.*** Society representatives soliciting funds for Society-level activities on behalf of the Society shall coordinate such activities with the American Society of Civil Engineers Foundation.

ARTICLE 6. OFFICERS, DIRECTORS, AND GOVERNORS

6.0 ***Compensation.*** Officers, Directors, and Governors of the Society do not receive compensation for services but may be reimbursed for reasonable expenses.

6.1 ***President.*** The President is the chief elected officer of the Society and the chief representative and spokesperson for the Society, working in partnership with the Executive Director. As the chief elected executive, the President chairs the Board and the Executive Committee, and exercises those executive functions defined by the Society's governing documents. The President represents the Society, domestically and internationally, to members and others, and in this role strives to educate and motivate members and potential members, strengthen the Society, promote Society principles and policies, fulfill Society goals, influence Society future directions, and implement Board decisions.

6.1.1 ***Additional Duties*****.** The President also reviews agendas and minutes of Board and Executive Committee meetings prior to distribution and works with the Executive Director to determine their content; assists the Executive Director in keeping the Board, Executive Committee and Region Governors

informed on the conditions and operations of the Society; works with the Executive Director in seeing that basic Society policies and programs are planned, formulated, and executed following Board approval; supports, defends and advocates policies and programs adopted by the Society membership, Board and Executive Committee; promotes interest and active participation within the Society on the part of the Society membership and communicates activities of the Board and the Society; with the Executive Director, acts as Society spokesperson to the press, the public, governments, and other organizations to raise awareness of policies, issues and priorities of concern for the Society and profession; recommends Society members as Society nominees for appointment to public office; exercises general supervision over the work and activities of the Board and Executive Committee; works with the Executive Director to carry out all charges, policies and resolutions of the Board and Executive Committee; extends invitations to representatives to serve on the Industry Leaders Council; assumes a key role in the orientation and transition of the President-elect to the duties of President; represents the Society at meetings with Founder Society Presidents and participates in meetings and conferences with other engineering societies; may take a trip to an area of strategic importance to the Society's globalization efforts; delivers an address at the Annual Meeting or other Society meeting during the term of office; signs International Agreements of Cooperation with international engineering societies.

6.1.2 ***Limits of Authority*****.** The President must have approval of the Board when establishing or changing any policy matter and has limited authority to utilize Society resources or expend Society funds with the specific concurrence of the Executive Director, Executive Committee or Board.

6.1.3 ***Relationships to Others*****.** The President is accountable to the Board and consults the Executive Director on all matters pertaining to Society policies, programs, and finances.

6.1.4 ***Knowledge and Experience Required*****.** The President shall have professional credibility with leadership skills, management experience and significant career accomplishments; should be a confident communicator and presenter, a visionary planner, a motivator, have the ability to work in teams, be a negotiator, conflict manager and consensus builder; and shall have current knowledge and understanding of the Society's corporate organization.

6.1.5 ***Financial Expectations of the President.*** The Society reimburses the President based on reasonable, actual expense incurred subject to Society budgetary policies. The Society shall provide reimbursement, based on the actual expense, for the spouse of the President when accompanying the President on official business of the Society. The President and the President's spouse are authorized to travel outside North America via business class or its equivalent.

6.2 ***President-elect****.* The President-elect's primary duty is to prepare for a term as President.

6.2.1 ***Additional Duties*****.** The President-elect serves as the communications link between the Society and its Organizational Entities, serves as a member of Board Committees and Society Committees designated in the governing documents or as assigned, as a member of the Board and Executive Committee, and as an ex-officio member of all other Board committees; represents the Society with other associations, industry groups or other organizations as requested by the President, Executive Committee or Board; plans and prepares for a term as President, sets goals and develops structure for the upcoming administration; nominates for Board approval members for service on the Board Committees and Society Committees for the upcoming term in presidential office; nominates for Executive Committee approval members of the Society to serve during the upcoming term in presidential office on task committees and as liaisons to external organizations; serves on the ASCE Foundation Board; delivers an address at the Annual Meeting or other meeting of the Society during the term of office; works with the Executive Director to finalize the agenda for and chairs Leader Orientation prior to being inducted as President; performs

such other duties and assumes such responsibilities as assigned by the President, Executive Committee or Board; and advocates Society policies.

6.2.2 ***Limits of Authority*****.** The President-elect has limited authority to utilize Society resources or expend Society funds with the specific concurrence of the Executive Director, Executive Committee or Board; has considerable authority to select and focus on key goals and themes for the upcoming term in the presidential office; and shall conform to the Society's governing documents when making nominations for service on committees and to external organizations.

6.2.3 ***Relationships to Others*****.** The President-elect is accountable to the Board and works closely with the President so as to fully understand the duties of that office and to ensure a smooth transition.

6.2.4 ***Knowledge and Experience Required*****.** The President-elect shall have professional credibility with leadership skills, management experience and significant career accomplishments; should be a confident communicator and presenter, a visionary planner, a motivator, have the ability to work in teams, be a negotiator, conflict manager and consensus builder; and shall have current knowledge and understanding of the Society's corporate organization.

6.2.5 ***Financial Expectations of the President-elect*****.** The Society reimburses the President-elect based on the reasonable, actual expense incurred, subject to Society budgetary policies. The Society shall provide reimbursement, based on the actual expense for the spouse of the President-elect when accompanying the President-elect on official business of the Society.

6.3 ***Past President*****.** The Past President provides to the Society the experience and knowledge gained while serving as President and serves to assure continuing utilization of experience and knowledge gained while President.

6.3.1 ***Additional Duties*****.** The Past President is a member of Board Committees and Society Committees designated in the governing documents or as assigned; serves on the Board and Executive Committee; advocates Society policies; and performs such other duties as may be assigned by the President, Executive Committee or Board.

6.3.2 ***Limits of Authority*****.** The Past President has decision-making authority as assigned by the Bylaws and delegated by the Board.

6.3.3 ***Relationships to Others*****.** The Past President is accountable to the Board and supports and advises the other two (2) Presidential officers.

6.3.4 ***Knowledge and Experience Required*****.** The Past President having served as President, shall possess the same knowledge, experience, and skills required of the President-elect and shall have a more complete knowledge of the Society's history, culture and organization.

6.3.5 ***Financial Expectations of the Past President*****.** The Society reimburses the Past President based on the reasonable, actual expense incurred, subject to Society budgetary policies. The Society shall provide reimbursement, based on the actual expense for the spouse of the Past President when accompanying the Past President on official business of the Society.

6.4 ***Secretary.*** The Executive Director shall serve as Secretary and attend all meetings of the Society, of the Board, and of the Executive Committee, prepare the agendas thereof, record the proceedings thereof, and maintain all corporate documents.

6.4.1 ***Additional Duties.*** The Secretary shall resolve issues with elections, provide names of Official Nominees to the Society membership; provide a ballot to voting members prior to the Society-level election; receive petitions for Society-level office; receive completed Society-level election ballots; set dates for closing of the Society-level election and for the counting of Society-level election ballots; notify those elected and inform the secretaries of all Sections of such; notify members of dues status; give advance authorization for funding of committee meetings and meetings of the Board and Executive Committee meetings; notify appointees of committee assignments; furnish membership lists to local units upon request; receive resolutions from Branches, Sections, and Councils; receive reports from committees and representatives to external organizations; receive action requests for Board and Executive Committee meetings; refer complaints to the Committee on Professional Conduct, oversee professional conduct investigations and hearings; keep records of professional conduct proceedings, and issue appropriate notices to members under investigation.

6.4.2 ***Limits of Authority.*** The Secretary has decision-making authority as assigned by the Bylaws and delegated by the Board.

6.4.3 ***Relationships to Others*****.** The Secretary is accountable to and serves at the pleasure of the Board.

6.4.4 ***Knowledge and Experience Required*****.** The Secretary shall be a voting Society member and shall possess knowledge of and commitment to the Society's governing documents, operating procedures, policies, goals and objectives, and parliamentary procedure.

6.4.5 ***Assistant Secretary.*** One (1) or more Assistant Secretaries may be appointed by the Board upon nomination of the Executive Committee from the Society's membership for an annual term and may be reappointed. The Assistant Secretary shall serve under the direction of the Secretary and may temporarily assume duties of the Secretary when the Secretary is absent or disabled.

6.5 ***Treasurer.*** The Treasurer shall provide financial oversight on behalf of the Board and with staff assistance, oversees preparation and implementation of the Society's operating budget. The Treasurer also provides guidance in establishing the Society's financial goals and objectives.

6.5.1 ***Additional Duties.*** The Treasurer serves as the financial officer and chair of the Program and Finance Committee; monitors the Society's General Fund and trust funds, including investment transactions and their performance; manages Society budgets with the Program and Finance Committee and assists the Board in its review of actions related to its financial responsibilities; monitors budget performance; works with the Executive Director and President to ensure appropriate financial reports are made available to the Board on a timely basis; assists the Executive Director and President in preparing the annual budget and future projections and presenting the budget to the Board for approval; attends all meetings of the Executive Committee and Board; and advocates Society policies.

6.5.2 ***Limits of Authority*****.** The Treasurer has limited authority to utilize resources and expend Society funds within established guidelines or with the specific concurrence of the Executive Director, Executive Committee or Board.

6.5.3 ***Relationships to Others*****.** The Treasurer is accountable to the Board.

6.5.4 ***Knowledge and Experience Required*****.** The Treasurer shall possess knowledge of and commitment to the Society's governing documents, operating procedures, policies, goals and objectives; shall possess an understanding of corporate accounting; should be knowledgeable of tax

codes affecting not-for-profit corporations; and shall be knowledgeable of securities investment and performance expectations.

6.5.5 ***Financial Expectations of the Treasurer.*** The Society reimburses the Treasurer for reasonable travel expenses in accordance with Society policy. The Treasurer bears all other expenses.

The personal expense to the Treasurer is estimated to be approximately two thousand dollars ($2,000) to three thousand dollars ($3,000) per year.

6.5.6 ***Assistant Treasurer.*** An Assistant Treasurer shall be appointed by the Board upon nomination of the President-elect from the Society's membership for an annual term and may be reappointed. The term of the Assistant Treasurer begins upon installation, normally at the Annual Membership Meeting, and shall continue until a successor is installed. The Assistant Treasurer shall be a voting Society member in Good Standing and shall have had prior service on the Board. The Assistant Treasurer shall serve under the direction of the Treasurer and may temporarily assume duties of the Treasurer when the Treasurer is absent or disabled. The Assistant Treasurer shall attend the summer meeting of the Board at which the budget is presented for approval.

6.5.6.1 ***Financial Expectations of the Assistant Treasurer.*** The Society reimburses the Assistant Treasurer for reasonable travel expenses in accordance with Society policy. The Assistant Treasurer bears all other expenses.

The personal expense to the Assistant Treasurer is estimated to be approximately one thousand dollars ($1,000) to two thousand dollars ($2,000) per year.

6.6 ***Society Directors.*** A Society Director represents the Society's best interests as a member of the Board. As a member of the Board, a Society Director helps monitor and steer the Society toward its goals. A Society Director acts as the conduit between Society corporate operations and the Organizational Entities and the members.

6.6.1 ***Additional Duties.*** A Society Director shall also serve on Board Committees and Society Committees, task committees and/or in other roles as assigned; debate and establish Society policy; work with staff, members and the Board to accomplish and monitor Society goals and objectives; represent the Society at other organizations and functions as assigned; and advocate Society policies.

6.6.1.1 ***Elected Director Additional Duties.*** An Elected Director shall also facilitate two-way communication between the Regions and the Board and recommend Region Governors to serve on Board Committees and Society Committees.

6.6.1.1.1 ***Additional Duties for a Director Elected by a Geographic Region.*** A Director shall also provide guidance to geographic Councils and Assemblies; provide leadership at Multi-Region Leadership Conferences; and periodically attend meetings of geographic Councils, Sections, Branches, Student Chapters, technical and professional groups, and Younger Members. When possible, attendance at a meeting of an Institute Chapter and an Institute Board is recommended. The Director shall file a report with the Society Secretary following each meeting attended. The annual commitment of time for a Director to conduct all duties required is estimated to exceed fifty-six (56) days in the first year of service; sixty-five (65) days in the second year of service; and seventy-one (71) in the third year of service.

6.6.1.1.2 ***Additional Duties for a Director Elected by a Technical Region.*** A Director shall also provide leadership at Technical Region Board of Governors meetings, a Multi-Region Leadership Conference, and attend assigned Institute board meetings, conferences, workshops, and chapter meetings. When possible, attendance at a meeting of Sections, Branches, Institute Chapters, Student Chapters, Younger Members, and a Geographic Region Board is recommended. The Director shall file a report with the Society Secretary following each meeting attended. The annual commitment of time for a Director to conduct all duties required is estimated to exceed forty-five (45) travel days and eighty (80) hours of conference calls.

6.6.1.2 ***At-Large Director Additional Duties.*** An At-Large Director should attend a Multi-Region Leadership Conference. When possible, attendance at an Institute and Geographic Region Board meeting, Section and Branch meetings, meetings of Institute Chapters and Student Chapters, is recommended. The At-Large Director shall serve as an ex officio non-voting member on the Committee on Younger Members. The At-Large Director shall file a report with the Society Secretary following each meeting attended. The annual commitment of time for an At-Large Director to conduct all duties required is estimated to exceed fifty-one (51) days.

6.6.2 ***Limits of Authority*****.** A Society Director has limited authority to utilize Society resources or expend Society funds within established guidelines or with the specific concurrence of the Executive Director, Executive Committee or Board.

6.6.3 ***Relationships to Others*****.** A Society Director is accountable to the Board and responsible to the Board and the members for seeing that Society programs and policies reflect the needs and aspirations of the membership.

6.6.4 ***Knowledge and Experience Required.*** A Society Director shall have professional credibility with leadership skills, management experience and significant career accomplishments; and should be a confident communicator and presenter, a visionary planner, a motivator, have the ability to work in teams, be a negotiator, conflict manager and consensus builder.

6.6.5 ***Financial Expectations of Society Directors*****.** The Society generally reimburses a Society Director for reasonable travel expenses in accordance with Society policy. A Society Director bears all other expenses.

The personal expense to a Society Director is estimated to be approximately two thousand dollars ($2,000) to three thousand dollars ($3,000) per year. This may vary depending on the boundaries of the Region and the number of units within that Region.

6.7 *Region Governors.*

6.7.1 ***Additional Duties*****.** Region Governors shall serve on Board Committees and Society Committees as appointed; act as a conduit for information between the Board, the Region and their constituents; provide guidance to geographic Councils and Assemblies; provide leadership at Multi-Region Leadership Conferences and Younger Member Forums; review Annual Reports from their respective Organizational Entities and coordinate with the Leader Training Committee on how to resolve issues of concern; and attend meetings of and share Society information with geographic Councils, Sections, Branches, Student Chapters, technical and professional groups and Younger Members; and file a report to the Region Board of Governors following each meeting.

6.7.2 ***Limits of Authority*****.** Region Governors have limited authority to utilize resources and expend Region funds within established guidelines or with the specific concurrence of the Region Board of Governors.

6.7.3 ***Relationships to Others*****.** Region Governors are accountable to the Region Board of Governors and responsible to the members to plan, organize, direct, manage, and carry out events to engage and serve members in the Region.

6.7.4 ***Knowledge and Experience Required*****.** Region Governors should have professional credibility with leadership skills, management experience and significant career accomplishments; and should be a confident communicator and presenter, a visionary planner, a motivator, have the ability to work in teams, be a negotiator, conflict manager and consensus builder. Region Governors shall also have skills in communicating with members and the public, in government relations and advocacy, and in conducting events which will engage and serve members.

6.7.5 ***Financial Expectations of Geographic Region Governors*****.** The Society reimburses a Geographic Region Governor for reasonable travel expenses in accordance with Society policy. A Geographic Region Governor bears all other expenses.

The personal expense to a Geographic Region Governor is estimated to be approximately three hundred dollars ($300) to one thousand two hundred dollars ($1,200) per year. This may vary depending on the boundaries of the Region and the number of units within that Region.

6.7.6 ***Financial Expectations of Technical Region Governors.*** An Institute may reimburse a Technical Region Governor for reasonable travel expenses in accordance with Society policy. A Technical Region Governor will bear all other expenses.

6.8 ***Absences from Meetings of the Board of Direction.*** In the event of absence of a Society Director at two (2) consecutive meetings of the Board or of a Board Committee or Society Committee of which the Society Director is a member, the Secretary shall call the matter to the attention of the Board for possible action. In the case of an Elected Director no action shall be taken without notice to and the opportunity for input by the Region Board of Governors that the Director represents.

6.8.1 ***Notification to the Board of Direction of Absences*****.** The Secretary shall include notice of such absences in the agenda for the subsequent Board meeting.

6.9 ***Removal of Board of Direction Member.*** Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of removal of a Board member. The affirmative vote of not less than seventy-five percent (75%) of the Board present shall be required for removal.

6.10 ***Installation of Officers, Directors and Governors*****.** A formal installation shall occur for duly elected or appointed Officers, Directors and Governors to commence their term of office.

ARTICLE 7. ELECTIONS

7.0 ***Objective of Society Election Process.*** The objective of the Society's election process is to provide a fair and impartial framework by which each Candidate receives equal opportunity for promotion of the Candidate's qualifications for Society-level office to the voting membership.

All activities associated with the Society's election shall be conducted with due regard for the high character and

dignity of the Society and the profession and shall conform to the standards represented by the Code of Ethics.

The process should respect each member's needs and time. It is the intent of the process to inform the electorate, while also shielding members from unwanted intrusions and limiting expenses for Candidates and Nominees.

The Society's election process encourages qualified Society members to become Candidates for Society-level offices, engage members with leadership skills and vision at the time they are willing to serve, and provide adequate information on Candidates to the Society's voting membership.

7.1 ***Authority Over Election Issues.*** The Society manages the Society-level election process. Election questions and conflicts shall be referred to the Society Secretary for resolution. In the case of violations to stated election procedures, the Society Secretary may refer the violation to the Executive Committee for resolution. A Candidate or Nominee may be declared ineligible for office if the Candidate or Nominee is found to have violated the Society's election process. Organizational Entities who violate the Society's election process may be sanctioned by the Society.

In the event of violation of the Society's Code of Ethics, the violation shall be forwarded to the Committee on Professional Conduct for investigation.

The Society is the official source of information on the Nominees and the election process.

7.2 ***Notification of Vacancy for Society Offices*****.** The Society shall publish not later than July 1 in an Official Society Publication a statement of openings in the Society's elected offices for the upcoming year.

7.3 ***Expectations of Candidates for Society Office*****.** The Society expects all Candidates for office to review the Society's governing documents, consult with the incumbent office holder, and become familiar with the activities of the Society prior to declaring their intent to pursue office.

Candidates and Nominees shall inform their supporters of the Society's policies governing appropriate conduct relative to election campaigns.

7.4 ***Election Cycle.*** The Election Cycle of the Society-level election shall commence on September 1, regardless of whether this date falls on a weekend or holiday, and shall cease on the final date for ballot submission as stipulated by the Society Secretary.

7.5 ***Election Protocols for Candidates and Nominees Seeking Elected Office.***

7.5.1 ***Deadline Dates.*** Except for the start of the Election Cycle, when a due date falls on a non-work day, such as a holiday or weekend, the due date shall fall on the next immediate business day.

7.5.2 ***Public Addresses*****.** Candidates and Nominees for elected office shall be permitted to make speeches in support of their candidacy and participate in debates in accordance with Society election rules. At all times, Candidates and Nominees shall focus on their background, qualifications, leadership skills, vision and goals for the Society relative to the office they seek. No discussion of any other Candidate or Nominee is permitted.

7.5.3 ***Attendance at Organizational Entity Meetings.*** An Organizational Entity may invite Candidates and Nominees for elected office to attend a meeting, provided a formal invitation is extended not later than thirty (30) days prior to the event to all Candidates and Nominees for the same office. Candidates and Nominees may make a presentation to the meeting attendees regardless of whether all Candidates and Nominees for the same office accept the invitation.

7.5.4 ***Participation by Alternative Means.*** An Organizational Entity shall make available means for participation by those Candidates and Nominees seeking elected office who are unable to accept an invitation in person but wish to be represented by alternative means.

7.5.5 ***Attendance without an Invitation.*** Candidates and Nominees for elected office may attend a meeting of an Organizational Entity without an invitation but shall not be allowed to make a presentation to those in attendance.

7.5.6 ***Exception to Meeting Invitation.*** Candidates and Nominees for elected office may address their assigned Section, Branch or Primary Institute without a formal invitation being extended to the remaining Candidates and Nominees who have an Address of Record outside the Section or Branch, or have designated another Institute as their Primary Institute. The Organizational Entity is encouraged to extend a formal invitation to all Candidates and Nominees for the same office, regardless of their Address of Record.

7.5.6.1 ***Non-Election Meeting Invitation.*** Candidates and Nominees for elected office may participate in non-election events without a formal invitation being extended to the remaining Candidates and Nominees, provided the event does not advertise or identify the individual as a Candidate or Nominee, and the Candidate or Nominee is not permitted to discuss their pursuit of elected office as part of the official program.

7.5.7 ***Reimbursement.*** Candidates and Nominees for elected office shall be responsible for all travel related costs when accepting an invitation from an Organizational Entity.

7.5.8 ***Pursuit of Nomination.*** Candidates and Nominees for elected office may contact members to discuss their candidacy. However, contact with members of the Region Board Nominating Committee or Board Nominating Committee regarding nomination shall cease at least ten (10) days prior to the Nominating Committee meeting.

7.5.9 ***Campaign Materials.*** Neither Candidates nor Nominees for elected office nor their supporters shall produce or distribute signs, giveaway materials (i.e., key chains, pens, buttons, pins), press kits, or similar items.

7.6 ***Society Support for Election.*** The Society shall publish in an Official Society Publication and make available for publication by Organizational Entities the election materials received for all Official and Petition Nominees for elected offices.

7.7 ***Endorsements by Board of Direction.*** Members of the Board should consider themselves as neutral stewards of the election, using their influence to promote impartiality, fairness, excitement, and engagement from the members in the Society election. Board members should encourage members to review the qualifications of all Nominees so they can make an informed decision. A Board member may share their view of the Nominees privately when asked by an individual member. Board members should not endorse or actively campaign on any Nominee's behalf in any form.

7.8 ***Endorsements by Organizational Entities and Individual Members.*** Endorsements by ASCE Organizational Entities and Individual Members are not permitted.

7.9 ***Election Materials.*** All Candidates for elected office shall submit with their Letter of Intent to Serve the required Election Materials. The Election Materials shall be submitted by the due date to the Society Secretary and Chair of the Nominating Committee for the office being sought.

7.9.1 ***Letter of Intent.*** The Letter of Intent shall confirm the Candidate has reviewed the Qualifications, Expectations, and Training document for the position being sought, understands the financial and personal commitment required, and intends to comply with the responsibilities required for service.

7.9.2 ***Photograph.*** All Candidates for elected office shall submit a high-resolution color photograph of the head and shoulders only in a professional setting, suitable for publication.

7.9.3 ***Biographical Statement.*** All Candidates for elected office shall develop a Biographical Statement that shall conform to the format specified by the Society Secretary. The Biographical Statement shall be submitted with the Candidate's Letter of Intent to Serve.

7.9.4 ***Vision Statement.*** All Candidates for elected office shall develop a Vision Statement that details their vision for the Society and plans for activities during their term in office. No discussion of any other Candidate is permitted in the Vision Statement.

7.9.5 ***Statement Limitations.***

7.9.5.1 ***President-elect.*** Candidates for the office of President-elect shall submit a Biographical Statement and Vision Statement not to exceed one thousand (1,000) words each.

7.9.5.1.1 ***Revisions to Election Materials.*** Official and Petition Nominees for President-elect may revise their Biographical and Vision Statements no more than one (1) time during the Election Cycle. Any revisions to the Biographical and Vision Statements shall be submitted to the Society Secretary not later than March 1.

7.9.5.2 ***Elected Director.*** Candidates for elected Society Director shall submit a Biographical Statement and Vision Statement not to exceed six hundred (600) words each.

7.9.5.3 ***Geographic Region Governor.*** Candidates for elected Region Governor shall submit a Biographical Statement and Vision Statement not to exceed two hundred (200) words each.

7.10 ***Region Election Materials.*** Candidates for the elected office of Society Director and Region Governor shall provide to the Chair of their Region Nominating Committee any additional information stipulated by the Region's governing documents.

7.11 ***Candidacy for President-elect*****.** The process for pursuing the office of President-elect includes the following steps:

7.11.1 ***Determination of Nomination Route.*** Candidates for the office of President-elect shall determine whether to pursue nomination through one of the following processes for the duration of the Election Cycle.

7.11.1.1 ***Declaration of Intent through Geographic Region.*** Candidates for the office of President-elect through their Geographic Region shall declare intent to pursue office by submitting to the Chair of their Geographic Region Board of Governors and the Society Secretary a Letter of Intent to Serve along with Election Materials not later than November 1.

7.11.1.2 ***Declaration of Intent through Technical Region.*** Candidates for the office of President-elect through the Technical Region shall declare intent to pursue office by submitting

to the Chair of the Technical Region Board of Governors and the Society Secretary a Letter of Intent to Serve along with Election Materials not later than November 1.

7.11.1.3 ***Declaration of Intent by Past At-Large Director.*** Candidates for the office of President-elect who have completed a term as At-Large Director shall declare their intent to pursue office by submitting a Letter of Intent to Serve, a petition signed by forty (40) voting Society members, along with Election Materials, to the Society Secretary not later than November 1. The Candidate shall then be considered a Nominee and their name shall be forwarded to the Board Nominating Committee.

7.11.2 ***Distribution of Consolidated Candidate Pool.*** The Society Secretary shall distribute to the Region Boards of Governors a consolidated pool of declared Candidates for the office of President-elect. The consolidated pool of Candidates, along with the Election Materials, shall be distributed to the Region Boards of Governors not later than November 5.

7.11.3 ***Nomination of President-elect Nominees*****.** Region Nominating Committees may only meet after the Consolidated Pool of Candidates has been distributed.

7.11.4 ***Geographic Region Nominating Committee.*** A Geographic Region with declared Candidates may select up to two (2) individuals as Nominees for President-elect from among declared Candidates from their Region. The Chair of the Geographic Region Board of Governors shall convene a meeting on a date and time that will ensure the name(s) of their President-elect Nominee(s) are submitted to the Society Secretary not later than December 1 for consideration by the Board Nominating Committee.

7.11.4.1 ***Restrictions.*** The Geographic Region Nominating Committee shall not forward more than one (1) Nominee for President-elect from any Section in an Election Cycle.

7.11.4.2 ***Petition Nomination for President-elect by Geographic Region Candidates.*** Only Candidates for President-elect who were considered and not selected by their Geographic Region Nominating Committee as a Nominee for President-elect may declare their intent to acquire the required number of petition signatures to be considered by the Board Nominating Committee as an Official Nominee. Candidates shall inform the Society Secretary of their intent to pursue nomination for the office of President-elect by petition not later than December 3.

7.11.4.3 ***Petition Signatures*****.** Signatures from at least four hundred (400) voting members from the Candidate's Geographic Region shall place the Candidate before the Board Nominating Committee as a Nominee for the office of President-elect. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be submitted to the Society Secretary for validation not later than December 16.

7.11.5 ***Technical Region Nominating Committee.*** The Technical Region Nominating Committee may select up to four (4) individuals from the declared Technical Region Candidates for President-elect. The Chair of the Technical Region Board of Governors shall convene a meeting on a date and time that will ensure the name(s) of the President-elect Nominee(s) are submitted to the Society Secretary not later than December 1.

7.11.5.1 ***Petition Nomination for President-elect by Technical Region Nominees.*** Only Nominees for President-elect who were considered and not selected by the Technical Region Nominating Committee as a Nominee for President-elect may declare their intent to acquire the required number of petition signatures to be considered by the Board Nominating Committee

as an Official Nominee. Nominees shall inform the Society Secretary of their intent to pursue nomination for the office of President-elect by petition not later than December 3.

7.11.5.2 ***Petition Signatures.*** Signatures from at least four hundred (400) voting members from the Technical Region shall place the Nominee before the Board Nominating Committee as a Nominee for the office of President-elect. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be submitted to the Society Secretary for validation not later than December 16.

7.11.6 ***Interview of Nominees by Board of Direction Nominating Committee.*** All Nominees for President-elect whose names are properly submitted to the Chair of the Board Nominating Committee shall be invited to the January meeting of the Board and shall be available for discussion with the Board Nominating Committee. Reimbursement of travel expenses in accordance with the Society's travel policy shall be provided.

7.11.6.1 ***Procedure.*** The Board Nominating Committee shall select up to two (2) Official Nominees for President-elect, in accordance with the Society's Bylaws.

7.11.6.2 ***Petition Nominees to Election Ballot.*** Only Nominees who were considered by the Board Nominating Committee but not selected as an Official Nominee for President-elect may seek a petition route to the election ballot. Nominees shall inform the Society Secretary of their intent to pursue nomination by petition no more than two (2) business days following the adjournment of the Board Nominating Committee meeting.

7.11.6.2.1 ***Petition Signatures.*** Validated signatures from at least one thousand five hundred (1,500) voting Society members, with a minimum of one hundred (100) signatures from each of at least seven (7) Regions, shall place the Nominee on the election ballot as a Petition Nominee for the office of President-elect. The petition signatures shall be received electronically by the Society Secretary starting not earlier than two (2) days following the date of declaration of petition and conclude on March 15. Nominees who acquired the required petition signatures at the Region Nominating Committee stage may apply those signatures toward the one thousand five-hundred (1,500) needed to be placed on the election ballot.

7.12 ***Candidacy for Elected Director.***

7.12.1 ***Declaration of Intent.*** Candidates for the office of elected Director shall declare their intent to pursue office not later than December 1.

7.12.1.1 ***Director Elected by the Geographic Region.*** Candidates for the office of Director elected by the Geographic Region shall submit a written Letter of Intent to Serve along with Election Materials to the Chair of their Region Nominating Committee and the Society Secretary.

7.12.1.2 ***Director Elected by the Technical Region.*** Candidates for the office of Director elected by the Technical Region shall submit a written Letter of Intent to Serve along with Election Materials to the President of their primary Institute or to the chair of the CTA, the Chair of the Technical Region Board of Governors, and the Society Secretary. Candidates may be asked to submit written responses to questions developed by the Technical Region Board of Governors.

7.12.1.2.1 ***Candidate Pool.*** Each Institute Governing Board and the CTA may select one (1) Candidate for elected Director. The President of each Institute Governing Board or the chair of the CTA, if it intends to submit a Candidate for elected Director, shall convene a meeting on a date and time that will ensure the name of the Candidate is submitted to the Technical Region Nominating Committee not later than December 1.

7.12.2 ***Nomination of Elected Director.*** The Region Nominating Committees shall select up to two (2) Official Nominees for elected Director in the year they have a vacancy, according to defined Society and Region procedures. The Chair of the Region Nominating Committee shall convene a meeting on a date and time that will ensure the name(s) of the Official Nominee(s) are submitted to the Society Secretary not later than March 1.

7.12.2.1 ***Petition to Election Ballot.*** Only Candidates for elected Director who were considered by their Region Nominating Committee but not selected as an Official Nominee for elected Director may pursue nomination by petition. Candidates shall inform the Society Secretary of their intent to pursue nomination for the office of elected Director by petition not later than March 3.

7.12.2.2 ***Petition Signatures.*** Signatures from at least two hundred-fifty (250) Society voting members from the Candidate's Region, validated by the Secretary, shall place the Candidate on the election ballot for the office of elected Director. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be submitted to the Society Secretary for validation not later than March 15.

7.13 ***Candidacy for At-Large Director.*** The process for pursuing the office of At-Large Director includes the following steps:

7.13.1 ***Distribution of Criteria for At-Large Director Candidates*****.** In addition to the Standing Guidelines for At-Large Director, the Society Secretary shall distribute to the Standing Board Committees, Society Committees, Executive Committee constituent committees, the Industry Leaders Council and the Younger Member Councils any additional Board-approved criteria for the At-Large Director position. The Standing Guidelines and Board-approved criteria shall be distributed not later than April 15 of the year in which the vacancy will be filled.

7.13.1.1 ***Standing Guidelines for At-Large Director.*** As a guide, the successful At-Large Director Candidate should have knowledge, skills, and experience that supplement those of the current Board to aid in successful pursuit of the Society's strategic initiatives. The At-Large Director Review Panel shall consider Candidates who have demonstrated strong leadership abilities. Elements for consideration include, but are not limited to: Leadership in the profession commensurate to the Candidate's years of professional experience; Current or past leadership role(s) in government, not-for-profit organizations, private practice, or academia; Current or past leadership role(s) on an ASCE Society-level committee; Current or past leadership role(s) on an ASCE Region Board (Geographic or Institute); Current or past leadership role(s) in ASCE Younger Member Group activities; Experience in global professional activities or global organizations; Involvement in public policy development for government entities; a non-member (who must join ASCE if selected) who brings special knowledge and experience that will benefit the Society. Selection of the At-Large Director will be in accordance with Policy Statement 417, Justice, Equity, Diversity, and Inclusion.

7.13.2 ***Candidate for At-Large Director.*** Using the Standing Guidelines for At-Large Director and Board-approved criteria, Candidates for At-Large Director shall be nominated by a Standing Board Committee, Society Committee, Executive Committee constituent committee, the Industry Leaders Council, or the Younger Member Councils not later than May 31. The nomination package shall include a current resume, an explanation of why the individual fulfills the criteria established by the Board, and what valuable assets the individual will bring to the Board.

7.13.3 ***Process.***

7.13.3.1 ***Development of Candidate Pool.*** The At-Large Director Review Panel shall convene between June 5 and June 15 to review the Candidates for At-Large Director. The At-Large Director Review Panel shall be provided with the results of the Society's election in advance of its meeting. The At-Large Director Review Panel, after review of the Candidate Pool, may submit additional Candidates for consideration. The At-Large Director Review Panel shall rank the Candidates in order of preference and submit a Candidate Pool of no more than three (3) individuals to the Society Secretary.

7.13.3.2 ***Candidate Acceptance.*** Not later than June 20 the Society Secretary shall contact the At-Large Director Candidates in the order of preference submitted by the At-Large Director Review Panel until one (1) Candidate's willingness to serve is obtained.

7.13.3.2.1 ***Candidate Non-Acceptance.*** If none of the three (3) Candidates for At-Large Director is able or willing to serve, then the At-Large Director Review Panel shall propose additional At-Large Director Candidates until there is an acceptance.

7.13.3.3 ***Letter of Intent to Serve.*** The At-Large Director Candidate who verbally accepts a position on the Board shall confirm their decision by submitting to the Society Secretary a written Letter of Intent to Serve, with acknowledgement of and intent to comply with the duties and responsibilities of the office. The Letter of Intent to Serve shall be submitted to the Society Secretary not later than June 25.

7.13.3.4 ***Submission of At-Large Director Nominee.*** Upon completion of the review process, the At-Large Director Review Panel shall present no more than one (1) Nominee to the Board at its summer meeting for appointment to the office of At-Large Director.

7.14 ***Candidacy for Elected Geographic Region Governor.***

7.14.1 ***Declaration of Intent.*** Candidates for the office of elected Geographic Region Governor shall declare intent to pursue office by submitting to the Chair of their Region Nominating Committee and the Society Secretary a Letter of Intent to Serve along with Election Materials not later than December 1.

7.14.2 ***Nomination by Geographic Region Nominating Committee.***

7.14.2.1 ***Procedure for a Single or Restricted Vacancy****.* When there is a single vacancy or a vacancy restricted by Region governing documents, a Geographic Region Nominating Committee shall select up to two (2) Official Nominees for Region Governor as specified in the Society and Region documents.

7.14.2.2 ***Procedure for Multiple Vacancies****.* When there are multiple restricted vacancies for Geographic Region Governor, the Geographic Region Nominating Committee shall endeavor to select a number of Official Nominees not to exceed two (2) times the number of vacancies

available.

7.14.2.3 ***Official Nominees for Geographic Region Governor.*** The Chair of the Geographic Region Nominating Committee shall convene a meeting on a date and time that will ensure the name(s) of the Official Nominee(s) are submitted to the Society Secretary not later than March 1.

7.14.2.3.1 ***Petition to Election Ballot for Geographic Region Governor*****.** Only Candidates for Geographic Region Governor who were considered by the Geographic Region Nominating Committee but not selected as an Official Nominee for Region Governor may pursue nomination by petition. Candidates shall inform the Society Secretary of their intent to pursue nomination for the office of Geographic Region Governor by petition not later than March 3.

7.14.2.3.2 ***Petition Signatures****.* ***Petition Signatures*****.** Signatures from at least one hundred (100) Society voting members from the Candidate's Geographic Region, validated by the Secretary, shall place the Nominee on the election ballot for the office of Geographic Region Governor. The Society Secretary shall make available the acceptable petition form and instructions. Completed petition forms shall be submitted to the Society Secretary for validation no later than March 15.

7.15 ***Technical Region Governor.*** The election or appointment of a Technical Region Governor is determined by the governing documents of each Institute or the CTA.

7.16 ***Activities of Organizational Entities Relative to Society-level Elections.***

7.16.1 ***Provision of Membership Information.*** An Organizational Entity shall not provide membership lists of address records or e-mail addresses to Candidates, Nominees, or their supporters for any purpose relative to a Society election.

7.16.2 ***Publication of Information.*** An Organizational Entity may publish information on Nominees that is obtained from the Society Secretary, provided the Organizational Entity publishes the same information for all Nominees for the same office.

7.16.3 ***Promote Participation.*** In advance of the Election Cycle, an Organizational Entity is encouraged to promote the list of vacancies, declaration dates, and other information regarding the Society-level election in its publications and Web site, including the election Web site, Nominee information, deadline dates and other election details.

7.17 ***Election Ballot*****.** The election ballot shall include the names of all Nominees for Society-level and Region office. In Society elections, proxy voting is allowed to the extent that members may authorize the Secretary to cast their electronic proxy ballot for designated Nominees.

7.17.1 ***Inclusion on Election Ballot.*** The names of Official and/or Petition Nominees for elected positions shall be included on the paper version of the election ballot in alphabetical order. The names of Official and/or Petition Nominees for elected positions may be randomly rotated on the electronic ballot. Petition Nominees shall be listed separately and be designated as such on all versions of the election ballots.

7.17.2 ***Instructions for Balloting*****.** Ballot processes shall ensure anonymity. Directions for voting shall be issued with the ballot.

7.17.3 ***Distribution of Ballot to Members.*** For all voting members of the Society in good standing on April 1, with a valid e-mail address on file, the current year's election ballot and instructions for voting shall be distributed electronically no later than May 1.

7.17.4 ***Tallying of the Ballots.***

7.17.4.1 ***Deadline for Receipt of Ballots.*** The polls for the election shall close at the end of business on June 1 and the ballots shall be tallied on June 2, except that if either date falls on a Saturday, Sunday or holiday, the Secretary shall change either or both dates so that the close of balloting and the tallying of ballots shall fall on business days, and provided further that election ballots shall be tallied not later than June 5.

7.17.4.2 ***Validation by Tellers Committee.*** The election results shall be verified under the supervision of no fewer than three (3) tellers who shall be appointed by the President. These tellers, who shall be voting members of the Society in good standing, comprise the Tellers Committee. No tally or listing of votes cast in any Society election shall be permitted until after the polls have closed and then only by the Tellers Committee. The person who receives the largest number of valid votes for an office shall be declared elected. In the event of a tie between two (2) or more persons for the same office, selection shall be made by the Board from the persons so tied.

7.17.4.2.1 ***Tallying of Votes in Offices Where There are Multiple Vacancies.*** When multiple vacancies for Geographic Region Governor exist within a specific Region, the individuals with the largest number of valid votes for that office shall be declared elected.

7.17.4.3 ***Rejection of Ballots.*** Ballots that violate any of the published instructions for balloting may be rejected. The ruling of the Tellers Committee relative to the rejection of ballots is subject only to appeal to the Board by the Nominee whose ballots were in question.

7.17.4.4 ***Rejection of Vote.*** Write-in votes are not accepted.

7.17.4.5 ***Notification of Nominees.*** Immediately following the validation of the ballots, the Secretary or his designee shall notify all Nominees of the election results.

7.17.4.6 ***Disqualification Due to Relocation.*** If a Director or Governor who is elected or nominated by a Geographic Region changes their Address of Record to outside their Region, then that individual shall be ineligible for the office to which they were nominated or elected.

7.18 ***Announcement of Election Results.*** Following notification of election results to the Official Nominees, the Secretary or his designee shall announce to the Board, Region Governors, Section and Institute Presidents and secretaries the names of the individuals elected. . A general announcement shall also be published in an Official Society Publication. A voting member may request the full election report by submitting a written request to the Secretary.

ARTICLE 8. MEETINGS

8.0 ***Conflict with Business Meetings.*** No Society-related business or activities shall be scheduled to be conducted coincident with the time of the Annual Membership Meeting of the Society, with any General Business Meeting, or any Special Business Meeting.

8.1 ***Content of Business Meetings*****.** Unless otherwise provided by the Board, the items of business at Business Meetings shall include:

—At the Annual Membership Meeting, a report of the Executive Director for the year ending September 30 which shall include a financial report, announcements by the Secretary, a report on canvass of ballot for Officers, Society Directors and Region Governors, installation of new Officers and Society Directors, and other items as deemed necessary by the Board .

—At General Business Meetings, minutes, announcements and reports by the Secretary, and new business.

8.2 ***Committee Meetings*****.** The frequency of committee meetings depends on the workload and tasks to be accomplished and on committee budgets. Emphasis should be placed on meeting virtually whenever possible.

8.2.1 ***Calling a Committee Meeting*****.** Committee meetings may be called by the chair or at the request of a majority of the committee.

8.2.2 ***Notice of a Committee Meeting*****.** Ample advance notice of committee meetings shall be given to all committee members and staff contacts.

8.2.3 ***Funding of a Committee Meeting*****.** The Executive Director must give advance authorization for any committee expenditures in excess of those funds budgeted for a committee.

8.3 ***Reimbursement for Society-Level Meetings*****.** These procedures apply to reimbursement for all approved Society travel. If travel cost is to be reimbursed by the Society, the following authorization procedure is required.

8.3.1 ***Request for Reimbursement Authorization*****.** A request for authorization shall be submitted to the headquarters of the Society at least thirty (30) days prior to the proposed date for the meeting. The request shall contain a statement demonstrating the need for the meeting, and the following information: the agenda, stating purposes of the meeting; the date, time and location of the meeting; and the persons expected to attend, identifying those requesting full or partial reimbursement of travel cost.

8.3.2 ***Minimum Cost Location*****.** The location of the meeting shall be selected to assure minimum expense to the Society, including transportation and other expenses, and, to the extent compatible therewith, minimum travel time for participants. Meetings should be scheduled to take advantage of lower cost airfare alternatives that may be available on weekends or selected weekdays.

8.3.2.1 ***Exception to Minimum Cost Location*****.** Minimum cost location will not apply when the meeting is held at a Society-level conference, including the ASCE Convention, a Society Specialty Conference, a Board Meeting, or other major meeting of the Society; or at policy committee meetings in Washington, DC; or at Society headquarters.

8.3.3 ***Availability of Funds*****.** Reimbursement authorization for attendance at meetings shall be subject to the availability of budgeted funds. The Chair is responsible for informing eligible members of the funds available prior to any authorized travel.

8.3.4 ***Requirement to Submit Report Prior to Reimbursement*****.** Reimbursement of expenses may be withheld until the Secretary receives the required report or minutes.

8.3.5 ***Reimbursement for Attendance at Board of Direction Meetings.*** Reimbursement may be authorized by the Secretary for attendance at Board or Executive Committee meetings by the chairs of standing Board Committees and Society Committees, those special committees presenting a report, and Nominees included on an official Society ballot between the time the ballot is distributed and the time the Nominee is duly elected. Nominees for President-elect may receive reimbursement for attendance at Board or Executive Committee meetings following May 1 of the year of election.

8.4 ***Region 10 Travel Authorization.*** All Region 10 travel undertaken by volunteers on behalf of the Society shall be authorized in advance by the Society's Executive Director. The Executive Director shall make periodic reports to the Executive Committee of approved Region 10 travel. In unusual circumstances, the Executive Director may seek approval from the Executive Committee before authorization is granted.

8.5 ***Travel and Reimbursement Policy.*** For authorized travel, costs incurred may be reimbursed, subject to specified conditions. Requests for reimbursement must be submitted to Society staff not later than sixty (60) days after the associated meeting or activity and must be accompanied by receipts for airline or train travel. Reimbursement requests received later than sixty (60) days after the associated meeting or activity may be reimbursed at the discretion of the Executive Director. Reimbursement requests received later than one hundred twenty (120) days after the associated meeting or activity will not be reimbursed unless an exception is authorized by the Executive Committee.

8.5.1 ***Eligibility.*** Reimbursement of authorized travel expenses shall be limited to Society or Institute members who are in good standing at the time the travel expense was incurred.

8.5.2 ***Transportation.*** The cost of transportation may be reimbursed for air, ship, train, or motor vehicle travel, but not in excess of the applicable portion of a fourteen (14) day advance purchase, round-trip, coach airfare ticket. Reimbursement shall be provided for airfare that utilizes the most cost-effective route of travel to and from the meeting location. Mileage reimbursement for use of motor vehicles shall not exceed the IRS allowable rate. With pre-approval, exceptions may be made for travel originating in and returning to different locations, or for travel originating in and returning to locations other than the primary residence of the traveler. Exceptions may also be made when special circumstances result in higher transportation costs.

8.5.3 ***Other Expenses***. Except for major transportation costs, expenses incurred during attendance at authorized meetings, including lodging and local transportation to and from airports and depots, may be reimbursed up to a maximum of one hundred seventy-five dollars ($175.00) per night if overnight lodging is utilized, or forty-five dollars ($45.00) per authorized meeting day if overnight lodging is not utilized. In addition to the room night(s) authorized for a meeting, one (1) additional room night of expense, not to exceed one hundred seventy-five dollars ($175.00), may be requested if the resulting savings in airfare is equal to or greater than the additional room night of expense. Expenses are not payable for time in transit to or from the meeting, or for time between meetings. Registration fees incurred for attendance at the ASCE Convention, and all other meetings of the Society are not eligible for reimbursement.

8.5.4 ***Reimbursement Conditions and Exceptions.***

8.5.4.1 ***Reimbursement for Travel on Behalf of the President and Executive Director.*** Members of the Society who attend Region 10 or domestic meetings on behalf of the President or Executive Director shall be reimbursed in accordance with the Society's maximum authorized meeting day allowance. Reimbursement for members who travel outside North America on behalf of the President or Executive Director is restricted to the price of an economy ticket.

8.5.4.2 ***Reimbursement from Another Source.*** When all or part of a travel expense is covered from another source, the request to the Society shall signify either that no reimbursement is requested, or that only part, as stipulated, is requested.

8.5.4.3 ***Unclaimed Funds.*** If any member authorized for travel reimbursement to a meeting does not claim all or part of the funds available for that member, those unclaimed funds cannot be redistributed to another committee member authorized to attend the meeting.

8.5.4.4 ***Liaison/Representative Reimbursement.*** Society representatives to liaison committees and other external organizations shall not be eligible for travel reimbursement unless authorized in advance by the Executive Committee. Authorized reimbursement shall be made in accordance with the Society's reimbursement policy. A written report concerning the meeting shall be submitted with the request for reimbursement.

8.5.4.5 ***International Travel for Committee Meetings.*** Members of the Society residing in Region 10 who are members of a Board Committee or Society Committee may be reimbursed for travel authorized in accordance with Society policy to North America from a point outside North America not to exceed the average cost of travel of the U.S. resident members of the committee.

8.5.4.6 ***Local Travel.*** Travel costs, including transportation and other expenses, may not be reimbursed for trips totaling less than one hundred (100) miles round trip.

8.5.4.7 ***No Authorization Required.*** Travel is approved for members of the Board for expenses connected with attendance at meetings of the Board, assigned Committee meetings, the ASCE Convention, applicable Multi-Region Leadership Conference~~s,~~ and applicable Student Conferences.

8.5.4.8 ***Travel by Society Directors.*** Travel expenses incurred by Elected Directors on Society business and in their official capacity, are authorized provided such travel occurs in their own Regions. A request to travel outside of the assigned Region or in Region 10 shall be authorized in advance by the Executive Committee.

8.5.4.8.1 ***Travel by Director Elected by Region 10.*** Travel undertaken by the Region 10 Director on Society business and in their official capacity within Region 10 is reimbursable in an amount to be determined by the Executive Committee. Such reimbursement for the Region 10 Director's travel shall not exceed more than one hundred fifty percent (150%) of the average travel reimbursement of all Elected Directors in the most recently completed fiscal year. Reimbursement of travel costs for trips beyond these limits is subject to prior approval by the Executive Committee.

Travel reimbursement for expenses connected with attendance at meetings of the Board and at meetings of any Board Committee or Society Committee of which the Region 10 Director is a member shall be authorized regardless of the place of residence of the Region 10 Director.

8.5.4.8.2 ***Travel by At-Large Director.*** Travel undertaken by the At-Large Director on Society business and in their official capacity is reimbursable in accordance with the Society's reimbursement policy.

8.5.4.9 ***Travel by Region Governors.*** Travel expenses incurred by Region Governors on Society business within their Region, and in their official capacity, shall be coordinated in advance with their Region Board of Governors. Region Governors may travel outside their Region for the purpose of attending their assigned Student Conferences and their assigned Multi-Region Leadership Conference only with prior approval from their Region Board of Governors and shall be entitled to reimbursement within the Society's travel policy. A Region Governor who wishes to travel outside their assigned Region for any other purpose shall submit a request to their Society Director for approval.

8.5.4.10 ***Policy Review.*** The Board shall reevaluate the travel reimbursement policy at least once every five (5) years.

ARTICLE 9. ORGANIZATIONAL ENTITIES

9.0 ***Guidelines and Handbooks of Organizational Entities*****.** The Society's Organizational Entities may adopt guidelines or handbooks covering any and all aspects of their operations or services. Such documents shall be consistent with and shall not contravene Society governing documents, policies or procedures.

9.1 ***Committee Membership.***

9.1.1 ***Ex Officio Members.*** The President and President-elect shall be ex officio members of all Board Committees and Society Committees, and all Executive Committee constituent committees except for the Committee on Professional Conduct, Audit Committee, and the Society Awards Committee. Other ex officio members are identified in committee descriptions herein. Ex officio members shall receive all rights of membership but are not obligated to be present at committee meetings and shall therefore not be counted in the quorum of the meeting unless they are present.

9.1.2 ***Number of Members*****.** The number of members on committees is primarily a function of committee responsibilities.

9.1.2.1 ***Corresponding Members*****.** Corresponding Members may be added to a committee by the President or President-elect during the appointment process, or by the committee itself, from individuals who have expressed an interest in the committee's work. A Corresponding Member is not granted the right to participate in committee votes, receive reimbursement for expenses, but may attend the committee's meeting and shall receive all correspondence of the committee such as meeting agendas and minutes.

9.1.3 ***Length of Service*****.** Committee members typically serve a three (3) year term. Terms are subject to reconfirmation each year and may be amended based on the Society's needs. The term begins and ends at the conclusion of the Society's Annual Meeting. A member may be reappointed but shall not exceed six (6) consecutive years of service on a given committee.

Having served six (6) consecutive years, a member of a committee shall be ineligible for reappointment to the same committee for three (3) years unless an exception is granted by the Society's Executive Committee. New appointments should be planned so about one-third (1/3) of the committee members begin each year to maximize experience and foster continuity on the committee.

9.1.4 ***Committee Officers*****.** Unless otherwise identified in their Organization, each Board, Society, and Executive Committee constituent committee shall have a chair appointed by the President or President-elect. The chair shall preside at all committee meetings and shall be an ex officio of all

constituent committees of the committee, unless named a member. The chair may, with the approval of the committee, designate a vice chair from the membership of the committee. The vice chair shall be authorized to chair the committee in the absence of the chair. The secretary of a committee may be appointed from the membership of the committee or be a staff member.

9.2 ***Committee Administration*****.** The purpose of all Board Committees and Society Committees is to assist the Board in the responsibility of planning and managing Society programs and business.

9.2.1 ***Appointment to Committees*****.** The Board shall appoint members to Board Committees, Society Committees, Executive Committee constituent committees, and special representative or liaison appointments upon recommendation of the President or President-elect. The President or President-elect may not deviate from the Organization of a committee without advance approval from the Executive Committee.

In appointing members to committees, consideration should be given to the appointee's experience and professional competence in the area of the committee's charge and interest in, and willingness to contribute to, the committee's work, as well as the committee's composition in terms of representation from different geographic locations, practice areas experience bases, and diverse groups. Consideration shall be given to the inclusion of members with an international perspective on all committees. Region Directors serving on the Executive Committee should not be appointed to additional committees unless it is specifically stated in the committee organization.

9.2.1.1 ***Vacancies on Committees.*** The Executive Committee shall approve individuals to fill vacancies on Board Committees, Society Committees, Executive Committee constituent committees and special representative or liaison positions on behalf of the Board, upon recommendation of the President or President-elect, when they occur outside the regular committee appointment cycle.

9.2.2 ***Membership on Committees.*** Membership on Board Committees and Society Committees and their constituent committees shall be limited to ASCE members in good standing.

Exceptions for non-ASCE members to serve on Board Committees and Society Committees and their constituent committees shall be evaluated by the Executive Committee on a case-by-case basis, and authorization for reimbursement may or may not be granted by the Executive Committee.

9.2.2.1 ***Participation on Committees by Institute-only Members.*** Institute-only members may not serve on Board Committees, Society Committees, and their constituent committees unless the committee organization requires an Institute member. If an ASCE/Institute member cannot be identified to fill the vacancy, then an Institute-only member may serve and be entitled to reimbursement within the Society's travel policy.

9.2.2.2 ***Appointment to Task Committees and Other Organizations.*** The Executive Committee shall approve appointments made by the President or President-elect to task committees and liaison appointments to other organizations.

9.2.2.3 ***Appointment to Constituent Committees of Society Committees.*** The Society Committee shall make appointments to its constituent committees no later than August 1.

9.2.3 ***Review of Committee Effectiveness.*** It shall be the responsibility of the Board and all standing Board Committees and Society Committees to review periodically their activities and the activities of their constituent committees to determine progress in the accomplishment of the committee's charge; to

review their written policies and procedures for currency; to identify effective committee and constituent committee members, and to recommend replacement of committee and constituent committee members who are ineffective.

9.2.4 ***Committee Budget and Expenditures.*** Committees become involved at least twice in the budget development process: (a) providing early input to the Program and Finance Committee at the start of the budget cycle, and (b) anticipating the final approved budget to prepare a funding plan for the Committee's activities during the coming year. Requests for additions to the Society's budget after its approval by the Board must be made to the Executive Committee.

9.2.4.1 ***Supplementary Assistance.*** On occasion, committee members engage supplementary assistance independently for work by non-members of their committee. Funds of the Society shall not be expended to reimburse personnel for service rendered under the direction of members of committees of the Society, unless such service has been requested in advance, approved in advance by the appropriate standing Board Committee or Society Committee and funds provided in advance, for such specific payment, by action of the Executive Committee.

9.2.5 ***Property and Records.*** The chair shall be responsible for the return of a committee's tangible property and records and all records relating to any intangible property and work product of the committee, to the Society when discharged, or when requested by the Board. Such materials, and any tangible and intangible property including work product prepared by or on behalf of the committee, are solely the property of the Society.

9.3 ***Standing Board Committees.*** The Standing Board Committees shall be the ASCE Foundation, an Audit Committee, Board Nominating Committee, Board Strategic Advisory Committee, Executive Committee, Government Engineers Council, Members of Society Advancing an Inclusive Culture, a Program and Finance Committee, and a Department Heads Advisory and Coordinating Committee.

9.3.1 ***ASCE Foundation.***

Organization. The ASCE Foundation (ASCEF) shall consist of seven (7) members, including the ASCE President-elect. Six (6) members shall be ASCE members in good standing as recommended by the Foundation. The chair shall be recommended by the committee for approval by the Board. No committee member shall serve more than a total of six (6) years.

A signed Conflict of Interest statement, disclosing the existence of any actual, or possible Conflict of Interest and all materials facts, shall be required from all members of the Foundation. A Conflict of Interest shall be defined as any activity, transaction, relationship, service, or consideration that is, or appears to be, contrary to the best interest of the Foundation, or in which the interests of an individual or another organization has the potential to be placed above those of the Foundation.

Responsibilities. The ASCE Foundation advances the interests of the entire civil engineering profession, seeking philanthropic support to help fund crucial ASCE programs and initiatives. The Foundation's leadership carefully develop a visionary philanthropic plan to ensure the continued sustainability and growth of civil engineering and its impact on communities throughout the world. Donor support helps the ASCE, and the Foundation implement new and current programs in four strategic areas of Student Activities, Leadership, Education, and Engineering Programs.

9.3.1.1 ***Council of Trustees.***

Organization. The Council of Trustees (Council) shall consist of ten (10) members appointed by the Foundation representing each of the ten (10) ASCE geographic Regions. One (1) member shall be a current Foundation member who shall serve as Chair. Each Council member is expected to make an annual monetary contribution to the Foundation.

Responsibilities. The Council shall serve as philanthropic ambassadors of the Foundation promoting a culture of philanthropy among all members of the Society and assist the Foundation with the cultivation, solicitation, and stewardship of current Foundation supporters and prospects. The Council also may assist the Foundation with other activities and programs, as well as accepting assignments from the Foundation and managing programs pursuant to instructions from the Foundation.

9.3.1.2 *Advisory Council.*

Organization. The Foundation may select donors to serve on an Advisory Council in recognition of their outstanding contributions to the Foundation and exemplary service to ASCE and the Foundation. Members shall serve in an advisory role to the Foundation but shall not be entitled to vote. Advisory Council members serve for a specific length of time and specific purpose.

Responsibilities. The Advisory Council may assist the Foundation with activities and programs, including raising funds, accepting assignments from the Foundation, and managing programs pursuant to instructions from the Foundation.

9.3.2 *Audit Committee.*

Organization. The Audit Committee (AC) shall consist of no more than three (3) current Society Directors, one (1) of whom shall serve as Chair. Members of the Audit Committee shall be financially literate. Program and Finance Committee members may not serve on the Audit Committee. The Chair of the Audit Committee shall be recommended by the President-elect and approved by the Board. A signed Conflict of Interest statement shall be required from all members of the Committee.

Responsibilities. The Audit Committee shall oversee all aspects of the Society's financial audits.

9.3.3 *Board Strategic Advisory Committee.*

Organization. The Board Strategic Advisory Committee (BSAC) shall consist of no more than six (6) Society members. At least three (3) members shall be current Society Directors, at least one (1) of which shall be from the Technical Region and one (1) of which shall be from the Geographic Region. One (1) member shall be a current member of the Industry Leaders Council. The Chair shall be appointed by the Board, from among the Committee members, upon the recommendation of the President-elect. Care should be taken to ensure diversity and broad representation of ASCE membership, including academia, government engineers, and younger members.

Responsibilities. The Board Strategic Advisory Committee shall be a visionary group charged with preparing the Society for current and future opportunities and challenges that face the profession and Society, facilitating strategic discussions, planning, decision-making and execution with the Board, serving as a "think tank" for the Board to collaborate with the Industry Leaders Council, monitoring the strategic plan to ensure it remains current and is supported with appropriate resources on key priorities, and leveraging opportunities at each Board meeting for strategic thinking and action.

9.3.4 *Executive Committee.*

Constituent Committees. The Executive Committee shall include the following standing constituent committees:

9.3.4.1 *Committee on Professional Conduct.*

Organization. The Committee on Professional Conduct (CPC) shall consist of no more than eight (8) Society members. At least four (4) members shall have previous service on the Board, and at least one (1) member shall be a Younger Member at the time of appointment. At least four (4) different Regions shall be represented by the members of the Committee. Preference shall be given to Professional Engineers or Professional Surveyors in the United States or the country in which they reside (if such licensure is available).

Responsibilities. The Committee on Professional Conduct shall investigate charges of misconduct against members of the Society as provided in the governing documents and shall provide support and guidance on Society policies and programs to advance the ethical practice of engineering.

Constituent Committees. The Committee on Professional Conduct shall include the following standing constituent committees:

9.3.4.1.1. *Committee on Anticorruption and Ethical Practice.*

Organization. To ensure a breadth of experience on the Committee on Anticorruption and Ethical Practice, the group should consist of no more than twelve (12) Society members with experience advising on or adjudicating ethical matters, such as ethics instructors, licensing board members, or past Committee on Professional Conduct members.

Responsibilities. The Committee on Anticorruption and Ethical Practice shall develop and promote resources to educate members on the ethical practice of engineering and equip members with knowledge and tools to combat corruption in the global engineering-construction community.

9.3.4.2 *Executive Director Compensation Review Panel.*

Organization. The Executive Director Compensation Review Panel (EDCRP) shall consist of the President, President-elect and the Past President who shall serve as chair. The President-elect Elect shall participate as a non-voting observer.

Responsibilities. The Executive Director Compensation Review Panel shall, following the prescribed format, prepare the review of the Executive Director for presentation to the Executive Committee.

9.3.4.3 *Governing Documents Committee.*

Organization. The Governing Documents Committee (GDC) shall consist of no more than four (4) members, at least two (2) of whom shall be past members of the Board . At least one (1) member shall be a Younger Member at the time of appointment. Members shall have interest and experience in governance and parliamentary procedure.

Responsibilities. The Governing Documents Committee shall provide oversight for proposed amendments to the Society's governing documents and provide counsel to the Board on issues related to the governing documents; and, as directed, review amendments to the governing documents of Organizational Entities.

9.3.4.4 *History and Heritage Committee.*

Organization. The History and Heritage Committee (HHC) shall consist of no more than eight (8) Society members. At least one (1) member shall be a Younger Member at the time of appointment. At least two (2) members shall be current or past Geographic or Technical Region Governors. It is preferred that new members have served at least one (1) year as a corresponding member on the Committee.

Responsibilities. The History and Heritage Committee shall promote the civil engineering profession's history and heritage.

9.3.4.5 *Membership Application Review Committee.*

Organization. The Membership Application Review Committee (MARC) shall consist of no more than eleven (11) Society members, comprised of no more than ten (10) Fellows or Distinguished Members of the Society and at least one (1) member shall be a Younger Member at the time of appointment.

Responsibilities. The Membership Application Review Committee shall review applicants for the election as a Society Fellow. In the event that an applicant does not meet specific election criteria, the MARC shall accept a waiver of criteria request from the applicant and evaluate the request in consideration of the applicant's contributions to Civil Engineering and consistency with Society policies.

The MARC shall also evaluate waiver of criteria requests which do not comply with the criteria for specific membership grades.

The MARC shall also advise the Board on strategic goals and policies governing membership grades as needed and as assigned.

9.3.4.6 *Presidents-Emeriti Council.*

Organization. The Presidents-Emeriti Council (PEC) shall consist of all Presidents-Emeriti of the Society and be chaired by the Past President of the Society.

Responsibilities. The Presidents-Emeriti Council shall serve in an advisory capacity to the Board and Executive Committee.

9.3.4.7 *Society Awards Committee.*

Organization. The Society Awards Committee (SAC) shall consist of no more than nine (9) members approximately balanced between academics and practitioners: two (2) past Society Directors, two (2) Distinguished Members, two (2) Society members who are Society Award or OPAL lifetime achievement winners, two (2) most recent available Presidents Emeriti, and the Past President. At least one (1) member shall be a Younger Member at the time of appointment. Terms shall be two (2) years and be staggered to maintain balance, except that the Past President shall serve for one (1) year. The Chair shall be the past Director who has served on the Committee for the longer period of time, with the other serving as Vice-Chair.

Responsibilities**.** The Society Awards Committee shall annually consider and recommend to the Board nominations for Distinguished Membership in the Society in accordance with the Constitution and Bylaws; recommend to the Executive Committee the recipient of the Norman, Croes, Wellington, and ASCE State of the Art of Civil Engineering prizes; recommend to the Executive Committee nominations for the Outstanding Projects And Leaders (OPAL) Leadership awards; oversee Society Award, Scholarship and Fellowship endowments and the establishment of new Society Awards, Scholarships, and Fellowships; and consider nominations for and award Society Scholarships and Society Fellowships.

9.3.4.7.1 ***Posthumous Awards.*** A Candidate for Distinguished Membership or the OPAL award must be living at the time of selection. In the event a Candidate dies during the review process, the Candidate's nomination package will be removed from consideration. If the Candidate is selected to receive the award and dies prior to presentation of the award, the Candidate is entitled to receive the award posthumously.

The owner of each of the other awards should determine if their award may be presented posthumously and codified as such in their criteria.

9.3.4.7.2 ***Approved Society Awards*****.** The following are the approved Society Awards:

9.3.4.7.2.1 ***Alfredo Ang Award on Risk Analysis and Management of Civil Infrastructure.*** This award was established in 2015 to recognize an individual who has made significant technical or technological contributions to the field of risk analysis and management of civil infrastructure, specifically in the following fields of research: risk analysis, safety and reliability of engineering systems; life-cycle performance under uncertainty; durability and resilience of engineering systems; safety and performance under natural hazards, and related fields.

9.3.4.7.2.2 ***Arid Lands Hydraulic Engineering Award*****.** This award was instituted in 1986 to recognize contributions to the understanding and development of new technology in river basins.

9.3.4.7.2.3 ***ASCE Excellence in Journalism Award*****.** This award was established in 1994 to encourage reporters to cover engineering fairly, accurately and positively.

9.3.4.7.2.4 ***ASCE Presidents-Emeriti Council Award.*** This award was established in 1976 to commemorate the nation's first President, who

was a civil engineer and land surveyor. The award was renamed in October 2022 to recognize an ASCE member for advancing civil engineering and protecting the health, safety, and welfare of the public at large.

9.3.4.7.2.5 ***ASCE President's Medal*****.** This award was established in 1986 to recognize the accomplishments and contributions of eminent engineers to the profession, the Society, or the public.

9.3.4.7.2.6 ***ASCE State-of-the-Art of Civil Engineering Award*****.** This award was established in 1966 to recognize scholarly review, evaluation, and documentation of the scientific and technical information needed by the profession.

9.3.4.7.2.7 ***Harland Bartholomew Award*****.** This award was established in 1968 to recognize a person who has made special contributions to the enhancement of the role of the civil engineer in urban planning and development.

9.3.4.7.2.8 ***Zdenek P. Bazant Medal for Failure and Damage Prevention.*** This award was established in 2015 to recognize an individual for significant contributions to the engineering science of failure and damage prevention.

9.3.4.7.2.9 ***Stephen D. Bechtel, Jr. Energy Award*****.** This award was established in 1992 to recognize outstanding achievements in the energy field by a civil engineer.

9.3.4.7.2.10 ***Stephen D. Bechtel Pipeline Engineering Award*****.** This award was established in 1970 to recognize outstanding achievements in pipeline engineering.

9.3.4.7.2.11 ***John O. Bickel Award*****.** This award was established in 1986 to recognize the best original article or paper published concerning the design and/or construction of a rail or vehicular tunnel.

9.3.4.7.2.12 ***Maurice A. Biot Medal*****.** This medal was instituted in 2002 to recognize an individual who has made outstanding research contributions to the mechanics of porous materials.

9.3.4.7.2.13 ***H. Bolton Seed Medal*****.** This award was established in 1993 to recognize outstanding contributions to teaching, research, and/or practice in geotechnical engineering.

9.3.4.7.2.14 ***CAN-AM Civil Engineering Amity Award*****.** This award was established in 1972 to recognize civil engineers who have made outstanding and unusual contributions toward the advancement of professional relationships between the civil engineers of the United States of America and Canada.

9.3.4.7.2.15 ***Arthur Casagrande Professional Development Award*****.** This award was established by the Geo-Institute to recognize outstanding accomplishments as evidenced by completed works, reports, or papers in the field of geotechnical engineering.

9.3.4.7.2.16 ***Jack E. Cermak Medal*****.** This medal was instituted in 2000 to recognize the cumulative distinguished contributions of an individual, or work which was a joint effort, to research and/or practice in wind engineering.

9.3.4.7.2.17 ***Ven Te Chow Award*****.** This award was established in 1995 to recognize lifetime achievement in the field of hydrologic engineering.

9.3.4.7.2.18 ***Civil Engineering History and Heritage Award*****.** This award was established in 1966 to recognize those persons who through their writing, research or other efforts have made outstanding contributions toward a better knowledge of, or appreciation of, the history and heritage of civil engineering.

9.3.4.7.2.19 ***Collingwood Prize*****.** This prize was established in 1894 to recognize the author or authors of a paper describing an engineering work with which the author(s) have been directly connected; or recording investigations contributing to engineering knowledge to which the author(s) have contributed some essential part; or as an appendix to a report of an ASCE committee; and containing a rational digest of results.

9.3.4.7.2.20 ***Columbia Medal.*** This award was established in 1982 to recognize sustained outstanding contributions to the advancement of aerospace engineering, science, and technology.

9.3.4.7.2.21 ***Computing in Civil Engineering Award*****.** This award was established in 1995 to recognize outstanding achievement and contribution in the use of computers in the practice of civil engineering.

9.3.4.7.2.22 ***Construction Management Award*****.** This award was established in 1973 to recognize a member of the Construction Institute who has made outstanding contributions to the field of construction management as a practitioner, educator, or in research, either in the form of a written presentation, scholarly work or notable performance.

9.3.4.7.2.23 ***J. James R. Croes Medal*****.** This award was established in 1912 to recognize the author, or authors, of such paper as may be judged worthy of the award and be next in order of merit to the paper to which the Norman Medal is awarded; or, if the Norman Medal is not awarded, then to the author, or authors, of a paper, if any, which is judged worthy of the award of this prize for its merit as a contribution to engineering science.

9.3.4.7.2.24 ***Charles Martin Duke Lifeline Earthquake Engineering Award*****.** This award was established in 1990 to recognize an individual who has made a definite contribution to the advancement of lifeline earthquake engineering.

9.3.4.7.2.25 ***Hans Albert Einstein Award.*** This award was established in 1988 to recognize a member of the Society who has made a significant contribution to the engineering profession in the areas of erosion control, sedimentation and/or waterway development either in teaching, research, planning, design, or management.

9.3.4.7.2.26 ***Dan M. Frangopol Medal for Life-Cycle Engineering in Civil Structures.*** This award was established in October 2023 to recognize individuals for outstanding research contributions to the broad field of life-cycle engineering of civil structures.

9.3.4.7.2.27 ***Simon W. Freese Environmental Engineering Award and Lecture.*** This award and lectureship was established in 1975 to invite a distinguished person to prepare for publication and deliver the Simon W. Freese Environmental Engineering Lecture at an appropriate meeting of the Society.

9.3.4.7.2.28 ***Alfred M. Freudenthal Medal.*** This medal was established in 1975 to recognize an individual who has demonstrated distinguished achievement in safety and reliability studies applicable to any branch of civil engineering.

9.3.4.7.2.29 ***Edmund Friedman Professional Recognition Award.*** This award was established in 1960 to recognize a Society member who is judged to have contributed substantially to the status of the engineering profession.

9.3.4.7.2.30 ***Edmund Friedman Young Engineer Award for Professional Achievement.*** This award was established in 1972 to recognize the professional contributions of younger members of the Society.

9.3.4.7.2.31 ***Samuel Arnold Greeley Award.*** This award was established in 1968 to recognize the author(s) of the paper that makes the most valuable contribution to the environmental engineering profession.

9.3.4.7.2.32 ***Daniel W. Halpin Award for Scholarship in Construction.*** This award was established in 2011 to recognize an individual who has demonstrated outstanding scholarship that advances construction engineering as a science.

9.3.4.7.2.33 ***Ernest E. Howard Award.*** This award was instituted in 1954 to recognize a Society member who has made a definite contribution to the advancement of structural engineering.

9.3.4.7.2.34 ***Shortridge Hardesty Award.*** The award was instituted in 1987 to recognize an individual (or individuals, if recommended) who contribute substantially in applying fundamental results of research to the solution of practical engineering problems in the field of structural stability.

9.3.4.7.2.35 *Rudolph Hering Medal*. This medal was instituted in 1924 to recognize the author(s) of a paper that increases the knowledge and advancement of environmental engineering.

9.3.4.7.2.36 *Karl Emil Hilgard Hydraulic Prize*. This award was established in 1939 to recognize the author, or authors, of that paper which is judged to be of superior merit, dealing with a problem of flowing water, either in theory or practice.

9.3.4.7.2.37 *Julian Hinds Award*. This award was established in 1974 to recognize a Society member(s) who authored a paper judged to be the most meritorious contribution to the field of water resources development.

9.3.4.7.2.38 *Phillip R. Hoffman Award.* This award was established in 1987 to encourage others to concern themselves with the field of design and development of hydroelectric generation-pumped storage.

9.3.4.7.2.39 *Wesley W. Horner Award*. This award was established in 1968 to recognize the author(s) of the paper that makes the most valuable contribution to the environmental engineering profession, with preference given to those authors who are in the private practice of engineering.

9.3.4.7.2.40 *George W. Housner Structural Control and Monitoring Medal.* This award was established in 2011 to recognize an individual for research contributions to the field of structural control and health monitoring.

9.3.4.7.2.41 *Walter L. Huber Civil Engineering Research Prizes*. This award was established in 1946 to recognize a member of the Society for notable achievements in research related to civil engineering.

9.3.4.7.2.42 *Hydraulic Structures Medal*. This award was established in 1983 to recognize an individual or individuals for significant contributions to the advancement of the art and science of hydraulic engineering as applied to hydraulic structures.

9.3.4.7.2.43 *Innovation in Sustainable Engineering Award*. This award was established in 1981 as the Innovation in Civil Engineering Award and renamed the Innovation in Sustainable Engineering Award in 2011. This award recognizes a project that demonstrates replicable innovative concepts in sustainability.

9.3.4.7.2.44 *International Coastal Engineering Award*. This award was established in 1977 to recognize an individual who has made a significant international contribution to the advancement of coastal engineering in the manner of engineering design, teaching, professional leadership, construction, research, planning, or a combination thereof.

9.3.4.7.2.45 *Wilfred D. Iwan Award for Mentors in Mechanics Research.* This award was established in October 2023 to recognize

ASCE members for excellence and leadership in mentoring in engineering mechanics research and pedagogy.

9.3.4.7.2.46 ***Martin S. Kapp Foundation Engineering Award*****.** This award was established in 1973 to honor an individual based on the best example of innovative or outstanding design or construction of foundations, earthworks, retaining structures, or underground construction.

9.3.4.7.2.47 ***James Laurie Prize*****.** This award was established in 1912 to recognize a member of the Society who has made a definite contribution to the advancement of transportation engineering, either in research, planning, design, or construction.

9.3.4.7.2.48 ***Walter LeFevre Award.*** The award was established in 2007 to promote licensure, ethics and professionalism.

9.3.4.7.2.49 ***T. Y. Lin Award*****.** The award was established in 1968 to encourage the preparation of meaningful papers in the field of pre-stressed concrete.

9.3.4.7.2.50 ***Le Val Lund Award for Practicing Lifeline Risk Reduction.*** This award was established in 2012 to recognize a Society member for research contributions to the practice of reducing risks to lifeline systems and preparing communities for natural and technological hazards.

9.3.4.7.2.51 ***Orville T. Magoon Sustainable Coasts Awards.*** This award was established in 2013 to recognize an individual for outstanding contributions to sustainable engineering practices in managing shorelines and coastal infrastructure through research, design, construction or management of the natural and built environment in the coastal zone.

9.3.4.7.2.52 ***Frank M. Masters Transportation Engineering Award*****.** This award was established in 1975 to recognize an individual based on the best example of innovative or noteworthy planning, design, or construction of transportation facilities.

9.3.4.7.2.53 ***Daniel W. Mead Prizes*****.** This award was established in 1939 to recognize the paper on professional ethics.

9.3.4.7.2.54 ***Henry L. Michel Award for Industry Advancement of Research*****.** This award was instituted in 1996 and made a Society Award in 2008. The award recognizes an individual whose work has had an impact on research and innovation in the design, construction, and/or environmental community.

9.3.4.7.2.55 ***Thomas A. Middlebrooks Award*****.** This award was established in 1955 to recognize the author of a special paper published on geotechnical engineering.

9.3.4.7.2.56 ***Raymond D. Mindlin Medal***. This award was established in 2007 to recognize an individual for research contributions to applied solid mechanics.

9.3.4.7.2.57 ***John G. Moffatt–Frank E. Nichol Harbor and Coastal Engineering Award*****.** This award was established in 1977 to recognize a member of the Society who has made a definite contribution in the fields of harbor and coastal engineering.

9.3.4.7.2.58 ***Moisseiff Award*****.** This award was established in 1947 to recognize the author of an important paper published by the Society dealing with the broad field of structural design, including applied mechanics as well as the theoretical analysis, or constructive improvement, of engineering structures such as bridges and frames, of any structural material.

9.3.4.7.2.59 ***Vilas Mujumdar Resilience Award***. This award was established in October 2022 to recognize ASCE members who have made a definite contribution to the advancement of resilience, specifically those who have developed models to prepare and plan for mitigation of potential adverse effects due to natural hazards, climate change, or other environmental hazards in interdependent civil infrastructure systems.

9.3.4.7.2.60 ***Nathan M. Newmark Medal*****.** The award was established in 1975 by the Engineering Mechanics and Structural Divisions to recognize a member of the Society for outstanding contributions in structural engineering and mechanics.

9.3.4.7.2.61 ***Norman Medal*****.** This award was established in 1872 to recognize the author, or authors, of a paper, which shall be judged worthy of special commendation for its merit as a contribution to engineering science.

9.3.4.7.2.62 ***Outstanding Public Official Award*****.** This award was established in 1963 to recognize those members of the Society who have contributed substantially to the status of the engineering profession by meritorious public service in elective or appointive positions in civil government.

9.3.4.7.2.63 ***ASCE Charles Pankow Award for Innovation.*** This award was established in 1996 and made a Society Award in 2008. The award is to recognize emerging collaborative innovations in design, materials, or construction-related research and development.

9.3.4.7.2.64 ***John I. Parcel–Leif J. Sverdrup Civil Engineering Management Award*****.** This award was established in 1976 to recognize a member of the Society who has made a definite contribution in the field of civil engineering management, evidencing high character and professional integrity and regional, national or international professional reputation.

9.3.4.7.2.65 *Ralph B. Peck Award*. This award was established in 1999 to recognize an individual for outstanding contributions to the geotechnical engineering profession through the publication of a thoughtful, carefully researched case history or histories, or the publication of recommended practices or design methodologies based on the evaluation of case histories.

9.3.4.7.2.66 *Margaret S. Petersen Award.* This award was established in 2013 to recognize a woman who is a member of ASCE or EWRI for exemplary service to the water resources and environmental science and engineering community.

9.3.4.7.2.67 *Peurifoy Construction Research Award*. This award was established in 1984 to recognize individuals who have made outstanding contributions to the advancement of construction engineering through research and development of new technology, principles or practices.

9.3.4.7.2.68 *Harold R. Peyton Award for Cold Regions Engineering*. This award was established in 1988 to recognize a member of the Society who has made outstanding contributions to cold regions engineering.

9.3.4.7.2.69 *Shamsher Prakash Award and Lecture.* This award was established October 2021 to recognize geotechnical engineers, 50 years of age or less, for outstanding research or professional practice contributions in the area of the geotechnical engineering or soil dynamics.

9.3.4.7.2.70 *The Professional Practice Ethics and Leadership Award*. This award was established in 2005 to promote and recognize civil engineering leadership in professional practice and ethics.

9.3.4.7.2.71 *Raymond C. Reese Research Prize*. This award was established in 1970 to recognize outstanding contributions to the application of structural engineering research.

9.3.4.7.2.72 *Rickey Medal*. This award was established in 1947 to recognize an individual for achievement in the general field of hydroelectric engineering, including any of its branches.

9.3.4.7.2.73 *Robert Ridgway Student Chapter Award*. This award was established in 1965 to recognize an outstanding Student Chapter for promoting excellence.

9.3.4.7.2.74 *Donald V. Roberts Global Sustainability Award.* This award was established in October 2021 for the purpose of recognizing papers that make the most valuable contribution to engineering in the field of sustainability.

9.3.4.7.2.75 *Roebling Award*. This award was established in 1987 to recognize a member of ASCE or the Construction Institute who has made an outstanding contribution toward the advancement of Construction Engineering.

9.3.4.7.2.76 *Hunter Rouse Hydraulic Engineering Award*. This award was originally established as a lectureship in 1979 to recognize an individual for outstanding contributions to hydraulics and waterways.

9.3.4.7.2.77 *Thomas Fitch Rowland Prize*. This award was established in 1884 to honor authors whose papers describe, in detail, accomplished works of construction or which are valuable contributions to construction management and construction engineering.

9.3.4.7.2.78 *Robert H. Scanlan Medal*. This medal was instituted in 2002 to recognize an individual for distinguished achievement in engineering mechanics based upon scholarly contributions to both theory and practice.

9.3.4.7.2.79 *Masanobu Shinozuka Medal.* This award was established in 2013 to recognize an individual for outstanding contributions in stochastic systems with applications to several branches of civil engineering.

9.3.4.7.2.80 *Wilbur S. Smith Award*. This award was established in 1984 to recognize an individual who, during the fiscal year preceding the year of the award, shall be judged worthy of special commendation for his or her contribution to the enhancement of the role of the civil engineer in highway engineering.

9.3.4.7.2.81 *J. C. Stevens Award*. This award was established in 1943 to recognize the best published discussion in the field of hydraulics.

9.3.4.7.2.82 *Surveying and Mapping Award*. This award was established in 1969 to recognize the individual who has made a definite contribution during the year to the advancement of surveying and mapping either in teaching, writing, research, planning, design, construction, or management.

9.3.4.7.2.83 *Karl Terzaghi Award*. This award was established in 1960 to recognize an author of outstanding contributions to knowledge in the fields of soil mechanics, subsurface and earthwork engineering, and subsurface and earthwork construction.

9.3.4.7.2.84 *Karl Terzaghi Lecture*. This lectureship was established in 1960 to recognize a distinguished engineer to deliver a “Terzaghi Lecture”.

9.3.4.7.2.85 *Royce J. Tipton Award*. This award was established in 1964 to recognize an individual for contributions to the advancement of irrigation and drainage engineering.

9.3.4.7.2.86 *Francis C. Turner Award*. This award was originally established as a lectureship in 1988 to recognize an individual for outstanding contributions to transportation engineering.

9.3.4.7.2.87 ***Theodore von Karman Medal*****.** This award was established in 1960 to recognize an individual for distinguished achievement in engineering mechanics, applicable to any branch of civil engineering.

9.3.4.7.2.88 ***Arthur M. Wellington Prize*****.** This award was established in 1921 to recognize papers on transportation on land, on the water, in the air, or on foundations and closely related subjects, not including contributions in the form of reports and manuals.

9.3.4.7.2.89 ***George Winter Award*****.** This award was established in 1990 to recognize the achievements of an active structural engineering researcher, educator or practitioner who best typifies a humanistic approach to his profession.

9.3.4.7.2.90 ***William H. Wisely American Civil Engineer Award*****.** This award was established in 1983 to recognize not more than three (3) individuals who have exhibited continuing efforts to better the history, tradition, developments, and technical and professional activities of the Society.

9.3.4.7.2.91 ***Younger Member Group/Forum Award*****.** This award was established in 1985 to recognize the most outstanding large and small Younger Member Groups/Forums for promoting excellence.

9.3.4.7.2.92 ***Anthony M. DiGioia, Jr. Electric Transmission Engineering Award.*** This award was established in 2025 to recognize ASCE members for outstanding contributions to the field of electric transmission engineering through analysis, design, construction, and maintenance of electrical transmission lines, substation structures, and foundations.

9.3.4.7.3 ***Approved Special Society Recognitions.*** The following are the approved Special Society Recognitions:

9.3.4.7.3.1 ***Historic Civil Engineering Landmark Program*****.** This program was established in 1966 to recognize a project of at least fifty (50) years of age for significant achievement in civil engineering history.

9.3.4.7.3.2 ***Outstanding Civil Engineering Achievement*****.** This award was established in 1960 to recognize an exemplary civil engineering project that best illustrates superior civil engineering skills and represents a significant contribution to civil engineering progress and society.

9.3.4.7.3.3 ***Outstanding Projects and Leaders (OPAL) Program*****.** This award was established in 1999 to recognize civil engineering leaders whose lifetime accomplishments and achievements have made significant differences in design, construction, government, education, or management.

9.3.4.7.4 ***Society Scholarships.*** A Society Scholarship is a cash award that a) serves to support the undergraduate education of civil engineering students AND b)

advances the Society's Purpose and Objective AND c) for which recipients shall be approved by the Executive Committee AND d) for which the Society has all supporting funds and rights of administration.

9.3.4.7.4.1 ***Direct Costs of Society Scholarships.*** Direct costs of Society Scholarships are borne by the individual scholarship fund. Direct costs of a Society Scholarship are the initial and ongoing costs of the scholarship and the expense paid to the investment advisor who manages the portfolio of endowed Society Scholarship funds.

9.3.4.7.4.2 ***Administrative Charges of Society Scholarships.*** In addition to Society Scholarship direct costs, the Society incurs labor and other program management expenses, including those for soliciting applications, reviewing applications for eligibility, coordinating selection of the recipients, collecting recipient photos and biographical data, and writing of press releases. To cover those expenses, the Society charges each Society Scholarship an annual general and administrative fee of two percent (2.00%) of the Society Scholarship's fund balance held in the Prizes and Awards investment portfolio as of the beginning of each fiscal year. This fee is waived for Society Scholarships that have spendable balances below $30,000 at the beginning of each fiscal year.

9.3.4.7.4.3 ***Rules of Society Scholarships.*** Beginning ten (10) years after the establishment of a named Society Scholarship, changes and modification may be made to its official rules by the Executive Committee with the advice of the Society Awards Committee, whether or not the original donors are available for consultation.

9.3.4.7.5 ***Approved Society Scholarships*****.** The following are the approved Society Scholarships:

9.3.4.7.5.1 ***Lawrence W. and Francis W. Cox Scholarship*****.** This scholarship was established in 2008 for the benefit of undergraduate students pursuing a degree in civil engineering.

9.3.4.7.5.2 ***Eugene C. Figg, Jr. Civil Engineering Scholarship*****.** This scholarship was established in 2004 for the purpose of encouraging the creation of bridges as art.

9.3.4.7.5.3 ***John Lenard Civil Engineering Scholarship*****.** This scholarship was established in 2008 to encourage outstanding junior or senior civil engineering students to consider water supply or environmental engineering as a career goal.

9.3.4.7.5.4 ***Robert B. B. and Josephine N. Moorman Scholarship.*** This scholarship was established in 2008 for the benefit of students pursuing a degree in civil engineering.

9.3.4.7.5.5 ***Samuel Fletcher Tapman Scholarship*****.** This scholarship was established in 1961 for the continuation of formal undergraduate education in a recognized educational institution.

9.3.4.7.5.6 ***B. Charles Tiney Scholarship.*** This scholarship was established in 1980 for tuition assistance to needy and deserving college students who are studying in the field of engineering.

9.3.4.7.5.7 ***Arthur S. Tuttle Scholarship.*** This scholarship was established in 1983 for the purpose of encouraging graduate education in civil engineering.

9.3.4.7.5.8 ***Wadell Transportation Engineering Scholarship.*** This scholarship was established in 2022 to encourage undergraduate students to consider transportation engineering as a career goal.

9.3.4.7.5.9 ***Y. C. Yang Civil Engineering Scholarship.*** This scholarship was established in 2004 to foster interest in structural engineering and to encourage students to further their civil engineering education.

9.3.4.7.5.10 ***Burton and Erma Lewis Structural Engineering Scholarship.*** This scholarship was established in October 2025 to assist ASCE students studying structural engineering.

9.3.4.7.6 ***Society Fellowships.*** A Society Fellowship is a cash award that a) serves to support the graduate education of civil engineering students AND b) advances the Society's Purpose and Objective AND c) for which recipients shall be approved by the Executive Committee AND d) for which the Society has all supporting funds and rights of administration.

9.3.4.7.6.1 ***Direct Costs of Society Fellowships.*** Direct costs of Society Fellowships are borne by the individual fellowship fund. Direct costs of a Society Fellowship are the initial and ongoing costs of the fellowship and the expense paid to the investment advisor who manages the portfolio of endowed Society Fellowship funds.

9.3.4.7.6.2 ***Administrative Charges of Society Fellowships.*** In addition to Society Fellowship direct costs, the Society incurs labor and other program management expenses, including those for soliciting applications, reviewing applications for eligibility, coordinating selection of the recipients, collecting recipient photos and biographical data, and writing of press releases. To cover those expenses, the Society charges each Society Fellowship an annual general and administrative fee of two percent (2.00%) of the Society Fellowship's fund balance held in the Prizes and Awards investment portfolio as of the beginning of each fiscal year. This fee is waived for Society Fellowships that have spendable balances below $30,000 at the beginning of each fiscal year.

9.3.4.7.6.3 ***Rules of Society Fellowships.*** Beginning ten (10) years after the establishment of a named Society Fellowship, changes and modification may be made to its official rules by the Executive Committee

with the advice of the Society Awards Committee, whether or not the original donors are available for consultation.

9.3.4.7.7 ***Approved Society Fellowships*****.** The following are the approved Society Fellowships:

9.3.4.7.7.1 ***O. H. Ammann Research Fellowship in Structural Engineering*****.** This fellowship was established in 1963 for the purpose of encouraging the creation of knowledge in the field of structural design and construction. The recipient is nominated by the Structural Engineering Institute and approved by the Society's Executive Committee.

9.3.4.7.7.2 ***Trent R. Dames and William W. Moore Fellowship*****.** This fellowship was established in 1990 for the purpose of advancing the science and profession of engineering and to enhance the overall welfare of mankind.

9.3.4.7.7.3 ***Freeman Fellowship*****.** This fellowship was established in 1924 for the purpose of discovery of new and accurate data useful in engineering with an emphasis on hydraulic science and art.

9.3.4.7.7.4 ***J. Waldo Smith Hydraulic Fellowship*****.** This fellowship was established in 1938 for the purpose of promoting research in the field of experimental hydraulics.

9.3.4.7.7.5 ***Knut Eriksen Leadership and Management Fellowship.*** This fellowship was established in October 2024 to assist ASCE graduate students and talented civil engineers 35 years or younger.

9.3.4.7.7.6 ***Fred and Tana Moses Bridge Engineering Fellowship.*** This fellowship was established in October 2024 to assist deserving ASCE graduate students in the field of bridge engineering.

9.3.4.8 *Committee on Student Conferences and Competitions*

Organization. The Committee on Student Conferences and Competitions shall consist of no more than eleven (11) members. At least one (1) member shall be a Younger Member at the time of appointment. It will include one (1) Chair who has served at least one (1) year on the Committee and is recommended by the Committee. Consideration should be given to a balanced mix of educators and practitioners who have experience with the Committee on Student Members, Committee on Education, Institutes, Younger Members, or Student Competitions. A member of the Department Heads Coordinating Council shall serve as non-voting liaison.

Responsibilities**.** The Committee on Student Conferences and Competitions shall support a sustainable portfolio of multi-discipline student competitions and professional development opportunities and oversee the student member experience at ASCE student symposia to provide exceptional value and strong impetus for students to continue their journey with ASCE. CSCC shall support the student symposium hosts and encourage and facilitate interaction between regional ASCE leadership with the hosts and participants at the student symposia.

9.3.4.9 *Committee on Student Members*

Organization. The Committee on Student Members (CSM) shall consist of no more than twelve (12) Society members, including at least one (1) member representing international interests. It will include one (1) Chair who has served at least one (1) year on the Committee and is recommended by the Committee. Consideration shall be given to current or past Geographic or Technical Region Governors. A member of the Department Heads Coordinating Council shall serve as non-voting liaison. A member of the Student Presidential Group shall serve as a non-voting liaison.

Responsibilities. The Committee on Student Members shall provide for the development and engagement of students through activities and programs that enhance the formal education process and the transition of Student Members into the profession as ASCE members.

9.3.4.10 *Committee on Younger Members*

Organization. The Committee on Younger Members (CYM) shall consist of no more than ten (10) Society members who are Younger Members at the time of their appointment as recommended by the Committee, including one (1) Chair who has served at least one (1) year on the Committee and is recommended by the Committee, one (1) representative from each of the three (3) Multi-Region Younger Member Councils. Preference shall be given to Younger Members who have been involved with younger member activities prior to their appointment. The two (2) current At-Large Directors shall serve as ex officio non-voting members and shall not be included in the total membership of the Committee.

Responsibilities. The Committee on Younger Members shall focus on matters of the development of early career civil engineers to grow as leaders, engineers, and volunteers by facilitating engagement with, and participation in, the Society.

9.3.4.11 Leader Training Committee

Organization*.* The Leader Training Committee (LTC) shall consist of no more than ten (10) Society members, including two (2) current or past Geographic or Technical Region Governors. A minimum of five (5) different Geographic Regions shall be represented. It will include one (1) Chair who has served at least one (1) year on the Committee and is recommended by the Committee.

Responsibilities. The Leader Training Committee shall be responsible for the coordination and delivery of leader training and development for the Society.

9.3.4.12 Student Presidential Group

Organization. The Student Presidential Group (SPG) shall consist of at least thirteen (13) voting members. These members include one (1) Regional Student Member from each of the ten (10) regions and three (3) SPG Executive Committee Chairs. It will include one (1) Chair who has served at least one (1) year on the Committee and is recommended by the Committee. Voting members of the SPG may additionally include up to one (1) member from each Institute, one (1) ASCE Presidential Appointee, and one (1) SPG Presidential Appointee. Non-voting

members may include Corresponding Members, ASCE Presidential Officers, ASCE Region Directors, ASCE Institute Presidents, and ASCE Staff and Liaisons.

Responsibilities. The Student Presidential Group shall connect Student Member Leaders with ASCE Society Leadership and Staff, working to advance and link students and Student Chapters. The SPG shall develop and propose ideas that can be presented to the ASCE Board of Direction, Standing Committees, Regions, Institutes, or Student Chapters for action and/or implementation.

9.3.5 *Government Engineers Council.*

Organization. The Government Engineers Council (GEC) shall consist of no more than twelve (12) Society members. GEC membership will include eleven (11) members who are current employees of a public agency at the time of their appointment and have at least ten (10) years of management or leadership experience in a public agency and currently in a leadership position within the agency and ability to influence policy within the industry. One (1) member may be retired at the time of appointment, provided they fulfill the experience requirement and had the ability to influence policy within the industry. Preference will be given to candidates that maintain the GEC as a diverse group with expertise in different engineering disciplines and representing geographically diverse local, regional, state, and Department of Defense (DOD) and non-DOD federal agencies.

Responsibilities. The Government Engineer Council shall engage public agency civil engineers in ASCE initiatives and equip them to be ready for today's and tomorrow's challenges, facilitate the collaboration of government engineers to enhance the operation of their agencies and improve the services they render to the public, and define the role of an engineer in public service and recognize the critical role the government engineer plays in society at home and across the world.

9.3.5.1 *Public Agency Peer Review Committee.*

Organization. The Public Agency Peer Review Committee (PAPRC) shall consist of no more than eight (8) Society members who have obtained the qualifications to serve as peer reviewers.

Responsibilities. The Public Agency Peer Review Committee shall provide the leadership for and the organization and management of the peer review for public agencies program. The Public Agency Peer Review Committee shall also establish criteria for selecting and training reviewers and conducting reviews.

9.3.6 *Members of Society Advancing an Inclusive Culture.*

***Organization*.** The Members of Society Advancing an Inclusive Culture (MOSAIC) shall consist of no more than ten (10) Society members that represent key strategic entities across the ASCE community. At least one (1) member shall be a Younger Member at the time of appointment. Preference among otherwise equally qualified applicants shall be given to current and past Geographic and Technical Region Governors.

***Responsibilities*.** The Members of Society Advancing an Inclusive Culture shall act as a representative, informed, and responsible decision maker advancing diversity, equity, and inclusion interests of the civil engineering community; monitor the development and coordination of products and resources within the civil engineering community that promote and advance diversity, equity, and inclusion; and represent the interests of ASCE to the wider STEM and professional engineering communities.

9.3.7 *Program and Finance Committee.*

Organization. The Program and Finance Committee (PFC) shall consist of no more than ten (10) Society members, including four (4) current Society directors; the current Treasurer who shall serve as Chair; the Assistant Treasurer who shall serve as Vice Chair; and at least one (1) member shall be a Younger Member at the time of appointment. Preference shall be given to current Region Governors for the remaining positions.

Responsibilities. The Program and Finance Committee shall oversee the Society's financial resource planning including budget development and investment management.

9.3.8 *Department Heads Advisory and Coordinating Council.*

Organization. The Department Heads Advisory and Coordinating Council (DHACC) shall consist of no more than twelve (12) Department Heads or Chairs who are members of the Society. All department heads will be invited to elect a slate of recommended members of the DHACC for consideration by the ASCE President-elect. Preference shall be given to a member nominated by the Architectural Engineering Institute (AEI); a member to represent institutions with ABET accredited Construction Engineering programs; and members from ABET accredited Civil Engineering programs that represent diversity of program types, Geographic Regions, and other attributes as described in the DHACC charge. The DHACC will also strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Department Heads Advisory Coordinating Council shall serve in an advisory capacity to the Board and the Committee on Workforce and Education on the initiation, development, and execution of policies, programs, and procedures designed to enhance civil engineering education and research; foster communication on educational and research matters among all civil engineering department heads, faculty, students, and practitioners; and represent the Society to peer engineering societies' department heads groups both nationally and internationally.

9.4 ***Committee Focus Areas.*** There shall be five (5) Board-approved committee focus areas to direct the work of the Standing Society Committees and their constituent committees. The committee Focus Areas shall be: Advancing the Career, Advancing the Organization, Advancing the Profession, Education, and Public Policy and Practice. The Standing Society Committees and any task committees shall be aligned under one (1) of the five (5) Board-approved Focus Areas and concentrate their efforts to accomplish their responsibilities in support of their Focus Area.

9.4.1 *Advancing the Career.*

9.4.1.1 *Committee on Workforce and Education, a Standing Society Committee.*

Organization. The Committee on Workforce and Education (CWE) shall consist of no more than nine (9) members, including one (1) current Society Director who shall not serve as chair, one (1) current Society delegate to the ABET Board of Delegates, one (1) current member of the Department Heads Advisory and Coordinating Council (DHACC), one (1) current voting member of the Members of Society Advancing An Inclusive Culture (MOSAIC) and four (4) additional Society members. There shall also be one (1) current representative of the Civil Engineering Division of the American Society for Engineering Education (ASEE), who may or may not be a Society member. At least one (1) member shall be a Younger Member (YM) at

the time of appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Workforce and Education shall advance ASCE's mission and vision by cultivating a diverse, innovative, skilled, and future-ready civil engineering workforce.

Constituent Committees. The Committee on Workforce and Education shall include the following standing constituent committees:

9.4.1.1.1 *Committee on Advancing Accreditation.*

Organization. The Committee on Advancing Accreditation (CAA) shall consist of no more than twelve (12) Society members, including the chair. Consideration shall be given to a current ASCE delegate to the ABET Board of Delegates, a current ASCE commissioner on the ABET Engineering Accreditation Commission (EAC), a current ASCE commissioner on the Engineering Technology Accreditation Commission (ETAC), a current Department Heads Advisory and Coordinating Council (DHACC) member, and members from the Architectural Engineering Institute and the Construction Institute. At least one (1) member shall be a Younger Member (YM) at the time of appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Advancing Accreditation shall develop and implement all activities related to ASCE's participation in ABET accreditation to prepare a future-ready civil engineering workforce.

9.4.1.1.2 *Committee on Career Advancement.*

Organization. The Committee on Career Advancement (CCA) shall consist of no more than ten (10) Society members. Consideration shall be given to Society members with experience in state licensing board membership, the National Council of Examiners for Engineering and Surveying (NCEES), experience training new members of the civil engineering team, or volunteering with Civil Engineering Certification. At least two (2) members shall be Younger Members at the time of appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Career Advancement shall support civil engineering team members in achieving professional growth by providing resources, programs, and guidance for career development, leadership, licensure, and lifelong learning.

9.4.1.1.3 *Committee on Developing Faculty Excellence.*

Organization. The Committee on Developing Faculty Excellence (CDFE) shall consist of no more than nine (9) Society members, including one (1) current member recommended by the Department Heads Advisory and Coordinating Council (DHACC). Consideration shall be given to Geographic or Technical Region Governors, practitioners, and faculty members representing a variety of programs, institutions, and backgrounds. At least one (1) member shall be a Younger Member at the time of

appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Developing Faculty Excellence shall create and implement programs to foster the development and advancement of engineering and technology faculty.

9.4.1.1.4 C*ommittee on Career Pathways and Pipelines.*

Organization. The Committee on Career Pathways and Pipelines (CCPP) shall consist of no more than nine (9) Society members including at least one (1) student member, at least two (2) Younger Members, and Society members with at least one year experience volunteering in STEM outreach. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Career Pathways and Pipelines shall advance the development and coordination of outreach programs and resources that broaden pipelines, pathways, and access to the profession.

9.4.2 *Advancing the Profession.*

9.4.2.1 *Center for Technical Advancement, a Standing Society Committee.*

Organization. The Center for Technical Advancement (CTA) shall consist of no more than twelve (12) Society members, including one (1) current Society Director who shall not serve as chair, one (1) current or past member~~s~~ of an Institute Board, and at least one (1) member who shall be a Younger Member at the time of appointment. Two (2) current members, excluding the Society Director, shall serve on the Technical Region Board of Governors as designated by CTA.

Responsibilities. The Center for Technical Advancement shall collaborate with the Technical Region, the Institutes, and the Academies on the technical activities of the Society.

Constituent Committees. The Center for Technical Advancement shall include the following standing constituent committees:

9.4.2.1.1 *Aerospace Division Executive Committee.*

Organization. The Aerospace Division Executive Committee (ASDEC) shall consist of no more than six (6) Society members. At least one (1) member shall be a Younger Member at the time of appointment. Exceptions to the committee membership shall be approved by the Center for Technical Advancement.

Responsibilities. The Aerospace Division Executive Committee shall oversee the activities of the Aerospace Division.

9.4.2.1.2 *Cold Regions Engineering Division Executive Committee.*

Organization. The Cold Regions Engineering Division Executive Committee (CREDEC) shall consist of no more than six (6) Society members. At least one (1)

member shall be a Younger Member at the time of appointment. Exceptions to the committee membership shall be approved by the Center for Technical Advancement.

Responsibilities. The Cold Regions Engineering Division Executive Committee shall oversee the activities of the Cold Region Engineering Division.

9.4.2.1.3 *Committee on Infrastructure Risk Management.*

Organization. The Committee on Infrastructure Risk Management (CIRM) shall be comprised of no more than eight (8) members. Four (4) members shall be Institute representatives, as recommended by the Technical Region Board of Governors, none of whom shall be from the same Institute; two (2) members shall be from the constituent committees of the Center for Technical Advancement (CTA) as recommended by the CTA Executive Committee; and two (2) shall be Society members at large with an interest in infrastructure risk management, as recommended by the President-elect. The Chair and Vice Chair shall be selected from among the members as determined by the Center for Technical Advancement.

Responsibilities. The Committee on Infrastructure Risk Management shall provide a platform for the interdisciplinary sharing of knowledge and research on risk management on a holistic level within ASCE. Areas of focus are to eliminate the narrow discipline specific perspective towards risk management; create a centralized data repository to identify and address gaps in the existing knowledge base of risk management within the profession; advance the opportunities to quantify risk in infrastructure project design and construction; identify potential financing risks in projects and determine methods to reduce such risks; provide for the education of ASCE members on the various risk management perspectives; act as a liaison between the existing risk focused activities within ASCE; oversee risk management topics that are interdisciplinary in nature, such as project risk management, asset risk management, cybersecurity, and safety risk. The Committee shall also support and administer the activities of Committees working on expanding the Body of Knowledge and promoting the transfer of knowledge developed.

9.4.2.1.4 *Committee on Sustainability*.

Organization. The Committee on Sustainability (COS) shall consist of no more than nine (9) Society members. At least one (1) member shall be a Younger Member at the time of appointment. Preference will be given to members with leadership experience such as current or past members of the Committee on Professional Advancement (CPA), Center for Technical Advancement (CTA), Committee on Younger Members (CYM), or an Institute Board or Institute committee.

Responsibilities. The Committee on Sustainability shall direct, oversee, and coordinate the Society's implementation of ASCE's Sustainability Roadmap. The Committee on Sustainability shall also provide oversight of ASCE's involvement in the Institute for Sustainable Infrastructure (ISI).

9.4.2.1.5 *Energy Division Executive Committee.*

Organization. The Energy Division Executive Committee (EDEC) shall consist of no more than seven (7) Society members. At least one (1) member shall be a Younger

Member at the time of appointment. Exceptions to the committee membership shall be approved by the Center for Technical Advancement.

***Responsibilities*.** The Energy Division Executive Committee shall oversee the activities of the Energy Division.

9.4.2.1.6 *Infrastructure Resilience Division Executive Committee.*

Organization. The Infrastructure Resilience Division Executive Committee (IRDEC) shall consist of no more than seven (7) Society members. At least one (1) member shall be a Younger Member at the time of appointment. Exceptions to the committee membership shall be approved by the Center for Technical Advancement.

Responsibilities. The Infrastructure Resilience Division Executive Committee shall oversee the activities of Infrastructure Resilience Division.

9.4.2.1.7 *The Committee on Adaptation to a Changing Climate Executive Committee.*

Organization. The Committee on Adaptation to a Changing Climate Executive Committee (CACCEC) shall consist of no more than six (6) Society members. At least one (1) member shall be a Younger Member at the time of appointment. Exceptions to the committee membership shall be approved by the Center for Technical Advancement.

***Responsibilities*.** The Committee on Adaptation to a Changing Climate Executive Committee shall oversee the activities assigned to them by the Center for Technical Advancement involving adaptation to changing climate.

9.4.2.1.8 *The Computing Division Executive Committee.*

Organization. The Computing Division Executive Committee (CDEC) shall consist of no more than six (6) Society members. At least one (1) member shall be a Younger Member at the time of appointment. Exceptions to the committee membership shall be approved by the Center for Technical Advancement.

Responsibilities. The Computing Division Executive Committee shall oversee the activities of the Computing Division.

9.4.2.1.9 *The Forensic Engineering Division Executive Committee.*

Organization. The Forensic Engineering Division Executive Committee (FEDEC) shall consist of no more than six (6) Society members. At least one (1) member shall be a Younger Member at the time of appointment. Exceptions to the committee membership shall be approved by the Center for Technical Advancement.

Responsibilities. The Forensic Engineering Division Executive Committee shall oversee the activities of the Forensic Engineering Division.

9.4.2.2 *Codes and Standards Committee, a Standing Society Committee*

Organization. The Codes and Standards Committee (CSC) shall consist of no more than fifteen (15) Society members, including one (1) current or past Geographic or Technical Region Governor and at least one (1) Younger Member at the time of appointment. Committee membership will be distributed to reflect a well-rounded representation from the Society's Standards Councils.

Responsibilities. The Codes and Standards Committee shall oversee the Society's Codes and Standards development activities, maintain the American National Standards Institute accreditation, and enforce the ASCE Rules for Standards Committees.

9.4.3 *Public Policy and Practice.*

9.4.3.1 *Public Policy and Practice Committee, a Standing Society Committee.*

Organization. The Public Policy and Practice Committee (PPPC) shall consist of no more than twelve (12) Society members, including one (1) current Society Director who shall not serve as chair. At least one (1) member shall be a Younger Member at the time of appointment.

Responsibilities. The Public Policy and Practice Committee shall coordinate public policy and government relations activities affecting the civil engineering profession and work with allied organizations on matters of mutual interest.

Constituent Committees. The Public Policy and Practice Committee shall include the following standing constituent committees:

9.4.3.1.1 *Committee on America's Infrastructure.*

Organization. The Committee on America's Infrastructure (CAI) shall consist of no more than sixteen (16) Society members, including two (2) current or past Geographic or Technical Region Governors. The year prior to and the year in which an ASCE Report on America's Infrastructure is to be released, the Committee may consist of no more than thirty-two (32) Society members, including four (4) current or past Geographic or Technical Region Governors. At least one (1) member shall be a Younger Member at the time of appointment, regardless of the Committee size.

Responsibilities. The Committee on America's Infrastructure shall coordinate all activities related to the Report Card on America's Infrastructure.

9.4.3.1.2 *Energy, Environment and Water Policy Committee.*

Organization. The Energy, Environment and Water Policy Committee (EEWPC) shall consist of no more than nine (9) Society members with demonstrated skill and expertise in the areas of energy, environment and water. At least one (1) member shall be a Younger Member at the time of appointment.

Responsibilities. The Energy, Environment and Water Policy Committee shall develop and maintain ASCE policies related to the areas of energy, environment and water.

9.4.3.1.3 *Engineering Practice Policy Committee.*

Organization. The Engineering Practice Policy Committee (EPPC) shall consist of no more than nine (9) Society members with demonstrated skill and expertise in the area of engineering practice. At least one (1) member shall be a Younger Member at the time of appointment.

Responsibilities. The Engineering Practice Policy Committee shall develop and maintain ASCE policies related to the area of engineering practice.

9.4.3.1.4 *Infrastructure and Research Policy Committee.*

***Organization*.** The Infrastructure and Research Policy Committee (IRPC) shall consist of no more than nine (9) Society members with demonstrated skill and expertise in the areas of infrastructure and research. At least one (1) member shall be a Younger Member at the time of appointment.

Responsibilities. The Infrastructure and Research Policy Committee shall develop and maintain ASCE policies related to the areas of infrastructure and research.

9.4.3.1.5 *State Government Relations and Grassroots Committee.*

***Organization*.** The State Government Relations and Grassroots Committee (SGRGC) shall consist of no more than nine (9) Society members, including one (1) from each domestic Geographic Region. At least one (1) member shall be a Younger Member at the time of appointment.

***Responsibilities*.** The State Government Relations and Grassroots Committee shall assist ASCE's local units and individual members with programs to effectively participate in legislative activities that are of significance to the civil engineering profession.

9.4.3.1.6 *Transportation Policy Committee.*

Organization. The Transportation Policy Committee (TPC) shall consist of no more than nine (9) Society members with demonstrated skill and expertise in the area of transportation. At least one (1) member shall be a Younger Member at the time of appointment.

Responsibilities. The Transportation Policy Committee shall develop and maintain ASCE policies related to the area of transportation.

9.5 *Other Organizations.*

9.5.1 *Industry Leaders Council.*

Organization. The Industry Leaders Council (ILC) shall consist of representatives from industry, academia, government, and non-governmental organizations to identify tactical actions for ASCE and the civil engineering profession. Membership in the Industry Leaders Council is by invitation only from the Chair of the Industry Leaders Council, with concurrence from the ASCE Executive Director. Members shall serve a two (2) year term which may be renewed upon invitation by the Chair of the Industry Leaders Council. The Chair and Vice Chair of the Industry Leaders Council shall be selected by the membership of the Industry Leaders Council and shall serve two (2) year terms.

Responsibilities. The Industry Leaders Council shall serve in an advisory capacity to the Board and Executive Committee and may submit At-Large Director nominations to the At-Large Director Review Panel for consideration.

9.6 ***Institutes*****.** Institutes are discipline-oriented, semi-autonomous organizations that operate with their own Bylaws under the direction of their own boards but remain a part of the Society's corporate structure. All policies and activities of the Institutes shall be consistent with and subject to the Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics.

9.6.1 ***Institute Purpose*****.** Institutes are focused on specific areas of specialization within the civil engineering profession and provide their members with a full range of educational, professional and technical programs, activities, products and services. Institutes lead in the development and dissemination of new and evolving technology within their specialty areas of civil engineering. A Board directs each Institute in much the same manner as the Board directs the Society. The majority of Institute Board members are elected by the Institute members, but some Institute Board members shall be appointed by the Board.

9.6.2 ***Institute Organization*****.** Each Institute has the authority to establish its own internal organizational structure, which may include committees, executive committees, task committees, divisions, and councils that it considers necessary and appropriate for the efficient and cost-effective operation of its activities.

9.6.3 ***Institute Operating Procedures.*** The Institute Operating Procedures shall be reviewed by the Institutes and the Board no less than once every five (5) years.

9.6.3.1 ***Institute Funding from Dues*****.** No earlier than January 1 and no later than March 31, seven and one quarter percent (7.25%) of the annual Member grade dues for the preceding Dues Year shall be provided to each Institute based on their Society dues-paying membership as of September 30 of the preceding Fiscal Year. Additionally, Base Funding for each Institute shall be provided in an amount of three hundred and thirty-three (333) times the annual Member grade dues for the preceding Dues Year.

9.6.3.2 ***Institute Funding on Start-Up.*** Recognizing that on start-up, Institutes may require additional income as they grow their revenue sources, the Society shall provide an additional amount equal to the amount of the Institute Base Funding, fifty percent (50%) to be provided in the Institute's first (1st) year of operation, thirty-three percent (33%) in the second (2nd) year of operation, and seventeen percent (17%) in the third (3rd) year of operation.

9.6.3.3 ***Institute Business Plans*****.** Institutes are required to have three (3) year business plans and to update these annually.

9.6.4 ***Institute Chapters*****.** Institute Chapters are subsidiary units of Institutes operating cooperatively within a Section, across multiple Sections, or within a Region or state.

9.7 ***Operational Institutes.***

9.7.1 ***Architectural Engineering Institute*****.** The objective of the Architectural Engineering Institute (AEI) shall be to advance the state-of-the-art and state-of-the practice of the world-wide building industry by facilitating effective and timely technology transfer; to integrate the technical and professional activities of all individuals engaged in the building industry; to provide a multi-disciplinary forum for building industry

professionals to examine technical, educational, scientific and professional issues of common interest; and to promote the objectives of the Society.

9.7.2 ***Coasts, Oceans, Ports and Rivers Institute.*** The vision of the Coasts, Oceans, Ports and Rivers Institute (COPRI) is to serve as a multi-disciplinary and international leader in improving knowledge, education, developments and the practice of civil engineering and other disciplines in the coastal, ocean, port, waterways, riverine, and wetlands environment for the benefit of society in the United States and other countries.

9.7.3 ***Construction Institute.*** The objective of the Construction Institute (CI) is to bring together all stakeholders to advance and improve the construction industry by: 1) being the entity responsible for developing relationships and fostering communications within the engineering and construction industry; 2) improving construction practice through the development of knowledge and the transfer of technology throughout the industry; 3) improving the image of the construction industry; and 4) attracting talent to the industry.

9.7.4 ***Engineering Mechanics Institute.*** The vision of the Engineering Mechanics Institute (EMI) is to be a premier organization representing engineering mechanics by effectively serving the needs of the world-wide engineering community and promoting both research and application of scientific and mathematical principles to address a broad spectrum of existing and emerging engineering and societal problems.

9.7.5 ***Environmental and Water Resources Institute.*** The objective of the Environmental and Water Resources Institute (EWRI) is to provide for the technical, educational and professional needs of its members, and to serve the public in the use, conservation and protection of natural resources and in the enhancement of human well-being by advancing the knowledge and improving the practice of engineering and the related sciences; lending expertise to the development of public policy; and partnering with government, industrial, educational, and other organizations. The EWRI shall strive to be the leader for integrating technical expertise and public policy into the planning, design, construction, operation, management, and regulation of environmentally sound and sustainable infrastructure involving air, land and water resources. The EWRI shall strive for a diverse, active and empowered membership, excellence in products and services, collaborative associations and innovative programs.

9.7.6 ***Geo-Institute.*** The purpose of the Geo-Institute is to advance the geo-engineering community. The scope of the Geo-Institute shall encompass geo-science, geo-engineering, and geotechnology related to improving the built environment, mitigating natural hazards, and constructing engineered facilities.

9.7.7 ***Structural Engineering Institute.*** The objective of the Structural Engineering Institute (SEI) is to serve and promote the worldwide structural engineering profession and related industries; to embrace and support the Society, individual members and structural industry organizations; to advance the art and practice of structural engineering; provide a forum for research, education, design, testing, manufacturing, construction and operations in the structural engineering profession; develop and implement programs and activities to enhance technology transfer, business practices and professional activities; advance the structural engineering profession; define and promote a vision for structural engineering; and provide a means for coordination and communication with global programs.

9.7.8 ***Transportation and Development Institute.*** The vision of the Transportation and Development Institute (T&DI) is to be recognized as the leader for integrated transportation and development.

9.7.9 ***Utility Engineering and Surveying Institute.*** The objective of the Utility Engineering and Surveying Institute (UESI) is to become the worldwide leader in generating and promoting excellence in engineering, planning, design, construction, operations, and asset management for utility infrastructure and engineering surveying.

9.8 ***Geographic Units*****.** The business of the Society's geographic units is considered to be Society business.

9.8.1 ***Geographic Regions.*** A Geographic Region shall be designated as Region "__" (#) of the American Society of Civil Engineers.

Region 1 is comprised of the following Sections: Boston Society, Buffalo, Connecticut Society, Ithaca, Maine, Metropolitan, Mohawk-Hudson, New Hampshire, New Jersey, Rhode Island, Rochester, Syracuse, Vermont, and the members in the Provinces of New Brunswick, Newfoundland and Labrador, Nova Scotia, Prince Edward Island, Quebec (Canada).

Region 2 is comprised of the following Sections: Central Pennsylvania, Delaware, Lehigh Valley, Maryland, National Capital, Philadelphia, Pittsburgh.

Region 3 is comprised of the following Sections: Akron-Canton, Central Illinois, Central Ohio, Cincinnati, Cleveland, Dayton, Duluth, Illinois, Michigan, Minnesota, North Dakota, Quad-Cities, Toledo, Wisconsin, and the members in the Provinces of Manitoba, Ontario, Saskatchewan and the Territory of Nunavut (Canada).

Region 4 is comprised of the following Sections: Arkansas, Indiana, Kentucky, North Carolina, South Carolina, Tennessee, Virginia, West Virginia.

Region 5 is comprised of the following Sections: Alabama, Florida, Georgia, Louisiana, Mississippi, Puerto Rico.

Region 6 is comprised of the following Sections: Mexico, New Mexico, Oklahoma, Texas.

Region 7 is comprised of the following Sections: Colorado, Iowa, Kansas, Kansas City, Nebraska, South Dakota, St. Louis, Wyoming.

Region 8 is comprised of the following Sections: Alaska, Arizona, Columbia, Hawaii, Inland Empire, Montana, Nevada, Oregon, Seattle, Southern Idaho, Tacoma-Olympia, Utah, and the members in the Provinces of Alberta and British Columbia, and the Territories of Northwest Territories and Yukon (Canada).

Region 9 is comprised of the following Sections: Los Angeles, Sacramento, San Diego, San Francisco.

Region 10 is comprised of all remaining members in geographic locations worldwide.

9.8.2 ***Types of Section and Branch Members*****.** Membership in a Section or Branch shall be available to all Society members who reside or work in the assigned area of the Section or Branch.

9.8.2.1 ***Assigned Section Member*****.** All members whose Address of Record lies within the boundaries of an approved Section shall be assigned to that Section and termed an Assigned Section Member of that Section.

9.8.2.2 ***Subscribing Section Member.*** All members who subscribe to the Constitution and Bylaws of a Section and who have paid Section dues or are exempt from the payment of Section dues shall be termed a Subscribing Section Member.

9.8.2.2.1 ***Rights of Subscribing Section Member.*** Only Subscribing Section Members shall be eligible to vote in Section elections, hold Section office, serve on Section committees, or to represent the Section officially.

9.8.3 ***Section Allotment Formula.*** An amount not to exceed seven percent (7%) of the Society's Membership Dues collected as of September 30 of the preceding fiscal year will be allocated to Sections based on their Assigned Section Members less Student Members and graduating students who are granted complimentary membership in their first year.

9.8.4 ***Section Subsidiary Organizations.*** Any Section, with the approval of the appropriate Region Board of Governors, may establish Branches to facilitate the carrying out of the objectives of the Section and to provide all members of the Section a better opportunity for mutual acquaintance and greater participation in Section activities. Any Section may establish technical groups. Any Section may establish a group of Younger Members.

All such Subsidiary Organizations of a Section shall be subject to the control of the Section of which they are a part. Subject to Section control, and to Bylaws and Rules of Policy and Procedure of the Society, Subsidiary Organizations of a Section may perform any of the functions proper to the Section.

9.8.5 ***Section and Branch Responsibilities.*** It is the responsibility of a Section or Branch to hold meetings of its members and it has authority to set up any program of meetings deemed to be in the interest of its members. The Section or Branch is responsible for promoting the general welfare of its members.

Sections and Branches shall annually review and audit their accounts in accordance with prescribed procedures.

Sections and Branches are encouraged to actively participate in public affairs impacting the civil engineering community. It is important, however, to limit such activities to the geographical area of the Section or Branch.

As the Society is an international organization, the Sections and Branches shall not affiliate with other organizations or movements of national or international scope without prior approval of the Society's Board.

9.8.5.1 ***Section and Branch Officer Installation.*** An installation procedure for Section and Branch officers is encouraged. Installation shall be performed by a current or former Society office holder.

9.8.6 ***Section and Branch Position and Policy Statements.*** Sections and Branches shall endeavor to develop and propose new and revised position papers on public policy issues of concern to engineers. On issues of national concern, such positions become policy of the Society only after their adoption by the Board. On issues of concern only to a Section's or Branch's geographic area, such positions may be taken by the Section or Branch and shall be identified as the position of the Section or Branch in all written and oral statements. Sections and Branches shall endeavor to communicate directly to appropriate

officials and the public the adopted Society policy statements. Any amplification, interpretation, or application of Society policy statements should identify its source as distinguished from Society policy.

9.8.7 ***Multi-Region Leadership Conferences.*** The Leader Training Committee, with input from the Committee on Younger Members, shall recommend annually to the Executive Committee the locations for each of the Multi-Region Leadership Conferences.

9.8.7.1 ***Workshops for Section, Branch and Institute Leaders.*** To provide opportunities for the interchange of ideas among officers of the Society and delegates of various Sections, Workshops for Section, Branch and Institute Leaders (WSBILs) may be held. Each participating Branch and each Section with Branches may nominate for attendance one (1) delegate without regard to Society membership grade. Each participating Section without Branches may nominate for attendance two (2) delegates, at least one (1) of whom is encouraged to be a Member not over thirty-five (35) years old.

9.8.7.2 ***Workshops for Student Chapter Leaders.*** As a component of the Multi-Region Leadership Conferences, annual Workshops for Student Chapter Leaders (WSCLs) may be conducted to provide the basis for the interchange of ideas, methods, and procedures that have contributed to Student Chapter activities.

9.8.7.3 ***Younger Member Council Meetings.*** As a component of the Multi-Region Leadership Conferences, the Younger Member Councils may conduct annual meetings to provide the basis for the interchange of ideas, methods, and procedures.

9.8.8 ***Student Chapter Advisors.*** Faculty Advisors shall be appointed by their respective college or university and their term shall be confirmed by the Section or Branch every three (3) years. If there is no Section connected with the Chapter, the Region Board of Governors shall confirm the Faculty Advisor's term every three (3) years. Practitioner Advisors shall be appointed by the Section or Branch to serve a three (3) year term commencing on July 1 of the year of appointment. Where there is no Section, Practitioner Advisors shall be appointed by the Region Board of Governors for a three (3) year term commencing on July 1 of the year of appointment.

9.8.8.1 ***Faculty Advisor.*** Duties of the Faculty Advisor should include, but are not limited to: acting as liaison between students and the Society; stimulating interest in the profession; providing counseling to individual members of the Student Chapter; providing guidance on the operation of the Student Chapter; counseling student officers in developing programs that supplement classroom studies; guiding the preparation of and review the annual report; and providing continuity for the Student Chapter. Additionally, the Faculty Advisor is expected to attend the Workshop for Student Chapter Leaders as well as the student regional conferences.

9.8.8.2 ***Practitioner Advisor.*** Duties of the Practitioner Advisor will vary with the needs of the particular Student Chapter. The duties may include but are not limited to: periodic attendance at meetings of the Student Chapter; and meetings with student officers to plan joint activities with other practitioners in order to supplement academic studies. Practitioner Advisors will be invited to attend the Workshop for Student Chapter Leaders and the student regional conferences.

9.8.9 ***Student Chapter Dues.*** The Committee on Student Members shall review the proposed annual dues of Student Chapters. The annual Student Chapter dues shall be part of the budget process approved by the Board. Annual Student Chapter dues shall be due and payable to the Society by February 1.

9.8.10 ***Student Chapter Procedures.*** Each Student Chapter shall establish its own rules of procedure and shall conform to the regulations of the Society. Each Student Chapter shall control the occurrence and character of its meetings, but the Society may aid in promoting the success and value of Student Chapters by frequent consultations and advice as well as, upon request, by arranging for speakers whose addresses will supplement the class work or other professional interests of the members. Student Chapters are encouraged to communicate directly with the appropriate Section.

9.8.11 ***Student Chapter Probationary Status.*** A Student Chapter may be placed on probationary status by the Committee on Student Members when the Student Chapter is not performing satisfactorily in all respects or in the best interest of the Society. While a Student Chapter is on probationary status it shall not be eligible for any awards, including the Robert Ridgway Student Chapter Award.

9.8.12 ***Student Chapter Awards.*** The Committee on Student Members, no later than May 1 each year, shall recommend to the President a number of Student Chapters to receive certificates of commendation for outstanding activities. The number of Student Chapters to receive certificates of commendation shall not exceed five percent (5%) of the total number of Student Chapters. The recommendations shall be accepted without referral to the Board or Executive Committee, and the President shall be empowered to sign the letters on behalf of the Board.

9.8.13 ***Student Conferences Petition Process.*** Student Chapters can petition for Student Conference reassignment either within or outside of their Region. Petitions are to be reviewed and recommended by the Committee on Student Conferences and Competitions and approved by each of the affected Region Boards of Governors.

9.8.14 ***Naming of Geographic Units.*** Geographic Units shall be designated only by appropriate geographic names and in the prescribed format.

9.8.14.1 ***Naming of Groupings of Sections.*** A grouping of Sections shall be designated as the _____ Council.

9.8.14.2 ***Naming of Sections.*** A Section shall be known as the _____ Section.

9.8.14.3 ***Naming of Branches.*** A Branch shall be known as the _____ Branch of the _____ Section.

9.8.14.4 ***Naming of Younger Member Groups/Forums.*** A Region, Section or Branch Younger Member Group/Forum shall be known as the _____ Younger Member Group/Forum.

9.8.14.5 ***Naming of Technical Groups of Sections.*** A Section technical group shall be known as the _____ Section _____ Group.

9.8.14.6 ***Naming of Student Chapters.*** The name of a Student Chapter shall include the name of the educational institution at which the particular Student Chapter is situated.

9.8.14.7 ***Naming of Groups of Student Chapters.*** A group of Student Chapters shall be known as the _____ Student Conference.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Legal Matters.***

10.0.1 ***Legal Counsel*****.** Legal Counsel may be appointed by the Executive Committee.

10.0.2 ***Amicus Curiae Briefs*****.** The Society may participate in an Amicus Curiae (friend of the court) Brief upon recommendation of the Executive Director and approval of the Executive Committee. When considering participation in an Amicus Curiae Brief, the Society shall consider the following criteria: the case must be of major importance to the general area of civil engineering or to the Society, the Society's participation in the brief must not pose an undue financial burden on the Society, and the anticipated benefits of filing the brief must be weighed against the costs. Consideration should be given to the likely attorneys' fees, printing costs, and other expenses associated with filing the brief, as well as financial participation of other societies. The Society should consult with other professional societies most directly affected by the case.

10.1 ***Address Records.*** The Address Records held by the Society are intended for use solely for Society business. The Executive Director is authorized to utilize Address Records when, in the Executive Director's judgment, the interests of the Society will be served, or when the Executive Committee authorizes a special use.

10.1.1 ***Provision of Address Records to Organizational Entities.*** Organizational Entities shall have the right to periodically receive membership lists from current address records pertaining to the Organizational Entity. The use of such lists shall be for Society business and shall not include selling, giving, or bartering the list.

10.2 ***Society Awards*****.** A Society Award is an award that a) serves to advance the science and profession of engineering in support of the Society's Purpose and Objective AND b) for which recipients shall be approved by either the Board or Executive Committee AND c) for which the Society has all supporting funds and rights of administration.

10.2.1 ***Funding of Society Awards*****.** A Society Award may be established by funds received from individuals, business, industrial organizations, or by a Society grant (hereinafter "funding champion"). Such funds shall carry an obligation on the part of the donor to support the Purposes and Objective of the Society without advocating or seeming to advocate commercial interests.

10.2.1.1 ***Direct Costs of Society Awards*****.** Direct costs are borne by the individual award funds. Direct costs of an award are the initial and ongoing costs of the plaque or other symbol of the Society Award, honorarium, shipping the award to the award site or to the recipient if an in-person presentation is not possible, printing of the recipients booklet, printing of the nomination booklet, production of the award ceremonies, and the expense paid to the investment advisor who manages the portfolio of endowed awards.

10.2.1.2 ***Administrative Charges of Society Awards Program*****.** In addition to awards program direct costs, the Society incurs labor and other program management expenses, including those for soliciting nominations, reviewing nominations for eligibility, coordinating selection of the recipients, collecting recipient photos and biographical data, writing ~~of~~ press releases, and organizing luncheons and receptions for the recipients. To cover those expenses, the Society charges each Society Award an annual general and administrative fee of two percent (2.00%) of the Society Award's fund balance held in the Prizes and Awards investment portfolio as of the beginning of each fiscal year. This fee is waived for Society Awards that have spendable balances below $30,000 at the beginning of each fiscal year.

10.2.1.3 ***Endowment of Society Awards.*** There are minimum endowments required for Society Awards, whether named or unnamed. An additional sum is required at start-up to cover direct costs associated with the award. The Society Awards Committee shall ensure funds are self-sustaining. The cost to endow an award shall increase annually by one thousand dollars ($1,000) for a named award and five hundred dollars ($500) for an unnamed award.

10.2.1.4 ***Minimum Funding to Confer Award*****.** Awards may only be conferred if 1) the principal balance meets the required endowment and 2) the Award has sufficient additional funds to pay all direct costs. A waiver may be provided by the Society Awards Committee if special circumstances apply, but no honoraria shall be provided. No honoraria shall be given if doing so would reduce the funds available for direct costs to below one thousand dollars ($1,000).

10.2.2 ***Create New Society Award.*** A proposed new Society Award shall not duplicate any Society awards already in existence.

10.2.2.1 ***Naming Society Awards.*** To name a Society Award after an individual, such individual shall be a Life Member, be deceased, or be judged by the Society Awards Committee to have or have had significant professional status.

10.2.2.2 ***Proposal*****.** A new Society Award shall be recommended by a funding champion who is responsible for raising the required funds for the award and submitting a proposal to the Society Awards Committee. The award proposal shall include an endorsement from the Institute or Division associated with the award discipline in support of creating the award.

10.2.2.3 ***Authorization to Initiate Fundraising*****.** If the award proposal is approved by the Society Awards Committee, the funding champion shall be authorized to initiate fundraising for the award. The funding champion shall have two (2) years from the date of authorization to raise the required funds for the award. A request for a one (1) year extension may be made to the Society Award Committee for consideration.

10.2.2.4 ***Acceptance of New Society Award.*** When the required funds have been obtained, the funding champion shall submit a final proposal to the Society Awards Committee, including the award criteria. The Society Awards Committee shall present the proposal, and verification of required funds, to the Executive Committee for approval and establishment of the Society award.

10.2.2.4.1 ***Society Award Criteria.*** Award criteria for a Society Award shall include the following:

a) the purpose of the Society Award;
b) membership or non-membership in the Society as a restriction;
c) criteria for selection of the recipient;
d) composition and selection process of the nominating committee;
e) any time limitations on the accomplishments of the achievement being recognized;
f) a provision to allow for non-award in any cycle;
g) the maximum number of recipients allowed per cycle;
h) definition of the award's cycle;
i) definition of the nomination materials required;
j) if applicable, enable the provision of an honorarium;
k) description of the award item to be provided to recipient if one is to be provided;
l) enable if the award may be presented posthumously;

m) if applicable, enable the provision that the Society Award may be given to the same individual more than one (1) time; and
n) whether more than one (1) individual may be selected for a joint effort.

10.2.3 ***Society Awards for Groups.*** Item(s) associated with a Society Award may include a certificate, trophy, plaque, or medal, and may include an honorarium. Award recipients shall receive the item(s) as provided in the individual award rules. The lead recipient in a group Society Award shall receive the award item(s) and all others in the group shall receive a certificate.

10.2.4 ***Review of Society Awards Program*****.** The Executive Committee shall, at least once every three (3) years, review the operating rules of Society Awards and determine if any Society Awards should be eliminated, combined with another award, or awarded on a different cycle.

10.2.5 ***Awards of Organizational Entities*****.** Organizational Entities may support and administer awards within their area and without Board, Executive Committee or Society Awards Committee action in making the award. The names of Society Awards shall not be used to also name awards presented by any Organizational Entity. The rules of the awards of the Organizational Entities shall, however, conform to Society policy.

10.3 ***Joint Activities with Other Organizations*****.** The Society and/or its Organizational Entities may appoint representation to committees or boards of other organizations, and sponsor or endorse activities of other organizations or individuals that are consistent with the goals and purposes of the Society and which are deemed to have value for the Society's membership.

10.3.1 ***Liaisons to Other Organizations*****.** Appointments of Society members may be made to represent the Society on committees or boards of other organizations or those formed jointly with other organizations for the purpose of advancing the technical, professional, or economic status of engineers. The Society appointee shall furnish reports to the Society administrative unit supervising the principal subject area of the joint committee. Such report shall be submitted not more than thirty (30) days following each event attended on behalf of the Society and should summarize the activities and accomplishments of the other organization and contain recommendations as to continuing support and participation by the Society.

Appointments of delegates and representatives to represent the Society at conferences and meetings, or on committees or boards of other organizations and those formed jointly with other organizations, shall be selected from members of the Society, as deemed appropriate by the Board .

10.3.2 ***Process to Initiate Joint Activities*****.** Requests for Society sponsorship or endorsement of local events shall be made in writing to the appropriate Organizational Entity. Requests for Society sponsorship or endorsement of regional, national or international events shall be made in writing to the Secretary, or designee. Approvals granting Society sponsorship or endorsement must describe the extent or conditions of the Society participation. Each approval shall be for a single event. For all events, the approving Society entity shall request a "Hold Harmless" agreement as a pre-condition to ASCE involvement.

When determining approval or disapproval of a request for sponsorship, consideration shall be given to the nature and reputation of the requesting organization, applicability of the material to the civil engineering professions, possible conflicts with other Society events, and the quality of program and presenters.

10.4 ***Provision of Society Member Benefits Through Affinity Programs*****.** The Society may offer Affinity Programs to the members. The purpose of Affinity Programs is to meet the wants and needs of Society members.

Periodic Society member feedback shall be solicited to monitor the wants and needs and the levels of service provided.

ARTICLE 11. AMENDMENTS

The Rules of Policy and Procedure may be amended by the Board as provided in the Bylaws.

CODE OF ETHICS

PREAMBLE

Members of The American Society of Civil Engineers conduct themselves with integrity and professionalism, and above all else protect and advance the health, safety, and welfare of the public through the practice of Civil Engineering.

Engineers govern their professional careers on the following fundamental principles:

- create safe, resilient, and sustainable infrastructure;
- treat all persons with respect, dignity, and fairness in a manner that fosters equitable participation without regard to personal identity;
- consider the current and anticipated needs of society; and
- utilize their knowledge and skills to enhance the quality of life for humanity.

All members of The American Society of Civil Engineers, regardless of their membership grade or job description, commit to all of the following ethical responsibilities. In the case of a conflict between ethical responsibilities, the five stakeholders are listed in the order of priority. There is no priority of responsibilities within a given stakeholder group with the exception that 1a. takes precedence over all other responsibilities.[1]

CODE OF ETHICS

I. SOCIETY

Engineers:

a. first and foremost, protect the health, safety, and welfare of the public;
b. enhance the quality of life for humanity;
c. express professional opinions truthfully and only when founded on adequate knowledge and honest conviction;
d. have zero tolerance for bribery, fraud, and corruption in all forms, and report violations to the proper authorities;
e. endeavor to be of service in civic affairs;
f. treat all persons with respect, dignity, and fairness, and reject all forms of discrimination and harassment;
g. acknowledge the diverse historical, social, and cultural needs of the community, and incorporate these considerations in their work;
h. consider the capabilities, limitations, and implications of current and emerging technologies when part of their work; and
i. report misconduct to the appropriate authorities where necessary to protect the health, safety, and welfare of the public.

II. NATURAL AND BUILT ENVIRONMENT

Engineers:

a. adhere to the principles of sustainable development;
b. consider and balance societal, environmental, and economic impacts, along with opportunities for improvement, in their work;
c. mitigate adverse societal, environmental, and economic effects; and
d. use resources wisely while minimizing resource depletion.

III. PROFESSION

Engineers:

a. uphold the honor, integrity, and dignity of the profession;
b. practice engineering in compliance with all legal requirements in the jurisdiction of practice;
c. represent their professional qualifications and experience truthfully;
d. reject practices of unfair competition;
e. promote mentorship and knowledge-sharing equitably with current and future engineers;
f. educate the public on the role of civil engineering in society; and
g. continue professional development to enhance their technical and non-technical competencies.

IV. CLIENTS AND EMPLOYERS

Engineers:

a. act as faithful agents of their clients and employers with integrity and professionalism;
b. make clear to clients and employers any real, potential, or perceived conflicts of interest;
c. communicate in a timely manner to clients and employers any risks and limitations related to their work;
d. present clearly and promptly the consequences to clients and employers if their engineering judgment is overruled where health, safety, and welfare of the public may be endangered;
e. keep clients' and employers' identified proprietary information confidential;
f. perform services only in areas of their competence; and g. approve, sign, or seal only work products that have been prepared or reviewed by them or under their responsible charge.

V. PEERS

Engineers:

a. only take credit for professional work they have personally completed;
b. provide attribution for the work of others;
c. foster health and safety in the workplace;
d. promote and exhibit inclusive, equitable, and ethical behavior in all engagements with colleagues;
e. act with honesty and fairness on collaborative work efforts;
f. encourage and enable the education and development of other engineers and prospective members of the profession;
g. supervise equitably and respectfully;
h. comment only in a professional manner on the work, professional reputation,

and personal character of other engineers; and

i. report violations of the Code of Ethics to the American Society of Civil Engineers.

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[1]This Code does not establish a legal standard of care, nor should it be interpreted as such.

QUALIFICATIONS, EXPECTATIONS, AND TRAINING OF SOCIETY DIRECTORS

This document is intended to provide guidance to ASCE members seeking to become a Society Director. It describes the required qualifications for this position, expected time commitments, expected financial resources, and the training required. An abbreviated outline of the nomination process, including a list of the documents that must be submitted by each Candidate, is also provided.

A prospective Society Director should visit the ASCE website to review the Society's governing documents, Code of Ethics and Qualifications, Expectations, and Training of Society Directors. After careful study of these resources, a Candidate should be prepared to offer an informed commitment to the qualifications, expectations and training requirements herein described.

It is also expected that Society Directors have the appropriate support from both their family and employer. As the time commitment in this role is great, it is essential that those who have demands or expectations on the Society Director's time be fully aware of, and agreeable to, the commitment being made.

Each nominating committee, potential candidate, and anyone soliciting potential candidates should become familiar with these qualifications, expectations, and training requirements.

I. Qualifications.

Society Directors include Geographic and Technical Region Directors and At-Large Directors.

A. *Geographic Region Directors*. Candidates for the office of Geographic Region Director shall be voting Society members in Good Standing, shall have an Address of Record within the Region from which they are being elected, and shall have served as a Geographic Region Governor. After serving one (1) full term, Geographic Region Directors shall be ineligible for re-election to the office of Society Director.

B. *Technical Region Directors*. Candidates for the office of Technical Region Director shall be voting Society members in Good Standing and shall have served on an Institute Board of Governors. After serving one (1) full term, Technical Region Directors shall be ineligible for re-election to the office of Society Director.

C. *At-Large Directors*. Candidates for the office of At-Large Director shall be Society members in Good Standing in any grade except Student Member and shall have demonstrated expertise or special perspective deemed desirable by the Board of Direction. At-Large Directors are appointed by the Board upon the

recommendation of the At-Large Director Review Panel. After serving one (1) full term, At-Large Directors shall be ineligible for reappointment or election to the office of Society Director.

Directors of the American Society of Civil Engineers must possess many traits and abilities beyond those specified by the Bylaws and Rules of Policy and Procedure. The most noteworthy trait an ASCE Society Director should possess is that of a skilled communicator, as public speaking is a requirement of the position. The Society Director must be a conduit between the Board of Direction and the Regions, committees, local units, and external organizations.

Additionally, a Society Director is to be a spokesperson for the profession at the local level. The Society Director should also be able to competently participate in the planning and policy setting duties of the Board, as well as be able to understand and address the Society's goals. It is essential the Society Director be able to work with ASCE staff and volunteers to accomplish the stated goals of the Society. They must be able to fulfill these functions well, and at the same time always display the highest degree of professional integrity to benefit the civil engineering profession and ASCE.

II. Election Process for Society Director.

A. *Declaration of Intent*. Candidates for the office of elected Director shall declare their intent to pursue office not later than December 1. The Letter of Intent shall confirm the Candidate has reviewed the Qualifications, Expectations, and Training of Society Directors posted on the Society's website, understands the financial and personal commitment required, and intends to comply with the responsibilities for service as a Society Director. The Letter of Intent shall be submitted with the Election Materials as follows:

- Candidates for the office of Director elected by the Geographic Region shall submit a written Letter of Intent to Serve along with Election Materials to the Chair of their Region Nominating Committee and the Society Secretary.

- Candidates for the office of Director elected by the Technical Region shall submit a written Letter of Intent to Serve along with Election Materials to the President of their primary Institute and the Society Secretary. Candidates may be asked to submit written responses to questions developed by the Technical Region Board of Governors.

B. *Biographical Statement*. Candidates for the office of Society Director shall submit, in the format stipulated by the Society Secretary, a Biographical Statement not to exceed six hundred (600) words. The Biographical Statement shall be submitted (in Word format) with the Letter of Intent. The template is available by contacting wdinwiddie@asce.org or visiting Elections | ASCE.

C. *Vision Statement*. Candidates for the office of Society Director shall submit a Vision Statement not to exceed six hundred (600) words. The Vision Statement details the Candidate's vision for the Society and plans for activities during their term in office. No discussion of any other Candidate is permitted in the Vision Statement. The Vision Statement shall be submitted (in Word format) with the Letter of Intent).

D. *Photograph*. Candidates for the office of Society Director shall submit a high-resolution color photograph of the head and shoulders only, in a professional setting, suitable for publication. The photograph shall be submitted (in jpg or gif format) with the Letter of Intent.

E. *Region Nominating Committee*. Each Region Nominating Committee that has a vacancy shall select up to two (2) Official Nominees for Society Director. The Chair of the Region Nominating Committee shall submit the name(s) of the Official Nominee(s) to the Society Secretary not later than March 1 for inclusion on the election ballot. The Region Nominating Committee shall not convene to select Official Nominees until after the December 1 declaration deadline.

III. At-Large Director.

A. *Process*. Using Board-approved criteria, Candidates for At-Large Director shall be nominated by a Standing Board Committee, Society Committee, Executive Committee constituent committee, Industry Leaders Council or Younger Member Council not later than May 31. The At-Large Director Review Panel shall review the Candidates and submit no more than three (3) Nominees to the Society Secretary.

B. *Letter of Intent*. The At-Large Director Nominee who verbally accepts a position shall confirm their decision by submitting a Letter of Intent to the Society Secretary not later than June 20.

C. *Appointment.* The name of the At-Large Director Nominee will be presented to the Board of Direction for approval and appointment at its summer meeting.

IV. Expectations.

In addition to carrying out any specific assignments given by the Board and/or the President, Society Directors must make a commitment of both time and financial resources.

A. *Time*. The approximate annual time expected from each Society Director at meetings is shown below. In addition to the meeting days, a Society Director should be willing to spend additional time in preparation for and travel to meetings. Many of these days will be over weekends, but weekdays will also be required. A Society Director must be able to attend all Board and applicable

committee meetings to be effective and to provide adequate representation. The days shown below are only an estimate and should not be considered absolute.

ESTIMATED DAYS OF COMMITMENT BY DIRECTOR PER YEAR

EVENT	1st Year	2nd Year	3rd Year
Annual Business Meeting/OPAL *(October/November)* *Newly elected Board Members are required to attend the subsequent Annual Business Meeting to be installed as Board Members.*	5	5	5
Board of Direction Meetings *(Up to 10 meetings per year with some being virtual)*	10	10	10
Fly-In *(March/April)*	3-4	3-4	3-4
Committee Meetings *(as assigned, to be held virtually)*	4	4	4
Executive Committee Meetings *(2nd year Directors join in July as observers)* *(ExCom typically meets monthly via virtual means)*	0	4	12
Region Board Meetings *(At-Large Directors should observe a Region Board Meeting)*	5-6	5-6	5-6
At-Large Director Review Panel *(2nd year Directors only)* *(Develop criteria by conference call in January)* *(Review Panel convenes virtually)*	0	2	0
Multi-Region Leadership Conference and Director Dinner *(schedules vary)*	3-4	3-4	3-4
Institute, Section, Branch, Student Chapter Meetings *(At-Large Directors may be asked to attend these events)*	15	15	10
Miscellaneous Region Activities, Task Committee Assignments, Preparation, Coordination, and Planning	10	10	20
MINIMUM EXPECTED TOTAL	**55-58 days**	**61-64 days**	**72-75 days**

B. *Financial*. Financial requirements are also substantial. The Society generally reimburses Society Directors for reasonable transportation costs, plus $175 per authorized room night for meetings attended. The Society Director bears all other expenses, including registration fees for the ASCE Business Meeting and OPAL. There is no reimbursement for spouse travel. (See Bylaws and Rules of Policy and Procedure for specific guidelines.) Newly elected Society Directors will be reimbursed for attendance at Leader Orientation, pursuant to the Society's

reimbursement guidelines. Additional reimbursement begins with the Society Director's attendance at the Fall Board meeting and ASCE Annual Conference. Out-of-pocket expenses will vary for each Society Director based on the amount of travel they undertake during their term in office. Candidates should talk with the incumbent Society Director for an estimate of their personal expenses.

There is also an expectation that each Society Director and Board member will support the ASCE Foundation financially each year, at a level of their choosing. The ASCE Foundation Board strives for participation from 100% of the Society's Board of Direction members. The ASCE Foundation Board will keep the amount of all financial contributions confidential.

V. Training.

All Candidates for the office of Society Director shall review the ASCE website, Policy Statements, Constitution, Bylaws, Rules of Policy and Procedure, and Code of Ethics when considering a position as Society Director. In addition, Candidates shall review and agree to the provisions of this document in order to proceed with nomination. If possible, Candidates for Society Director should attend a Board of Direction meeting, Multi-Region Leadership Conference, and consult with the incumbent Society Director when considering an elected position.

Newly elected Society Directors are required to attend Leader Orientation, typically held in September, and the ASCE Annual Business Meeting where they shall be installed into office.

QUALIFICATIONS, EXPECTATIONS, AND TRAINING OF GEOGRAPHIC REGION GOVERNORS

This document is intended to provide guidance to ASCE members seeking to become a Geographic Region Governor. It describes the required qualifications for this position, expected time commitments, expected financial resources, and the training required. An abbreviated outline of the nomination process, including a list of the documents that must be submitted by each Candidate, is also provided.

A prospective Geographic Region Governor should visit the ASCE website to review the Society's governing documents and Code of Ethics. After careful study of these resources, a Candidate should be prepared to offer an informed commitment to the qualifications, expectations and training requirements herein described.

It is also expected that Geographic Region Governors have the appropriate support from both their family and employer. As the time commitment in this role is significant, it is essential that those who have demands or expectations on the Geographic Region Governor's time be fully aware of, and agreeable to, the commitment being made.

Each Region Nominating Committee, potential Candidate, and anyone soliciting potential Candidates should become familiar with these qualifications, expectations, and training requirements.

I. Qualifications.

Candidates for the office of Geographic Region Governor shall be a Society member in Good Standing, have an Address of Record within the Region being represented, have served as a Section or Branch officer, as a member of a Section or Branch committee, or as a member of a Standing Board or Society Committee, and shall not currently be serving or pursuing nomination as a Technical Region Governor.

Geographic Region Governors must possess many traits and abilities beyond those specified by the Bylaws and Rules of Policy and Procedure. The most noteworthy abilities an ASCE Geographic Region Governor should possess are that of a skilled communicator with members and the public, in government relations and advocacy; be an effective presenter; visionary planner; motivator; negotiator; conflict manager; and a consensus builder. As a member of the Geographic Region Board of Governors, you provide feedback to the ASCE Board of Direction and help steer the Society toward its goals.

II. Election Process for Geographic Region Governor.

A. *Letter of Intent.* Candidates for the office of Geographic Region Governor shall declare their intent to pursue office by submitting a Letter of Intent to the

Chair of their Region Nominating Committee and the Society Secretary. The Letter of Intent shall confirm the Candidate has reviewed the Qualifications, Expectations, and Training of Geographic Region Governors posted on the Society's website, understands the financial and personal commitment required, and intends to comply with the responsibilities for service as a Geographic Region Governor. The Letter of Intent shall be submitted not later than December 1, with the following election materials.

B. *Biographical Statement*. Candidates for the office of Geographic Region Governor shall submit, in the format stipulated by the Society Secretary, a Biographical Statement not to exceed two hundred (200) words. The Biographical Statement shall be submitted in Word format. The template is available by contacting wdinwiddie@asce.org or visiting Elections | ASCE.

C. *Vision Statement*. Candidates for the office of Geographic Region Governor shall submit a Vision Statement not to exceed two hundred (200) words. The Vision Statement shall be submitted in Word format. The Vision Statement details the Candidate's vision for the Society and plans for activities during their term in office.

D. *Photograph*. Candidates shall submit a high-resolution color photograph of the head and shoulders only, in a professional setting, suitable for publication. The photograph shall be submitted in jpg or gif format.

E. *Region Nominating Committee*. Each Geographic Region Nominating Committee shall select up to two (2) Official Nominees for each elected vacancy. The Chair of the Region Nominating Committee shall submit the names of the Official Nominees to the Society Secretary not later than March 1 for inclusion on the election ballot. The Region Nominating Committee shall not convene to select Official Nominees until after the December 1 declaration deadline.

III. Expectations.

Duties of the Geographic Region Governor shall include, but are not limited to, preparation for, attendance at and participation in meetings of the Geographic Region Board of Governors; service on Society-level committees to which they are appointed; attendance at meetings of Councils, Sections, Branches, student organizations, technical and professional groups, and Younger Members; and leadership at Council meetings, Multi-Region Leadership Conferences, and Younger Member forums.

A. *Time*. The approximate annual time expected from each Region Governor is shown below. In addition to the meeting days, a Region Governor should be willing to spend additional time in preparation for and travel to meetings. Many of these days will be over weekends, but weekdays will also be required. A Region Governor must be able to attend all Region Board and applicable

committee meetings to be effective and to provide adequate representation. The days shown below are only an estimate and should not be considered absolute.

	Days Per Year
Annual Meeting	4
Leader Orientation (incoming leaders only)	1.5
Presidents and Governors Forum	1.5
Fly-In	3-4
Committee Meetings (as assigned)	4
Region Board Meetings (minimum of 2 face-to-face)	5-6
Multi-Region Leadership Conference	2-3
Section, Branch, Student Chapter, Student Conference Visits	10
Preparation for Meetings	3
Minimum expected total (many meetings will be held virtually)	***34-37 days***

B. *Financial*. Financial requirements are also substantial. A Region Governor may be reimbursed for reasonable travel expenses in accordance with Society policy. A Region Governor will bear any additional expenses. The personal expense to a Region Governor is estimated to be approximately three hundred dollars ($300) to twelve hundred dollars ($1,200) per year. This amount may vary depending on the size of the Region, the number of units within the Region, and the number of committee appointments assigned to a Region Governor. Candidates should talk with the incumbent Geographic Region Governor for an estimate of their personal expense.

IV. *Training*.

All Candidates for the office of Geographic Region Governor shall review the ASCE website, Policy Statements, Constitution, Bylaws, Rules of Policy and Procedure, and Code of Ethics when considering a position as Geographic Region Governor. In addition, Candidates shall review and agree to the provisions of this document in order to proceed with nomination. If possible, Candidates for Geographic Region Governor should attend a Region Board meeting, Multi-Region Leadership Conference, and consult with the incumbent Geographic Region Governor when considering an elected position.

Newly elected Geographic Region Governors are required to attend Leader Orientation, typically held in September, prior to being installed into office.

PAST AND PRESENT OFFICERS

Presidents

Terms of presidents extend a short period in a prior or subsequent year. This table indicates the year(s) covering the major portion of the term. The names of the living Presidents are printed in capital letters.

Laurie, James 1853–1867
Kirkwood, James Pugh 1868
McAlpine, William Jarvis 1869
Craven, Alfred Wingate 1870–1871
Allen, Horatio 1872–1873
Adams, Julius Walker 1874–1875
Greene, George Sears 1876–1877
Chesbrough, Ellis Sylvester 1878
Roberts, William Milnor 1879
Fink, Albert 1880
Francis, James Bicheno 1881
Welch, Ashbel 1882
Paine, Charles 1883
Whittemore, Don Juan 1884
Graff, Frederic 1885
Flad, Henry 1886
Worthen, William Ezra 1887
Keefer, Thomas Coltrin 1888
Becker, Max Joseph 1889
Shinn, William Powell 1890
Chanute, Octave 1891
Cohen, Mendes 1892
Metcalf, William 1893
Craighill, William Price 1894
Morison, George Shattuck 1895
Clarke, Thomas Curtis 1896
Harrod, Benjamin Morgan 1897
Fteley, Alphonse 1898
FitzGerald, Desmond 1899
Wallace, John Findlay 1900
Croes, John James Robertson 1901
Moore, Robert 1902
Noble, Alfred 1903
Hermany, Charles 1904
Schneider, Charles Conrad 1905
Stearns, Frederic Pike 1906
Benzenberg, George Henry 1907
MacDonald, Charles 1908
Bates, Onward 1909
Bensel, John Anderson 1910
Endicott, Mordecai Thomas 1911
Ockerson, John Augustus 1912
Swain, George Fillmore 1913
McDonald, Hunter 1914
Marx, Charles David 1915
Corthell, Elmer Lawrence 1916
Herschel, Clemens 1916
Pegram, George Herndon 1917
Talbot, Arthur Newell 1918
Curtis, Fayette Samuel 1919
Davis, Arthur Powell 1920
Webster, George Smedley 1921
Freeman, John Ripley 1922
Loweth, Charles Frederick 1923
Grunsky, Carl Ewald 1924
Ridgway, Robert 1925
Davison, George Stewart 1926
Stevens, John Frank 1927
Bush, Lincoln 1928
Marston, Anson 1929
Coleman, John Francis 1930
Stuart, Francis Lee 1931
Crocker, Herbert Samuel 1932
Hammond, Alonzo John 1933
Eddy, Harrison Prescott 1934
Tuttle, Arthur Smith 1935
Mead, Daniel Webster 1936
Hill, Louis Clarence 1937
Riggs, Henry Earle 1938
Sawyer, Donald Hubbard 1939
Hogan, John Philip 1940
Fowler, Frederick Hall 1941

Black, Ernest Bateman 1942
Whitman, Ezra Bailey 1943
Pirnie, Malcolm 1944
Stevens, John Cyprian 1945
Horner, Wesley Winans 1946
Hastings, Edgar Morton 1947
Dougherty, Richard Erwin 1948
Thomas, Franklin 1949
Howard, Ernest Emmanuel 1950
Hathaway, Gail Abner 1951
Proctor, Carlton Springer 1952
Huber, Walter Leroy 1953
Terrell, Daniel Voiers 1954
Glidden, William Roy 1955
Needles, Enoch Ray 1956
Lockwood, Mason Graves 1957
Howson, Louis Richard 1958
Friel, Francis de Sales 1959
Marston, Frank Alwyn 1960
Holcomb, Glenn Willis 1961
Earnest, George Brooks 1962
Friedman, Edmund 1963
Bowman, Waldo Gleason 1964
Chadwick, Wallace Lacy 1965
Hedley, William Joseph 1966
Andrews, Earle Topley 1967
Tatlow III, Richard Henry 1968
Newnam, Jr., Frank Hastings 1969
Niles, Thomas McMaster 1970
Baxter, Samuel Serson 1971
Bray, Oscar Simon 1972
Rinne, John Elmer 1973
Yoder, Charles William 1974
Sangster, William Mccoy 1975
Fox, Jr., Arthur Joseph 1976
Walker, Leland Jasper 1977
Gibbs, William Read 1978
Blessey, Walter Emanuel 1979
Ward, Joseph Simeon 1980
Mendenhall, Irvan Frank 1981
Sims, James Redding 1982
Wiedeman, John H 1983
Stearns, S. Russell 1984
Karn, Richard W. 1985
Bay, Robert Dewey 1986
Barge, Jr., Daniel Bythewood 1987
Grant, Albert Abraham 1988
Carroll, William J. 1989
Focht, Jr., John A. 1990
Sawyer, James E. “Tom” 1991
PENNONI, CELESTINO R. “CHUCK” 1992
McCarty, James E. 1993
Poirot, James W. 1994
Thornton, Stafford E. 1995
Parthum, Charles A. 1996
Groff, Edward O. 1997
Graef, Luther W. 1998
TURNER, DANIEL S. 1999
Hampton, Delon 2000
Bein, Robert W. 2001
SCHWARTZ, JR., H. GERARD 2002
Jackson, Thomas L. 2003
Galloway, Patricia D. 2004
Henry, William P. 2005
MARTENSON, DENNIS R. 2006
MARCUSON III, WILLIAM F. 2007
MONGAN, DAVID G. 2008
KLOTZ, D. WAYNE 2009
LEONARD, BLAINE D. 2010
CALDWELL, KATHY J. 2011
HERRMANN, ANDREW W. 2012
DILORETO, GREGORY E. 2013
OVER, RANDALL S. 2014
STEVENS, ROBERT D. 2015
WOODSON, MARK W. 2016
MATTEI, NORMA JEAN 2017
SWALLOW, KRISTINA L. 2018
KEMPER, ROBIN A. 2019
GUNALAN, K.N. 2020
BRIAUD, JEAN-LOUIS. 2021
TRUAX, DENNIS D. 2022
LEHMAN, MARIA C. 2023
GELDERT-MURPHEY, MARSIA 2024
PENA-MORA, FENIOSKY 2025
ANDERSON BOMAR, MARSHA 2026
HADDOCK, CAROL 2027

Current and Past Officers and Their Terms of Office

Terms overlapping into prior or subsequent years are listed simply as the year (s) of principal service. For example, the Directors' terms from October 12, 1994, to October 8, 1997, appear as 95–97. Officers who are deceased are shown in lower case.

(Roman numbers in parentheses indicate zones. Arabic numbers in parentheses indicate Districts. Arabic numbers preceded by "R" indicate Regions. "TR" indicates Technical Regions. "AL" indicates At-Large Director.)

Name	Pres.	Vice Pres.	Secy.	Treas.	Director
ADEYEMO, EMMANUEL A.					26-28 (R10)
AGYARE, KWAME					18-20 (R9)
ALBRIGHT, RICHARD O.		87–88 (II)			76–78 (9)
AMMENS, CHRISTINA LAVAUGHAN					22-27 (R4)
ANDERSEN, CHRISTINE F.					10–12 (AL)
ANDERSON, J.E. (ED)					95–97 (11)
ANDERZEN, TOR J.S.					25-27 (R8)
ANDERSON BOMAR, MARSHA D.	26			22-24	18-20 (TR)
Ang, Alfred H.S.					99–01 (10)
AURIGEMMA, LOUIS C.		03–04 (II)		12–14 21-22	00–02 (10)
AUTIO, ANNI H.		06–07 (I)			03–05 (2)
BALTER, EUGENE N.					03–05 (10)
BARATTA, MARIO A.					03–05 (13)
BARNES, GEORGE D.[1]					77–80 (14)
BAYER, DAVID M.		93–94 (II)			86–88 (6)
BAZAN-ARIAS, N. CATHERINE					09–10 (AL)
BECKER, DANIEL F.				Asst. 24-27	22-24 (TR)
BEENE, ALLEN M.					06–08 (15)
Bein, Robert W.	01	95–96 (IV)			92–94 (11)
BIGGS, DAVID T.					90–92 (1)
Bishop, Floyd A.					79–81 (17)
BLACK, JR., CHARLES W.					16-18 (R4)
BLANDFORD, GEORGE E.					00–02 (9)
BLUM, CARL L.					04–06 (13)
BOYD, JR., JOHN A.					87–89 (16)
BRIAUD, JEAN-LOUIS	21				16-18 (TR)
BROCKENBROUGH, THOMAS					89–91 (5)
BROMBERG, LENOR M.					26-28 (TR)
Brown, Jr., Bevan W.					73–75 (6)
BROWN III, LAUREN B.					00–02 (11)
BRYANT, EDWARD A.					78–80 (1)
BUEHRING, NORMAN L.		03–04 (IV)			98–00 (11)
Burkhalter, Jr., A.C.		96–97 (III)		91–92	87–89 (15)
BURRESS, F. JAY					14–16 (R7)

[1] Appointed Director 4/23/77 to fill vacancy caused by succession of Frederick R. Brown as Vice President.

Name	Pres.	Vice Pres.	Secy.	Treas.	Director
CAGLE III, ROBERT LEE					19-21 (R4)
CALDWELL, KATHY J.	11				06–08 (10)
CALDWELL, STAN R.					06–08 (TR)
CARLSEN, JAMES R.					01–03 (12)
CARROLL, C. GARY					98–00 (12)
Carroll, William J.[2]	89	87 (IV)			77–79 (11)
CASANA, JOHN					17-19 (R2)
CHUN, WESTLEY K.C.					07–09 (R8)
CILLI, LEONARD					15–17 (R1)
CIOFFI, ANTHONY L.					18-20 (R1)
CLINE, NANCY STRAUB					17-19 (R6)
Croke, William J.					94–96 (8)
CURTIS, STEPHEN A.					12–13 (AL)
Cusack, John J.					76–78 (2)
DARVISHIAN,REZA					03-05 (5) 07-09 (R2)
D'ANTONIO, ROSSANA G.					23-25 (AL)
DAVIS, JAMES E.			94–02		
Denney, James W.					92–94 (11)
DeWITT, FREDERICK W.					82–84 (10)
Digioia, Jr. Anthony M.					75–77 (4)
DILORETO, GREGORY E.	13				04–06 (12)
DRNEVICH, RONALD J.					78–80 (4)
Dupies, Donald A.					83–85 (8)
DURRANT, JOHN E.					90–92 (4)
EDGE, BILLY L.					11–14 (TR)
EDWARDS, FINDLAY G. [3]					22-23 (R4)
EGGUM, THOMAS J.					03–05 (8)
ELSAEED, GAMAL H.					02–04 (10)
EMRANI, YAZADAN T.					24-26(R9)
EPP, JENNIFER B.				18-20	12–14 (R9)
ESCOBAR, ISAMAR					23-26 (AL)
ESSLINGER, JONATHAN C.[4]		98 (I)			91–93 (1)
FEESER, LARRY J.					80–82 (3)
FOLTS, JOHN C.					21-23(R1)
FRAUENHOFFER, JOHN A.					13–15 (R3)
FRITS, AARON M.					25-28 (R7)
FURLONG, RICHARD W.					90–92 (15)
GALLARDO, ALBERT J.					86–88 (11)
Galloway, Patricia D.	04				93–95 (10)
GELDERT-MURPHEY, MARSIA	24				17-19 (R7)
GHAREEB, GEORGE A.					16-18 (R3)
GIBSON, WILLIAM R.					99–01 (11)
GONZALEZ-KARG, SERGIO					81–83 (10)
GOODKIND, MICHAEL N.				01–03	98–00 (8)
Gouda, Moustafa A.				05–07	00–02 (1)
Graef, Luther W.	98	94–95 (III)			90–92 (8)

[2] Resigned as Vice President 10/26/87 to assume office of President-elect.
[3] Resigned as Director 10/2022; succeeded by Christina Ammens
[4] Resigned as Vice President 10/5/98; succeeded by William A. Welsh, Jr.

Name	Pres.	Vice Pres.	Secy.	Treas.	Director
GREEN, JARED M.					26-28 (AT)
GREENGARD, JR., ARTHUR J.					96–98 (16)
Griffis, F.H.					97–99 (1)
GRIFFITHS, D. VAUGHAN					11–13 (R7)
GROGAN, WILLIAM P.					12-14 (R5)
GUNALAN, KANCHEEPURAM N.	20				10–12 (R8)
HADDOCK, CAROL ELLINGER	27				17-19 (TR)
Hampton, Delon	00				92–94 (5)
HANCHER, DONN E.					85–87 (9)
HANSEN, KENNETH D.					82–84 (17)
HARRIS, JAMES R.					15–17 (TR)
HATCH, HENRY J.					08–09 (AL)
HEBEBRAND, CRAIG K.					25-27 (R3)
Held, Jr., Lloyd A.[5]					89 (14)
Henry, William P.	05				94–96 (11)
HERRMANN, ANDREW W.	12			09–10	06–08 (R1)
HIGGINS, JAY H					15–17 (R9)
HILLIARD, JEFFERSON					88–90 (11)
HOADLEY, PETER G.					97–99 (9)
HOFMANN, FREDERICK J.					87–89 (1)
HOOKHAM, CHARLES J.					14–15 (AL)
HOVEY, RICH					92–94 (12)
HUMPHREY, JR., JAMES E.					79–81 (9)
Jackson, Thomas L.[6]	03	89–90 (II)		94–96	87–89 (14)
JEDELE, LARRY P.					03–05 (7)
Jeffery, Roger L.					94–96 (10)
JOHNSON, RONALD					85–87 (7)
Jones, Russel C.[7]		77 (II)			70–71 (2) 73–75 (9)
JORDISON, DONALD D.					95–97 (16)
JUCH, MARTHA F.					11–13 (6)
KABBES, KAREN C.					23-25 (TR)
KARN, RICHARD W.	85				79–81 (11)
KEMPER, ROBIN A.	19				05–07 (R1)
KEYES, JR., CONRAD G.					92–94 (15)
KLEIN, RICHARD W.					04–06 (6)
KLOTZ, D. WAYNE	09				02–04 (15)
KNIGHT, SANDRA					10–12 (R4)
KUBIAK, BRADLEY A.					24-26 (R1)
Kuhn, Paul. A.		82–83 (III)			
LANDER, APRIL J.					23-25 (R10)
LANG, MARY C.					96-98 (1)
LAU, TONY CG					19-21 (R8)
LEE, DEBORAH H.					25-27 (TR)
LEHMAN, CARL J.					03–05 (1)

[5] Appointed 10/26/88 to fill vacancy caused by succession of Thomas L. Jackson as Vice President.

[6] Resigned as Director 10/26/88, to become Vice President; appointed Treasurer 10/9/94; served until 11/13/96.

[7] Resigned as Director 10/20/71; Cranston R. Rogers elected for the unexpired term; resigned as Vice President 2/3/77, succeeded by Frederick R. Brown for the unexpired term.

Name	Pres.	Vice Pres.	Secy.	Treas.	Director
LEHMAN, MARIA C.	23	02–03 (I)		20-21	94–96 (1)
LEONARD, BLAINE D.	10	05–06 (IV)			01–03 (11)
LEONCIO, JR., POTENCIANO A.					08–10 (R10)
LITVIN, JOSEPH					94–96 (7)
LONGLEY, KARL E.					06–08 (13)
LOOSE, MICHAEL K.					15–16 (AL)
LUDINS, ERIKS V.					10–12 (R3)
MAGURA, LAWRENCE M.					22-24 (R8)
MANNING, BRIAN R.					13–15 (TR)
MARCUSON III, WILLIAM F.	07	99–00 (II)			90–92 (14)
MARTENSON, DENNIS R.	06	00–01 (III)			86–88 (8)
MARTSOLF, CAROL C.					23-25 (R2)
MATIN, SARAH L.					24-26 (R5)
MATTEI, NORMA JEAN	17				09–11 (R5)
McCUTCHEON, STEVEN C.					05–07 (14)
McDaniel, Arthur R.					81–83 (11)
McKEEHAN, BRIAN D.					20-22 (TR)
McMILLEN, T. MICHAEL[8]					93 (16)
MEEDEL, VIRGIL G.[9]		79 (III)			76–78 (17)
MEMOS, CONSTANTINE D.[10]					15–16 (R10)
MENNA SR., CHRISTOPHER J.					14–16 (R2)
MERRELL, SEAN P.					23-25 (R6)
MERRITT, LAVERE B.					83–85 (11)
MERWARTH, JR., WILLIAM R.					99–01 (1)
MIKA, KENNETH R.				Asst. 26-28	22-24 (R3)
MILLAR, ROGER M.					18-20 (AL)
MILLER, RONALD C.					94–96 (9)
MITCHELL, STEPHEN C.		88–89 (III)			85–87 (8)
MONAHAN, BERNARD P.					84–86 (1)
MONGAN, DAVID G.	08	00–01(I)		03–05	95–97 (5)
MOORE, PETER M.					18-20 (R5)
MORRIS, KENNETH B.					14–16 (R6)
MOYER, PAUL D.					06–08 (R2)
Mujumdar, Vilas S.					16-17 (AL)
NAISMITH, JAMES P.					83–85 (15)
NAPOLILLO, LeANNE M.					23-26 (TR)
NATALE, PATRICK J.			03–14		
NEIMEYER, TERRY F.					17-19 (AL)
NEUMAN, WILLIAM R.					80–82 (11)
NIELSEN, KEVIN D.					21-23 (TR)
NOLAN, ANTHONY A.		91–92 (II)		90	85–87 (10)
ODEH, DAVID J.					19-21 (TR)
Oishi, Satoshi		92–93 (I)			88–90 (1)
OLSON, JAMES P.					94–96 (2)
OVER, RANDALL S.	14	05–06 (II)			00–02 (7)

[8] Appointed Director 9/16/92 to fill vacancy caused by succession of H. Gerard Schwartz as Vice President.

[9] Appointed Vice President 10//1/78 to fill vacancy caused by resignation of Austin B. Milhollin.

[10] Appointed 10/9/14 to fill vacancy caused by resignation of Himansu Banerjee as Region 10 Director.

Name	Pres.	Vice Pres.	Secy.	Treas.	Director
Parthum, Charles A.	96			93–94	88–90 (2)
PATTON, JR., ROBERT S.					99–01 (15)
PAZ, JERRY B.					20-22 (R6)
PEÑA-MORA, FENIOSKY	25				20-22 (AL)
PENNONI, CELESTINO R.	92	84–85 (I)			81–83 (4)
PERKINSON, RANDALL M.				16-18	05–07 (16)
Perreault, Robert A.					85–87 (2)
PETERSON, DAVID B.					13–15 (R4)
PHELPS, DONALD M.					02–04 (12)
PHILLIPS, BRETT C.					17-19 (R10)
PILCH, THOMAS J.					00–02 (16)
PODWAL, BRUCE E.					02–04 (1)
PRASUHN, ALAN L.					86–88 (16)
PRATT, LAWREN					21-23 (R5)
PULVER, JOHN W.					05–07 (13)
PUNTIN, ANTHONY M.					09–11 (R1)
RACHFORD, THOMAS M.					07–09 (TR)
RASMUSSEN, LAURENCE G.					91–93 (11)
RAUDENBUSH, JACK A.					20-22 (R2)
REID, T. ANTHONY					05–07 (15)
RENDALL, CHARLES R.		01–02 (IV)			95–97 (11)
RICOZZI, MARIO				24-27	00–02 (2)
Rinne, Edward E.					97–99 (11)
RIPPE, ARLAN H.					89–91 (12)
RISPOLI, JAMES A.					13–14 (AL)
ROBINSON, EDWARD L.					92–94 (6)
Rogers, Cranston, R.[11]		78–79 (I)			72–75 (2)
ROGERS, JERRY R.		02–03 (III)			93–95 (15)
ROSE, JR., GARLAND P.					03–05 (9)
ROSENFIELD, KENNETH H.					21-23 (R9)
RUEDAS, ELIZABETH					21-23 (AL)
RUSNICA, MARK P.					12–14 (R1)
RUSSELL, JEFFREY S.					99–01 (8)
RUSSELL, KENSEY W.					26-28 (R6)
SABNIS, GAJANAN M.					96–98 (10)
SANTAMARIA-SERRANO, JAIME					05–07 (10)
SAYAH, ELIAS BOUTROS					20-22 (R10)
SCHIRMER, JR., HOWARD					90–92 (12)
Schnurbusch, David M.					08–10 (R6)
SCHWARTZ, JR., H. GERARD[12]	02	93 (III) 98–99 (III)			91-92 (16)
SCOTT, GREG F.					25-28 (R2)
SEIDEL, DANIEL					85–87 (11)
SKELLY, MICHAEL J.					93–95 (1)
SLATER, THOMAS S.		01–02 (II)			98–00 (6)
SMITH, RONALD E.					09–11 (TR)
SMITH III, THOMAS W.			15-25		

[11] Appointed 10/20/71 to fill vacancy caused by resignation of Russel C. Jones; elected for 3-year term.

[12] Appointed Vice President 9/16/92 to fill vacancy caused by succession of James W. Poirot as President-elect; elected Vice President 8/15/97.

Name	Pres.	Vice Pres.	Secy.	Treas.	Director
Snell, Robert R.					84–86 (16)
SOKOLOWSKI, EDWARD H.					75–77 (15)
SPENCER, G. RICHARD					95–97 (8)
SPINKS, CHARLES R.					09–11 (R9)
STAFFORD, EDWARD W.			Asst. 24-		20-22 (R7)
STEEVER, ERIN M.					22-25 (R7)
STEMMER, MARK H.					06–08 (R7)
STEVENS, ROBERT D.	15				10–12 (TR)
STURE, STEIN					04–06 (16)
SUTTER, CARL C.					19-21 (R3)
SWALLOW, KRISTINA L.	18				13–15 (R8)
SYRNICK, JOSEPH R. [13]					99–01 (4)
Tatman, D. Russell					77-80 (1)
TAYLOR, PAUL C.					01–03 (11)
TERRY, PETER A.					05–07 (R4)
TEWKSBURY, DENNIS L.		96–97 (I)			91–93 (2)
TEXTOR, G. NICHOLAS		06–07 (III)			01–03 (8)
THOMPSON, JR., MAJOR H.					96–98 (14)
THORNTON, STAFFORD E.	95	83–84 (II)			79–81 (6)
TILTRUM, CHARLES A.					02–04 (16)
TONIAS, ELIAS C.					85–87 (1)
TRUAX, DENNIS D.	22			14-16	02–04 (14)
TURNER, DANIEL S.[14]	99			97	93–95 (14)
VALENTINE, VIRGINIA					96–98 (11)
Vanhorn, David A.		94–95 (I)			84–86 (4)
VICTOR, ROBERT A.					11–13 (R2)
WAGNER, JR., FRED P.					01–03 (15)
Walther, Thomas R.					04–06 (8) 06–09 (R3)
Watwood, Jr., Vernon B.					97–99 (7)
Webb, James C.					99–01 (14)
WELSH, JR., WILLIAM A.[15]		99 (I); 04-05 (I)			96–98 (4)
WENNING, MICHAEL H.				10–12	06–08 (9)
WHEELER, MELISSA SUE					15–17 (R5)
Wilson, Jr., L. Edward					82–84 (6)
WOMACK, KEVIN C.					10–11 (AL)
WOODSON, MARK W.	16			07–09	04–06 (11)
WOOLERY, WILLIAM L.					97–99 (10)
YEUNG, ALBERT TAK-CHUNG					11–13 (R10)
Zoino, William S.		86-87(I)			
Zwoyer, Eugene M.[16]			72–82		69–71 (15)

[13] Appointed Director 10/17/98 to fill vacancy caused by succession of William A. Welsh, Jr. as Vice President.

[14] Appointed Treasurer 11/13/96; served until 10/8/97.

[15] Appointed Vice President 10/5/98 to fill vacancy caused by resignation of Jonathan C. Esslinger.

[16] Served as Secretary beginning 5/1/72; resigned 3/31/82.

HISTORICAL LIST OF DISTINGUISHED AND HONORARY MEMBERS

Beginning in 1853

In 2007, the Society changed the title, Honorary Member, to more clearly convey the eminence of ASCE's most prestigious honorees. Beginning in 2008, the title of the Society elite membership grade became known as Distinguished Member. Honorary Members elected before 2008 had the opportunity to accept this new title; the list that follows reflects their preference.

--A –

John J. Abert, Hon.M.ASCE (1853)
Joel I. Abrams, Dr.Engr., P.E., Dist.M.ASCE (1997)
Lilia A. Abron, Ph.D., P.E., BCEE, NAE, Dist.M.ASCE (2021)
Julius W. Adams, Hon.M.ASCE (1888)
Hojjat Adeli, Ph.D., Dist.M.ASCE (2005)
Anil K. Agrawal, Ph.D., P.E., F.SEI, Dist.M.ASCE (2023)
Joseph A. "Bud" Ahearn, P.E., Dist. M.ASCE, NAC, Maj Gen (R) (2008)
Burcu H. Akinci, Ph.D., NAC, F.AAAS, Dist.M.ASCE (2025)
Sreenivas Alampalli, Ph.D., P.E., F.SEI, Dist.M.ASCE (2023)
Maurice L. Albertson, P.E., Hon.M.ASCE (2002)
Harl P. Aldrich Jr., Sc.D., P.E., Dist.M.ASCE, NAE (1988)
Robert E. Alger, P.E., Dist.M.ASCE (2012)
C. Frank Allen, Hon.M.ASCE (1938)
Horatio Allen, Hon.M.ASCE (1874)
Imad L. Al-Qadi, Ph.D., P.E., Dist.M.ASCE (2010)
Amos J. Alter, P.E., Hon.M.ASCE (1990)
John W. Alvord, Hon.M.ASCE (1935)
Bernard Amadei, Ph.D., Dist.M.ASCE, NAE (2009)
Arsham Amirikian, Hon.M.ASCE (1964)
Othmar H. Ammann, Hon.M.ASCE (1953)
Arthur R. Anderson, Ph.D., Hon.M.ASCE (1985)
Richard O. Anderson, P.E., Dist.M.ASCE (2005)
Alfredo H. S. Ang, Ph.D., S.E., Hon.M.ASCE, NAE (1991)
James H. Anspach, PG, Dist.M.ASCE (2018)
Soli J. Arceivala, P.E., Dist.M.ASCE (1999)
Samuel T. Ariaratnam, Ph.D., P.E., P.Eng, NAC, Dist.M.ASCE (2022)
Ellis L. Armstrong, Ph.D., P.E., Hon.M.ASCE (1973)
David B. Ashley, Ph.D., Dist.M.ASCE (2007)
Guy F. Atkinson, Hon.M.ASCE (1960)
Tung Au, Ph.D., P.E., Dist.M.ASCE (1990)
Herbert A.R. Austin, Hon.M.ASCE (1959)
Bilal M. Ayyub, Ph.D., P.E., Dist.M.ASCE (2017)

--B –

Alexander D. Bache, Hon.M.ASCE (1853)
Robert E. Bachman, P.E., S.E., F.SEI, Dist.M.ASCE (2018)
Gregory B. Baecher, Ph.D., NAE, Dist.M.ASCE (2021)
Ervin G. Bailey, Hon.M.ASCE (1952)
Herman C. Baity, Hon.M.ASCE (1969)
Sir Benjamin Baker, Hon.M.ASCE (1897)
Clyde N. Baker, Jr., P.E., Hon.M.ASCE, NAE (1996)
William F. Baker, P.E., S.E., F.SEI, NAE, Dist.M.ASCE (2024)
Boris A. Bakhmeteff, Hon.M.ASCE (1945)
Roberto Ballarini, Ph.D., P.E., F.EMI, Dist.M.ASCE (2021)
Lawrence C. Bank, Ph.D., P.E., Dist.M.ASCE (2015)
Frank A. Banks, Hon.M.ASCE (1955)
Harvey O. Banks, P.E., Hon.M.ASCE (1979)
James L. Barnard, Ph.D., C.Eng., Dist.M.ASCE (2013)
John G. Barnard, Hon.M.ASCE (1873)
B. Austin Barry Hon.M.ASCE (1987)
Harland Bartholomew Hon.M.ASCE (1962)
Paul E. Bartlett, P.E., Dist.M.ASCE (1996)
Anthony S. Bartolomeo, P.E., ENV SP, Dist.M.ASCE, NAC (2018)
Onward Bates, Hon.M.ASCE (1923)
Zdeněk P. Bažant, Ph.D., S.E., NAS, NAE, Hon.M.ASCE (2007)
Leo R. Beard, P.E., Dist.M.ASCE, NAE (1987)
Jon S. Beazley, Hon.M.ASCE (1987)
Stephen D. Bechtel, Hon.M.ASCE (1934)
Stephen D. Bechtel. Jr., Ph.D., Dist.M.ASCE, NAE (1998)
James L. Beck, Ph.D., F.EMI, Dist.M.ASCE (2022)
Lynn S. Beedle, Ph.D., Hon.M.ASCE (1979)
Glenn R. Bell, P.E., S.E., F.SEI, Dist.M.ASCE (2021)
Robert Belt, P.E., Hon.M.ASCE (1975)
Fred J. Benson, P.E., Hon.M.ASCE (1979)
Charles P. Berkey, Hon.M.ASCE (1940)
Donald S. Berry, Ph.D., P.E., Hon.M.ASCE (1988)
Jacobo Bielak, Ph.D., P.E., Dist.M.ASCE, NAE (2011)
Maciej P. Bieniek, P.E., Hon.M.ASCE (1994)
David T. Biggs, P.E., Dist.M.ASCE (2005)
Asa W.K. Billings, Hon.M.ASCE (1946)
David P. Billington, P.E., Dist.M.ASCE, NAE (1999)
William J.E. Binnie, Hon.M.ASCE (1939)
Blair Birdsall, P.E., Hon.M.ASCE (1993)
Reidar Bjorhovde, Dr.-Ing., Ph.D., P.E., P.Eng., F.SEI, Dist.M.ASCE (2014)
George W. Black, Jr., P.E., Dist.M.ASCE (2008)
Omer W. Blodgett, P.E., Dist.M.ASCE (1997)
Don E. Bloodgood, Hon.M.ASCE (1981)
John A. Blume, Ph.D., P.E., Hon.M.ASCE, NAE (1977)
Thomas P. Bostick, Ph.D., P.E., Dist.M.ASCE, NAE (2018)
Paul F. Boulos, Ph.D., Hon.D.WRE, Dist.D.NE, Dist.M.ASCE, NAE (2015)
Robert L. Bowen, P.E., Dist.M.ASCE (2010)
Earnest Boyce, Hon.M.ASCE (1975)
Mark A. Bradford, D.Sc., P.E., Dist.M.ASCE (2013)
George Brandow, P.E., Hon.M.ASCE (1980)
Rafael L. Bras, Sc.D., P.E., Hon.D.WRE, Dist.M.ASCE, NAE (2015)
Richard P. Braun, P.E., Dist.M.ASCE (1997)
Charles B. Breed, Hon.M.ASCE (1949)
John E. Breen, Ph.D., P.E., Dist.M.ASCE, NAE (2011)
Boris Bresler, Hon.M.ASCE, NAE (1994)
Jean-Louis Briaud, Ph.D., P.E., D.GE, Dist.M.ASCE (2014)
Charles Britzius, P.E., Hon.M.ASCE (1992)
Norman H. Brooks, P.E., Hon.M.ASCE, NAE (1996)
Colin B. Brown, Ph.D., P.E., Dist.M.ASCE (1994)
Frederick R. Brown, Hon.M.ASCE (1981)
George R. Brown, Hon.M.ASCE (1971)
Jeanette A. Brown, P.E., D.WRE, BCEE, Dist.M.ASCE (2019)
JoAnn P. Browning, Ph.D., P.E., Dist.M.ASCE (2024)
Michel Bruneau, Ph.D., P.Eng, F.SEI, Dist.M.ASCE (2022)

Henry J. Brunnier, Hon.M.ASCE (1958)
Ross H. Bryan, P.E., Hon.M.ASCE (1999)
Ralph Budd, Hon.M.ASCE (1941)
Jack E. Buffington, P.E., Dist.M.ASCE, NAE (2003)
Charles H. Buford, Hon.M.ASCE (1948)
William A. Bugge, P.E., L.S., Hon.M.ASCE (1972)
Henry Burden, Hon.M.ASCE (1853)
Charles B. Burdick, Hon.M.ASCE (1946)
Philip H. Burgi, P.E., Hon.M.ASCE (2003)
Christopher B. Burke, Ph.D., P.E., D.WRE, CPESC, Dist.M.ASCE, NAC (2013)
George W. Burpee, Hon.M.ASCE (1956)
Lincoln Bush, Hon.M.ASCE (1932)

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Thomas R. Camp, Hon.M.ASCE (1965)
Allan Campbell, Hon.M.ASCE (1892)
Howard A. Carson, Hon.M.ASCE (1921)
Arthur Casagrande, Hon.M.ASCE, NAE (1965)
John J. Cassidy, Ph.D., P.E., Dist.M.ASCE, NAE (1994)
Jack E. Cermak, Ph.D., P.E., Hon.M.ASCE, NAE (2000)
Halil Ceylan, Ph.D., C.Eng, Dist.M.ASCE (2022)
Leon-Jean Chagnaud, Hon.M.ASCE (19220
John B. Challies, Hon.M.ASCE (1947)
Steven C. Chapra, Ph.D., Dist.M.ASCE (2022)
M. Hanif Chaudhry, Ph.D., P.E., P.Eng., D.WRE, Dist.M.ASCE (2016)
Fu Hua Chen, Ph.D., P.E., Hon.M.ASCE (1986)
Wai-Fah Chen, Ph.D., P.E., Dist.M.ASCE, NAE (1997)
Franklin Y. Cheng, Ph.D., P.E., Dist.M.ASCE (2007)
Ah Bah Chin, Hon.M.ASCE (1986)
Arthur N. L. Chiu, Ph.D., P.E., Hon.M.ASCE (1991)
Gary Y.K. Chock, S.E., D.CE, F.SEI, Dist.M.ASCE (2016)
Ken P. Chong, P.E., Dist.M.ASCE (2003)
John T. Christian, Ph.D., P.E., Dist.M.ASCE, NAE (2001)
A. James Clark, Hon.M.ASCE, NAE (2002)
Lucius D. Clay, Hon.M.ASCE (1948)
Edward J. Cleary, Hon.M.ASCE (1972)
Edward J. Cleary, Hon.M.ASCE (1939)
G. Wayne Clough, Ph.D., P.E., Dist.M.ASCE, NAE (2002)
Ray W. Clough, Ph.D., P.E., Dist.M.ASCE, NAE (1988)
George D. Clyde, Hon.M.ASCE (1963)
Edward Cohen, P.E., Dist.M.ASCE, NAE (1999)
Jared L. Cohon, Ph.D., P.E., Dist.M.ASCE, NAE (2009)
Leo O. Colbert, Hon.M.ASCE (1955)
Robert M. Collie, P.E., Hon.M.ASCE (1981)
John F. Coleman, Hon.M.ASCE (1935)
Benjamin Colucci-Rios, Ph.D., J.D., P.E., P.A.E., Dist.M.ASCE (2024)
Edward H. Connor, Hon.M.ASCE (1943)
Frederick J. Converse, Jr., Hon.M.ASCE (1981)
William A. Conwell, P.E., Hon.M.ASCE (1936)
Mortimer E. Cooley, Hon.M.ASCE (1935)
W. Gene Corley, Ph.D., P.E., Dist.M.ASCE, NAE (2001)
Holly A. Cornell, P.E., Hon.M.ASCE (1985)
Ross B. Corotis, Ph.D., P.E., S.E., Dist.M.ASCE, NAE (2011)
Peter Corradi, Ph.D., Hon.M.ASCE (1983)
Andre L.J. Coyne, Hon.M.ASCE (1952)
William P. Craighill, Hon.M.ASCE (1896)
L. LeRoy Crandall, P.E., Dist.M.ASCE (1984)
William P. Creager, Hon.M.ASCE (1949)
Herbert S. Crocker, Hon.M.ASCE (1939)
Hardy Cross, Hon.M.ASCE (1947)
Francis T. Crowe, Hon.M.ASCE(1943)
Patricia J. Culligan, Ph.D., C.Eng, F.ICE, FAAAS, Dist.M.ASCE (2024)
Robert J. Cummins, Hon.M.ASCE(1954)
Stephen A. Curtis, P.E., D.PE, Dist.M.ASCE (2017)

--D –

Elio D'Appolonia, Ph.D., P.E., Hon.M.ASCE, NAE (1986)
Glen T. Daigger, Ph.D., P.E., BCEE, Dist.M.ASCE, NAE (2012)
Robert A. Dalrymple, Ph.D., P.E., DCE, Dist.M.ASCE, NAE (2011)
Trent R. Dames, P.E., Hon.M.ASCE (1934)
David E. Daniel, Ph.D., P.E., Dist.M.ASCE, NAE (2007)
Walter T. Daniels, Ph.D., P.E., Hon.M.ASCE (1978)
William L. Darling, Hon.M.ASCE (1934)
David Darwin, Ph.D., P.E., F.SEI, Dist.M.ASCE (2012)
George Davidson, Hon.M.ASCE (1997)
George S. Davidson, Hon.M.ASCE (1937)
Roland P. Davis, Hon.M.ASCE (1968)
Harmer E. Davis, P.E., Hon.M.ASCE (1982)
Robert G. Dean, Sc.D., P.E., Dist.M.ASCE, NAE (2010)
Wilford W. DeBerard, Hon.M.ASCE (1949)
Henry J. Degenkolb, P.E., Hon.M.ASCE, NAE (1978)
Gregory G. Deierlein, Ph.D., P.E., Dist.M.ASCE, NAE (2019)
Jacob Dekema, Dist.M.ASCE (1998)
Jesus de la Garza, Ph.D., Dist.M.ASCE, NAC (2014)
George Deodatis, Ph.D., F.EMI, Dist.M.ASCE (2023)
Donald Derickson, Hon.M.ASCE (1948)
Chandrakant S. Desai, Ph.D., P.E., Dist.M.ASCE (2011)
Robert J. Desjardins, P.E., L.S., Dist.M.ASCE (2004)
Reginald DesRoches, Ph.D., F.SEI, NAE, Dist.M.ASCE (2025)
Sidney O. Dewberry, P.E., L.S., Dist.M.ASCE (2011)
Robert B. Diemer, Hon.M.ASCE (1963)
Albert G. H. Dietz, Ph.D., P.E., Hon.M.ASCE (1980)
Anthony M. DiGioia, Jr., Ph.D., P.E., Dist.M.ASCE (1999)
John M. Dionisio, P.E., Dist.M.ASCE (2013)
Justus Dirks, Hon.M.ASCE (1880)
Grenville M. Dodge, Hon.M.ASCE (1915)
Albert A. Dorman, P.E., L.S., Dist.M.ASCE, NAE (1993)
Nathan W. Dougherty, Hon.M.ASCE (1958)
Alex Dow, Hon.M.ASCE (1936)
Charles H. Dowding, Ph.D., P.E., D.GE, Dist.M.ASCE (2017)
Vincent P. Drnevich, Ph.D., P.E., D.GE, Dist.M.ASCE (2010)
James C. Duane, Hon.M.ASCE (1886)
George H. Duggan, Hon.M.ASCE (1936)
J. Michael Duncan, Ph.D., P.E., Dist.M.ASCE, NAE (1999)
Gano Dunn, Hon.M.ASCE (1948)
John Dunnicliff, P.E., Dist.M.ASCE (2010)
Jackson L. Durkee, P.E., Hon.M.ASCE (1996)
Arthur J. Dyer, Hon.M.ASCE (1944)
David A. Dzombak, Ph.D., P.E., BCEE, D.WRE, Dist.M.ASCE, NAE (2019)

--E –

W. Samuel Easterling, Ph.D., P.E., F.SEI, Dist.M.ASCE (2023)
Clarence L. Eckel, Hon.M.ASCE (1962)
Billy L. Edge, Ph.D., P.E., Dist.M.ASCE (2009)
Glen E. Edgerton, Hon.M.ASCE (1959)
Tuncer B. Edil, Ph.D., P.E., D.GE, Dist.M.ASCE (2013)
Rex A. Elder, P.E., Hon.M.ASCE, NAE (1993)
Rolf Eliassen, Ph.D., Hon.M.ASCE (1976)

Bruce R. Ellingwood, Ph.D., P.E., Dist.M.ASCE, NAE (2010)
Anne M. Ellis, P.E., Hon.M.ACI, NAC, Dist.M.ASCE (2024)
Richard C. Elstner, P.E., Hon.M.ASCE (1987)
John Ericsson, Hon.M.ASCE (1892)
William H. Espey, Jr., Ph.D., P.E., D.WRE, Dist.M.ASCE (2014)
Mohammed M. Ettouney, D.Sc., P.E., F.AEI, Dist.M.ASCE (2011)
Lorne G. Everett, Ph.D., D.Sc., Hon.D.WRE, Dist.M.ASCE (2020)

--F –

Ralph Fadum, Ph.D., P.E., Hon.M.ASCE, NAE (1978)
Keith F. Faherty, Ph.D., P.E., Dist.M.ASCE (1995)
Gordon M. Fair, Hon.M.ASCE (1962)
John M.R. Fairbairn, Hon.M.ASCE (1939)
Larry J. Feeser, Ph.D., P.E., Hon.M.ASCE (2000)
George H. Fenkell, Hon.M.ASCE (1940)
Steven J. Fenves, Ph.D., Hon.M.ASCE, NAE (1988)
Phil M. Ferguson, Hon.M.ASCE (1971)
George M. Filz, Ph.D., P.E., Dist.M.ASCE (2017)
D. Allan Firmage, P.E., Dist.M.ASCE (1998)
Edwin A. Fisher, Hon.M.ASCE, NAE (1929)
James M. Fisher, Ph.D., P.E., Dist.M.ASCE (2012)
John W. Fisher, Ph.D., P.E., Dist.M.ASCE, NAE (1989)
Desmond FitzGerald, Hon.M.ASCE (1923)
Sir Maurice Fitzmaurice, Hon.M.ASCE (1922)
Ferdinand Foch, Hon.M.ASCE (1921)
John A. Focht, Sr., P.E., Hon.M.ASCE (1975)
T. Carr Forrest, Hon.M.ASCE (1968)
Sir Douglas Fox, Dist.M.ASCE (1901)
Gerard F. Fox, P.E., Hon.M.ASCE, NAE (1989)
James B. Francis, Hon.M.ASCE (1892)
Dan M. Frangopol, Sc.D., P.E., Dist.M.ASCE (2010)
John R. Freeman, Hon.M.ASCE (1930)
Simon W. Freese, Hon.M.ASCE (1984)
Catherine E. Wolfgram French, Ph.D., P.E., Dist.M.ASCE (2018)
Joseph F. Friedkin, Hon.M.ASCE (1999)
John Fritz, Hon.M.ASCE (1899)
Albert S. Fry, Hon.M.ASCE (1962)
Douglas B. Fugate, Hon.M.ASCE (1934)
Richard W. Furlong, Ph.D., P.E., Dist.M.ASCE (2001)
Baron Koi Furuichi, Hon.M.ASCE (1929)

--G –

Theodore V. Galambos, Ph.D., P.E., Dist.M.ASCE, NAE (1990)
Richard H. Gallagher, Ph.D., P.E., Hon.M.ASCE, NAE (1995)
Gerald E. Galloway, Jr., Ph.D., P.E., Hon.D.WRE, Dist.M.ASCE, NAE (2006)
John D. Galloway, Hon.M.ASCE (1940)
Nicholas J. Garber, Ph.D., P.E., Dist.M.ASCE, NAE (2012)
Marcelo H. Garcia, Ph.D., F.EWRI, Dist.M.ASCE (2013)
Jewell M. Garrelts, Hon.M.ASCE (1983)
James H. Garrett, Jr., Ph.D., P.E., Dist.M.ASCE (2018)
Edwin H. Gaylord, Hon.M.ASCE (1993)
Ben C. Gerwick, Jr., P.E., Hon.M.ASCE (1999)
John Geyer, Ph.D., P.E., Hon.M.ASCE (1981)
Roger G. Ghanem, Ph.D., F.EMI, Dist.M.ASCE (2023)
G. Edward Gibson, Jr., Ph.D., P.E., Dist.M.ASCE, NAC (2020)
Gibb Gilchrist, Hon.M.ASCE (1965)
Roger H. Gilman, Hon.M.ASCE (1981)
Raymond Paul Giroux, Dist.M.ASCE (2016)
Earnest F. Gloyna, P.E., Dist.M.ASCE, NAE (1986)
Herbert A. Goetsch, P.E., Dist.M.ASCE (1987)
John E. Goldberg, P.E., Hon.M.ASCE (1989)
Alfred R. Golze, Hon.M.ASCE (1976)
Barry J. Goodno, Ph.D., P.E., F.SEI, Dist.M.ASCE (2015)
Robert B. Gorsuch, Hon.M.ASCE (1905)
Harold B. Gotaas, Hon.M.ASCE (1970)
James P. Gould, P.E., Hon.M.ASCE (1990)
Phillip L. Gould, Ph.D., P.E., S.E., Dist.M.ASCE (2011)
Rao S. Govindaraju, Ph.D., P.E., P.H., D.WRE, F.EWRI, Dist.M.ASCE (2019)
John F. Graham, Jr., P.E., Dist.M.ASCE (2006)
George E. Gray, Hon.M.ASCE (1894)
Richard E. Gray, Dist.M.ASCE (2002)
Samuel A. Greeley, Hon.M.ASCE (1951)
George S. Greene, Hon.M.ASCE (1888)
Albert P. Greensfelder, Hon.M.ASCE (1946)
Dewitt C. Greer, Hon.M.ASCE (1971)
D. Vaughan Griffiths, Ph.D., D.Sc., D.GE, P.E., E.Eng., Dist.M.ASCE (2020)
Neil S. Grigg, Ph.D., P.E., BC.WRE (Ret.), Dist.M.ASCE (2024)
Francis E. Griggs, Jr., D.Eng., P.E., L.S., Dist.M.ASCE (2011)
John E. Greiner, Hon.M.ASCE (1932)
Linton E. Grinter, Hon.M.ASCE (1971)
Charles P. Gross, Hon.M.ASCE (1944)
James Growdon, Hon.M.ASCE (1966)

--H –

Albert Haertlein, Hon.M.ASCE (1956)
Achintya Haldar, Ph.D., P.E., Dist.M.ASCE (2012)
Albert H. Halff, Ph.D., P.E., L.S., Hon.M.ASCE (1992)
William J. Hall, Ph.D., P.E., Dist.M.ASCE, NAE (1987)
Daniel W. Halpin, Ph.D., Dist.M.ASCE (2006)
John D. Haltiwanger, Dist.M.ASCE (2004)
Alonzo J. Hammond, Hon.M.ASCE (1942)
David J. Hammond, P.E., S.E., Dist.M.ASCE (2017)
Delon Hampton, Ph.D., P.E., Pres.00.ASCE, NAE (1995)
Donn E. Hancher, Ph.D., P.E., Dist.M.ASCE (2006)
John M. Hanson, Ph.D., P.E., Dist.M.ASCE, NAE (2002)
Walter E. Hanson, P.E., Hon.M.ASCE (1985)
Egbert R. Hardesty, P.E., Hon.M.ASCE (1995)
Shortridge Hardesty, Hon.M.ASCE (1954)
Donald R. F. Harleman, Ph.D., Hon.M.ASCE, NAE (1989)
Brendan M. Harley, Sc.D., P.H. CEng, Dist.M.ASCE (2025)
James R. Harris, Ph.D., P.E., F.SEI, Dist.M.ASCE, NAE (2020)
Charles H. Haswell, Hon.M.ASCE (1905)
Henry J. Hatch, LTG US Army (R), P.E., Dist.M.ASCE, NAE (2004)
Neil M. Hawkins, Ph.D., Dist.M.ASCE (2011)
Sir John Hawkshaw, Hon.M.ASCE (1880)
John M. Hayes, P.E, Hon.M.ASCE. (1980)
Richard Hazen, P.E., Hon.M.ASCE (1983)
Craig P. Hazelet, Hon.M.ASCE (1972)
Henry T. Heald, Hon.M.ASCE (1967)
Harold E. Hedger, P.E., Hon.M.ASCE (1972)
Chris T. Hendrickson, Ph.D., Dist.M.ASCE, NAE (2007)
Joseph E. Heney, P.E., Hon.M.ASCE (1994)
John W. Hernández, Jr., Ph.D., P.E., Dist.M.ASCE (2005)
Clemens Herschel, Hon.M.ASCE (1922)
Theodore R. Higgins, Hon.M.ASCE (1967)
Clair A. Hill, P.E., L.S., Hon.M.ASCE (1997)
Raymond A. Hill, Hon.M.ASCE(1962)
Jefferson M. Hilliard, P.E., Dist.M.ASCE (1998)
Julian Hinds, Hon.M.ASCE (1959)

Ronald C. Hirschfeld, P.E., Hon.M.ASCE (1998)
Lester A. Hoel, EngD., P.E., Dist.M.ASCE, NAE (2010)
Robert Hoffmann, Hon.M.ASCE (1936)
Otto Holden, Hon.M.ASCE (1962)
Solomon C. Hollister, Hon.M.ASCE (1960)
Robert D. Holtz II, Ph.D., P.E., Dist.M.ASCE (2007)
John D. Hooper, P.E., S.E., F.SEI, Dist.M.ASCE (2021)
Herbert Hoover, Hon.M.ASCE (1924)
Kiyoshi Horikawa, Ph.D., Dist.M.ASCE (1997)
Frederick L. Hotes, P.E., Dist.M.ASCE (1987)
George W. Housner, Ph.D., Hon.M.ASCE, NAE (1990)
Kenneth C. Hover, Ph.D., P.E., Dist.M.ASCE
Otis E. Hovey, Hon.M.ASCE (1937)
James C. Howland, P.E., Dist.M.ASCE (1987)
Thomas T. C. Hsu, Ph.D., P.E., Dist.M.ASCE (2015)
Andrew A. Humphreys, Hon.M.ASCE (1873)
Whitney C. Huntington, Hon.M.ASCE (1957)
Thomas J. Hughes, Ph.D., P.E., Dist.M.ASCE, NAS, NAE (2015)
Mikael J. Hvorslev, Hon.M.ASCE (1979)
Charles G. Hyde, Hon.M.ASCE (1951)

--I –

Izzat M. Idriss, Ph.D., P.E., Dist.M.ASCE, NAE (2008)
Karl Imhoff, Hon.M.ASCE (1957)
Anthony R. Ingraffea, Ph.D., P.E., Dist.M.ASCE (2019)
D. Thomas Iseley, Ph.D., P.E., Dist.M.ASCE (2015)
Jeremy Isenberg, Ph.D., P.E., Dist.M.ASCE, NAE (2007)
Manabu Ito, Ph.D., Hon.M.ASCE (2002)
Wilfred D. Iwan, Ph.D., Dist.M.ASCE, NAE (2009)
Srinivasa H. Iyengar, P.E., Hon.M.ASCE, NAE (1998)

--J –

Henry S. Jacoby, Hon.M.ASCE (1939)
Carl B. Jansen, Hon.M.ASCE (1971)
Jack R. Janney, Hon.M.ASCE (1991)
Marvin E. Jensen, Ph.D., P.E., Dist.M.ASCE, NAE (1989)
John B. Jervis, Hon.M.ASCE (1868)
James O. Jirsa, Ph.D., P.E., Dist.M.ASCE, NAE (2017)
A. Ivan Johnson, P.E., Hon.M.ASCE (1992)
Joe W. Johnson, Hon.M.ASCE (1979)
Bruce G. Johnston, Ph.D., Hon.M.ASCE (1969)
David W. Johnston, Ph.D., P.E., Hon.M.ACI, NAC, Dist.M.ASCE (2025)
Frank G. Jonah, Hon.M.ASCE (1940)
Jonathan Jones, Hon.M.ASCE (1951)
Russel C. Jones, Ph.D., P.E., Dist.M.ASCE (2004)
Pierre Y. Julien, Ph.D., P.Eng., Dist.M.ASCE (2022)

--K –

Dennis M. Kamber, P.E., Dist.M.ASCE (2014)
Jimmy C.M. Kao, Ph.D., P.E., F.EWRI, Dist.M.ASCE (2023)
Ahsan Kareem, Ph.D., F.EMI, Dist.M.ASCE, NAE (2010)
Edward Kavazanjian, Jr., Ph.D., P.E., D.GE, Dist.M.ASCE, NAE (2018)
M. Levent Kavvas, Ph.D., Dist.M.ASCE (2019)
Thomas C. Keefer, Hon.M.ASCE (1913)
William Kelly, Hon.M.ASCE (1941)
Emory L. Kemp, Ph.D., P.E., Dist.M.ASCE (2004)
Frank Kerekes, Hon.M.ASCE (1960)
Miles Kersten, Ph.D., P.E., Dist.M.ASCE (1985)
Robert D. Kersten, Ph.D., P.E., D.WRE, Dist.M.ASCE (2006)
Milo S. Ketchum, P.E., Hon.M.ASCE (1978)
Charles F. Kettering, Hon.M.ASCE (1945)
Garbis H. Keulegan, Hon.M.ASCE (1969)
Conrad G. Keyes, Jr., Ph.D., P.E., L.S., D.WRE, Dist.M.ASCE (2003)
Narbey Khachaturian, Ph.D., P.E., Dist.M.ASCE (1992)
Carl E. Kindsvater, Hon.M.ASCE (1981)
Horace W. King, Hon.M.ASCE (1944)
Anne Setian Kiremidjian, Ph.D., Dist.M.ASCE (2014)
George W. Kittredge, Hon.M.ASCE (1931)
Ron Klemencic, P.E., S.E., F.SEI, Dist.M.ASCE, NAC, NAE (2020)
Lloyd D. Knapp, Hon.M.ASCE (1972)
Victor A. Koelzer, P.E., Hon.M.ASCE (1994)
Robert M. Koerner, P.E., Dist.M.ASCE, NAE (1992)
Steven L. Kramer, Ph.D., Dist.M.ASCE, NAE (2020)
Raymond J. Krizek, Ph.D., P.E., Hon.M.ASCE, NAE (2002)
Fred H. Kulhawy, Ph.D., P.E., G.E., Dist.M.ASCE (2005)
Sashi K. Kunnath, Ph.D., P.E., F.SEI, Dist.M.ASCE (2023)
John M. Kyle, Jr., Hon.M.ASCE (1968)

--L –

John F. Laboon, Hon.M.ASCE (1969)
Charles C. Ladd, Sc.D., P.E., Dist.M.ASCE, NAE (1995)
Sir William K. Laing, Dist.M.ASCE (1975)
T. William. Lambe, Ph.D., Dist.M.ASCE, NAE (1984)
James L. Lammie, P.E., Dist.M.ASCE, NAE (1996)
James L. Land, Hon.M.ASCE (1969)
Emory W. Lane, Hon.M.ASCE (1963)
Emmett M. Laursen, Dist.M.ASCE (2000)
Finley B. Laverty, Hon.M.ASCE (1971)
Kincho H. Law, Ph.D., Dist.M.ASCE (2017)
Lawrence M. Lawson, Hon.M.ASCE (1942)
Griff C. Lee, P.E., L.S., Dist.M.ASCE, NAE (1984)
Seng-Lip Lee, Hon.M.ASCE (2000)
E. Walter LeFevre, Ph.D., P.E., Dist.M.ASCE (2003)
Robert F. Legget, Ph.D., P.E., Hon.M.ASCE, NAE (1976)
William J. Le Messurier, P.E., Hon.M.ASCE (1989)
Thomas A. Lenox, Ph.D., Dist.M.ASCE (2013)
Roberto T. Leon, Ph.D., P.E., F.SEI, Dist.M.ASCE (2015)
Eva Lerner-Lam, NAE, Dist.M.ASCE (2025)
Raymond E. Levitt, Ph.D., Dist.M.ASCE (2008)
Emmanuel C. “Cris” B. Liban, D.Env., P.E., NAC, Dist.M.ASCE (2022)
Abba G. Lichtenstein, P.E., Hon.M.ASCE (1991)
Tung Y. Lin, Ph.D., P.E., Hon.M.ASCE (1984)
Gustav Lindenthal, Hon.M.ASCE (1929)
Ray K. Linsley, Ph.D., P.E., Hon.M.ASCE (1986)
Joseph B. Lippincott, Hon.M.ASCE (1936)
Dallas N. Little, Ph.D., P.E., Dist.M.ASCE (2011)
Philip Li-Fan Liu, Sc.D., Dist.M.ASCE (2013)
Hugo A. Loaiciga, Ph.D., P.E., D.WRE, Dist.M.ASCE (2018)
Francis J. Lombardi, P.E., Dist.M.ASCE (2010)
Stephen H. Long, Hon.M.ASCE (1853)
Michael K. Loose, P.E., Dist.M.ASCE (2014)
Daniel P. Loucks, Ph.D., P.E., Dist.M.ASCE, NAE (1998)
Ning Lu, Ph.D., F.EMI, Dist.M.ASCE (2024)
Cecil Lue-Hing, Sc.D., P.E., DEE, Hon.M.ASCE, NAE (2005)
Luigi Luiggi, Hon.M.ASCE (1921)
Jay R. Lund, Ph.D., F.EWRI, Dist.M.ASCE (2016)
Edward P. Lupfer, Hon.M.ASCE (1954)
Oscar T. Lyon, Jr., P.E., Hon.M.ASCE (1991)

--M –

Harris T. MacDonald, Hon.M.ASCE (1943)
Alexander Mackenzie, Hon.M.ASCE (1905)
Chalmers J. Mackenzie, Hon.M.ASCE (1952)

Thomas S. Maddock, P.E., D.WRE, Hon.M.ASCE, NAE (1995)
Michael J. Madigan, Hon.M.ASCE (1964)
Yukio Maeda, Hon.M.ASCE (2002)
Jon D. Magnusson, P.E., S.E., F.SEI, Dist.M.ASCE, NAE (2008)
Orville T. Magoon, Dist.D.CE, Dist.M.ASCE (2003)
Sankaran Mahadevan, Ph.D., F.EMI, Dist.M.ASCE (2025)
Dennis H. Mahan, Hon.M.ASCE (1853)
Charles R. Maierhofer, P.E., Hon.M.ASCE (1980)
Emile Malezieux, Hon.M.ASCE (1880)
Joe D. Manous, Jr., Ph.D., P.E., D.WRE, F.EWRI, Dist.M.ASCE (2021)
W. F. Marcuson, III, Ph.D., P.E., Pres.07.ASCE, NAE (2001)
Robert C. Marini, P.E., Dist.M.ASCE, NAE (1999)
Miguel A. Marino, Ph.D., Dist.M.ASCE (1999)
Anson Marston, Hon.M.ASCE (1938)
James Martin, P.E., Hon.M.ASCE (2004)
Park H. Martin, Hon.M.ASCE (1955)
Charles D. Marx, Hon.M.ASCE (1927)
Eyad A. Masad, Ph.D., P.E., Dist.M.ASCE (2024)
Frank M. Masters, Hon.M.ASCE (1959)
Bryant Mather, Hon.M.ASCE (1988)
Donald H. Mattern, P.E., Hon.M.ASCE (1968)
Gerard H. Matthew, Hon.M.ASCE (1943)
Armand Mayer, Hon.M.ASCE (1964)
Robert S. Mayo, Hon.M.ASCE (1984)
Therese P. McAllister, Ph.D., P.E., F.SEI, Dist.M.ASCE (2022)
William H. McAlpine, Hon.M.ASCE (1947)
William J. McAlpine, Hon.M.ASCE (1888)
Gerald T. McCarthy, P.E., L.S., Hon.M.ASCE (1971)
James E. McCarty, P.E., Hon.M.ASCE (1988)
Perry L. McCarty, Sc.D., Dist.M.ASCE, NAE (2012)
Bramlette McClelland, P.E., Dist.M.ASCE (1986)
David G. McCullough, Dist.M.ASCE (1981)
Arthur R. McDaniel, P.E., Dist.M.ASCE (2003)
Hunter McDonald, Hon.M.ASCE (1937)
William McGuire, P.E., Dist.M.ASCE, NAE (1994)
Ross E. McKinney, Ph.D., P.E., Dist.M.ASCE, NAE (1993)
John B. McMorran, Hon.M.ASCE (1979)
Sue McNeil, Ph.D., P.E., Dist.M.ASCE (2015)
Daniel W. Mead, Hon.M.ASCE (1931)
Kishor C. Mehta, Ph.D., P.E., Dist.M.ASCE, NAE (1984)
George W. Melville, Hon.M.ASCE (1899)
Harold L. Michael, Hon.M.ASCE (1985)
Henry L. Michel, P.E., Hon.M.ASCE (1998)
Roger M. Millar, Jr., P.E., F.AICP, Dist.M.ASCE (2024)
Hiram F. Mills, Hon.M.ASCE (1909)
Jacque S. Minnotte, P.E., Hon.M.ASCE (1985)
Joseph E. Minor, Ph.D., P.E., Dist.M.ASCE (2018)
James K. Mitchell, Sc.D., P.E., Dist.M.ASCE, NAE (1993)
Paul F. Mlakar, Ph.D., P.E., Dist.M.ASCE (2010)
Carl L. Monismith, P.E., Hon.M.ASCE, NAE (1995)
Walter P. Moore, Jr., Ph.D., P.E., Hon.M.ASCE (1997)
William W. Moore, P.E., Hon.M.ASCE (1983)
Ben Moreell, Hon.M.ASCE (1942)
Arthur E. Morgan, Hon.M.ASCE (1953)
Samuel B. Morris, Hon.M.ASCE (1961)
Howard S. Morse, Hon.M.ASCE (1957)
Roy W. Morse, P.E, Hon.M.ASCE. (1999)
Robert Moses, Hon.M.ASCE (1970)
William W. Moss, P.E., Dist.M.ASCE (2006)
Harvey S. Mudd, Hon.M.ASCE (1952)
William H. Mueser, Hon.M.ASCE (1978)
Vilas S. Mujumdar, D.P.A., P.E., S.E., Dist.M.ASCE (2013)
William H. Munse, Jr., P.E., Dist.M.ASCE (1983)
James (Don) D. Murff, Ph.D., P.E., Dist.M.ASCE (2008)
Thomas M. Murray, Ph.D., P.E., Dist.M.ASCE, NAE (2012)
Craig N. Musselman, P.E., Dist.M.ASCE (2008)

--N –

Satish Nagarajaiah, Ph.D., F.SEI, Dist.M.ASCE (2021)
Patrick J. Natale, P.E., CAE, Dist.M.ASCE, NAC (2016)
Terry F. Neimeyer, P.E., BCEE, ENV SP, Dist.M.ASCE (2022)
Jon D. Nelson, P.E., Dist.M.ASCE (2009)
Priscilla P. Nelson, Ph.D., Dist.M.ASCE (2006)
Nathan M. Newmark, Hon.M.ASCE (1966)
John Newton, Hon.M.ASCE (1884)
Robert D. Nichol, P.E., Dist.M.ASCE (2011)
James R. Nichols, P.E., Dist.M.ASCE (2004)
Charles M. Noble, Hon.M.ASCE (1981)
Ronald M. Noble, P.E., D.CE, D.PE, D.WRE, Dist.M.ASCE (2015)
Charles H. Norris, Hon.M.ASCE (1974)

--O –

Morrough P. O'Brien, Hon.M.ASCE (1976)
Clarkson H. Oglesby, P.E., Hon.M.ASCE (1982)
Frederick Ohrt, Hon.M.ASCE (1951)
Daniel A. Okun, Ph.D., P.E., Hon.M.ASCE (1995)
Gerald T. Orlob, Ph.D., P.E., Hon.M.ASCE, NAE (1997)
Thomas D. O'Rourke, Ph.D., Hon.D.GE, Dist.M.ASCE, NAE (2014)
C. S. Ospina, Hon.M.ASCE, NAE (1991)
Jorj O. Osterberg, Ph.D., P.E., Hon.M.ASCE (1988)

--P –

Robert E. Paaswell, Ph.D., P.E., Dist.M.ASCE (2011)
John C. Page, Hon.M.ASCE (1953)
Richard N. Palmer, Ph.D., P.E., D.WRE, Dist.M.ASCE (2017)
George P. Palo, P.E., Hon.M.ASCE (1971)
John I. Parcel, Hon.M.ASCE (1955)
James D. Parsons, Hon.M.ASCE (1983)
William B. Parsons, Hon.M.ASCE (1925)
Robert B. Pease P.E., Dist.M.ASCE (1994)
Ralph B. Peck, Ph.D., P.E., Dist.M.ASCE, NAE (1975)
George H. Pegram, Hon.M.ASCE (1931)
Eugene J. Peltier, P.E., Hon.M.ASCE (1980)
Feniosky Peña-Mora, Sc.D., P.E., NAS, CCM, F.CIOB, NAC, Dist.M.ASCE (2023)
Joseph Penzien, Sc.D., P.E., Dist.M.ASCE, NAE (1989)
Lorenzo Perez Castro, Hon.M.ASCE (1957)
Margaret S. Petersen, P.E., D.WRE, Dist.M.ASCE (1991)
Dean F. Peterson, Ph.D., P.E., L.S, Hon.M.ASCE. (1976)
Henry Petroski, Ph.D., P.E., Dist.M.ASCE, NAE (2008)
Monte L. Phillips, Ph.D., P.E., Dist.M.ASCE (2014)
William D. Pickett, Hon.M.ASCE (1914)
George F. Pinder, Ph.D., Dist.M.ASCE, NAE (2012)
Dan H. Pletta, P.E., Hon.M.ASCE (1979)
Egor P. Popov, Ph.D., P.E, Hon.M.ASCE, NAE (1986)
Max L. Porter, Ph.D., P.E., Dist.M.ASCE (2001)
Harry G. Poulos, DScEng, Dist.M.ASCE (2010)
Emil H. Praeger, Hon.M.ASCE (1966)
Shamsher Prakash, Ph.D., P.E., D.GE, Dist.M.ASCE (2011)
C. Dudley Pratt, Jr., P.E., Dist.M.ASCE (2002)

Bobby E. Price, Ph.D., P.E., Dist.M.ASCE (2007)
William O. Pruitt, P.E., Hon.M.ASCE (1993)
Anand J. Puppala, Ph.D., P.E., BC.GE, F.ICE, Dist.M.ASCE (2024)
Charles H. Purcell, Hon.M.ASCE (1945)

--R –

Lloyd F. Rader, Hon.M.ASCE (1969)
Essam Radwan, Ph.D., P.E., Dist.M.ASCE (2019)
Joseph J. Rady, Hon.M.ASCE (1972)
Julio A. Ramirez, Ph.D., P.E., Dist.M.ASCE (2021)
Clifford W. Randall, Ph.D., Dist.M.ASCE (2007)
A.M. Rawn, Hon.M.ASCE (1958)
Samuel Rea, Hon.M.ASCE (1921)
Lymon C. Reese, P.E., Hon.M.ASCE, NAE (1984)
Raymond C. Reese, Hon.M.ASCE (1969)
Gustav J. Requardt, Hon.M.ASCE (1959)
Stephen J. Ressler, Ph.D., P.E., Dist.M.ASCE (2005)
George R. Rich, Hon.M.ASCE (1974)
George S. Richardson, Hon.M.ASCE (1961)
Frank E. Richart, Jr., Ph.D., P.E., Hon.M.ASCE, NAE (1986)
Palmer C. Ricketts, Hon.M.ASCE (1931)
Robert Ridgway, Hon.M.ASCE (1934)
Henry E. Riggs, Hon.M.ASCE (1941)
James A. Rispoli, P.E., Dist.M.ASCE, NAC (2016)
Bruce E. Rittmann, Ph.D., Dist.M.ASCE, NAE (2012)
Gordon Robeck, Hon.M.ASCE (1985)
Donald V.N. Roberts, P.E., Dist.M.ASCE (2009)
James E. Roberts, P.E., Hon.M.ASCE (1998)
Leslie E. Robertson, P.E., S.E., Dist.M.ASCE, NAE (2006)
Thomas M. Robins, Hon.M.ASCE (1956)
John H. Robinson, P.E., Dist.M.ASCE (1992)
Moncure Robinson, Hon.M.ASCE (1853)
Thomas B. Robinson, P.E., L.S., Hon.M.ASCE (1985)
Jose M. Roesset, Ph.D., P.E., Hon.M.ASCE, NAE (1998)
Cranston (Chan) R. Rogers, COL (Ret), P.E., Dist.M.ASCE (2008)
Jerry R. Rogers, Ph.D., P.E., D.WRE, Dist.M.ASCE (2008)
Stanley T. Rolfe, Ph.D., P.E., Dist.M.ASCE, NAE (2001)
Andrew P. Rollins, Jr., Hon.M.ASCE (1990)
Emilio Rosenblueth, Ph.D., Hon.M.ASCE, NAE (1982)
Hunter Rouse, Ph.D., Hon.M.ASCE (1973)
R. Kerry Rowe, Ph.D., P.Eng., Dist.M.ASCE, NAE (2020)
Thomas F. Rowland, Hon.M.ASCE (1899)
Jeffrey S. Russell, Ph.D., P.E., Dist.M.ASCE, NAC (2009)

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Louis C. Sabin, Hon.M.ASCE (1944)
Gajanan M. Sabnis, Ph.D., P.E., Dist.M.ASCE (2002)
Jerome L. Sackman, Dist.M.ASCE, NAE (2001)
Herbert S. Saffir, P.E., L.S., Hon.M.ASCE (2000)
Jose D. Salas, Ph.D., Dist.M.ASCE (2018)
Michael N. Salgo, P.E., Hon.M.ASCE (1994)
Charles G. Salmon, P.E., Hon.M.ASCE (1993)
Mario G. Salvadori, P.E., Hon.M.ASCE, NAE (1982)
Israel W. Santry, Jr., P.E, Hon.M.ASCE (1996)
John L. Savage, Hon.M.ASCE (1941)
Thorndike Saville, Hon.M.ASCE (1961)
Robert H. Scanlan, Ph.D., P.E., Hon.M.ASCE, NAE (1989)
Clifford J. Schexnayder, Ph.D., P.E., Dist.M.ASCE (2009)
Kyle E. Schilling, P.E., DEE, D.WRE, Dist.M.ASCE (2004)
Edward J. Schmeltz, P.E., D.CE, D.OE, D.PE, D.NE, Dist.M.ASCE (2019)
Charles P.E. Schneider, Hon.M.ASCE (1921)
Fred C. Scobey, Hon.M.ASCE (1960)
Alexander C. Scordelis, P.E., Hon.M.ASCE, NAE (1989)
Ronald F. Scott, Ph.D., P.E., Hon.M.ASCE, NAE (2002)
SawTeen See, P.E., Dist.M.ASCE (2004)
H. Bolton Seed, Ph.D., P.E., Hon.M.ASCE, NAE (1985)
Robert F. Seedlock, Hon.M.ASCE (1977)
Uri Shamir, Ph.D., F.EWRI, Dist.M.ASCE (2019)
William L. Shannon, P.E., Hon.M.ASCE (1987)
Roland L. Sharpe, Ph.D., P.E., Hon.M.ASCE (1994)
Leroy K. Sherman, Hon.M.ASCE (1946)
Masanobu Shinozuka, Ph.D., P.E., Dist.M.ASCE, NAE (1993)
Woodland G. Shockley, P.E., Hon.M.ASCE (1985)
Christine A. Shoemaker, Ph.D., Dist.M.ASCE, NAE (2006)
Charles L. Shumate, P.E., Hon.M.ASCE (1974)
Chester P. Siess, Ph.D., Hon.M.ASCE, NAE (1978)
Edward Silberman, P.E., Hon.M.ASCE (1991)
Ole Singstad, Hon.M.ASCE (1956)
Vijay Singh, D.Sc., P.E., Hon.D.WRE, F.EWRI, Dist.M.ASCE (2015)
Kumares C. Sinha, Ph.D., P.E., Hon.M.ASCE, NAE (2005)
Robert A. Skinner, Hon.M.ASCE (1977)
Ernest T. Smerdon, Ph.D., P.E., Dist.M.ASCE, NAE (1994)
Jane McKee Smith, Ph.D., P.E., D.CE, Dist.M.ASCE (2014)
Jonas W. Smith, Hon.M.ASCE (1928)
Wilbur S. Smith, P.E, Hon.M.ASCE. (1978)
Lucio Soibelman, Ph.D., P.Eng, NAC, Dist.M.ASCE (2021)
Moustafa M. Soliman, Ph.D., P.E., Dist.M.ASCE (2000)
Julian V. Sollohub, P.E., Hon.M.ASCE (2000)
Brehon B. Somervell, Hon.M.ASCE (1942)
Josef Sorkin, P.E, Hon.M.ASCE. (1987)
George F. Sowers, P.E., Hon.M.ASCE (1986)
Mete A. Sozen, Hon.M.ASCE, NAE (1994)
Byron D. Spangler, P.E., Hon.M.ASCE (1995)
Pol D. Spanos, Ph.D., P.E., F.EMI, Dist.M.ASCE, NAE (2015)
Louis D. Spaw, Jr., P.E., Dist.M.ASCE (1996)
Marvin M. Specter, P.E., L.S., Hon.M.ASCE (2007)
Billie F. Spencer, Jr., Ph.D., P.E., Dist.M.ASCE (2023)
Charles M. Spofford, Hon.M.ASCE (1953)
Timothy D. Stark, Ph.D., P.E., BC.GE, Dist.M.ASCE (2024)
Jery R. Stedinger, Ph.D., Dist.M.ASCE, NAE (2013)
I. Cleveland Steele, Hon.M.ASCE (1966)
Heinz G. Stefan, Dr.Inc., Dist.M.ASCE (2016)
John F. Stevens, Hon.M.ASCE (1922)
Kenneth H. Stokoe II, Ph.D., P.E., D.GE, Dist.M.ASCE, NAE (2016)
Charles S. Storrow, Hon.M.ASCE (1893)
James H. Stratton, Hon.M.ASCE (1980)
Robert L. Street, Ph.D., Dist.M.ASCE, NAE (2009)
Charles L. Strobel, Hon.M.ASCE (1932)
Stein Sture, Ph.D., Dist.M.ASCE (2010)
Rao Y. Surampalli, Ph.D., P.E., BCEE, D.WRE, Dist.M.ASCE (2009)
Arthur Surveyer, Hon.M.ASCE (1944)
Lief J. Sverdrup, Hon.M.ASCE (1929)
George F. Swain, Hon.M.ASCE (1929)
Ambrose Swazey, Hon.M.ASCE (1921)

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Arthur N. Talbot, Hon.M.ASCE (1925)
George Tamaro, Jr., P.E., Hon.M.ASCE, NAE (2003)
Man-Chung Tang, DR.-Ing., P.E., Hon.M.ASCE, NAE (1996)
Wilson Hon Chung Tang, Ph.D., Dist.M.ASCE (2003)
John G. Tawresey, S.E., F.SEI, Dist.M.ASCE (2017)

Thomas U. Taylor, Hon.M.ASCE (1939)
Anton Tedesko, Ph.D., P.E, Hon.M.ASCE. (1978)
Karl Terzaghi, Hon.M.ASCE (1947)
Harold C. Thomas, Hon.M.ASCE (2001)
Gregs G. Thomopulos, P.E., Dist.M.ASCE (2025)
Reginald H. Thomson, Hon.M.ASCE (1940)
Robert B. Thorn, P.E., Dist.M.ASCE (2003)
Charles H. Thornton, P.E., Hon.M.ASCE, NAE (1999)
Bruno Thurlimann, Ph.D., P.E., Hon.M.ASCE (1993)
Joseph B. Tiffany, Jr., Hon.M.ASCE (1980)
Elmer K. Timby, Hon.M.ASCE (1972)
Kirankumar V. Topudurti, Ph.D., P.E., DEE, Dist.M.ASCE (2014)
Ary F. Torres, Hon.M.ASCE (1952)
Joseph G. Totten, Hon.M.ASCE (1853)
Gregory P. Tschebotarioff, Hon.M.ASCE (1977)
Richard L. Tucker, Ph.D., P.E., Dist.M.ASCE, NAE, NAC (2012)
Willard J. Turnbull, P.E., Hon.M.ASCE (1968)
Frederick E. Turneaure, Hon.M.ASCE (1933)
Francis C. Turner, Ph.D., Hon.M.ASCE (1973)
Nathaniel P. Turner, Hon.M.ASCE (1974)
Arthur S. Tuttle, Hon.M.ASCE (1938)
Erol Tutumluer, Ph.D., Dist.M.ASCE (2025)

--U –

Franz-Josef Ulm, Ph.D., S.E., F.EMI, NAE, Dist.M.ASCE (2025)
William C. Unwin, Hon.M.ASCE (1922)
Jonathan Upchurch, Ph.D., P.E., PTOE(Ret.), Dist.M.ASCE (2025)

--V –

Bernard A. Vallerga, P.E., L.S., Hon.M.ASCE, NAE (1999)
James A. Vance, Hon.M.ASCE (1974)
David A. VanHorn, Ph.D., P.E., Dist.M.ASCE (2001)
Erik H. Vanmarcke, Ph.D., Dist.M.ASCE (2013)
Vito A. Vanoni, Ph.D., P.E., Hon.M.ASCE, NAE (1980)
Jan Van Schilfgaarde, P.E., Dist.M.ASCE (1992)
Nathan T. Veatch, Hon.M.ASCE (1963)
Oscar Vega-Arguelles, P.E., Dist.M.ASCE (1986)
Anestis S. Veletsos, Dist.M.ASCE, NAE (1997)
Warren Viessman, Jr., Ph.D., P.E., Dist.M.ASCE (2001)
Ivan M. Viest, Hon.M.ASCE, NAE (1980)
Herbert D. Vogel, Hon.M.ASCE (1976)
Theodore von Karman, Hon.M.ASCE (1949)
George Z. Voyiadjis, D.Eng.Sc., F.EMI, Dist.M.ASCE (2015)

--W –

John A. L. Waddell, Hon.M.ASCE (1936)
Henry M. Waite, Hon.M.ASCE (1941)
Stuart G. Walesh, Ph.D., P.E., D.WRE, Dist.M.ASCE (2004)
Edward E. Wall, Hon.M.ASCE (1938)
C. Michael Walton, Ph.D., P.E., Dist.M.ASCE, NAE (2008)
Cornelius Wandmacher, P.E., Hon.M.ASCE (1977)
Kelvin C.P. Wang, Ph.D., P.E., Dist.M.ASCE (2021)
Yinhai Wang, Ph.D., P.E., Dist.M.ASCE (2023)
Baron Christian P. Max Maria von Weber, Hon.M.ASCE (1880)
Eugene W. Weber, Hon.M.ASCE (1978)
Richard G. Weingardt, Dist.M.ASCE (2002)
Andrew Weiss, Hon.M.ASCE (1948)
Robert C. West, P.E., Hon.M.ASCE (1990)
Roy F. Weston, Ph.D., P.E., Hon.M.ASCE (1994)
Frank E. Weymouth, Hon.M.ASCE (1938)
Squire Whipple, Hon.M.ASCE (1868)
Merit P. White, Ph.D., P.E., Hon.M.ASCE (1990)
Richard N. White, Ph.D., P.E., Hon.M.ASCE, NAE (2001)
Sir William H. White, Hon.M.ASCE (1904)
Andrew S. Whittaker, Ph.D., P.E., S.E., F.SEI, Dist.M.ASCE (2025)
Don Juan Whittemore, Hon.M.ASCE (1911)
Rex M. Whitton, Hon.M.ASCE (1973)
Robert L. Wiegel, P.E., Dist.M.ASCE, NAE (1988)
Lyman D. Wilbur, P.E., Hon.M.ASCE, NAE (1968)
Ralph B. Wiley, Hon.M.ASCE (1956)
William J. Wilgus, Hon.M.ASCE (1935)
Clifford D. Williams, P.E., Hon.M.ASCE (1980)
George M. Williams, P.E., Hon.M.ASCE (1990)
Basil W. Wilson, Ph.D., Hon.M.ASCE (1988)
Stanley D. Wilson, Hon.M.ASCE, NAE (1985)
Wilbur M. Wilson, Hon.M.ASCE (1949)
William H. Wilson, Hon.M.ASCE (1892)
Dwight W. Winkelman, Hon.M.ASCE (1972)
George Winter, Hon.M.ASCE, NAE (1973)
William H. Wisely, Hon.M.ASCE (1973)
Abel Wolman, Hon.M.ASCE (1961)
Richard E. Woodring, Ph.D., P.E., Hon.M.ASCE (2002)
Richard D. Woods, Ph.D., P.E., Dist.M.ASCE, NAE (2004)
Sherman M. Woodward, Hon.M.ASCE (1942)
Joseph R. Worcester, Hon.M.ASCE (1937)
William E. Worthen, Hon.M.ASCE (1893)
Horatio G. Wright, Hon.M.ASCE (1880)
Kenneth R. Wright, P.E., L.S., Dist.M.ASCE (2006)
Richard N. Wright, Ph.D., P.E., Dist.M.ASCE, NAE (2002)
Tien H. Wu, Ph.D., P.E., Hon.M.ASCE (2004)
Loring A. Wyllie, Jr., S.E., Dist.M.ASCE, NAE (2001)
Robert Wynne-Edwards, Hon.M.ASCE (1967)

--Y –

James T. P. Yao, Ph.D., P.E., Dist.M.ASCE (1997)
Alfred A. Yee, Ph.D., P.E., Hon.M.ASCE, NAE (1987)
William W. G. Yeh, Ph.D., Hon.M.ASCE, NAE (1996)
T. Leslie Youd, Ph.D., Dist.M.ASCE, NAE (2006)
William C. Young, Hon.M.ASCE (1892)

--Z –

Leonardo Zeevaert, Ph.D., P.E., Hon.M.ASCE, NAE (1996)
Tian C. Zhang, Ph.D., P.E., D.WRE, Dist.M.ASCE (2022)
Paul Z. T. Zia, Ph.D., P.E., Dist.M.ASCE (1988)

SOCIETY AWARDS

Awards are either Society Awards or awards unique to Institutes, Divisions, or Committees. A Society Award is an award that a)serves to advance the science and profession of engineering in support of the Society's Purpose and Objective AND b) for which recipients shall be approved by either the Board of Direction or Executive Committee AND c) for which the Society has all supporting funds and rights of administration. There are approximately 100 Society Awards, falling into the following categories.

CIVIL ENGINEERING RESEARCH & INNOVATION
Walter L. Huber Civil Engineering Research Prizes
Henry L. Michel Award for Industry Advancement of Research
ASCE Charles Pankow Award for Innovation
Daniel W. Halpin Award for Scholarship in Construction
Peurifoy Construction Research Award

CROSS DISCIPLINE PUBLISHED WORK
Norman Medal
J. James R. Croes Medal
Arthur M. Wellington Prize
ASCE State-Of-The-Art Of Civil Engineering Award

CIVIL ENGINEERING LEADERSHIP & SERVICE
Outstanding Projects And Leaders Awards for leadership
Edmund Friedman Professional Recognition Award
Ethics in Professional Practice Award
Outstanding Public Official Award
John I. Parcel-Leif J. Sverdrup Civil Engineering Management Award
William H. Wisely American Civil Engineer Award
ASCE President's Medal
ASCE Presidents-Emeriti Council Award

PROJECTS
Outstanding Civil Engineering Achievement Awards
Innovation In Civil Engineering Award

AEROSPACE ENGINEERING
Columbia Medal

CIVIL ENGINEERING EDUCATORS
Walter LeFevre Award
Wilfred D. Iwan Award for Mentors in Mechanics Research

CIVIL ENGINEERING INFRASTRUCTURE
Ang Award
Le Val Lund Award

Charles Martin Duke Lifeline Earthquake Engineering Award

CONSTRUCTION ENGINEERING
John O. Bickel Award
Thomas Fitch Rowland Prize
Construction Management Award
Roebling Award

COASTS & PORTS
International Coastal Engineering Award
John G. Moffatt- Frank E. Nichol Harbor And Coastal Engineering Award

EMERGING COMPUTING TECHNOLOGIES
Computing in Civil Engineering Award

ENERGY ENGINEERING
Phillip R. Hoffman Award
Stephen D. Bechtel, Jr Energy Award
Rickey Medal

ENGINEERING IN COLD REGIONS
Can-Am Civil Engineering Amity Award
Harold R. Peyton Award for Cold Regions Engineering

ENGINEERING MECHANICS
Zdeněk P. Bažant Medal for Failure and Damage Prevention
Maurice A. Biot Medal
Alfred M. Freudenthal Medal
George W. Housner Structural Control and Monitoring Award
Raymond D. Mindlin Medal
Robert H. Scanlan Medal
Masanobu Shinozuka Medal
Theodore Von Karman Medal
Nathan M. Newmark Medal
Jack E. Cermak Medal

ENVIRONMENTAL ENGINEERING
Samuel Arnold Greeley Award
Rudolph Hering Medal
Karl Emil Hilgard Hydraulic Prize
Wesley W. Horner Award
J. C. Stevens Award
Arid Lands Hydraulic Engineering Award
Ven Te Chow Award
Simon W. Freese Environmental Engineering Award & Lecture

Julian Hinds Award
Hydraulic Structures Medal
Margaret S. Petersen Award
Hunter Rouse Hydraulic Engineering Lecture
Royce J. Tipton Award
Hans Albert Einstein Award

GEO-PROFESSIONALS
Thomas A. Middlebrooks Award
Arthur Casagrande Professional Development Award
Martin S. Kapp Foundation Engineering Award
Ralph B. Peck Award
Shamsher Prakash Award & Lecture
H. Bolton Seed Medal
Karl Terzaghi Award
Karl Terzaghi Lecture

HISTORY OF CIVIL ENGINEERING
Civil Engineering History & Heritage Award

STRUCTURAL ENGINEERING
T. Y. Lin Award
Moisseiff Award
Raymond C. Reese Research Prize
Dan M. Frangopol Medal for Life-Cycle Civil Engineering of Civil Structures
Shortridge Hardesty Award
George Winter Award
Ernest E. Howard Award
Vilas Mujumdar Resilience Award

SUSTAINABILITY
Donald V. Roberts Global Sustainability Award
Orville T. Magoon Sustainable Coasts Award

TRANSPORTATION ENGINEERING
Harland Bartholomew Award
Frank M. Masters Transportation Engineering Award
James Laurie Prize
Francis C. Turner Lecture
Wilbur S. Smith Award

UTILITIES & SURVEYING
Stephen D. Bechtel Pipeline Engineering Award
Surveying & Mapping Award

YOUNGER MEMBERS
Collingwood Prize
Daniel W. Mead Prize for Younger Members
Edmund Friedman Young Engineer Award for Professional Achievement
Younger Member Group Award

STUDENT MEMBERS
Daniel W. Mead Prize for Students
Robert Ridgway Student Chapter Award

CIVIL ENGINEERING IN THE MEDIA
ASCE Excellence in Journalism Award

INDIVIDUAL SOCIETY AWARD RULES

CIVIL ENGINEERING RESEARCH & INNOVATION

WALTER L. HUBER CIVIL ENGINEERING RESEARCH PRIZES

Nomination Deadline: October 1st

In July 1946, the Board of Direction authorized annual awards on recommendation by the Society's Committee on Research to stimulate research in civil engineering. In October 1964, Mrs. Alberta Reed Huber endowed these prizes in honor of her husband, Walter L. Huber, Past President, ASCE.

2025 Winners: Gabriel Isaacman-VanWertz, Ph.D., M.ASCE; Ben A. Leshchinsky, Ph.D., P.E., M.ASCE; Jian Li, Ph.D., P.E., M.ASCE; Ali Mostafavi, Ph.D., P.E., M.ASCE; and Vitor E. Silva, Ph.D., Sc.D., M.ASCE

Rules

1. Research Prizes may be given to members of the Society in any grade for notable achievements in research related to civil engineering. At the time of nomination (October 1 of the year preceding the year of award) nominees must be ASCE members in good standing and either be under 40 years of age or have worked no more than 12 years since receiving their doctoral degree, whichever is less restrictive. No one shall receive a Research Prize more than once
2. Award recipients will be selected based on the impact of their research, both on their chosen subdisciplines, as well as on the field of civil engineering more broadly. Some of the factors used to measure this impact shall include: (1) the nominee's total number of citations; (2) the nominee's h-index; (3) the nominee's total research funding received to date; and (4) two or three letters of recommendation, where no more than one letter may be from a person employed at the same institution as the nominee.
3. Nominations may be submitted by anyone and must be sent directly to the Honors and Awards Program office by **October 1**. The Honors and Awards Program office will transmit nominations to the appropriate ASCE Organizational Entity.
    1. Each ASCE Organizational Entity may recommend for review by the Huber Selection Committee up to three candidates. Documentation shall be limited to 10 pages plus the candidate nomination form.
    2. Only those candidate nominations received by the Honors and Awards Program office from the ASCE Organizational Entity by January 15 will be considered by the Committee on Technical Advancement (CTA) Awards Committee on the Walter L. Huber Civil Engineering Research Prizes.
4. The CTA Awards Committee on the Walter L. Huber Civil Engineering Research Prizes shall review the ASCE Organizational Entity endorsed candidates and make recommendations to the Executive Committee of the ASCE Board of Direction. The Award Selection Committee shall be composed of two representatives from CTA and representatives from each Institute. Members shall serve 3-year overlapping terms. The chair shall be the senior CTA member. To the extent possible, the committee shall include both practitioners and educators.

5. Each award shall consist of a suitable certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

6. Each year, the number of prizes shall not exceed 5. The Award Committee shall present its nominations for final action to the Executive Committee of the ASCE Board of Direction.

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

HENRY L. MICHEL AWARD FOR INDUSTRY ADVANCEMENT OF RESEARCH
Nomination Deadline: February 1

The Henry L. Michel Award for Industry Advancement of Research was established in 1996 and is named in honor of Henry L. Michel, Past Chair of the Civil Engineering Research Foundation (CERF) Board of Directors. This annual award is intended to recognize and acknowledge leaders of the design and construction industry whose dedication and aggressive vision for the industry have provided the cornerstones for improving the quality of people's lives around the world through research in the design and construction industry. It was instituted as a Society Award in December 17, 2008.

2025 Winner: Amy Javernick Will, Ph.D., A.M.ASCE

Rules

1. The individual nominated must be a visionary leader whose work has had an impact on research and innovation in the design, construction, and/or environmental community. Not only can prior contributions be considered, but also the nominee's potential for advancing the industry in the future. The candidates' future potential can be given as much weight as their past accomplishments.
2. The award is not restricted to members of the Society. The individual selected to receive the award may represent private, academic, or government sectors of the ASCE Board of Direction and ASCE staff are not eligible for nomination.
3. 1 award may be presented annually, if a suitable candidate is identified who has demonstrated a commitment to increase the awareness and participation of the industry in research and innovation advancement. No more than 1 award may be given in any one year. No one shall receive the award more than once.
4. The Award Selection Committee shall be composed of five members, including the 2 previous award winners, one representative appointed by the Construction Institute and two representatives appointed by the ASCE Industry Leaders Council. Members shall serve staggered 2-year terms. The Award Selection Committee shall be chaired by the senior member appointed by the Industry Leaders Council.
5. The Award Selection Committee shall submit its recommendation to the Executive Committee of the ASCE Board of Direction for approval.
6. The submission deadline is February 1.

7. Nominees not selected in a given year will be held over for consideration through the next cycle. At the end of the second cycle, nominees not selected will no longer be eligible for consideration, except in the instance where nominations are resubmitted, to be considered for another two-cycle period.
8. The award shall consist of a crystal trophy.

Nominations
To nominate, submit the following via the nomination form:

- Cover letter, signed by the nominator, including a 250-word rationale statement that describes how the nominee is a visionary leader
- The nominee's CV or biographical information
- 2 to 3 letters of recommendation, one of which should be from the nominator if other than self-nominated.

ASCE CHARLES PANKOW AWARD FOR INNOVATION
Nomination Deadline: March 20
The ASCE Charles Pankow Award for Innovation was established by the Civil Engineering Research Foundation (CERF) in 1996. Named for industry visionary Charles J. Pankow, the award recognizes the contributions of organizations working collaboratively to advance the design and construction industry by introducing innovation into practice. It was instituted as a Society award on December 17, 2008.

2025 Winner: Bridge Inspection Robot Deployment Systems (BIRDS)

Rules
1. 1 award may be presented annually to recognize an outstanding, collaborative emerging innovation in design, materials, or construction-related research and development. Innovations must be new to the industry. Not more than 1 award may be given in any 1 year.
2. Nominations must meet the following criteria:
    1. Innovative Technologies - must demonstrate innovative design, materials, or construction-related research transferred into practice.
    2. Collaborative Research and Implementation - must demonstrate that collaboration was involved during any part of the cycle from development to application.
    3. Impact on Construction Industry Performance - must demonstrate innovative approaches that have a positive impact on society.
3. The award is not restricted to members of the Society. Current ASCE staff are not eligible for nomination. No innovation may receive the award more than once.
4. The Award Selection Committee shall be composed of 5 core members, including representatives from the 2 previous award winning innovations, 1 representative appointed by the Charles Pankow Foundation, and 2 representatives appointed by the ASCE Industry Leaders Council. The Award Selection Committee shall also include 4 members recommended and elected by core members. All Award Selection Committee members shall serve staggered 2 year terms. No Award Selection Committee member shall serve more than 2 full terms. The Award Selection Committee shall be chaired by the Charles Pankow Foundation representative. The Editor-in-Chief of Civil Engineering magazine shall serve as the non-voting Secretary.

5. The Award Selection Committee shall be composed of 5 core members, including representatives from the 2 previous award winning innovations, 1 representative appointed by the Charles Pankow Foundation, and 2 representatives appointed by the ASCE Industry Leaders Council. The Award Selection Committee shall also include 4 members recommended and elected by core members. All Award Selection Committee members shall serve staggered 2 year terms. No Award Selection Committee member shall serve more than 2 full terms. The Award Selection Committee shall be chaired by the Charles Pankow Foundation representative. The Editor-in-Chief of Civil Engineering magazine shall serve as the non-voting Secretary.
6. The Award Selection Committee shall submit its recommendation to the Executive Committee of the ASCE Board of Direction for approval.
7. The submission deadline is **March 20.** The Award Selection Committee may also recommend for consideration those innovations it determines most closely represent the philosophy of Charles Pankow.
8. Nominees not selected in a given year will be held over for consideration through the next cycle. At the end of the second cycle, nominees not selected will no longer be eligible for consideration, except in the instance where nominations are resubmitted, to be considered for another 2 cycle period.
9. The award shall consist of a crystal trophy.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- Completed contact information sheet(s) (PDF) for all collaborating organizations: Collaborating parties must be identified and include representatives from at least two of the following three sectors: academia, industry, and/or government. You must list contact information for all collaborating organizations.
- An illustration, photograph, or drawing that visually depicts the innovation.

DANIEL W. HALPIN AWARD FOR SCHOLARSHIP IN CONSTRUCTION
Nomination Deadline: November 1st
The Daniel W. Halpin Award for Scholarship in Construction was established by the Board of Direction on January 18, 2011, to recognize individuals who have demonstrated outstanding scholarship that advances construction engineering as a science. It was named in honor of Daniel W. Halpin, Ph.D., Dist.M.ASCE who is recognized as one of the leading authorities in the world on the use of simulation in studying construction processes. The award is administered by the Construction Institute through the Honors and Awards Program.

2025 Winner: Jiansong Zhang, Ph.D., A.M.ASCE

Rules
1. The name of the award is the Daniel W. Halpin Award for Scholarship in Construction.
2. The award may be made to a member in good standing of ASCE or the Construction Institute who has demonstrated outstanding scholarship that advances construction engineering as a science.
3. The member must have attained a doctoral degree within the 10 year period ending on the submission deadline for the award.

4. If the nominee is a faculty member, the award must be based on the nominee's independent contributions - i.e., the nominee must have been primarily responsible for the scholarly activity.
5. Scholarship is defined as scholarly activity that advances the state of the art, and includes (but is not limited to):
    1. The creation and dissimulation of original knowledge
    2. Development of teaching materials such as books, etc.
    3. Mentoring and pedagogical activities
6. Nominations will be considered by the Construction Institute's Awards Committee. Its recommendation will be made to the Construction Institute's Board of Directors and subsequently ratified by the Executive Committee of the ASCE Board of Direction.
7. Self-nominations will not be accepted.
8. Nominees not selected in a given year will be held over for consideration through the next selection cycle, provided the candidate is eligible under Rule III. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
9. The award consists of a certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment.
10. The award recipient may be invited to present a Daniel W. Halpin Scholarship in Construction Address at an appropriate meeting of the Society.
11. Only 1 person shall receive the award in any year, and an awardee may receive the honor only once.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

PEURIFOY CONSTRUCTION RESEARCH AWARD
Nomination Deadline: November 1st
To recognize individuals who have made outstanding contributions to the advancement of construction engineering through research and development of new technology, principles or practices, the friends, former students, and associates of Dr. R. L. Peurifoy contributed funds, the annual income of which is to be used for the Peurifoy Construction Research Award. The award was officially instituted by action of the Board of Direction in 1984, upon recommendation of the Executive Committee of the Construction Research Council.

2025 Winner: Amy Javernick Will, Ph.D., A.M.ASCE

Rules
1. The name of the award is the Peurifoy Construction Research Award.

2. The award may be made to a member in good standing of ASCE or the Construction Institute who has made an outstanding contribution to the advancement of construction engineering through research and development of new technology, principles or practices.
3. Nominations will be considered by the Construction Institute's Awards Committee. Its recommendation will be made to the Construction Institute's Board of Governors and subsequently ratified by the Executive Committee of the ASCE Board of Direction.
4. Self-nominations will not be accepted.
5. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
6. The award consists of a certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment.
7. The award recipient may be invited to present a "Peurifoy Construction Advancement Address" at an appropriate meeting of the Society.
8. Only 1 person shall receive the award in any year, and an awardee may receive the honor only once.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

CROSS DISCIPLINE PUBLISHED WORK

NORMAN MEDAL
Nomination Deadline: October 1st
The American Society of Civil Engineers instituted the Norman Medal in 1872 with an endowment by George H. Norman, M.ASCE. With the assent and the approval of the donors, on June 1, 1897, the Society assumed responsibility for the payment in perpetuity of the Norman Medal.

2025 Winner: "Displacement-Based Design of Axially Loaded Piles for Seismic Loading and Liquefaction-Induced Downdrag," by Sumeet K. Sinha, Ph.D., EIT, A.M.ASCE; Katerina Ziotopoulou, Ph.D., P.E., M.ASCE; and Bruce L. Kutter, Ph.D., M.ASCE, *Journal of Geotechnical and Geoenvironmental Engineering*, July 2023

Rules

1. The Norman Medal recognizes a paper that makes a contribution to either practical or research aspects of engineering disciplines. The practical value of contribution and its impact on engineering practice are important considerations. The award is presented annually to the author(s) of an original paper not previously contributed in whole or in part to any other

association or publication prior to its publication by the Society. Papers published in a print issue of an ASCE journal in the 12 month period ending with June of the year preceding the year of award are eligible.

2. Papers written jointly by Society members and non-members are eligible, provided at least half of the authors are ASCE members in good standing at the time of nomination.
3. Nominations may be submitted by anyone and must be sent directly to the Honors and Awards Program office by **October 1**. The Honors and Awards Program office will transmit nominations to the appropriate ASCE Organizational Entity for review.
    1. Each ASCE Organizational Entity may recommend for review up to two candidate papers for consideration by the Paper Review Committee.
    2. Only those candidate nominations received by the Honors and Awards Program office from the ASCE Organizational Entity by **January 15** will be considered by the Paper Review Committee.
    3. The nominated papers are reviewed by the Paper Review Committee which recommends the recipient(s) to the Society Awards Committee, which then requests approval from the ASCE Board of Direction Executive Committee. The Paper Review Committee is composed of two representatives from the Committee on Technical Advancement (CTA) and one representative of each Institute. Its Chair is the senior CTA member. Committee members serve three-year staggered terms.
4. The paper considered second in merit to the Norman is be deemed the winner of the J. James R. Croes Medal. Papers not selected for either award are ineligible for re-nomination.
5. The lead author receives the medal. All other authors receive a certificate.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

J. JAMES R. CROES MEDAL

Nomination Deadline: October 1st

Nominations for this award are papers nominated for the Norman Medal. This prize was established by the Society on October 1, 1912, and is named in honor of the first recipient of the Norman Medal, John James Robertson Croes, Past President, ASCE.

2025 Winner: "Characterization of the Inherent Resilience of Large Cities to Natural Hazards," by Nicos Makris, Ph.D., C.Eng., F.ASCE; Tue Minh Vu, Ph.D., S.M.ASCE; Gholamreza Moghimi, Ph.D.,Aff.M.ASCE; Georgios Chatzikyriakidis, S.M.ASCE; and Eric Godat, Ph.D., *Journal of Engineering Mechanics*, July 2023.

Rules

1. The Croes Medal is awarded annually under the rules governing the Norman Medal.
2. There is no direct nomination of papers for this award. Nominations for this award are papers submitted that were not selected for the Norman Medal. The medal is awarded to the author(s) of the paper deemed next in merit of which the Norman Medal is awarded. If the Norman Medal is

not awarded, the Croes Medal may be awarded to the paper judged worthy for its merit as a contribution to engineering science.

3. The Paper Review Committee reviews nominated papers and recommends the recipient(s) to the Society Awards Committee. The Society Awards Committee then requests approval from the ASCE Board of Direction Executive Committee. The Paper Review Committee is composed of two representatives from the Committee on Technical Advancement (CTA) and one representative of each Institute. The Chair is the senior CTA member. Committee members serve three-year staggered terms.
4. Papers not selected for either the Croes or Norman medals are ineligible for re-nomination.
5. The award consists of a medal. In the case of a paper written by more than one author, the lead author receives the medal. All other authors receive a certificate.

ARTHUR M. WELLINGTON PRIZE
Nomination Deadline: October 1st
This prize was instituted in 1921 by the Board of Direction in response to a proposal by the Engineering News-Record, which endowed the award in honor of Arthur M. Wellington, former editor of *Engineering News* and author of a well-known and widely respected treatise on railway location, "The Economic Theory of Railway Location."

2025 Winner:
“Ranking Ports by Vessel Demand for Depth,” by David L. Young, Ph.D., P.E., M.ASCE; Brandan M. Scully; Sean McGill; Ashley J. Elkins; and Marin M. Kress, *Journal of Waterway, Port, Coastal, Ocean Engineering*, September 2023.

Rules

1. The prize may be awarded annually for papers on transportation on land, on the water, in the air, and on fundamental and closely related subjects, not including contributions in the form of reports and manuals.
2. Papers published in a print issue of an ASCE journal in the twelve-month period ending with June of the year preceding the year of award are eligible.
3. The award is not restricted to members of the Society.
4. Nominations may be submitted by anyone and must be sent directly to the Honors and Awards Program office by **October 1**. The Honors and Awards Program office will transmit nominations to the appropriate ASCE Organizational Entity for review.
    1. Each ASCE Organizational Entity may recommend for review up to two candidate papers for consideration by the Paper Review Committee.
    2. Only those candidate nominations received by the Honors and Awards Program office from the ASCE Organizational Entity by January 15 will be considered by the Paper Review Committee.
    3. The nominated papers are reviewed by the Paper Review Committee which shall recommend the recipient(s) to the Society Awards Committee which shall request approval from the Executive Committee of the Board of Direction. The Paper Review Committee shall be composed of two representatives of the Committee on Technical

Advancement (CTA) and one representative of each Institute. Its chair shall be the senior CTA member. Committee members shall serve three-year staggered terms.

5. The lead author shall receive a plaque. All other authors shall receive only a certificate.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

ASCE STATE-OF-THE-ART OF CIVIL ENGINEERING AWARD

Nomination Deadline: October 1st

In 1966, the professional associates of John D. Winter, M.ASCE, endowed this award to ASCE to reward the industry's most gifted practitioners who review and interpret state-of-the-art methods, theories, and ideas for the benefit of their colleagues. The benefit of this awards is the scholarly review, evaluation, and documentation of the scientific and technical information needed by the profession.

2025 Winner: "Concrete Bridge Barriers: State-of-the-Art and Design Implementation," by Ran Cao, Ph.D., A.M.ASCE; Sherif El-Tawil, Ph.D., P.E., F.SEI, F.ASCE; Anil K. Agrawal, Ph.D., P.E., F.SEI, Dist.M.ASCE; Waider Wong; and Qi Zhu, *Journal of Bridge Engineering*, May 2024.

Rules

1. Annually, each institute and division of the Society shall encourage an individual, individuals, or committees to prepare papers on the status of knowledge in special areas of interest served by the institute and division.
2. Papers published in a print issue of an ASCE journal in the twelve-month period ending with June of the year preceding the year of award are eligible.
3. Books published by ASCE in the twelve-month period ending with June of the year preceding the year of award are also eligible for consideration.
4. In any given year when both journals and books are considered outstanding, ASCE may award one journal and one book for the prize.
5. Membership in the Society is not a requirement for consideration.
6. Nominations may be submitted by anyone and must be sent directly to the Honors and Awards Program office by **October 1**.
    1. Nominations sent to the Honors and Awards Program office by October 1 will be transmitted to the appropriate ASCE Organizational Entity.
    2. Each ASCE Organizational Entity may recommend for review up to **two** candidate papers for consideration by the Paper Review Committee.
    3. Only those candidate nominations received by the Honors and Awards Program office from the ASCE Organizational Entity by **January 15** will be considered by the Paper Review Committee.
    4. The nominated papers are reviewed by the Paper Review Committee which shall recommend the recipient(s) to the Society Awards Committee which shall request approval from the Executive Committee of the Board of Direction. The Paper Review Committee shall be composed of two representatives of the Committee on Technical

Advancement (CTA) and one representative of each Institute. Its chair shall be the senior CTA member. Committee members shall serve three-year staggered terms.

7. All authors shall receive a certificate.
8. Papers not selected for the award shall be ineligible for re-nomination.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

CIVIL ENGINEERING LEADERSHIP

OUTSTANDING PROJECTS AND LEADERS AWARDS
Nomination Deadline: June 1
These individuals crafted engineering wonders that have contributed to the creation of thriving businesses and the local economies of the communities they serve. Lifetime recipients represent a model of achievement to which future generations of engineers aspire to match or exceed.
The OPAL leadership awards honor outstanding civil engineering leaders whose significant accomplishments contributed in 1 of 5 categories.

1. **Construction** - for innovation and excellence in construction of civil engineering project and/or programs.
   Candidates for the award in Construction are senior level professionals whose primary responsibility is/was to oversee significant construction projects, and/or developed innovative solutions directly related to construction.
2. **Design** - for innovation and excellence in civil engineering design.
   Candidates for the award in Design are for senior level professionals whose primary responsibility is/was to oversee the design of significant projects, and/or developed/incorporated innovative design solutions.
3. **Education - for demonstrated excellence in furthering civil engineering education.**
   Candidates for the award in Education are professors or deans who have directed or changed the course of engineering education.
4. **Government - for demonstrated leadership of public sector projects and/or programs.**
   Candidates for the award in Government are senior level professionals who work for a government or quasi-government entity whose primary responsibility is/was to direct, design, and/or oversee significant government civil engineering projects, and/or developed/incorporated innovative solutions.
5. **Management - for exceptional management skills in his/her professional career.**
   Candidates for the award in Management are senior managers of an engineering organization, whose primary responsibility is to oversee and direct company operations.

Each Outstanding Projects and Leaders (OPAL) award recipient will receive a trophy at the annual OPAL Gala.

2025 Winners:

Construction: Beatrice E. Hunt, PE, M.ASCE
Design: Lawrence G. Griffis, P.E., F.SEI, NAE, M.ASCE
Education: Rafael L. Bras, Sc.D., Dist.M.ASCE
Government: Rao Y. Surampalli, Ph.D., P.E., BCEE, Hon.BC.WRE, F.EWRI, NAC, Dist.M.ASCE
Management: Eva Lerner-Lam, NAE., M.ASCE

Criteria

1. The awards are given to model civil engineers who have demonstrated outstanding lifetime achievement, leadership, and a long-term commitment to excellence. The awards are not restricted to members of the Society.
2. In that the election of ASCE Presidency is the highest office accorded, Past Presidents and current members of the Board of Direction are not eligible for OPAL awards.
3. A candidate must be living at the time of selection. In the event a candidate passes away during the review process, the candidate's nomination package will be removed from consideration. If the candidate is selected to receive the award and dies prior to presentation of the award, the candidate will receive the award posthumously.
4. As many as five awards (one for each category) are made annually. The awards will be bestowed based on the lifetime accomplishments and achievements of the recipients. A person can only receive one OPAL in their lifetime.
5. Names of candidates considered by the Society Awards Committee but not nominated for election will be reconsidered the following year. Individuals must be re-nominated after three years.

Nomination process

- The nomination packages must not exceed 12 pages. Packages with more than 12 pages are subject to reduction by administrators. Nominations must be presented in the following order: nominator's cover letter, signed nomination form, two reference letters, curriculum vitae.
- The candidate can only be nominated for consideration in a maximum of two (2) categories most closely aligned with their expertise.
- Submit a complete nomination package electronically to the Honors and Awards Program office no later than June 1.

EDMUND FRIEDMAN PROFESSIONAL RECOGNITION AWARD
Nomination Deadline: March 1st

To recognize the importance of professional attainment in the advancement of the science and profession of engineering, as defined by the Constitution of the Society, Edmund Friedman, Past President, ASCE, contributed funds to establish the Professional Recognition Award, in 1959, and it was officially instituted by action of the Board of Direction in March 1960. In February 1964, the Board of Direction voted to include the name of the donor in the name of the award.

2025 Winner: Tony CG Lau, P.E., ENV SP, F.ASCE

Rules

1. The name of the award is the Edmund Friedman Professional Recognition Award

2. This recognition is awarded annually to a member of the American Society of Civil Engineers who is in good standing at the time of nomination and who is judged to have contributed substantially to the status of the engineering profession by:
    1. Exemplary professional conduct in a specific outstanding instance;
    2. An established reputation for professional service;
    3. Objective and lasting achievement in improving the conditions under which professional engineers serve in public and private practice;
    4. Significant contribution toward improvement of employment conditions among civil engineers;
    5. Significant contribution toward improving the professional aspects of civil engineering education;
    6. Professional guidance of qualified young persons who would seek civil engineering as a career; and professional development of young civil engineers in the formative stages of their careers; or,
    7. Other evidence of merit which, in the judgment of the Award Selection Committee, shall have advanced the Society's professional objectives.
3. The award shall be made once each year when, in the judgment of the Award Selection Committee, a suitable candidate is available. Only 1 recipient will be named in any year, and no recipient may receive the award more than once.
4. The Award Selection Committee shall be the Committee on Developing Leaders. Its recommendation, accompanied by an appropriate citation, shall be reported to the Committee on Professional Advancement (CPA) annually and shall be forwarded to the Executive Committee of the Board of Direction for final action.
5. Any ASCE member, including the Award Selection Committee, may submit nominations, in writing, for this award.
6. Meritorious nominees not selected in a given year may be held over for consideration by the Committee on Developing Leaders for next year. The names of these nominees will be conveyed to the Honors and Awards Program office.
7. The award consists of a wall plaque.
8. Members of CPA and the Committee on Developing Leaders and Society members who have been awarded the grade Distinguished Member prior to the nomination deadline shall not be eligible for this award.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- 2 or 3 letters of recommendation (max)

THE PROFESSIONAL PRACTICE ETHICS & LEADERSHIP AWARD
Nomination Deadline: March 1st
The Society instituted the award in 2005 to promote and recognize civil engineering leadership in professional practice and ethics. The Foundation for Professional Practice, established by the Geoprofessional Business Association (GBA, formerly ASFE) and ASCE, donated the funds. The ASCE

Committee on Professional Advancement (CPA) administers the award through the Honors and Awards Program.

2025 Winner: Yolanda Bundy, P.E., CBO, CPCO

Rules

1. The Society confers the award to honor a licensed professional's accomplishments that preeminently promote superior engineering ethics and leadership.
2. The Society shall bestow this award to recognize an engineer-leader for a specific accomplishment or for lifetime achievements that demonstrate superior ethics and leadership while the individual participated in professional practice or service to the public.
3. The Society may bestow the award on one individual only, on an annual or less basis. The individual does not need to be a member of ASCE or GBA. Persons are ineligible for the award if they are not licensed professionals, or if they currently serve on, or have within five years of the nomination date, served on the ASCE Board of Direction or the GBA Board of Directors.
4. The Award Committee shall consist of 3 members in good standing of ASCE and three members in good standing of GBA. These members - all licensed professional engineers - shall be appointed by the respective organization's president for staggered 3 year terms. The Committee's chair shall be the representative in the third year of his or her term, and shall alternate annually between an ASCE and a GBA representative. The Committee shall present information about the Award Committee's selection to the Executive Committee of the ASCE Board of Direction for final approval.
5. The award shall be presented at a mutually agreeable date and place determined annually by the Award Committee.
6. The award shall consist of a certificate and honorarium, determined annually and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
7. No one shall receive the award more than once.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- 2 or 3 letters of recommendation (max)

OUTSTANDING PUBLIC OFFICIAL AWARD

Nomination Deadline: March 1st

To recognize those members of the engineering profession who have rendered meritorious service in elective or appointive positions in government. William D. Shannon, Past Vice President, ASCE, contributed funds, the annual income of which is to be used for a Civil Government Award. The award was officially instituted by action of the Board of Direction in October 1963.
On January 8, 2015, the award was renamed Outstanding Public Official Award by action of the Board of Direction.

2024 Winner: Tom S. Ramsey, P.E., M.ASCE

Rules

1. The name of the award is the Outstanding Public Official Award.
2. The award shall be made to those members of ASCE, wherever resident, who have contributed substantially to the status of the engineering profession by meritorious public service in elective or appointive positions in civil government. The nominee shall hold the elective or appointive position and shall be an ASCE member in good standing at the time the nomination is submitted.
3. In the selection of the recipients, primary consideration shall be given to public service which does not require the qualifications of an engineer. The award is intended to recognize service by engineers in such capacities as: mayor, city manager, city councilman, municipal department head, county or special authority official, state governor, member of legislature, state department head, member of congress, cabinet member, federal department administrator or National President.
4. The award will not be made to persons holding positions that require the services of a professional engineer or positions that traditionally have been held by engineers, nor will the award be made to persons holding positions filled by competitive civil service examinations.
5. The nominees for this award must be licensed professional engineers.
6. The Award Selection Committee shall be the Committee on Developing Leaders. Its commendation, accompanied by an appropriate citation, shall be reported to the Committee on Professional Advancement (CPA) annually and shall be forwarded to the Executive Committee of the ASCE Board of Direction for final action.
7. Any ASCE member, including the Award Selection Committee, may submit nominations in writing, for this award.
8. Meritorious nominees not selected in a given year may be held over for consideration by the Committee on Developing Leaders for the next year. The names of these nominations will be conveyed to the Honors and Awards Program office.
9. Only 1 person shall receive the award in any year and a recipient may receive the honor only once.
10. The recipient shall be presented with an appropriate wall plaque.
11. Members of CPA and the Committee on Developing Leaders and Society members who have been awarded the grade Distinguished Member prior to the nomination deadline shall not be eligible for this award.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- 2 or 3 letters of recommendation (max)

JOHN I. PARCEL-LEIF J. SVERDRUP CIVIL ENGINEERING MANAGEMENT AWARD

Nomination Deadline: March 1st

To encourage effective leadership and management skills in the civil engineering profession, this award was endowed by the associates of John I. Parcel and Leif J. Sverdrup, Honorary Members, ASCE. The award was officially instituted by action of the Board of Direction in September 1976.

2019 Winner: Matthew G. Cummings, P.E., M.ASCE

Rules

1. The award may be made annually to a member of the American Society of Civil Engineers who has made a definite contribution in the field of civil engineering management, evidencing high character and professional integrity and regional or national professional reputation. This contribution may have been made either in the form of written presentations or notable performance. Nominees must be ASCE members in good standing at the time of nomination.
2. Not more than 1 presentation of the award is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person. In such cases, duplicate or multiple awards are tendered only if the balance then available in the award fund is adequate for the purpose. No one shall receive the award or a portion thereof more than once.
3. The Award Selection Committee shall be the Committee on Developing Leaders. Its recommendation accompanied by an appropriate citation, shall be reported to the Committee on Professional Advancement (CPA) annually and shall be forwarded to the Executive Committee of the Board of Direction for final action.
4. Any ASCE member, including the Award Selection Committee, may submit nominations, in writing, for this award.
5. The award shall consist of a specially designed plaque and an honorarium that will be established annually by the Executive Committee of the ASCE Board of Direction on the basis of a review of the annual income from the award fund. If the award is presented for a joint effort, the lead recipient shall receive the plaque and honorarium. All other recipients shall receive only a certificate.
6. Members of CPA and the Committee on Developing Leaders shall not be eligible for this award.
7. Meritorious nominees not selected in a given year may be held over for consideration by the Committee on Developing Leaders for the next year. The names of these nominees will be conveyed to the Honors and Awards Program office.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- Nominating statement
- The nominee's CV or biographical information
- 2 or 3 letters of recommendation (max)

WILLIAM H. WISELY AMERICAN CIVIL ENGINEER AWARD

Nomination Deadline: November 1st

This award is a memorial of William H. Wisely, Hon.M.ASCE, who for nearly 2 decades prudently guided the activities of the American Society of Civil Engineer as its chief staff officer. The award was officially instituted by the Board of Direction on May 14–16, 1983.

2025 Winners: David A. Dzombak, Ph.D., P.E., BCEE, BC.WRE, NAE, Dist.M.ASCE; Jerome F. Hajjar, Ph.D., P.E., NAE, F.SEI, F.ASCE; and Ana C. Tijerina Esquino, EIT, A.M.ASCE

Rules

1. The award may be presented annually to recognize not more than three individuals who have exhibited continuing efforts to better the history, tradition, developments and technical and professional activities of the Society. Candidates must be ASCE members in good standing at the time of nomination.
2. The award may be conferred at the initiative of the President with the concurrence of the Executive Committee.
3. The award consists of a trophy and an honorarium to be determined annually by and subject to the approval of the Executive Committee of the Board of Direction.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- 2 or 3 letters of recommendation (max), including one from the nominee's ASCE section or branch president

ASCE PRESIDENT'S MEDAL
The ASCE President's Medal was established by the Executive Committee of the ASCE Board of Direction in April 1986.

2025 Winners: Christopher B. Burke, Ph.D., P.E., D.WRE, NAC, NAE, Dist.M.ASCE and Lauren J. Swett, P.E., M.ASCE

Rules
1. The award may be presented annually to not more than 2 individuals per year.
2. The award recognizes the accomplishments and contributions of eminent engineers to the profession, the Society or the public. Membership in the Society is not a requirement for consideration.
3. The award shall be conferred at the initiative of the President with the concurrence of the Executive Committee, who may consider recommendations from any source.
4. The award consists of a bronze medal depicting the ASCE emblem, obverse, and appropriate engraving, reverse, identifying the award and the recipient(s).
5. The award shall be presented at the time of the Annual Convention or at other suitable occasions at the option of the President.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ASCE PRESIDENTS-EMERITI COUNCIL AWARD
Nomination Deadline: April 15th
The ASCE Presidents' Award was established in April 1976 in commemoration of the nation's first President, who was a land surveyor, and funded by voluntary contributions from all then living 18 past

presidents of the Society. The award was renamed in October 2022 to recognize an ASCE member for advancing civil engineering and protecting the health, safety, and welfare of the public at large.

2025 Winner: Jennifer Epp, P.E., F.ASCE

Rules

1. The award is made annually to an ASCE member who has given distinguished service advancing civil engineering, and protecting the health, safety, and welfare of the public at-large.
2. ASCE Presidents-Emeriti and current Presidential Officers are not eligible for this award.
3. An individual may receive the award only once.
4. The award shall not be presented posthumously.
5. Nominees not selected for the award may be reconsidered for an additional two (2) contiguous years, and the nominator may update the application each year.
6. The winner is recommended by the Presidents-Emeriti Council to the Executive Committee for final action.
7. The recipient shall receive a plaque.
8. The award shall be made at the Annual Convention of the Society or at such other time or place as might suit the convenience of the Society or the recipient.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

PROJECTS

OUTSTANDING CIVIL ENGINEERING ACHIEVEMENT (OCEA) AWARD

Nomination Deadline: June 1st

Established in 1960, this prestigious ASCE award honors the project that best illustrates superior civil engineering skills and represents a significant contribution to civil engineering progress and society. Honoring an overall project rather than an individual, the award celebrates the contributions of many engineers.

2025 OPAL Winner: Brightline Florida – East-West Connector, Orlando – Cocoa, FL

2025 Silver Winner: Kew Gardens Interchange Reconstruction, Queens, NY

2025 Bronze Winner: Sphere, Las Vegas, NV

2025 Honor Awards: Bois d'Arc Lake Program, *Bonham, TX;* Denver Water Northwater Treatment Plant, *Golden, CO;* East Side Access, *New York, NY;* Glass City Metropark, *Toledo, OH;* Northeast Transmission Line, *Houston, TX;* Omaha RiverFront Revitalization, *Omaha, NE;* Perelman Performing Arts Center, *New York, NY;* Project 11: Houston Ship Channel Expansion, Segments 1-2, *Houston, TX;* Regional Connector

Transit Corridor Project Design-Build, *Los Angeles, CA;* Sterling Natural Resource Center, *San Bernardino, CA; and* Two Manhattan West, *New York, NY*

Award Presentation
In addition to the OPAL trophy, the national OCEA award consists of a permanently displayed bronze plaque supplied by ASCE. The plaque is presented to the owner of the project in a ceremony coordinated by the local ASCE Region, Section or Branch in which the project is located. The Region, Section or Branch should coordinate the ceremony with the OCEA Coordinator in ASCE's Media Relations Department. The Region, Section of Branch should invite the ASCE President and other ASCE leaders as appropriate. Additional bronze plaques may be ordered through the ASCE Media Relations Department. These plaques will be invoiced to the individual(s) ordering the plaques.

General Information
ASCE annually recognizes an exemplary civil engineering project as the Outstanding Civil Engineering Achievement. Established in 1960, this prestigious award honors the project that best illustrates superior civil engineering skills and represents a significant contribution to civil engineering progress and society. Honoring an overall project rather than an individual, the award recognizes the contributions of many engineers.

The Outstanding Civil Engineering Achievement is awarded an OPAL award at the annual OPAL Gala. The second place winner receives the OCEA Silver Award; the third place winner receives the OCEA Bronze Award. All OCEA finalists chosen by the OCEA Jury receive Honor Award trophies. *ASCE News* announces the OCEA finalists and later issues include coverage of the OPAL awards ceremony and announces the winner of the winner of the Outstanding Civil Engineering Achievement Award. ASCE also promotes the projects through press releases to the civil engineering trade press and the general media.

Entries may be submitted by the individual firms or agencies involved in the projects. Region, Section or Branch project of the year winners are expected to be entered by Region, Section or Branch presidents. In order to be considered by the jury entries must meet the eligibility and entry requirements.

Entries must be submitted electronically to the Honors and Awards Program office, awards@asce.org, by **June 1** of the year of award.

The OCEA award program is coordinated through the Honors and Awards program. Entry kits are available online or via e-mail to awards@asce.org.
Please use the OCEA nomination form to submit a project for consideration.

Rules
Eligibility
Any civil engineering project completed in the twenty-four (24) month period ending with June of the year preceding the year of award and meeting project criteria as stated is eligible. There are no restrictions as to locale - a project may be domestic or international - but it must meet at least one of the requirements listed below.

1. **Bridges, tunnels, waterways, railways, roads** (other than toll): eligible only when carrying traffic; the time of final completion or dedication is not important.
2. **Toll or similar regional roads**: any portion in use is eligible. The entire road is eligible when it is 75% operational. Regional roads are defined as not Federal or State/Provincial roads.
3. **Water supply, flood control dams**: eligible when ready to take the full design head of water.
4. **Power dams**: eligible when the major civil engineering construction is completed and the structure can take its design head of water.
5. **Power plants**: eligible when power is generated and delivered.
6. **Buildings, other structures, and facilities**: eligible when ready for use (certificate of occupancy has been obtained where applicable).
7. **Airports and other similar large developments**: eligible when initial phase is 75% operational. Individual structures or features (such as major buildings or runways) are eligible when operational, but will be considered separately from the entire project.
8. **Water supply, water treatment, and waste disposal**: the entire project is eligible when it is 50% operational in its initial phase. Any completed component is eligible, but will be considered separately from the entire project.
9. **Port, coastal, ocean, and wetlands projects and offshore structures**: eligible when complete.
10. **Military projects** (such as bases, launching units, and harbor facilities): eligible when initial phase is 75% operational. Individual structures or features (such as major buildings or runways) are eligible when operational, but will be considered separately from the entire project.

Eligibility of projects not categorized above will be determined by the jury. If a project wins an OCEA award, it or any of its components may not be renominated in a later year.

Judging Criteria

The jury will consider entries on the basis of the following general criteria:

Originality and Innovation

- New or Innovative Application of Technology, Design, Materials, Process/Methods, and Construction

Resourcefulness in Planning and Solving Design Challenges

- Complexity of the Problem or Situation Addressed
- Creativity in Solutions

Sustainability and Resiliency Considerations

- Environmental
- Social
- Economic

Project Planning and Delivery

- Financing, Budget, and Schedule
- Meeting the Client's Needs
- Budget and Schedule Adherence
- Collaboration and Teamwork in Pursuit of the Project’s Goals

Contributions to the Community

- Representation of the community
- Enhanced experience of those who interact with the project
- Harmonious integration with the project setting

- Inspiration for the future

Submission Entry
The entire entry package may *not* exceed 40 pages. All entries must be in English and should include the following in this order:

1. Completed entry form
2. Brief description of project, not to exceed 250 words
3. Brief description of magnitude of the contribution to the community or advancement made to be used in media pess releases, not to exceed 100 words:
   Examples:
   1. New or Rehabbed Water Treatment Plant: XX million gallons of drinking water treated.
   2. New or Rehabbed Water Lines: reduction in losses to drinking water by 22 million gallons.
   3. Civil Site/New Building: reduction in carbon footprint by XX tons.
   4. New Road or Safety Corridor: increased community connectivity and safety.
   5. Design-Build Bridge: increased speed of erection and benefit to reduce impact to traveling public: XX dollars in reduced loss of economy.
   6. Drone Inspection: use of drone technology increased safety of workers and the public, reducing active time of inspectors on the bridge cables, and
   7. Highspeed Rail: environmental justice impacts were improved by increasing connectivity between communities through redevelopment in area around rail line.
4. Summary describing how project meets judging criteria, not to exceed 1,000 words.
5. Brief description of how the project is sustainable, not to exceed 250 words.
6. Attachments such as articles from newspapers, magazines or journals, if available. If non-English articles are presented, their translation must be provided.
7. No more than 6 color images of the project.

Preparation Guidelines
Entries must address each criteria and should identify unusual aspects of the project. Describe key challenges and solutions and new technology used. Consider all phases of the project, including the plan, design, construction, operation, and maintenance. The project's environmental, political, economic, social, and legal aspects may also be significant.
Present most technical information in lay terms. OCEA jury members have diverse backgrounds in civil engineering. The engineers and design professionals on the jury may have expertise in structures, for example, but not in environmental engineering. Entries will also be read by general media reporters who cover such civil engineering issues as transportation or the environment but who may not have engineering backgrounds.

Judging & Notification Procedures
Judging is by a volunteer jury. The Jury shall be comprised of the Past President, the most recent President Emeritus who shall chair the Jury, 6 members appointed by the Technical Region Board of Governors and the Editor-in-Chief of *Civil Engineering* magazine. Members of the Jury shall serve 2 year overlapping terms; 3 members appointed by the Technical Region Board of Governors shall be replaced each year. The Jury shall meet in person and shall recommend a list of finalists and the OCEA recipient to the Executive Committee for approval. The Executive Committee shall approve the recommendations of

the jury or, in the case of extraordinary circumstances, the Executive Committee shall refer the recommendations back to the jury for further deliberation.
The Honors and Awards Program office will forward all entries received by the competition deadline to members of the OCEA jury

Following the Executive Committee's approval of the jury's selection of finalists, the secretary of the jury will notify the finalists. The jury's selection of the Outstanding Civil Engineering Achievement is not disclosed until the OPAL awards dinner in October.

All finalists will be asked to provide materials for production of a short video of their project, segments of which will be shown during the OPAL dinner.

INNOVATION IN SUSTAINABLE ENGINEERING AWARD
Nomination deadline: November 1
This award was established in May 1981 as the Innovation in Civil Engineering Award through an endowment by Arsham Amirikian, Hon.M.ASCE and member of the National Academy of Engineering. In 2010, the award was renamed the Innovation in Sustainable Engineering Award.

2025 Winner: NW Resiliency Park, Hoboken, NJ

Rules

1. The award is known as the Innovation in Sustainable Engineering Award.
2. The award may be made annually to a civil engineering project in recognition of creativity in the form of innovative sustainability. Projects may be any that demonstrate innovation in sustainability. Innovation means new approaches, new technique and results. The lessons of this project promised broad application to future projects.
3. To be eligible for consideration, projects must, first and foremost, demonstrate adherence to the principles of economic, social and environmental sustainability. Projects developed or implemented in the 6 year period preceding the year of award and not a candidate for the Outstanding Civil Engineering Achievement (OCEA) Award are eligible.
4. The criteria used to evaluate projects are: (a) the extent to which innovative design or construction methods improve economic, social and environmental sustainability; (b) the promise shown by the innovation to extend future developments in sustainability which may be evidenced in part by Envision rating and/or institute, section or branch sustainability awards; (c) the degree to which the project extends public understanding of sustainability in construction as demonstrated by working with the public at the planning, design, construction, and operations stages in the development of the project; and (d) collaboration was an important aspect of the project as demonstrated by significant participation by other disciplines on the team.
5. Entries for the award should include a rationale statement describing how the project exemplifies the economic, social and environmental principles of sustainability, the merits and title of the project, a clear description of the innovation in sustainability, the anticipated advantages to be obtained, and a statement of how the sustainable project met the client's needs.
6. Each nomination shall also include:
    1. Designer's and client's names and contact information;
    2. The names of others who collaborated and to what extent they collaborated.

7. The recipient of this award shall be recommended by the Committee on Sustainability to the Executive Committee for final approval. Entries not selected to receive the award will be notified and may be carried over for reconsideration in the following year provided they remain eligible within the 6 year completion period.
8. The award shall consist of a trophy.
9. The descriptive text of the winning project will be transmitted to Civil Engineering magazine for possible editorial treatment.

Nominations
To nominate, submit the following via the nomination form:

- Nominator's cover letter that provides a rationale statement describing how the project exemplifies the economic, social and environmental principles of sustainability, the merits and title of the project, a clear description of the innovation in sustainability, the anticipated advantages to be obtained through replication, and a statement of how the sustainable project met the client's needs.
- Not more than four color photographs, including captions, depicting the project and its innovation in sustainability

AEROSPACE ENGINEERING

COLUMBIA MEDAL
Nomination Deadline: November 1st
The establishment of the Columbia Medal was initiated in 1982 by the Aerospace Division (ASD) of the American Society of Civil Engineers (ASCE) to commemorate the first earth orbital flight of the United States Space-Shuttle Orbiter, Columbia, which opened a new technological era for mankind through the peaceful utilization of space. The medal also honors the astronauts who perished in the tragic demise of the Columbia on February 1, 2003. The Columbia Medal is an endowed award.

2024 Winner: Jennifer Harris Trosper, M.ASCE

Rules

1. Members of the Society, except Student Members, who are in good standing at the time of nomination are eligible for consideration. A Columbia Medal recipient must exemplify and uphold ASCE's highest standards and its Code of Ethics.
2. The award is granted for sustained outstanding contribution to the advancement of aerospace engineering, sciences and technology in at least one of the following areas: teaching, research, design, development, planning, construction, management, or direct participation in space-borne missions and/or ground-support activities.
3. Any of these contributions may be in the form of: notable performance relating to the conception, planning, and/or execution of an important project related to the mission of the Division; long years of distinguished service in private academic, industrial and/or Government sectors; or other specific actions which have served to advance the practice of civil engineering through the

application of aerospace engineering, sciences and technology. A nominee's history of publications may be considered in evaluating whether or not a candidate fulfills the criteria.

4. 1 award will be granted in even-numbered years unless the achievement upon which the award is based is considered to be the joint contribution by more than one individual who meets the eligibility criteria for the award. In the latter case, duplicate or multiple awards will be tendered, if permitted by the current award fund balance. The award will not be presented when, in the opinion of the Aerospace Division Awards Committee, a suitable candidate cannot be found.
5. The qualifications of eligible nominees will be reviewed by the Aerospace Division Awards Committee, which shall submit recommendations to the Aerospace Division Executive Committee for approval, which shall present its recommendation to the ASCE Executive Committee for final action.
6. The award items are a medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
7. The Columbia Medal will be presented at the ASCE Convention or at the Aerospace Division's Conference.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

CIVIL ENGINEERING EDUCATORS

WALTER LEFEVRE AWARD

Nomination Deadline: January 30

This award is named for E. Walter LeFevre, PhD, PE, Dist.M.ASCE who endowed this award to recognize actions in promoting ethics, professionalism and licensure. The award was established by action of the Society in 2007. Walt LeFevre was widely recognized and highly respected for his extensive contributions to engineering education and practice, accreditation of engineering programs, and leadership of engineering professional organizations.

2025 Winner: Department of Civil and Systems Engineering, Johns Hopkins University

Rules

1. The award may be made annually to a civil engineering, civil engineering technology, or related program that is accredited by the Engineering Accreditation Commission (EAC) of ABET or the Engineering Technology Accreditation Commission (ETAC) of ABET.
2. The Committee on Education (COE) shall recommend to the Executive Committee the recipient of the award based on its evaluation of the nominations presented. Multi-year recipients shall show continued improvement and incremental achievement.
3. Two awards may be given annually to reflect the diversity of programs (e.g., size) as determined by the selection committee.

4. An award submission shall consist of:
    1. A cover letter signed by the nominator (letter of transmittal),
    2. A Walter LeFevre Award nomination form
    3. A narrative evaluation (not to exceed three pages) detailing the extent to which the curricula a program support ethics, professionalism, and licensure and describing program activities that promote these topics. Consideration is given to improvements over previous Academic Years (up to four years) and their assessment. In addition, any innovations in curriculum or programmatic initiatives that promote ethics, professionalism, and/or licensure may be submitted and highlighted and will enhance the submission. Any data or statistics demonstrating the commitment to promoting ethics, professionalism, and/or licensure or other documentation supporting the commitment to those topics may be included. Examples may include, but are not limited to, the percentage of graduates in a particular Academic Year who took the Fundamentals of Engineering exam while enrolled in the program, the percentage of those graduates who passed the exam while enrolled in the program, the percentage of eligible faculty who are licensed in a US jurisdiction, external letters of support highlighting achievements in emphasizing professionalism, ethics, or licensure, and participation in other programs in these areas.
5. Criteria for selecting award recipients will be based on a subjective evaluation of the extent to which the curricula and program support ethics, professionalism, and licensure and describe program activities that promote these topics. Evaluation of any improvements over time demonstrated by the program and innovations developed and employed by the program to support the furtherance of these topics will be favorably considered. Data, statistics, and other supporting documents submitted that assess the impact of activities or demonstrate a commitment to these topics will be evaluated. Examples could include the percentage of graduates in a particular Academic Year who took the Fundamentals of Engineering exam, the percentage of those graduates who passed the exam, and the percentage of eligible faculty who are licensed in a US jurisdictions. The submission quality, clarify, effectiveness, correctness, and conformity to the requirements will be considered.
6. The award consists of a crystal award. Up to 2 Honorable Mention awards per category, consisting of a plaque, may be presented to other deserving programs. This can recognize a program that has demonstrated truly original, novel, creative, or inspired innovations in curriculum, courses, activities, or events that promote ethics, professionalism, and licensure with significant and positive impact that is documented and assessed.
7. Past recipients of the Walter LeFevre award shall be eligible to receive the award multiple times provided the evaluation shows additional performance which justifies receiving the award again.
8. The details of the award-winning program shall be publicized through an article in an ASCE publication.

WILFRED D. IWAN AWARD FOR MENTORS IN MECHANICS RESEARCH
Nomination Deadline: November 1

This award was endowed by the friends and colleagues of Wilfred D. Iwan, PH.D., NAE, Dist.M.ASCE. The award recognizes excellence and leadership in mentoring in engineering mechanics research and pedagogy. The award was officially instituted by action of the Board of Direction on October 18, 2023.

The award is made in accordance with the policies of the Society and the following specific rules:

1. The award is known as the Wilfred D. Iwan Award for Mentors in Mechanics Research.
2. The award is given on the basis of excellence and leadership in mentoring in engineering mechanics research and pedagogy.
3. Any Society or institute-only member in good standing, except Student Members, is eligible for consideration.
4. The award is made annually except that no award is made in a year in which there are no qualified candidates.
5. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
6. The Award Selection Committee shall consist of the members of the Advisory Board of the Engineering Mechanics Institute, whose duty shall be to recommend nominees for formal action by the Executive Committee of the ASCE Board of Direction.
7. The award consists of a medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on income from the award endowment.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

CIVIL ENGINEERING INFRASTRUCTURE

ALFREDO ANG AWARD ON RISK ANALYSIS & MANAGEMENT OF CIVIL INFRASTRUCTURE

Nomination Deadline: November 1st

This award was established to honor Alfredo H.S. Ang, Ph.D., S.E., Hon.M.ASCE, NAE, the developer of practical and effective methods of risk and reliability approaches to engineering safety-and-design structural criteria formulation. The funds for the award were obtained through the solicitation of gifts from his colleagues, admirers and friends. The award was instituted by the Board of Direction on January 8, 2015.

2025 Winner: Sankaran Mahadevan, Ph.D., F.EMI, M.ASCE

Rules

1. The award may be made annually to an individual who has made significant technical or technological contributions to the field of risk analysis and management of civil infrastructure.
2. The recipient shall have demonstrated outstanding contributions to one or more in the following fields of research: safety and reliability of engineering systems; life-cycle performance under uncertainty; durability and resilience of engineering systems; safety and performance under natural hazards, and related fields.
3. The award is not restricted to members of the Society.

4. Self-nominations are not accepted.
5. Not more than 1 award may be presented in any given year. No one shall receive the honor more than once.
6. The award selection committee shall recommend a nominee for approval by the Executive Committee of the ASCE Board of Direction.
7. The award selection committee shall be composed of 4 members and a chair. 2 members shall be appointed by the Infrastructure Resilience Division (IRD) and 2 members shall be appointed by the Technical Council on Life-Cycle Performance, Safety, Reliability and Risk of Structural Systems (TCLC) of the Structural Engineering Institute (SEI). The 4 committee members shall serve overlapping 2-year terms. The Executive Committee of the IRD shall appoint a chair to serve the Award Selection Committee in even numbered years; the Technical Activities Division Executive Committee of SEI shall appoint a chair to serve the Award Selection Committee in odd numbered years. The chair shall serve a 1-year term, which is not renewable.
8. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another 2 cycle period must produce a new nomination package.
9. The award will consist of a plaque, suitably inscribed with the name of the recipient and the year of award, and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

LE VAL LUND PRACTICE AWARD FOR LIFELINE RISK REDUCTION
Nomination Deadline: November 1st
This award was established to honor Le Val Lund, Jr., P.E., M.ASCE, a recognized expert on protecting urban lifelines from natural and manmade disasters. The funds for the award were obtained through the solicitation of gifts from his colleagues, admirers and friends. It was instituted by the Board of Direction on October 16, 2012.

2025 Winner: Sunil Sinha, Ph.D., M.ASCE

Rules
1. The award may be made annually to an individual who has made a definite contribution to the practice of reducing risks to lifeline systems and preparing communities for natural and manmade hazards. The recipient shall have demonstrated exemplary professional conduct, personal leadership, and an understanding of the inter-relationship between engineering and social, economic, and political factors in lifeline risk reduction.
2. Lifeline systems include water, power, gas and liquid fuels, communication, transportation, and sewage infrastructure.

3. ASCE members of any grade, except Student Members, who are in good standing at the time of nomination are eligible for consideration.
4. Self-nominations are not accepted.
5. Contributions through outstanding performance or specific and noteworthy actions which have served to reduce risks to lifeline systems and prepare communities for natural and manmade hazards are criteria for this award.
6. Not more than 1 award may be presented in any given year. No one shall receive the honor more than once.
7. The Award Selection Committee shall be the Awards Committee of the Infrastructure Resilience Division, whose duty shall be to recommend a nominee for formal action by the Executive Committee of the ASCE Board of Direction.
8. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another 2 cycle period must produce a new nomination package.
9. The award will consist of a plaque, suitably inscribed with the name of the recipient and the year of award, and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

CHARLES MARTIN DUKE LIFELINE EARTHQUAKE ENGINEERING AWARD
Nomination Deadline: November 1st
This award was established by the Technical Council on Lifeline Earthquake Engineering, now the Infrastructure Resilience Division (IRD), to honor Charles Martin Duke for his pioneering contributions in lifeline earthquake engineering. The funds for the award were obtained through the solicitation of gifts from the many students, colleagues, admirers and friends of Charles Martin Duke. It was instituted by the Board of Direction in April 1990.

2025 Winners: Masanori Hamada, Ph.D., NAE and Peter W. McDonough, P.E., F.ASCE

Rules
1. The award will be made annually to an individual who has made a definite contribution to the advancement of lifeline earthquake engineering. Contributions may be made either in the form of papers or other written presentations, or through outstanding performance or specific and noteworthy actions which have served to advance the art, science and technology of lifeline earthquake engineering.
2. Membership in the Society is not a requirement for consideration.
3. Not more than 2 independent awards of the prize will be made each year, unless the achievement upon which the award is based is considered to be the joint contribution by more than one person, such as the joint authorship of a paper. No 1 shall receive the honor more than once.

4. The nomination of the potential recipient shall be made prior to or on November 1 of the year the prize is to be awarded.
5. Nomination for the award should be submitted by a written letter accompanied by at least one page vita of the nominee outlining his/her accomplishments in reference to the award.
6. The Charles Martin Duke Award Committee shall consist of the three immediate past chairs of the Executive Committee of the Infrastructure Resilience Division (IRD), whose duty shall be to recommend nominees for formal action by the Executive Committee of the ASCE Board of Direction.
7. The award will consist of a plaque, suitably inscribed with the name of the recipient and the circumstances of the award and a specially engraved lapel pin. When 2 individual awards are made, each winner shall receive a plaque and lapel pin. If the award is for a joint effort, the lead winner shall receive the plaque and lapel pin. All other winners shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

CONSTRUCTION

JOHN O. BICKEL AWARD
Nomination Deadline: November 1st
This award was established in 1986 by the Board of Direction and endowed by Parsons Brinckerhoff, Inc. in honor of John O. Bickel, a retired partner of the firm, an eminent engineer for rail and vehicular tunnels and for over fifty years an employee of Parsons Brinckerhoff. It is administered by the Construction institute through the Honors and Awards Program.

2023 Winner: *"Trajectory-Based Skill Learning for Overhead Construction Robots Using Generalized Cylinders with Orientation" by* Ci-Jyun Liang, Ph.D., A.M.ASCE; Vineet R. Kamat, Ph.D., F.ASCE; Carol C. Menassa, Ph.D., A.M.ASCE; and Wes McGee, Aff.M.ASCE, *Journal of Computing in Civil Engineering*, March 2022.

Rules

1. Nomination for the John O. Bickel Award is open to all writing teams provided at least 50% are Society Members.
2. The award consists of an appropriate certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment. If the award is presented to a group, the lead recipient shall receive the certificate and cash prize. Award recipients who are not the lead recipient shall receive only a certificate.
3. The award may be presented annually to the author or authors of the best original article or paper published in a print issue of an ASCE journal during the specified annual period and not previously published concerning the design and/or construction of a rail or vehicular

tunnel. Special consideration may be given to articles or papers dealing with tunnels constructed by the immersed or sunken tube method.

4. Articles or papers published in the 12 months ending with June of the year proceeding the year of award are eligible for consideration.
5. Nominations will be considered by the Construction Institute's Awards Committee. Its recommendation will be made to the Construction Institute's Board of Directors and subsequently ratified by the Executive Committee of the ASCE Board of Direction.

Nomination
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

THOMAS FITCH ROWLAND PRIZE
Nomination Deadline: November 1st
The Thomas Fitch Rowland Prize was instituted by the Society at the Annual Meeting of 1882. It was endowed in 1884 by Thomas Fitch Rowland, past Vice President and Hon.M.ASCE.

2025 Winner: "Revealing the Impact of Heat Radiation on Construction: A Microclimate Simulation Using Meteorological Data and Geometric Modeling," by Yoojun Kim, S.M.ASCE and Youngjib Ham, Ph.D., A.M.ASCE, *Journal of Construction Engineering and Management,* January 2024.

Rules

1. Nomination for the Prize is open to authors, who are either Society or Construction Institute members in good standing at the time of nomination. The prize may be presented annually.
2. In the award of the prize, preference is given to papers whose author or authors describe in detail accomplished works of construction or which are valuable contributions to construction management and construction engineering. Only papers published in a print issue of an ASCE journal in the 12-month period ending with June of the year preceding the year of award are eligible.
3. Nominations will be considered by the Construction Institute's Awards Committee. Its recommendation will be made to the Construction Institute's Board of Directors and subsequently ratified by the Executive Committee of the ASCE Board of Direction.
4. The lead author shall receive a wall plaque. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

CONSTRUCTION MANAGEMENT AWARD
Nomination Deadline: September 15th

This award was endowed by Marvin Gates and Amerigo Scarpa, ASCE Fellows, and officially instituted by action of the Board of Direction in October, 1973. It is administered by the Construction Institute through the Honors and Awards Program.

2024 Winner: Iris D. Tommelein, Ph.D., M.ASCE

Rules

1. The award is known as the Construction Management Award.
2. The award may be given annually to an individual who has been a member in good standing of the Construction Institute or the American Society of Civil Engineers for at least 5 years and who has made outstanding contributions to the field of construction management as a practitioner, educator, or researcher either in the form of written presentations, scholarly work, or notable performance.
3. Self-nominations will not be accepted.
4. Not more than 1 award is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person. One shall receive the award or a portion thereof more than once.
5. The Construction Management Award Subcommittee of the Management Practices in Construction Committee (MPIC) reviews the nominations during September and October each year and presents its recommendation to the full committee at its November meeting. The recommendation as to the recipient of the award shall be submitted to the Executive Committee of the ASCE Board of Direction by the Construction Institute Board of Directors with the advice of previous recipients of the award.
6. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
7. The award consists of a certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. If the award is presented for a joint accomplishment, the lead recipient shall receive the certificate and cash prize. All other recipients shall receive only a certificate.
8. The award is typically presented at the Construction Institute Summit or the Annual Convention of the American Society of Civil Engineers.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information

ROEBLING AWARD

Nomination Deadline: November 1st

This award was established by the Construction Institute of the Society in memory of 3 outstanding constructors:

- John A. Roebling - the visionary designer and builder of suspension bridges.
- Washington Roebling - John's son, who translated the visions into the "Brooklyn Bridge."

- Emily Warren Roebling - Washington's wife, who, in effect, became the field superintendent in support of her crippled husband's effort. The Roebling Award was instituted by the Board of Direction in April 1987 and is funded by gifts from the construction industry.

2025 Winner: Walter Eggers, P.E., M.ASCE

Rules

1. The Roebling Award recognizes and honors an individual who has made an outstanding contribution toward the advancement of construction engineering.
2. Nominees shall be either ASCE or Construction Institute members in good standing at the time of nomination.
3. The Construction Institute may invite the recipient to deliver a "Roebling Lecture" at an appropriate meeting of the Society.
4. The award may be presented annually, except that no award is made in a year in which a suitable candidate cannot be found.
5. Self-nominations will not be accepted.
6. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another 2 cycle period must produce a new nomination package.
7. A program, including a biographical sketch of the recipient, will be published for each lecture. A list of contributors will be published on the back cover.
8. The award will consist of certificate and an honorarium determined annually by and subject to the approval of the ASCE Executive Committee of the Board of Direction based on the income from the award endowment.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

COASTS & PORTS

INTERNATIONAL COASTAL ENGINEERING AWARD

Nomination Deadline: November 1st

This award was established to provide international recognition for outstanding leadership and development in the field of coastal engineering. This award was endowed in 1977 through personal contributions of coastal engineers throughout the world, most notably the significant contribution of Ing. Mauricio Porraz. The award was officially instituted by the Board of Direction in October 1977.

2025 Winners: Richard A. Luettich, Jr., Sc.D. and Joannes J.A. Westerink, Ph.D., M.ASCE

Rules

1. The award may be made annually to an individual who has made a significant contribution to the advancement of coastal engineering in the manner of engineering design, teaching, professional leadership, construction, research, planning, or a combination thereof.
2. Not more than 1 presentation of the award is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person. In such cases, duplicate or multiple awards, are tendered only if the balance then available in the award funds is adequate for the purpose. No one shall receive the award or a portion thereof more than once.
3. The recipient of the International Coastal Engineering Award is to be chosen from the international community of coastal engineers, without restriction as to nationality or Society membership. The Coastal Engineering Research Council will nominate the recipient of this award and forward their nomination to the Awards Committee of the Coasts, Oceans, Ports, and Rivers Institute (COPRI). The COPRI Awards Committee will ensure that the appropriate process was followed in the selection of the nominee and, when satisfied the appropriate process was followed, will forward the nomination to the COPRI Board of Governors for approval. Final approval shall be the responsibility of the ASCE Executive Committee.
4. The winner shall receive a plaque and an honorarium that will be established annually by the Executive Committee of the Board of Direction on the basis of a review of the annual income from the award fund. In the case of a joint award, the lead recipient shall receive the plaque and cash prize. All other winners shall receive only a certificate.
5. In even-numbered years the award will, if possible, be presented at the International Coastal Engineering Conference. In odd-numbered years the award will be presented at an ASCE national or specialty conference as desired by the recipient.
6. In the absence of sufficient qualified nominations, the Coastal Engineering Research Council can choose not to make a recommendation in a given year.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

JOHN G. MOFFATT–FRANK E. NICHOL HARBOR AND COASTAL ENGINEERING AWARD
Nomination Deadline: November 1st
This award was established in 1977 and was endowed by the firm of Moffatt & Nichol, Engineers, in honor of John G. Moffatt and Frank E. Nichol. The award is designed to recognize new ideas and concepts that can be efficiently implemented to expand the engineering or construction techniques available for harbor and coastal projects. Development of such concepts can occur in any of the academic, design or construction disciplines. Results of such contributions are more efficient techniques or understandings that translate directly into applications which benefit the profession and the public at large. The award was officially instituted by the Board of Direction in October 1977.

2025 Winner: Jeffrey A. Melby, Ph.D., P.E., BC.CE (Ret.), M.ASCE

Rules

1. The award may be made annually to a member of ASCE who has made a definite contribution in the fields of harbor and coastal engineering. Every third year, coinciding with the Ports Conference, preference will be given to a practitioner in the field of port or harbor engineering. This contribution may have been made either in the form of written presentations or notable performance. Candidates must be in good standing at the time of nomination.
2. Not more than 1 presentation of the award is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person. In such cases, duplicate or multiple awards are tendered only if the balance then available in the award fund is adequate for the purpose. No one shall receive the award or a portion thereof more than once.
3. Nomination is to be made by a panel of three judges appointed by the Coasts, Oceans, Ports, and Rivers Institute Board of Governors from recommendations made by the technical committees. The panel consists of one recognized professional engineer from each of the following fields: (a) academic faculty member; (b) practicing design engineer; and (c) marine/coastal engineering construction contractor. The term of each member of the panel of judges shall be 3 years. The terms shall be staggered to allow for overlapping service. The COPRI Board of Governors shall appoint a liaison member to the Panel of Judges. Final approval is the responsibility of the ASCE Executive Committee.
4. The award shall consist of a specially designed plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
5. In the absence of sufficient qualified nominations, the Moffatt and Nichol Panel of Judges can choose not to make a recommendation in a given year.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

EMERGING COMPUTING TECHNOLOGIES

COMPUTING IN CIVIL ENGINEERING AWARD

Nomination Deadline: November 1st

The Computing in Civil Engineering Award was established by the Technical Council on Computer Practices (now the Computing Division). It was officially instituted by action of the Board of Direction in January 1995, and was funded by computer-oriented industries within the field of civil engineering.

2025 Winner: Nora El-Gohary, Ph.D., A.M.ASCE

Rules

1. The award is made annually to a member of the American Society of Civil Engineers who has made an outstanding contribution to the application of computers to the practice of civil engineering. Candidates must be ASCE members in good standing at the time of nomination.

Computer-related contributions in any technical discipline or professional context are eligible for this award without restriction.
2. Not more than 1 presentation of the award will be made each year unless the achievement upon which the award is based is the joint work of more than one individual. No individual may receive the award, or a portion thereof, more than once.
3. The recommendation of the recipient of the award is the responsibility of the Executive Committee of the Computing Division. The nomination is subject to the approval of the Executive Committee of the ASCE Board of Direction. The Executive Committee of the Computing Division may, at its discretion, choose to forego recommending anyone for the award in any given year.
4. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment. If the award is presented for a group effort, the lead recipient shall receive the plaque and cash prize. All other recipients shall receive only a certificate.
5. The award will normally be presented at a specialty conference sponsored by the Computing Division.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ENERGY

PHILLIP R. HOFFMAN AWARD
Nomination Deadline: November 1st
This award was officially instituted by action of the Board of Direction in October 1987 through the generosity of Nevenka Hoffman, widow of Phillip R. Hoffman. Mr. Hoffman, who received the Rickey Medal in 1981, was associated with the Los Angeles Department of Water and Power for many years. He had special interest in the design and development of hydroelectric generation-pumped storage, the primary grid energy storage technology in use at the time. Over the years grid energy storage technology and development has expanded to include not only hydroelectric pumped-storage, but also battery, fly-wheel, and compressed air energy storage among other technologies. It is hoped that this memorial award will encourage others to concern themselves with the development and advancement of grid energy storage technologies.

2001 Winner: David E. Kleiner

Rules
1. All original papers in the field of grid energy storage development and advancement (e.g. hydroelectric pumped-storage, battery, fly-wheel, compressed air and emerging solutions such as hydrogen storage and fuel cells for grid applications), published in a print issue of an ASCE journal in the 12 month period ending with June of the year preceding the year of award, are eligible.

2. The eligible papers will be reviewed by the Executive Committee of the Energy Division, which shall select a nominee for final action by the Executive Committee of the ASCE Board of Direction for final action.
3. The award shall consist of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. the lead author shall receive the plaque and cash prize. All other authors shall receive only a certificate.
4. Membership in the Society is not a condition for consideration.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print
- A completed list of contributing authors (PDF)

STEPHEN D. BECHTEL, JR. ENERGY AWARD
Nomination Deadline: November 1st
The Stephen D. Bechtel, Jr. Energy Award was established to recognize outstanding achievements in the energy field by a civil engineer. The Bechtel Foundation donated funds to support this award in honor of the contributions made by Stephen D. Bechtel, Jr., F.ASCE, to the engineering profession and his noteworthy advancements in the design and construction of energy projects throughout the world. The award was established by the Board of Direction in April 1992.

2025 Winner: Benjamin D. Kosbab, Ph.D., P.E., M.ASCE

Rules
1. The award may be made annually to a member of ASCE who has made a definite contribution to the advancement of the energy field in research, planning, design or construction. The contribution may have been made in the form of papers or other written presentations, or through outstanding performance or specific noteworthy actions that have served to advance the art, science and technology of the energy field. Candidates must be ASCE members in good standing at the time of nomination.
2. Not more than 1 award of the prize is made each year unless the achievement upon which the award is based is considered to be the joint contribution of more than one person, such as the joint authorship of a paper. No one shall receive the honor more than once.
3. . Each Section and Branch and Technical Division Executive Committee is entitled to enter the name of 1 nominee annually. These names, and supporting documents, are referred to the Executive Committee of the Energy Division.
4. The Executive Committee of the Energy Division recommends the recipient, if any, to the Executive Committee of the ASCE Board of Direction for final action.
5. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction, based on the income from the award endowment. If an award is presented for a joint effort, the lead recipient shall receive the plaque and honorarium. Award recipients who are not the lead recipient shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

RICKEY MEDAL
Nomination Deadline: November 1st
This prize was established in 1947 by Mrs. Lucy M. Rickey in honor of her husband James W. Rickey, M.ASCE, a leader in hydroelectric engineering progress. Funds were donated to provide for a suitable medal and to establish a permanent fund, the proceeds from which would supply the necessary yearly funds for this medal.

2020 Winner: Randall P. Bass, P.E.

Rules

1. The medal may be given annually to an individual for achievement in the general field of hydroelectric engineering.
2. No one shall receive the honor more than once.
3. Society membership shall not be a consideration.
4. Responsibility for recommending the winner, or winners, is vested in the then current Executive Committee of the Energy Division, whose choice is subject to ratification by the Executive Committee of the ASCE Board of Direction.
5. The award comprises a gold-plated medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ENGINEERING IN COLD REGIONS

CAN-AM CIVIL ENGINEERING AMITY AWARD
Nomination Deadline: November 1st
The objective of the CAN-AM Civil Engineering Amity Award is to give recognition to those civil engineers who have made outstanding and unusual contributions toward the advancement of professional relationships between the civil engineers of the United States of America and Canada. This award was established by ASCE in April 1972 by the initiative and endowment of James A. Vance, Hon.M.ASCE.

2025 Winner: Donald H. Shields, Ph.D., P.E., M.ASCE

Rules

1. Candidates must be in good standing at the time of nomination.
2. Each Section and Branch of ASCE shall be entitled to enter the name of one nominee annually. The CSCE shall also be invited to nominate an individual who meets the criteria for the award. These names, and supporting documents, will be referred to the Award Selection Committee.
3. The annual recommendation as to the recipient, if any, of this award shall be made by the Awards Committee of the Cold Regions Engineering Division and approved by the ASCE Executive Committee.
4. 1 award may be presented each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person. No one shall receive the honor, or any portion thereof, more than once.
5. The award shall consist of a medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. If the award is presented for a group accomplishment, the lead recipient shall receive the medal and cash prize. All other recipients shall receive only a certificate.
6. The award shall be presented at an appropriate meeting of ASCE or at a national convention of the Canadian Society for Civil Engineering (CSCE) if the recipient resides in Canada and is a member of CSCE. The presentation shall be made at an appropriate general function conducted during the course of such convention.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

HAROLD R. PEYTON AWARD FOR COLD REGIONS ENGINEERING

Nomination Deadline: November 1st

This award is a memorial to the outstanding professional accomplishments of Harold R. Peyton, F.ASCE, and to stimulate awareness and interest in the challenges of cold regions engineering. It was established by the Board of Direction in October 1988.

2025 Winner: Craig B. Hazen, P.E., M.ASCE

Rules

1. Candidates must be ASCE members in good standing at the time of nomination.
2. The award will be made annually when, in the judgment of the Technical Council on Cold Regions Engineering, a suitable candidate is available.
3. Recommendations may be made to the Committee on Awards of the Technical Council on Cold Regions Engineering by any member of the Society, or may originate in that Awards Committee.
4. At the discretion of the nominating bodies or individuals, the same person may be nominated in a subsequent year, if eligible under Criteria I and IV.

5. Deceased persons are not eligible for nomination to the Award, although an award can be made posthumously to a nominee whose petition has reached the Awards Committee during their lifetime.
6. The Executive Committee of the Technical Council on Cold Regions Engineering will nominate a recipient of the Award for action by the Executive Committee of the ASCE Board of Direction.
7. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. It is presented at the International Cold Regions Engineering Specialty Conference, International Conference on Permafrost or ASCE Annual Conference.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ENGINEERING MECHANICS

ZDENĚK P. BAŽANT MEDAL FOR FAILURE AND DAMAGE PREVENTION

Nomination Deadline: November 1st

This award was established to honor Zdeněk P. Bažant, Ph.D., S.E., NAS, NAE, Hon.M.ASCE, a recognized expert in the field of analytical and computational modeling of failure of quasi-brittle materials. The award was instituted by the Board of Direction on January 8, 2015.

2024 Winner: Vikram S. Deshpande, Ph.D., NAE

The Medal is accompanied by a monetary award the amount of which depends on the earnings of the endowment ($45,000 in 2020). A major contribution to this award came from multinational cement and concrete industry.

Rules

1. The award may be made in even-numbered years to an individual whose career demonstrates significant contributions to the engineering science of failure and damage prevention in form of a scientific paper, book, patent or other forms of scientific invention.
2. Engineering science of failure and damage prevention is defined as intellectual contributions based upon the principles of sciences and engineering that provide a means of advancing knowledge to prevent failure and damage in engineering applications understood in a broad sense.
3. Contributions that may be considered as the basis for nomination may include outstanding performance or specific and noteworthy actions which may include publications, patents or other forms of scientific invention demonstrating a clear impact on failure and damage prevention.
4. Candidates for this award are senior-level career civil engineers or engineering scientists.

5. The medal will be given without regard for society membership or nationality, but ASCE or institute members shall receive preference where candidates are considered equal in all other ways.
6. Not more than 1 award may be presented in any given year. No one shall receive the honor more than once.
7. The award selection committee shall recommend a nominee for approval by the Executive Committee of the ASCE Board of Direction. The award selection committee shall be formed by EMI and shall be composed of the chair of the EMI Awards Committee, and four members from EMI and the U.S. National Committee on Theoretical and Applied Mechanics (USNCTAM). The chair of the award selection committee shall be the chair of the EMI Award Committee. Award selection committee members shall serve one-year terms and, except for the Chair of the EMI Awards Committee, may not be appointed for a second term.
8. The award will consist of a medal, suitably inscribed with the name of the recipient and the year of award, and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
9. The Medal is accompanied by a monetary award of $45,000. A major contribution to this award came from multinational cement and concrete industry.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

MAURICE A. BIOT MEDAL
Nomination Deadline: November 1st
This medal was established by the Engineering Mechanics Institute of ASCE to recognize the lifetime achievement of Dr. Maurice A. Biot (1905-1985). The award consists of a medal. This award is funded by the generous endowment of Madame Biot, honoring her late husband. It was instituted by the Board of Direction in 2002.

2025 Winner: Herbert Wang, Ph.D.

Rules
1. The medal will be awarded to an individual who has made outstanding research contributions to the mechanics of porous materials.
2. The medal will ordinarily be granted for cumulative distinguished contributions. In exceptional cases, it may be awarded for a single contribution of outstanding merit. The medal will be awarded every year at the discretion of the selection committee.
3. The medal will be given without regard for Society membership or nationality.
4. No individual shall receive the medal more than once.
5. The award committee will consist of the Engineering Mechanics Institute (EMI) Advisory Board and be chaired by the Chair of the EMI Advisory Board. At the discretion of the Board, one or more outside experts in the above-stated field may be consulted. The ASCE Executive Committee shall approve the Advisory Board’s recommendation.

6. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
7. The medal will be presented at the ASCE national convention, the EMI annual conference, or a national mechanics conference co-sponsored by ASCE. Whenever appropriate, the recipient will be invited to deliver the Maurice A. Biot Lecture in the conference on a topic within the designated subject area of the award.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ALFRED M. FREUDENTHAL MEDAL
Nomination Deadline: November 1st
This medal was established and endowed by the Engineering Mechanics Institute (EMI), with gifts presented by the many friends and admirers of Alfred M. Freudenthal, F.ASCE. The medal was officially instituted by action of the Board of Direction on November 1-2, 1975.

2024 Winner: George Deodatis, Ph.D., F.EMI, Dist.M.ASCE

Rules
1. The award is known as the Alfred M. Freudenthal Medal.
2. The award consists of a bronze medal presented to an individual in recognition of distinguished achievement in safety and reliability studies applicable to any branch of civil engineering.
3. Age, nationality, and Society membership shall not be considerations in making the award.
4. The award is normally made every two years on the basis of nominations submitted by **November 1**. It may be omitted at the discretion of the Award Committee.
5. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish for their candidate to be considered for another 2 cycle period must produce a new nomination package.
6. The Award Selection Committee shall consist of the members of the Freudenthal Award Selection Committee of the Engineering Mechanics Institute, whose duty shall be to recommend nominees for formal action by the Executive Committee of the ASCE Board of Direction.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

GEORGE W. HOUSNER STRUCTURAL CONTROL & MONITORING MEDAL

Nomination Deadline: November 1st
This medal is named for George W. Housner, Ph.D., M.ASCE who was a Professor at the California Institute of Technology and who is known for pioneering contributions to the field of structural control and monitoring of civil infrastructure systems. The medal was established by action of the Society on July 29, 2011.

2025 Winner: Satish Nagarajaiah, Ph.D., F.SEI, Dist.M.ASCE

Rules

1. The medal may be awarded annually to one individual in recognition of outstanding research contributions to the broad field of structural control and health monitoring.
2. Membership in the Society is not a consideration for this award.
3. The Awards Committee of the Engineering Mechanics Institute shall recommend for EMI Board approval the name of the recommended winner. With EMI Board approval the recommendation shall be presented to the Executive Committee of the ASCE Board of Direction for final action.
4. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
5. The medal will be presented at the Engineering Mechanics Institute Annual Convention, ASCE Convention, or a mechanics conference co-sponsored by the Society.
6. No one shall receive the medal more than once.
7. The award shall consist of a medal.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

RAYMOND D. MINDLIN MEDAL
Nomination Deadline: November 1st
This medal is named for Raymond D. Mindlin, Ph.D., M.ASCE who was a Professor at Columbia University and who is best known for pioneering contributions to applied mechanics. The medal was established by action of the Society on February 4, 2008.

2025 Winner: Anthony M. Waas, Ph.D.

Rules

1. The medal may be awarded annually to an individual in recognition of outstanding research contributions to applied solid mechanics.
2. Membership in the Society is not a consideration for this medal.
3. The Awards Committee of the Engineering Mechanics Institute shall recommend for EMI Board approval the name of the recommended winner. With EMI Board approval, the recommendation is presented to the Executive Committee for final action.

4. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
5. The medal will be presented in the Engineering Mechanics Institute Annual Conference, the Society's Annual Convention, or a mechanics conference co-sponsored by ASCE.
6. No one shall receive the medal more than once.
7. The award item is a medal.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ROBERT H. SCANLAN MEDAL
Nomination Deadline: November 1st
This medal was established by the Engineering Mechanics Institute to commemorate Professor Robert H. Scanlan's lifetime achievements in the field of engineering mechanics. The award consists of a medal. This award is funded by The Johns Hopkins University. It was instituted by the Board of Direction in 2002.

2025 Winner: Marc Mignolet, Ph.D., M.ASCE

Rules
1. The medal will be awarded to an individual in recognition of distinguished achievement in engineering mechanics based upon scholarly contributions to both theory and practice. The areas of achievement will generally be structural mechanics, wind engineering, and aerodynamics.
2. The medal will ordinarily be granted for cumulative distinguished contributions in mechanics. In exceptional cases, it may be awarded for a single contribution of outstanding merit. The medal may be awarded every year at the discretion of the selection committee and will be limited to one individual. Final approval shall be the responsibility of the ASCE Executive Committee.
3. The Award Selection Committee will consist of the Engineering Mechanics Institute (EMI) Advisory Board. It will be chaired by the chair of the EMI Advisory Board.
4. The medal will be given without regard for Society membership or nationality.
5. No individual shall receive the medal more than once.
6. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

MASANOBU SHINOZUKA MEDAL
Nomination Deadline: November 1st
The award was officially instituted on October 8, 2013 by the Board of Direction to honor Masanobu Shinozuka, Ph.D., P.E., Dist.M.ASCE, NAE, a pioneer in stochastic systems study and its applications to civil engineering, primarily through mechanical and aerospace engineering.

2025 Winner: Isaac Elishakoff, Ph.D.

Rules
1. The award may be presented in odd-numbered years to an individual in recognition of outstanding contributions to the field of stochastic mechanics, reliability and risk and simulation.
2. Membership in the Society is not a consideration for this award.
3. Not more than 1 presentation of the award may be made per selection cycle.
4. The Award Selection Committee shall consist of the members of the Shinozuka Award Selection Committee of the Engineering Mechanics Institute whose duty shall be to recommend nominees for formal action by the Executive Committee of the ASCE Board of Direction.
5. No one shall receive the award more than once.
6. In the absence of sufficient qualified nominations, the Award Selection Committee can choose not to make a recommendation in a given year.
7. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
8. The award consists of a medal.
9. The year of first award of the award shall be 2015.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

THEODORE VON KARMAN MEDAL
Nomination Deadline: November 1st
This award was established and endowed in 1960 by the Engineering Mechanics Division, now the Engineering Mechanics Institute, with gifts presented by the many friends and admirers of Theodore von Karman, Hon.M.ASCE.

2025 Winner: Somnath Ghosh, Ph.D., F.EMI, M.ASCE

Rules
1. The award is known as the Theodore von Karman Medal.
2. The award recognizes distinguished achievement in engineering mechanics, applicable to any branch of civil engineering.

3. Age, nationality, and Society membership shall not be a consideration in making the award.
4. The award is normally made every year on the basis of nominations submitted to the Award Selection Committee no later than **November 1**. It may be omitted at the discretion of the Award Selection Committee. Subject to restrictions imposed by Society policy, more than 1 award may be made in any given year.
5. Nominees not selected in a given year will be held over through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish for their candidate to be considered for another 2-cycle period must produce a new nomination package.
6. The Award Selection Committee shall consist of the members of the von Karman Award Selection Committee of the Engineering Mechanics Institute whose duty shall be to recommend nominees for formal action by the ASCE Executive Committee.
7. The award consists of a bronze medal.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

NATHAN M. NEWMARK MEDAL
Nomination Deadline: November 1st
This award was established by the Engineering Mechanics Institute and Structural Engineering Institute to honor Nathan M. Newmark, Hon.M.ASCE, for his outstanding contributions in structural engineering and mechanics. The funds for the award were contributed by the honoree's former students in appreciation of the quality of education they received under this guidance at the University of Illinois. The medal was officially instituted by action of the Board of Direction on November 1-2, 1975.

2023 Winner: Andrew S. Whitaker, Ph.D., P.E., F.SEI, F.ASCE

Rules
1. Candidates must be ASCE members in good standing at the time of nomination.
2. Award recipients are nominated for the ASCE Executive Committee approval by the Award Selection Committee composed of the Past President of EMI and two other members to be selected by such process as established by the Engineering Mechanics Board of Governors and the three most recently retired chairs of the Structural Engineering Institute Executive Committee. The chair of the Award Selection Committee alternates annually between the representatives of the 2 entities having the longest tenure on the Award Selection Committee.
3. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
4. Not more than 1 award of the prize is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 individual, such as joint

authorship of a paper. In such cases duplicate or multiple prizes are tendered only if the balance then available in the award fund is adequate for the purpose.
5. The award consists of a gold medal. If the award is presented for a joint effort, the lead recipient shall receive the medal. Award recipients who are not the lead recipient shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

JACK E. CERMAK MEDAL
Nomination Deadline: November 1st
This medal was established by the Engineering Mechanics Institute and the Structural Engineering Institute to recognize Dr. Jack E. Cermak's lifetime achievements in the field of wind engineering and industrial aerodynamics. This award is funded by friends and colleagues of Professor Jack Cermak. It was instituted by the Board of Direction in 2000.

2025 Wimer: Christopher W. Letchford, Ph.D., P.E., F.ASCE

Rules
1. The medal will be awarded for outstanding contributions to research and/or practice in wind engineering.
2. The medal will ordinarily be granted for cumulative distinguished contributions in wind engineering. In exceptional cases, it may be awarded for a single contribution of outstanding merit.
3. The medal may be awarded every year at the discretion of the selection committee and will be limited to one individual, unless a nomination is based on work which was a joint effort of a substantial duration. In such cases, duplicate or multiple medals will be tendered only if the balance then available in the award fund is adequate for that purpose.
4. The award recipients will be nominated by the members of the Engineering Mechanics Institute and the Structural Engineering Institute for final action by the ASCE Executive Committee. The awards committee will consist of the Engineering Mechanics Institute Cermak Award Selection Committee and three members appointed by the Board of Governors of the Structural Engineering Institute. It will be chaired by the chair of the Engineering Mechanics Institute Cermak Award Selection Committee.
5. During the year following receipt of the medal, the recipient(s) will be invited to deliver the Jack E. Cermak Lecture on a topic within the designated subject area of the award, to be presented at one of the ASCE national meetings, conferences, congresses, or conventions.
6. The medal will be given without regard for Society membership or nationality.
7. No individual shall receive the medal more than once.
8. The award consists of a gold-plated medal. If the award is presented for a joint effort, the lead recipient shall receive the award. All other recipients shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ENVIRONMENTAL ENGINEERING

SAMUEL ARNOLD GREELEY AWARD

Nomination Deadline: October 1st

The Samuel Arnold Greeley Award was instituted in 1968 by the Sanitary Engineering Division (now the Environmental and Water Resources Institute) of the American Society of Civil Engineers, and is endowed by professional associates of Samuel A. Greeley, Hon.M.ASCE and Past Director.

2025 Winner: "EPA LEAF Testing of a Powdered Ladle Slag to Support pH Neutralization and Stabilization/Solidification Applications," by Dennis G. Grubb, Ph.D., P.E., F.ASCE; Dusty Rose Berggren, EIT, A.M.ASCE Brian K. Schroth, Aff.M.ASCE and Mark Whalen, *Journal of Hazardous, Toxic, and Radioactive Waste,* October 2023.

Rules

1. All original papers dealing with the design, construction, operation or financing of water supply, pollution control, storm drainage or solid waste collection and disposal facilities published in a print issue of an ASCE journal in the twelve-month period ending with June of the year preceding the year of award are eligible.
2. The award may be made annually to the author(s) of the paper that makes the most valuable contribution to the environmental engineering profession. An individual author must be an ASCE member engaged as a principal or employee in the private practice of environmental engineering. In the case of two authors, one must be an ASCE member engaged as principal or employee in the private practice of environmental engineering. If there are more than two authors, a majority of the authors must be ASCE members engaged as principals or employees in the private practice of environmental engineering.
3. The eligible papers will be reviewed by the awards committee of the Environmental Council of the Environmental and Water Resources Institute, which selects a nominee for final action by the Executive Committee of the ASCE Board of Direction.
4. The lead author shall receive an appropriate plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction, with the advice of the Governing Board of the Environmental and Water Resources Institute, based on the income from the award fund. All other recipients shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

- A completed list of contributing authors (PDF)

RUDOLPH HERING MEDAL
Nomination Deadline: October 1st
The Rudolph Hering Medal was instituted and endowed in 1924 by the Sanitary Engineering Division (now the Environmental & Water Resources Institute) of the American Society of Civil Engineers, in honor of Rudolph Hering, past Vice President of the Society.

2025 Winner: "Separation of Infiltration and Inflow in Sanitary Sewers," David A. Chin, Ph.D., P.E., F.ASCE, *Journal of Environmental Engineering*, September 2023.

Rules
1. The prize may be awarded annually and shall consist of a bronze medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction, with the advice of the Governing Board of the Environmental & Water Resources Institute, based on the income from the award fund. The lead author shall receive the medal and cash prize. All other recipients shall receive only a certificate.
2. All original papers authored or co-authored by ASCE members dealing with water works, sewerage works, drainage, refuse collection and disposal, or any branch of environmental engineering which are presented to the Society, in finished form, whether presented to the Environmental & Water Resources Institute or otherwise, are open to the award, provided that such papers have not been previously contributed or published elsewhere. Papers published in a print issue of an ASCE journal in the 12 month period ending with June of the year preceding the year of award are eligible.
3. The medal is awarded to the author, or authors, of the paper which contains the most valuable contribution to the increase of knowledge in, and to the advancement of, the environmental branch of the engineering profession.
4. In any year when the excellence of more than one paper justifies it, the Award Selection Committee may designate a "second order of merit." A paper so recognized is considered eligible to compete in the award for the next year. When a recipient is selected, the Award Selection Committee shall also notify the Honors and Awards Program office, in writing, the nominees designated to be reconsidered in the next award cycle.
5. The Award Selection Committee shall consist of three members of the Environmental & Water Resources Institute appointed by the Governing Board, whose duty shall be to recommend nominations for action by the Executive Committee of the ASCE Board of Direction.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print
- A completed list of contributing authors (PDF)

KARL EMIL HILGARD HYDRAULIC PRIZE
Nomination Deadline: October 1st

This prize was instituted in 1939 as a result of an endowment left to the Society for the purpose by Karl Emil Hilgard, M.ASCE.

2024 Winner: "Extension of the 1D Unsteady Friction Model for Rapidly Accelerating and Decelerating Turbulent Pipe Flows" by Byron Guerrero; Martin F. Lambert, A.M.ASCE; and Rey Chin*, Journal of Hydraulic Engineering*, June 2022.

Rules

1. The award is given to the author, or authors, of that paper which is judged to be of superior merit, dealing with a problem of flowing water, either in theory or practice. Preferably, the award is given to a paper that is not otherwise recognized by receiving another Society prize. The value of the paper is judged both on the basis of the subject matter and the method of presentation.
2. Papers published in a print issue of an ASCE journal during the 12 month period ending with June of the year preceding the year of award are eligible.
3. Membership in the Society is not a requirement for consideration.
4. The prize is presented annually, except that no award is given in a year in which a suitable candidate cannot be found.
5. In any year when the excellence of more than 1 paper justifies it, the Award Selection Committee may designate a "second order of merit." A paper so recognized is considered eligible to compete in the award for the next year. When a recipient is selected, the Award Selection Committee shall also notify the Honors and Awards Program office in writing, the nominees designated to be reconsidered in the next award cycle.
6. The Hydraulics and Waterways Council Awards Committee shall recommend a winner to the EWRI Awards Committee, which shall seek approval from the Governing Board of the Environmental and Water Resources Institute. The Governing Board of the Environmental and Water Resources Institute shall submit its recommendation to the Executive Committee of the ASCE Board of Direction for final approval.
7. The prize consists of a wall plaque. The lead author shall receive the plaque. All other authors shall receive only a certificate.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print
- A completed list of contributing authors (PDF)

WESLEY W. HORNER AWARD

Nomination Deadline: October 1st

The Wesley W. Horner Award was instituted in 1968 by the Sanitary Engineering Division (now the Environmental & Water Resources institute) of the American Society of Civil Engineers, and is endowed by Horner & Shifrin, Inc. and the family of Wesley W. Horner, Past President of the Society.

2024 Winner: "Investigation of Chloramines, Disinfection Byproducts, and Nitrification in Chloraminated Drinking Water Distribution Systems," by Gulizhaer Abulikemu; Jatin H. Mistry; David G. Wahman; Matthew T. Alexander; Alison R. Kennicutt, Ph.D., A.M.ASCE; Jacob D. Bollman; and Jonathan G.

Pressman,
Journal of Environmental Engineering, October 2022.

Rules

1. All papers dealing with hydrology, urban drainage, or sewerage that are published in a print issue of an ASCE journal in the 12-month period ending with June of the preceding year of award are eligible.
2. The eligible papers will be reviewed by a committee of the Environmental and Water Resources institute, which shall select a nominee for final action by the Executive Committee of the ASCE Board of Direction.
3. The award may be made to the author(s) of the paper that makes the most valuable contribution to the environmental engineering profession, with preference given to those authors who are in the private practice of engineering.
4. Membership in the Society is not a requirement for consideration.
5. The award shall consist of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction, with the advice of the Governing Board of the Environmental and Water Resources Institute, based on the income from the award fund. The lead author shall receive the plaque and cash prize. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print
- A completed list of contributing authors (PDF)

J.C. STEVENS AWARD
Nomination Deadline: October 1st
This prize was established and endowed in 1943 by John C. Stevens, Past President, ASCE.

2025 Winner: The discussion of *"Design Considerations for High-Speed Flow in Sewer Systems," by* Gaetano Crispino, Michael Pfister, Corrado Gisonni, Willi Hager, Ph.D., M.ASCE, *Journal of Hydraulic Engineering,* November 2023.

Rules

1. The prize is designated the J.C. Stevens Award.
2. It may be given to the best discussion of a paper, the discussion having been published in a print issue of an ASCE journal overseen by EWRI during the 12 month period ending with June of the year preceding the year of award.
3. The paper and its discussion must be in the field of hydraulics (including fluid mechanics and hydrology).
   Papers written jointly by ASCE or EWRI-only members and non-members are eligible, provided at least one of the authors is either an ASCE or EWRI-only member in good standing at the time of nomination. No one is to receive the prize or any portion thereof more than once.

4. In any year when the excellence of more than one discussion on a paper justifies it, the Award Selection Committee designates a "second order of merit.' A discussion on a paper so recognized is considered eligible to compete for the award for the next year.
5. The Hydraulics and Waterways Council Awards Committee shall recommend a winner to the EWRI Awards Committee, which shall seek approval from the Governing Board of the Environmental and Water Resources Institute. If approved by the Governing Board of the Environmental and Water Resources Institute, the recommendation shall be presented to the Executive Committee of the ASCE Board of Direction for final approval.
6. Normally the prize consists of a certificate and books published by ASCE costing not more than $100, however the Governing Board of the Environmental and Water Resources Institute may authorize that limit be exceeded if the income from the endowment is sufficient to justify it.
7. The lead author shall receive the certificate and books, which they may select. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

ARID LANDS HYDRAULIC ENGINEERING AWARD
Nomination Deadline: October 1st
The Arid Land Hydraulic Engineering Award recognizes original contributions in hydraulics, hydrology including climatology, planning, irrigation and drainage, hydroelectric power development, navigation specially applicable to arid or semi-arid climates or contributions to the understanding and development of new technology in river basins.

2025 Winner: Enrique R. Vivoni, Ph.D., P.E., M.ASCE

Rules
1. The award is given without regard to Society membership.
2. The award is given on the basis of noteworthy original contribution in hydraulics, hydrology (including climatology), planning, irrigation and drainage, hydroelectric power development, or navigation especially applicable to arid or semi-arid climates. The nominee's publications may be considered in the selection process.
3. The award is made annually except that no award is made in a year in which there are no qualified candidates.
4. The Subcommittee on Arid Lands shall recommend a winner to the EWRI Awards Committee, which shall seek approval from the Governing Board of the Environmental & Water Resources Institute. The Subcommittee on Arid Lands is composed of the 3 past Arid Lands Award recipients; Chair-Elect of the EWRI Awards Committee, who shall serve as the chair; and one representative from the Watershed Council; one representative from the Hydraulics and Waterways Council; and one representative from the Irrigation and Drainage Council. The Governing Board of the Environmental and Water Resources Institute shall submit their nominations to the Executive Committee of the ASCE Board of Direction for approval.

5. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another 2 cycle period must produce a new nomination package.
6. The award consists of a plaque suitably inscribed and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

VEN TE CHOW AWARD
Nomination Deadline: October 1st
The Ven Te Chow Award was established to recognize lifetime achievement in the field of hydrologic engineering. Sinotech Engineering Consultants, Inc. donated funds to support this award. It was officially instituted by action of the Board of Direction in 1995. It is administered by the Environmental and Water Resources Institute through the Honors and Awards Program.

2025 Winner: **Paul Bates, Ph.D.**

Rules
1. The award may be presented annually to individuals whose careers in the field of hydrologic engineering have been distinguished by exceptional achievement and significant contribution in research, education, or practice.
2. The award will be given without regard for Society membership, and will be limited to 1 individual each year unless a nomination is based on work which was a joint effort of substantial duration.
3. The award consists of a crystal trophy and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award fund. In the case of a joint effort, the lead recipient shall receive the trophy and cash prize. All other recipients shall receive only a certificate.
4. The Ven Te Chow Award Committee, whose members are the voting members of the Surface Water Hydrology Technical Committee of the Watershed Council and one member of the Ground Water Council, who shall be appointed annually by the Ground Water Council, shall recommend a nominee to the EWRI Awards Committee. The EWRI Awards Committee shall seek approval of the Governing Board of the Environmental and Water Resources Institute. If approved by the EWRI Governing Board, the recommendation shall be presented for final action to the Executive Committee of the ASCE Board of Direction.
5. The award will be presented at the Environmental and Water Resources Institute annual specialty conference, and the recipient will be invited to present a lecture on that occasion. The lecture will be published in the Division's Hydrologic Engineering Journal.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

SIMON W. FREESE ENVIRONMENTAL ENGINEERING AWARD & LECTURE
Nomination Deadline: October 1st
This award and lectureship was established by the Environmental Engineering Division (now the Environmental & Water Resources Institute) and endowed by the firm of Freese & Nichols in honor of their distinguished partner Simon Wilke Freese, F.ASCE. It was instituted by the Board of Direction on November 5, 1975.

2026 Winner: Allen P. Davis, Ph.D., P.E., BC.WRE, F.ASCE

Rules

1. At about yearly intervals and upon recommendation of the Governing Board of the Environmental & Water Resources Institute, the Executive Director of the Society will invite a distinguished person to prepare for publication and deliver the Simon W. Freese Environmental Engineering Lecture at an appropriate meeting of the Society.
2. The lecturer shall be tendered a certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
3. The lecturer will be selected without restrictions as to Society membership.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

JULIAN HINDS AWARD
Nomination Deadline: October 1st
The Julian Hinds Award was endowed in 1974 by John R. Kiely, F.ASCE, in recognition of the outstanding professional contributions of Julian Hinds, Hon.M.ASCE. The award was established by the Board of Direction in 1974.

2025 Winner: Dragan A. Savic, Ph.D., C.Eng., M.ASCE

Rules

1. The award may be made annually to the author(s) of that paper which is judged to be the most meritorious contribution to the field of water resources development such as multi-purpose water projects for irrigation, flood control, municipal and industrial water, hydroelectric power or any combination thereof. The award can also be made to an individual for notable performance, long years of distinguished service, or specific actions that have served to advance engineering in the field of planning, development, and management of water resources.

2. To be eligible papers must have been published in a print issue of an ASCE journal during the twelve-month period ending with June of the year preceding the year of the award.
3. Only an individual holding any grade of membership in the American Society of Civil Engineers is eligible for the award. In the case of papers written by more than one person, at least one author must be a member of ASCE.
4. The Award Selection Committee shall be the Awards Committee of the Environmental and Water Resources Institute which shall recommend a recipient or recipients if any to the Executive Committee of the ASCE Board of Direction for approval.
5. The award shall consist of a wall plaque and a cash prize determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment. The lead author shall receive the plaque and cash prize. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print
- A completed list of contributing authors (PDF)

HYDRAULIC STRUCTURES MEDAL
Nomination Deadline: October 1st
The Hydraulic Structures Medal was instituted in 1983 by Fred W. Blaisdell, F.ASCE, to honor the contributions of Melvin M. Culp, M.ASCE, and William O. Ree, F.ASCE, for their conception and development of generalized procedures for the design and application of hydraulic structures, and for their exemplary ethical and professional standards. The medal was endowed by additional gifts from friends and professional associates.

2025 Winner: Peter Lagasse, Ph.D., P.E., F.ASCE

Rules
1. The award will be given without restrictions as to Society membership.
2. The award shall consist of a gold-plated medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction, with the advice of the Governing Board of the Environmental & Water Resources Institute, based on the income from the award fund.
3. The award may be made annually to an individual for significant contributions to the advancement of the art and science of hydraulic engineering as applied to hydraulic structures. The Award Selection Committee may consider a candidate's papers published in the Society's technical journals, innovative application of hydraulic principles, individual achievements, or distinguished or meritorious service. A contribution of fundamental principles or design criteria having general application to multiple structures and usefulness over wide geographical areas is given preferred consideration over a contribution specific to a single structure or limited area. In the case of a paper, the coverage and presentation shall be sufficiently complete that the subject matter can be readily evaluated by the practitioner and immediately and confidently applied in practice. The subject matter must completely cover a complete structure or a complete element of a structure.

Theoretical and mathematical models must be verified by physical models or physical data. Clarity of expression, readability, and form of presentation are also considered.
4. The award is presented at a national meeting of the Environmental & Water Resources Institute.
5. Responsibility for nominations and recommendation of the winner (or winners) of the Hydraulic Structures Medal is vested in the Environmental & Water Resources Institute who shall make their recommendation by February 15 of each year for ratification by the Executive Committee of the ASCE Board of Direction.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

MARGARET S. PETERSEN AWARD
Nomination Deadline: October 1st
This award was established to honor Margaret S. Petersen, P.E., BC.WRE, Dist.M.ASCE, a pioneer in hydraulics and water resources engineering. The funds for the award were obtained through the solicitation of gifts from her colleagues, admirers and friends. It was instituted by the Board of Direction on October 8, 2013.

2025 Winner: Jennifer G. Duan, Ph.D., P.E., F.EWRI, A.M.ASCE

Rules
1. The award may be made annually.
2. Candidates for this award must be women who are ASCE or EWRI members in good standing at the time of nomination who have demonstrated exemplary service to the water resources and environmental science and engineering community. ASCE or EWRI Student Members are not eligible for consideration.
3. The recipient may be invited to deliver the Margaret S. Petersen Lecture at an appropriate meeting of the Society.
4. Criteria may include EWRI or ASCE leadership as an officer or through standing or task committee participation; university or industry excellence in the water resource, hydraulics, or environmental-related science and engineering profession.
5. The recipient is strongly encouraged to serve as an ambassador for the award by promoting it at her university, engineering alumni group(s) and/or via her employer. The recipient is also encouraged to mentor/sponsor an ASCE or EWRI woman student or member.
6. Not more than 1 award may be presented in any given year. No one shall receive the honor more than once.
7. The Award Selection Committee shall recommend a nominee for approval by the Executive Committee of the ASCE Board of Direction. The Award Selection Committee shall be composed of 2 members of the EWRI Education Council, 2 members of the EWRI Emerging and Innovative Technologies Committee, 2 recent award recipients; the Member Services Representative of the EWRI Awards Committee, who shall act as the liaison to the EWRI Awards Committee, and 1 at-

large member. The Committee shall elect a Vice Chair who shall serve a 2 year term. Upon completion of service, the Vice Chair shall become the Chair for a 2 year term.

8. The award shall consist of a crystal vase, suitably inscribed with the name of the recipient and the year of award, and an honorarium, determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations

To nominate, submit the following via the nomination form:

- A third party letter of nomination
- Nominee's personal statement attesting to how they meet the criteria for the award (not to exceed 1,000 words)
- The nominee's CV or biographical information
- A minimum of 3, maximum of 5, letters of recommendation

HUNTER ROUSE HYDRAULIC ENGINEERING AWARD

Nomination Deadline: October 1st

This award and lectureship was endowed by the Water Resources Engineering Division (now the Environmental and Water Resources Institute) through personal contributions of engineers and engineering firms throughout the world in honor of Hunter Rouse, Hon.M.ASCE. It was instituted by the Board of Direction in October 1979.

2025 Winner: Yong G. Lai, Ph.D., A.M.ASCE

Rules

1. The award recognizes outstanding contributions to hydraulics and waterways.
2. The award is given without regard to Society membership.
3. The award may be presented annually, except that no award is given in a year in which a suitable candidate cannot be found.
4. The Hydraulic and Waterways Council Awards Committee shall recommend a winner to the EWRI Awards Committee, which shall seek approval from the Governing Board of the Environmental and Water Resources Institute. The Governing Board of the Environmental and Water Resources Institute shall submit their recommendation to the Executive Committee of the ASCE Board of Direction for final approval.
5. The winner may be invited to present a "Hunter Rouse Hydraulic Engineering Lecture" at an appropriate meeting of the Society. If presented, the Lecture will additionally be published in a journal overseen by EWRI.
6. The award consists of a certificate and an honorarium to be determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction, based on the income from the award endowment.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information

- Two or three letters of recommendation (max)

ROYCE J. TIPTON AWARD
Nomination Deadline: October 1st
To recognize contributions to the advancement of irrigation and drainage engineering, Royce J. Tipton, F.ASCE and past Vice President, contributed funds for the establishment of an award in this field of endeavor. It was officially instituted by action of the Board of Direction on October 19-20, 1964.

2025 Winner: Stuart Styles, Ph.D., P.E., BC.WRE, M.ASCE

Rules
1. The award is known as the Royce J. Tipton Award.
2. The award is made to a member of the American Society of Civil Engineers or member of the Environmental & Water Resources Institute who has made a definitive contribution to the advancement of irrigation and drainage engineering management, these contributions being made either in the form of papers or other written presentations, or through notable performance, long years of service, or specific actions which have served to advance the science of irrigation and drainage engineering. Only candidates in good standing at the time of nomination are eligible for the award. Publications written by the nominee may be considered as part of the selection process.
3. Not more than 1 award of the prize is made each year unless the achievement upon which the award is based is considered to be the contribution of more than one person. The recipient may be invited to present a lecture at an appropriate meeting of the Society. The lecture will be published in the Society's *Journal of Irrigation and Drainage Engineering*.
4. Nominations for the award will be evaluated by the Irrigation and Drainage Council Awards Committee. The Awards Committee is composed of the following voting members of the Irrigation and Drainage Council: chair, vice-chair, past-chair, chairs of standing committees, news correspondent, and editor of the *Journal of Irrigation and Drainage Engineering*. The Committee shall recommend a recipient to the Governing Board of the Environmental & Water Resources Institute. The Governing Board of the Environmental & Water Resources Institute shall submit their recommendation to the Executive Committee of the ASCE Board of Direction of the Society for approval.
5. Nominees not selected in the initial year will be held over for consideration through the next two selection cycles. At the end of the third cycle, nominees not chosen will be removed from consideration, but will remain eligible for re-nomination by submission of a new nomination package.
6. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. If the award is made for a joint effort, the lead recipient shall receive the plaque and cash prize. All other recipients shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information

- Two or three letters of recommendation (max)

HANS ALBERT EINSTEIN AWARD
Nomination Deadline: October 1st
This award was established by the Waterway, Port, Coastal and Ocean Division (now the Coasts, Oceans, Ports, & Rivers Institute) and the Hydraulics Division (now the Environmental & Water Resources Institute) to honor Hans Albert Einstein for his outstanding contributions to the engineering profession and his advancements in the areas of erosion control, sedimentation and alluvial waterways. The funds were contributed by the honoree's friends and former students in appreciation of his positive influence on their professional development. The award was officially instituted by action of the Executive Committee of the ASCE Board of Direction in October 1988.

2025 Winner: Bruce W. Melville, Ph.D., M.ASCE

Rules
1. Candidates must be ASCE members in good standing at the time of nomination.
2. Award recipients are selected by an award committee composed of 3 members from the Coasts, Oceans, Ports and Rivers Institute and 3 members from the Environmental and Water Resources Institute. The Waterways Committee of the Coasts, Oceans, Ports, and Rivers Institute and the Sedimentation Committee of Environmental and Water Resources Institute provide at least 1 member each to the award committee. The chair of the Award Selection Committee alternates annually between the representatives of the two institutes having the longest tenure on the committee. Nominations are submitted to Society approval by the ASCE Executive Committee through the Executive Committee of both institutes.
3. The Waterways Committee of the Coasts, Oceans, Ports, and Rivers Institute and the Sedimentation Committee of Environmental and Water Resources Institute decide on alternate years the location that the award will be given.
4. Not more than 1 presentation of the award is made each year unless the achievement upon which the award is based is considered to be the joint contribution of more than 1 person, such as the joint authorship of a paper. No one may receive the award or a portion thereof more than once.
5. The award consists of a specially designed plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. If the award is presented for a group accomplishment, the lead recipient shall receive the plaque and cash prize. All other recipients shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

GEO-PROFESSIONALS

THOMAS A. MIDDLEBROOKS AWARD
Nomination Deadline: October 1st
The Thomas A. Middlebrooks Award, established by the Society in 1955, is a memorial in recognition of the outstanding professional accomplishments of Thomas A. Middlebrooks, A.M.ASCE. This award is supported by the income from a fund contributed by friends of Mr. Middlebrooks.

2025 Winner: "Changes in Soil Properties over Time after a Wildfire and Implications to Slope Stability," by Idil D. Akin, Ph.D., A.M.ASCE; Taiwo O. Akinleye, S.M.ASCE; and Peter R. Robichaud, Ph.D., P.E., M.ASCE, *Journal of Geotechnical and Geoenvironmental Engineering,* July 2023.

Rules
1. The award is made to the author(s) of a paper published by the Society during the 12-month period ending with June of the year preceding the year of award which shall be judged worthy of special commendation for its merit as a contribution to geotechnical engineering. No award is made in years in which no paper of suitable merit is published. The papers which receive the Norman Medal and the Croes Medal are not eligible for consideration for this award.
2. The award is not restricted to members of the Society.
3. The nomination of the recipient of the award is the responsibility of the Governors of the Geo-Institute, which shall recommend to the ASCE Executive Committee for final approval.
4. The award shall consist of a certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment. The recipient will be given the option of receiving the award, in part or in whole, in the form of books of his or her own selection. If the winning paper is written by a group, the lead author shall receive the certificate and cash prize. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

ARTHUR CASAGRANDE PROFESSIONAL DEVELOPMENT AWARD
Nomination Deadline: August 15th
This award was established by the Geotechnical Engineering Division (now the Geo-Institute) of ASCE as a memorial to the outstanding contributions of Arthur Casagrande, Hon.M.ASCE, to the teaching, research, and practice of geotechnical engineering. The award is funded by gifts from the many students, colleagues, and friends of Arthur Casagrande. The award was established to provide professional development opportunities for outstanding young practitioners, researchers, and teachers of geotechnical engineering. It is administered by the Geo-Institute through the Honors and Awards Program.

2025 Winner: Michael G. Gomez, Ph.D., A.M.ASCE

Rules

1. The award may be given in recognition of outstanding accomplishments, as evidenced by completed works, reports, or papers in the field of geotechnical engineering. It is intended to further the professional development of an outstanding practitioners, researchers, or teachers of geotechnical engineering. Candidates who are 35 years of age or less on December 31 of the calendar year nominated are eligible.
2. Membership in the Society is not a requirement for consideration.
3. The Geo-Institute Board of Governors will recommend for ASCE Executive Committee approval the awardee or, in exceptional cases, not more than 2 awardees, from nominations made annually by members of the Geo-Institute. Nominations shall be no more than 10 pages in length and should include supporting evidence of distinguished accomplishments by the nominee, together with supporting letters and a brief biography.
4. Multiple awards within an award cycle are tendered only if the balance then available in the award fund is adequate for the purpose.
5. Nominees not selected in a given year shall be held over for consideration through the next two cycles, provided candidates meet the age requirement. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish their candidate to be considered for another three-cycle period must produce a new nomination package.
6. The award consists of a certificate and an honorarium determined annually by, and subject to, the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

MARTIN S. KAPP FOUNDATION ENGINEERING AWARD

Nomination Deadline: August 15th

The Martin S. Kapp Foundation Engineering Award is a memorial in recognition of the outstanding professional accomplishments of Martin S. Kapp, F.ASCE. The award is supported by the income from a fund contributed by the friends and professional associates of Mr. Kapp. The award was established by the Board of Direction in April 1973.

2025 Winner: Theresa Andrejack Loux, Ph.D., P.E., M.ASCE

Rules

1. The Martin S. Kapp Foundation Engineering Award will be given to an individual on the basis of the best example of innovative or outstanding design or construction of foundations, earthworks, retaining structures, or underground construction. Emphasis shall be placed on constructed works where serious difficulties were overcome or where substantial economies were achieved. The example shall have been described in published form available to the entire engineering community.

2. Not more than 1 award of the prize is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person, such as the joint authorship of a paper. No one shall receive the honor, or any portion thereof, more than once.
3. The award is not restricted to members of the Society.
4. Nominees not selected in a given year shall be held over for consideration through the next two cycles. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish their candidate to be considered for another three-cycle period must produce a new nomination package.
5. The recipient of the award, if any, will be submitted to the ASCE Executive Committee by the Geo-Institute Board of Governors.
6. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. In the case of a joint effort, the lead recipient shall receive the plaque and cash prize. All other recipients shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

RALPH B. PECK AWARD
Nomination Deadline: June 1st
This award was established in 1999 by the Geo-Institute of the Society in honor of Ralph B. Peck, Dist.M.ASCE. Funds to support this award were donated by the Geoprofessional Business Association (GBA, formerly ASFE).

2025 Winner: John R. Wolosick, P.E., S.E., BC.GE, F.ASCE

Rules
1. The award is presented for outstanding contributions to the geotechnical engineering profession through the publication of a thoughtful, carefully researched case history or histories, or the publication of recommended practices or design methodologies based on the evaluation of case histories.
2. The award may be given annually to a single author or to 2 or more collaborating authors for the publication of a case history or histories, or methodologies and recommended practices based on case histories, that provide valuable insights into the geotechnical aspects of constructed facilities. The award may be given for a single paper or for 2 or more papers written by the same author(s). The published work must involve the evaluation of subsurface conditions pertaining to the performance of constructed works, with appropriate analysis, description of project design, and recommendations for improved future design and construction practices. The relevant paper or papers will be cited during the presentation of the award.
3. Emphasis will be placed on a peer-reviewed paper or papers published in an appropriate journal and/or in conference proceedings within an approximate 5 year period before the award decision.

4. The award recipient or recipients will be invited to deliver the Peck Lecture describing he lessons learned from the relevant case history or histories at a location chosen by the Board of Governors of the Geo-Institute. The lecture will be given no later than 1 year after its announcement.
5. Nominees not selected in a given year shall be held over for consideration through the next two cycles. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish their candidate to be considered for another three-cycle period must produce a new nomination package.
6. The award will be given without regard for Society membership or nationality.
7. The selection of the award recipient will be made by the Board of Governors of the Geo-Institute of ASCE from a list of three nominees to be provided by the Award Committee of the Geo-Institute of ASCE. Final approval shall be the responsibility of the ASCE Executive Committee. Nominations will be considered from any society with members engaged in the practice of geotechnical engineering.
8. The award consists of a gold-plated medal and an honorarium determined annually by, and subject to, the approval of the Executive Committee of the ASCE Board of Direction, based on the income from the award endowment. The lead author shall receive the medal and honorarium. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

SHAMSHER PRAKASH AWARD & LECTURE
Nomination Deadline: October 1st
This award and lecture is established to honor Shamsher Prakash, Ph.D., P.E., D.GE, Dist.M.ASCE for his contributions to geotechnical engineering and soil dynamics. It is established under the auspices of the Geo-Institute and funded by an endowment created through donations from Professor Prakash's estate and family, mentees, friends, and colleagues. The award was established by the Society on October 4, 2021.

2025 Winner: John Scott McCartney, Ph.D., P.E., F.ASCE

Rules
1. The Shamsher Prakash Award and Lecture will be presented annually to a younger geotechnical engineer (50 years of age or less by the entry deadline) for outstanding research or professional practice contributions in the area of geotechnical engineering or soil dynamics.
2. The award will be bestowed for cumulative distinguished contributions. In exceptional cases, it may be awarded for a single contribution of outstanding merit.
3. The award is not restricted to members of the Society.
4. The Shamsher Prakash Lecture will be delivered by the award recipient in the year following his/her selection at Geo-Congress or other appropriate Society conference.
5. The selection committee shall be the Awards Committee of the Geo-Institute. The recipient of the award, if any, will be submitted to the ASCE Executive Committee for final approval.

6. Nominees not selected in a given year will be held over for consideration through the next 2 selection cycles, provided they meet the age requirement. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another 2-cycle period must produce a new nomination package.
7. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
8. The award recipient shall submit a paper accompanying his/her lecture, to be included either in the conference proceedings or a geotechnical special publication.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

H. BOLTON SEED MEDAL
Nomination Deadline: June 1st
This award was established by the Geotechnical Engineering Division (now the Geo-Institute) of the Society in memory of Professor H. Bolton Seed, Hon.M.ASCE. It was officially instituted by action of the Board of Direction on October 23, 1993 and was funded by friends and colleagues of Professor Seed and the U.S. National Society Endowment Fund.
Professor Seed made many significant contributions to teaching, research and the practice of geotechnical engineering especially as related to geotechnical earthquake engineering and embankment dams. Dr. Seed, a member of the National Academy of Engineering, was recognized with many awards, including ASCE's Norman Medal (twice), Croes Medal (three times), Middlebrooks Award (five times), the Terzaghi Award and the Terzaghi Lectureship. In 1985, he was the first recipient of the Nash Medal of the International Society for Soil Mechanics and Geotechnical Engineering (ISSMGE). In addition to his numerous technical contributions, Professor Seed devoted considerable time and effort to the profession through the activities of the Geo-Institute of ASCE and through ISSMGE. He served as Permanent Secretary, U.S. National Society (USNS) of the ISSMGE for more than 10 years.

2025 Winner: Ahmed-Waeil Elgamal, Ph.D., M.ASCE

Rules
1. The H. Bolton Seed Medal is awarded for outstanding contributions to teaching, research, and/or practice in geotechnical engineering.
2. The medal ordinarily will be awarded for cumulative distinguished contributions to the designated subject area. In exceptional cases, it may be awarded for a single contribution of outstanding merit.
3. The first medal and alternating medals thereafter will be awarded for contributions to geotechnical earthquake engineering. The intervening medals may be awarded for contributions in any area of geotechnical engineering.

4. The medal may be awarded every year, at the discretion of the Award Selection Committee. Not more than 1 award will be made in each selection year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person.
5. During the year following the announcement of the receipt of the medal, the recipient will deliver the Seed Memorial lecture on a topic of his/her choice within the designated subject area. The lecture will be presented at the Geo-Institute of ASCE Annual Congress.
6. Medal winners are strongly urged to prepare a permanent record of the lecture in the form of written manuscript and/or recording. The written manuscript, not to exceed 15,000 word equivalents, will be submitted for publication in the ASCE *Journal of Geotechnical and Geoenvironmental Engineering*. A videotape should be produced in a format consistent with USNS specifications and will be provided to the USNS by G-I for distribution. The videotape will be the property of ASCE.
7. Eligible candidates for the medal must be members of ASCE or of a member society of the International Society of Soil Mechanics and Geotechnical Engineering (ISSMGE). Candidates must be in good standing at the time of nomination. A listing of nominee's professional memberships and affiliations should be included with nominations for this award. The recipient will be chosen without regard for nationality.
8. The recommended medal recipient, for Executive Committee approval, will be made by the Board of Governors of the Geo-Institute, based on recommendations from the G-I Awards Committee. The International Secretary will invite member societies of the ISSMGE to submit nominations for consideration by the Award Selection Committee.
9. Nominees not selected in a given year shall be held over for consideration through the next two cycles. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish their candidate to be considered for another three-cycle period must produce a new nomination package.
10. The award consists of a gold-plated medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment. If the award is presented for a joint effort, the lead recipient shall receive the medal and cash prize. All other recipients shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

KARL TERZAGHI AWARD
Nomination Deadline: June 1st
This award was established by the Soil Mechanics and Foundations Division (now the Geo-Institute) of the Society by the solicitation of gifts from the many friends and admirers of Karl Terzaghi, Hon.M.ASCE. It was instituted by the Board of Direction on October 10, 1960.

2025 Winner: Jean-Louis Briaud, Ph.D., P.E., BC.GE, Pres.21.ASCE

Rules

1. The award will be given to an author of outstanding contributions to knowledge in the fields of soil mechanics, subsurface and earthwork engineering, and subsurface and earthwork construction. Contributions which have been published by the American Society of Civil Engineers shall be cited as the principal basis for the award, however in exceptional circumstances, and not more than once every 8 years, contributions published elsewhere may be cited as a basis for the award.
2. The award may be given in odd-numbered years without restrictions as to Society membership or nationality.
3. Award recipients will be nominated for Executive Committee approval by the Geo-Institute Board of Governors.
4. Nominees not selected in a given year shall be held over for consideration through the next two cycles. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish their candidate to be considered for another three-cycle period must produce a new nomination package.
5. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

KARL TERZAGHI LECTURE

Nomination Deadline: June 1st

This lectureship was established by the Soil Mechanics and Foundations Division (now the Geo-Institute) of the Society by the solicitation of gifts from the many friends and admirers of Karl Terzaghi, Hon.M.ASCE. It was instituted by the Board of Direction on October 10, 1960.

2025 Winner: Sarah Springman, Ph.D., C.Eng.

Rules

1. The Terzaghi Lecture is sponsored annually by the ASCE Geo- Institute (G-I). It is presented to the Society for all members at the Geo-Institute annual conference. The lecturer is selected in the fall of each year at the first meeting of the G-I Board of Governors (BOG) for the new fiscal year (typically October). Selection is based on his/her continuing contributions to the technical and/or professional stature of geotechnical engineering; as reflected in his/her publications, professional standing and, particularly, on ability to communicate verbally with both technical specialists and the civil engineering profession as a whole. The selection of the lecturer is the responsibility of the BOG.
2. It is expected that the Terzaghi Lecture will be published in the Journal as a technical paper or recorded as a video for public access. A technical paper is subjected to criticism and review, similar to any other paper, except that it cannot be rejected, other than by extraordinary action of the BOG. Because the presentation of the paper is considered to be an award, the paper is not eligible for further awards.

3. The nomination materials should reach the ASCE Headquarters by June 1. Electronic submissions are encouraged.
4. Nominees not selected in a given year shall be held over for consideration through the next two cycles. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish their candidate to be considered for another three-cycle period must produce a new nomination package.
5. The Board of Governors will select the lecturer from a list of three top nominees, based on assessments provided to the BOG by the Awards Committee of the ASCE Geo-Institute no later than August 15.
6. The recipient shall be recommended by the Geo-Institute for approval by the Society's Executive Committee.
7. The lecturer shall be tendered a certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction based on the income from the award endowment.
8. Membership in the Society is not a requirement for consideration.

Nomination
To nominate, Submit the following:

- A cover letter, signed by the nominator
- An Official Award Nomination form (PDF)
- The nominee's CV or biographical information
- Two or Three letters of recommendation (max)

HISTORY OF CIVIL ENGINEERING

CIVIL ENGINEERING HISTORY & HERITAGE AWARD

Nomination Deadline: November 1st

To recognize those persons who through their writing, research or other efforts have made outstanding contributions toward a better knowledge of, or appreciation of, the history and heritage of civil engineering, Trent R. Dames, F.ASCE, Past Vice President of ASCE, and member of the first Committee on History and Heritage of American Civil Engineering, and his wife, Phoebe L. Dames, contributed funds, the annual income of which is to be used for a Civil Engineering History and Heritage Award. The award was officially instituted by action of the Board of Direction in October 1966.

2025 Winner: Gordon G.T. Masterton, OBE DL, HonD.Eng.

Rules

1. The name of the award is the Civil Engineering History & Heritage Award
2. The award is made to recognize the recipient's, or in exceptional cases, not more than two recipients', contribution/s toward a better knowledge of, or appreciation of, the history and heritage of civil engineering.
3. The award is not restricted to members of the Society.
4. The award may be made annually and may not be made to the same person more than once.

5. Posthumous awards will not be made, except if the nomination was submitted before the nominee's death.
6. Nominations should be submitted to the Honors and Awards program office by **November 1** for consideration by the History & Heritage Committee. Any person (or organization) may submit a nomination, however submittal of the nomination through the Section Committee on History & Heritage, which has jurisdiction over the locale in which the nominee resides, is encouraged. Nominations may also originate within the History & Heritage Committee.
7. The History & Heritage Committee shall recommend the recipient, or recipients, if any, to the Executive Committee of the ASCE Board of Direction for final action.
8. The award shall consist of a plaque and honorarium determined annually by and subject to approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
9. The award is normally presented at the Society's Annual Convention.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

STRUCTURAL ENGINEERING

T. Y. LIN AWARD
Nomination Deadline: November 1st
The ASCE Prestressed Concrete Award was endowed in 1968 by T.Y. Lin, F.ASCE, to encourage the preparation of meaningful papers in the designated field of endeavor. The award was instituted by the Board of Direction in May 1968. By Board action in October 1969 the name of the award was changed to the "T.Y. Lin Award."

2025 Winner: "Seismic Behavior of Monolithic Exterior Beam-Column Connections with Unbonded Post-Tensioning," by Sanghee Kim; Thomas H-K Kang, P.E., M.ASCE; Donghyuk Jung; Byung Un Kwon; and Dong Joo Lee, *ACI Structural Journal,* November 2023.

Rules
The award is made in accordance with the policies of the Society and the following specific rules:

1. All papers written or co-authored by members of the American Concrete Institute (ACI), Precast/Prestressed Concrete Institute (PCI), Post-Tensioning Institute (PTI), or American Society of Civil Engineers (ASCE) that deal with prestressed concrete and which are published in a print issue the twelve-month period ending with June of the year preceding the year of award are eligible. Preference shall be given to papers written by younger authors.
2. ACI, PCI, and PTI will each be invited to nominate a single paper selected from their respective publications (which meet the foregoing criteria) for judging along with the single paper selected by the Structural Engineering institute (SEI) from any ASCE publication.

3. Annually the papers thus selected will be reviewed by a committee composed of one member each from the ACI, PCI, and PTI as selected by their organizations and one member from SEI. All members shall serve a term no more than three (3) years to commence on October 1. This committee shall select a nominee for final recommendation to the ASCE Executive Committee. The Chair shall be the SEI representative.
4. The lead author shall receive a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print
- A completed list of contributing authors (PDF)

MOISSEIFF AWARD
Nomination Deadline: November 1st
This prize, established by the Society in April 1947, is a memorial in recognition of the accomplishments of Leon S. Moisseiff, M.ASCE, a notable contributor to the science and art of structural design. Funds were provided by Mr. Moisseiff's friends to set up the medal and to establish a trust fund to support the yearly awards.

2025 Winner: "Reliability-Based Framework for Structural Robustness Evaluation of Bridges," by Qian Chen, Ph.D., P.E., M.ASCE; Hongfan Wang; Baidurya Bhattacharya, Ph.D., F.ASCE; Sherif El-Tawil, Ph.D., P.E., F.SEI, F.ASCE; Anil K. Agrawal, Ph.D., P.E., F.SEI, Dist.M.ASCE; and Waider Wong, *Journal of Bridge Engineering,* April 2024.

Rules
1. The prize is given, in any year, to an important paper published in a print issue of an ASCE journal in the 12 month period ending with June of the year preceding the year of award (or any year since the last award), dealing with the board field of structural design, including applied mechanics as well as the theoretical analysis, or constructive improvement, of engineering structures such as bridges and frames, of any structural material.
2. Award of the prize in every year is not mandatory.
3. Papers recognized for award of other Society prizes are disqualified.
4. All authors, whether members or nonmembers, are eligible to receive the prize.
5. In any year when the excellence of more than one paper justifies it, the Award Selection Committee may designate a "second order or merit." A paper so recognized shall be considered eligible to compete in the award for the next year. When a recipient is selected, the Award Selection Committee shall also notify the Honors and Awards Program office, in writing, the nominees designated to be reconsidered in the next award cycle.
6. Preparation of a paper by another publisher disqualifies it from this competition.
7. The SEI Awards Committee shall recommend the recipient(s), if any, to the ASCE Board of Direction Executive Committee for final approval.

8. The prize consists of a bronze medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. The lead author shall receive the medal and cash prize. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

RAYMOND C REESE RESEARCH PRIZE
Nomination Deadline November 1st
To recognize outstanding contributions to the application of structural engineering research, Raymond C. Reese, Hon.M.ASCE, contributed funds to support a structural engineering research prize. The prize was established by the Board of Direction in April 1970.

2025 Winner: "Numerical Simulations of Abutment PRB Structures with Post-Tensioned Unbonded Prestressing Tendons for Highway Bridges under Horizontal Seismic Loads," by Wenpeng Wu, Ph.D.; Jialong He; Lifeng Li; and Huihui Li, *Journal of Bridge Engineering,* Aug. 2024.

Rules

1. The Raymond C. Reese Research Prize is to be awarded to the author or authors of a paper in a print issue of an ASCE journal in the 12-month period ending with June of the year preceding the year of the award that describes a notable achievement in research related to structural engineering and which indicates how the research can be used. The paper should include the results of research (experimental and/or analytical) and, in particular, should indicate and recommend how the research can be applied to design; it is this latter feature that is considered to be most important.
2. Membership in the Society is not a requirement for consideration.
3. The award may be presented annually.
4. The SEI Awards Committee shall recommend the recipient(s), if any, to the ASCE Board of Direction Executive Committee for final action.
5. The lead author shall receive a plaque. All other authors shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

DAN M. FRANGOPOL MEDAL FOR LIFE-CYCLE ENGINEERING OF CIVIL STRUCTURES
Nomination Deadline: November 1
This award was endowed by the friends and colleagues of Dan M. Frangopol, Sc.D., P.E., Dist.M.ASCE, a pioneer in the fields of life-cycle civil engineering and life-cycle cost optimization. The award advances

the profession by recognizing individuals for outstanding contributions to the field of life-cycle design, assessment, inspection, maintenance, and cost optimization of civil infrastructure systems. The award was officially instituted by action of the Board of Direction on October 18, 2023.

2025 Winner: Fabio Biondini, Ph.D., C.Eng., F.SEI, F.ASCE

Rules

The award is made in accordance with the policies of the Society and the following specific rules:

1. The award is made biennially to an individual in recognition of outstanding research contributions to the broad field of life-cycle engineering of civil structures.
2. Contributions that may be considered as the basis for nominations may include publications and patents demonstrating a clear scientific or engineering impact -innovative, technical and/or conceptual – on life-cycle design, assessment, inspection, maintenance and/or cost optimization of individual and/or spatially distributed civil structures.
3. Membership in the Society or nationality is not a consideration for this award. Preference shall be given to ASCE or institute members if candidates are considered equal in all other ways.
4. No one should be eligible to receive the award more than once.
5. The Award Selection Committee shall be the Structural Engineering Institute Awards Committee, whose duty shall be to recommend the nominee to the Executive Committee of the ASCE Board of Direction for final action.
6. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration. The nominators who wish for their candidate to be considered for a two-cycle period must produce a new nomination package.
7. The award consists of a bronze medal, suitably inscribed with the name of the recipient and the year of award, and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on income from the award endowment.
8. The award shall be presented at the Structures Congress or at the ASCE Annual Convention.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

SHORTRIDGE HARDESTY AWARD

Nomination Deadline: November 1st

This award was instituted in 1987 by the firm of Hardesty & Hanover to honor the contributions of Shortridge Hardesty as first chair of the Column Research Council (Structural Stability Research Council since 1976). The CRC was organized under the Engineering Foundation in 1944 at the recommendation of the ASCE Committee on Design of Structural Members and with the approval of the Structural Engineering Institute Executive Committee.

2025 Winner: Mahen Mahendran, Ph.D.,FIEAust

Rules

1. The award may be awarded annually to an individual (or individuals if recommended) who has contributed substantially in applying fundamental results of research to solution of practical engineering problems in the field of structural stability.
2. The award shall be based on a paper published in either the ASCE Journal of Structural Engineering (July-June), or the Proceedings of the Structural Stability Research Council (latest available), or upon any other effective contribution in the form of personal efforts and achievements.
3. No one shall be eligible to receive the award, or a portion of the award, more than once.
4. From 1 to 3 recommendations for the award shall be made by the SEI Committee on Structural Members to the SEI Awards Committee. The SEI Awards Committee shall recommend the recipient(s), if any, to the ASCE Board of Direction Executive Committee for final action.
5. The awardee or awardees must be an individual or individuals holding any grade of membership in ASCE and/or Structural Stability Research Council (SSRC).
6. The award shall consist of a suitably inscribed certificate and an honorarium determined annually by and subject to the approval of the Executive committee of the ASCE Board of Direction based on the income from the award endowment. Recipients who are not the lead author shall receive only a certificate.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

GEORGE WINTER AWARD

Nomination Deadline: November 1st

The award is named for Dr. George Winter, world renowned teacher and researcher at Cornell University, who died in 1982. The George Winter Award is intended as a recognition of the achievements of an active structural engineering researcher, educator or practitioner who best typifies the late Dr. George Winter's humanistic approach to his profession: i.e., an equal concern for matters technical and social, for art as well as science, for soul as well as intellect. The award was officially instituted by action of the ASCE Board of Direction in April 1990.

2025 Winner: Maria E. Moreyra Garlock, Ph.D., P.E., F.SEI, F.ASCE

Rules

1. The award may be made annually to any individual without regard to Society membership. The recipient shall be first and foremost a structural engineer, one who has consistently worked at advancing the state-of-the-art of the profession through the practical application of design and/or research studies.
2. Secondly, the individual must have demonstrated a commitment to the social or artistic needs of the community through work performed in an area not directly related to engineering or science.

3. No one shall be eligible to receive the award, or a portion of the award, more than once.
4. The Awards Committee of the Structural Engineering Institute shall recommend the recipient, if any, to the Executive Committee of the ASCE Board of Direction for final action.
5. The award consists of a bronze medal with the likeness of George Winter and an honorarium that will be established by the Executive Committee of the Board of Direction based on a review of annual income generated from the award endowment. It will be presented at the Annual Structures Congress Awards Luncheon, however the award need not be given every year if a suitable candidate cannot be identified.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

ERNEST E. HOWARD AWARD
Nomination Deadline: November 1st
This award was instituted and endowed in 1954 by Mrs. Howard in honor of her husband, Ernest E. Howard, Past President, ASCE.

2025 Winner: Michel Bruneau, Ph.D., P.E., P.Eng., F.SEI, Dist.M.ASCE

Rules
1. The award is known as the Ernest E. Howard Award.
2. The award is made annually to a member of the American Society of Civil Engineers who has made a definite contribution to the advancement of structural engineering, either in research, planning, design or construction, including methods and materials, these contributions being made in the form of a paper or other written presentation or through notable performance or specific actions which have served to advance structural engineering. Candidates must be ASCE members in good standing at the time of nomination.
3. Not more than 1 award is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person, such as joint authorship of a paper. In such cases duplicate or multiple prizes are tendered, provided that the balance then available in the award fund is adequate for the purpose.
4. The annual recommendation as to the recipient shall be made by the Committee on the Ernest E. Howard Award to the Executive Committee of the Board of Direction. This Committee shall consist of three members who shall have overlapping terms of service of three years. The chair is the member who, at the time of appointment is an active member of CTA or of one of CCTA's Technical Divisions. The other two members are, at the time of appointment, the chairs who have most recently retired from the Structural Engineering Institute Awards Committee and the Board of Directors of the Construction Institute.
5. The Committee on the Ernest E. Howard Award may also designate "second and third order of merit" nominees. These candidates will be reconsidered by the Committee for the next two years. When a recipient is selected, the Award Selection Committee shall also notify the Honors and

Awards Program office in writing, the nominees designated to be reconsidered in the next award cycle. Other remaining candidates will be reconsidered only if responsored after a five-year waiting period.

6. The award consists of a gold-plated medal, and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)
-

VILAS MUJUMDAR RESILIENCE AWARD

Nomination Deadline: February 1st

The Vilas Mujumdar Resilience Award was established in October 2022 to recognize ASCE members who have made a definite contribution to the advancement of resilience, specifically those who have developed models to prepare and plan for mitigation of potential adverse effects due to natural hazards, climate change, or other environmental hazards in interdependent civil infrastructure systems.

2025 Winner: Therese P. McAllister, Ph.D., P.E., F.SEI, Dist.M.ASCE

Rules

1. The Vilas Mujumdar Resilience Award may be made annually to a member of ASCE who has made a definite contribution to the advancement of resiliency. The award will recognize and honor an individual who has developed models to prepare and plan for mitigation of potential adverse effects due to natural hazards, climate change, or other environmental hazards in interdependent civil infrastructure systems and has created the ability to adapt to and quickly recover from the impact of such hazards. The effective methodologies should include socio-economic and public policy considerations to create overall resilient infrastructure systems.
2. The contribution may have been made through outstanding performance or specific noteworthy actions that have served to advance the art, science and technology of the civil infrastructure resiliency field. The nominee's publications in the form of papers or other written presentations may be considered in the selection process. Candidates must be living ASCE members in good standing at the time of nomination and selection. Student members are not eligible for consideration.
3. The award is made annually except that no award is made in a year in which there are no qualified candidates.
4. One (1) award may be made each year. The award may be bestowed upon more than one individual if the achievement upon which the award is based is by multiple contributors. If the award is presented for a joint effort, the lead recipient shall receive the plaque and the cash prize. Award recipients who are not the lead recipient shall receive only a certificate.
5. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for

consideration, except that nominators who wish for their candidate to be considered for another 2-cycle period must produce a new nomination package.
6. One individual may receive the honor more than once.
7. Self-nominations shall not be accepted.
8. The award selection committee shall be formed by the Center for Technical Advancement (CTA) and comprised of five members, one each from the following: CTA, Committee on Adaptation to a Changing Climate, Committee on Sustainability, Infrastructure Resilience Division, and the Structural Engineering Institute (SEI). Members shall be appointed by the CTA Chair except for the SEI representative, who shall be appointed by the SEI President. Members shall have staggered three-year service. To the extent possible, the award selection committee shall include both practitioners and educators, and the CTA-appointed chair shall be a senior member of the awards selection committee. The award selection committee shall recommend a nominee for approval by the Executive Committee of the ASCE Board of Direction.
9. The award shall consist of a plaque, suitably inscribed with the name of the recipient and the year of award, and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
10. This award is to be presented at the ASCE Annual Convention.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- At least two (2), but no more than three (3) letters of recommendation

SUSTAINABILITY

DONALD V. ROBERTS GLOBAL SUSTAINABILITY AWARD
Nomination Deadline: November 1st
The Donald V. Roberts Global Sustainability Award is a memorial in recognition of the outstanding professional accomplishments of Donald V.N. Roberts, P.E., Dist.M.ASCE. It is supported by the income from a fund contributed by friends of Mr. Roberts and the Roberts Family. The award was established by the Society on October 4, 2021.

Rules
1. The award is made to the author(s) of a paper published in print by the Society during the 12-month period ending with June of the year preceding the year of award. The paper is recognized for its merit as a contribution to the civil engineer's responsibility to sustainability. The award is not made in years in which no paper of suitable merit is published.
2. The award is not restricted to members of the Society.
3. The eligible papers will be reviewed by a sub-committee of the Committee on Sustainability, which shall select a nominee for final action by the Executive Committee of the ASCE Board of Direction.
4. The lead author shall receive a certificate and an honorarium determined annually by and subject to the approval of the Executive Committee of the Board of Direction, with the advice of the

Committee on Sustainability, based on the income from the award fund. All other recipients shall receive only a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print
- A completed list of contributing authors (PDF)
-

ORVILLE T. MAGOON SUSTAINABLE COASTS AWARD
Nomination Deadline: November 1st
This award is named for Orville T. Magoon, Dist.M.ASCE, who was employed as a coastal engineer for the US Army Corps of Engineers from 1952 to 1985 and who is well known as an early leader in sustainability and promotion of the concept of sustainability in coastal engineering research, design, construction and management. The award was established by action of the Society on October 8, 2013.

2025 Winner: Victoria C. Tomiczek, Ph.D., EIT, A.M.ASCE

Rules

1. The award may be given annually to an individual in recognition of outstanding contributions to sustainable engineering practices in managing shorelines and coastal infrastructure through research, design, construction or management of the natural and built environment in the coastal zone. The award recognizes the balance of coastal values with project needs.
2. Membership in the Society is not a consideration for this award.
3. Not more than 1 presentation of the award may be made each year.
4. The Award Selection Committee shall consist of 3 COPRI members from its coastal committees. The term of each member of the panel of judges shall be 3 years. The terms shall be staggered to allow for overlapping service. The Award Selection Committee shall be chaired by the committee member who has served for the longest period.
5. The Award Selection Committee shall review nominations and recommend for COPRI Board approval the name of the recommended winner. With COPRI Board approval, the recommendation is presented to the Executive Committee of ASCE for final action.
6. No one shall receive the award more than once.
7. In the absence of sufficient qualified nominations, the Awards Committee of COPRI can choose not to make a recommendation in a given year.
8. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration, except that nominators who wish for their candidate to be considered for another two-cycle period must produce a new nomination package.
9. The award consists of a trophy.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator

- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

TRANSPORTATION ENGINEERING

HARLAND BARTHOLOMEW AWARD
Nomination Deadline: November 1st
The Harland Bartholomew Award was established by the former ASCE Urban Planning and Development Division (now the Transportation & Development Institute) in recognition of the outstanding professional accomplishments of Harland Bartholomew, Hon.M.ASCE. The ASCE Board of Direction established this award in 1968.

The winner of this award has made special contributions to the role of the civil engineer in urban planning and development. Their contribution may be in the form of a Society-published paper or personal efforts and achievements toward that goal.

2025 Winner: Anthony Saka, Ph.D., P.E., F.ASCE

Rules
1. Fellows and Members in good standing at the time of nomination are eligible.
2. The T&DI Awards Committee reviews nominations presented by the Honors and Awards program and recommends the recipient, if any, to the T&DI Board of Governors for final action by the ASCE Board of Direction Executive Committee.
3. Nominees not selected in a given year may be held over for consideration by the T&DI Awards Committee with approval from the T&DI Board of Governors. T&DI will send the names of these nominees to the Honors and Awards program office.
4. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the ASCE Board of Direction Executive Committee based on income from the award endowment.

Nominations
To nominate, submit the following via the nomination form:
- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

FRANK M. MASTERS TRANSPORTATION ENGINEERING AWARD
Nomination Deadline: November 1st
The Frank M. Masters Transportation Engineering Award is a memorial to the outstanding professional accomplishments of Frank M. Masters, Hon.M.ASCE, and is supported by the income from a bequest from Mr. Masters. The ASCE Board of Direction established the award in November 1975.

2025 Winner: Ram Pendyala, Ph.D., A.M.ASCE

Rules

1. The award is given to a society member for the best example of innovative or noteworthy planning, design, or construction of transportation facilities. The example must have been described in published form available to the entire engineering community. Candidates must be members in good standing at the time of nomination.
2. Not more than one prize is awarded each year unless the achievement upon which the award is based is considered to be the contribution of more than one person, such as joint authorship of a paper. No one shall receive the honor, or any portion thereof, more than once.
3. The Transportation and Development Institute (T&DI) Awards Committee reviews nominations presented by the Honors and Awards program and recommends the recipient, if any, to the T&DI Board of Governors for final action by the ASCE Executive Committee.
4. Nominees not selected in a given year may be held over for consideration by the T&DI Awards Committee with approval from the T&DI Board of Governors. The names of these nominees will be sent to the Honors and Awards program office.
5. The award consists of a medal and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on income from the award endowment. Winners who are not the lead recipient shall receive only a certificate.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

JAMES LAURIE PRIZE

Nomination Deadline: November 1st

ASCE established the James Laurie Prize on October 1, 1912, in honor of the Society's first President. From 1912 through 1965, the prize was awarded under the rules for the Thomas Fitch Rowland Prize for the paper judged to be next in order of merit. By action of the Board of Direction in October 1964, beginning in 1966, the prize is now awarded on the basis of contributions to the advancement of transportation engineering. It is administered by the Transportation & Development Institute through the Honors and Awards Program.

2025 Winner: William J. Sproule, Ph.D., F.ASCE

Rules

1. The award is given annually to a member of the Society who has made a definitive contribution to the advancement of transportation engineering, either in research, planning, design, or construction. These contributions may have been made either in the form of papers or other written presentation, or through specific actions that have served to advance transportation engineering. Candidates must be members in good standing at the time of nomination.
2. Not more than one prize is awarded each year unless the achievement upon which the award is based is considered to be the joint contribution of more than one person, such as joint authorship of a paper. No one shall receive the honor more than once.

3. Each Section, Branch and Technical Council of the ASCE Transportation & Development Institute (T&DI) is entitled to enter the name of one nominee annually. These names and supporting documents will be referred to the Award Selection Committee.
4. The T&DI Awards Committee reviews nominations presented by the Honors and Awards program and recommends the recipient, if any, to the T&DI Board of Governors for final action by the ASCE Board of Direction Executive Committee.
5. Nominees not selected in a given year may be held over for consideration by the T&DI Awards Committee with approval from the T&DI Board of Governors. T&DI gives these names to the Honors and Awards program office.
6. The award consists of a plaque. Award winners who are not the lead recipient receive a certificate.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

FRANCIS C. TURNER AWARD
Nomination Deadline: November 1st
The Transportation & Development Institute (formerly the Highway and Urban Transportation Divisions) established this award in light the generosity of the many friends and admirers of Francis C. Turner, Hon.M.ASCE, former Chief Engineer of the Bureau of Public Roads and retired Federal Highway Administrator. The Board of Direction instituted the Francis C. Turner Award in October 1988.

2025 Winner: Halil Ceylan, Ph.D., C.Eng., Dist.M.ASCE

Rules
1. Society members of any grade or members of T&DI are eligible. Candidates must be members in good standing at the time of nomination.
2. The award is based on the nominee's contributions to the advancement of the knowledge and practice of transportation engineering.
3. The T&DI Awards Committee reviews nominations presented by the Honors and Awards Program and recommends the recipient, if any, to the T&DI Board of Governors for final action by the ASCE Board of Direction Executive Committee.
4. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the ASCE Executive Committee based on the income from the award endowment.
5. The winner may be invited to deliver a "Francis C. Turner Lecture" at an appropriate Society function.
6. Nominees not selected in a given year may be held over for consideration by the Awards Committee of T&DI, with approval from the T&DI Board of Governors. The names of these nominees will be conveyed to the Honors and Awards Program office.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

WILBUR S. SMITH AWARD
Nomination Deadline: November 1st
The Wilbur S. Smith Award was established by the ASCE Highway Division (now the Transportation & Development Institute) in recognition of the outstanding professional accomplishments of Wilbur S. Smith, Hon.M.ASCE. The ASCE Board of Direction established this award in July 1984.

2025 Winner: Samuel Labi, Ph.D., F.ASCE

Rules

1. The award is given to the person who has made special contributions to the enhancement of the civil engineer's role in highway engineering during the prior fiscal year. The contribution may be made in the form of a Society-published paper or by the recipient's personal efforts and achievements toward that goal.
2. The award is restricted to Fellows and Members in good standing at the time of nomination.
3. The T&DI Awards Committee reviews nominations presented by the Honors and Awards Program and recommends the recipient, if any, to the T&DI Board of Governors for final action by the ASCE Board of Direction Executive Committee.
4. Nominees not selected in a given year may be held over for consideration by the T&DI Awards Committee with approval from the T&DI Board of Governors. The names of these nominees will be sent to the Honors and Awards Program office.
5. The award consists of a plaque and an honorarium determined annually by and subject to approval of the ASCE Board of Direction Executive Committee based on the income from the award endowment.

Nominations
To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

UTILITIES & SURVEYING

STEPHEN D. BECHTEL PIPELINE ENGINEERING AWARD
Nomination Deadline: November 1st
To recognize outstanding achievements in pipeline engineering, the Bechtel Foundation donated funds to support this award in honor of the contributions made by Stephen D. Bechtel, F.ASCE, to the engineering profession and for his noteworthy advancements in the design and construction of pipelines throughout the world. The award was established by the Board of Direction in October 1970.

2025 Winner: Lynn E. Osborn, BC.PLW, P.E., F.ASCE

Rules

1. The award is made annually to a member of the American Society of Civil Engineers who has made a definite contribution to the advancement of pipeline engineering, either in research, planning, design, or construction. Any of these contributions may be made either in the form of papers or other forms of written presentations, or through outstanding performance or specific and noteworthy actions which have served to advance the art, science, and technology of pipeline engineering. Candidates must be ASCE members in good standing at the time of nomination.
2. Not more than 1 award is made each year unless the achievement upon which the award is based is by multiple contributors, such as the joint authorship of a paper. No one shall receive the honor more than once.
3. The Utility Engineering and Surveying Institute Pipeline Division Executive Committee shall recommend the recipient, if any, to the Executive Committee of the ASCE Board of Direction for final action.
4. Current members of the Utility Engineering and Surveying Institute Pipeline Division Executive Committee shall not be eligible for the award during their term of service.
5. Self-nominations shall not be accepted.
6. Self-promotion or lobbying on behalf of a candidate will disqualify the candidate from consideration.
7. Nominees not selected in a given year will be held over for consideration through the next two selection cycles. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish for their candidate to be considered for another three-cycle period must submit a new nomination package.
8. The award consists of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. This award may be presented at the annual UESI Pipelines Conference or other Society event.
9. If the award is presented for a joint effort, the lead recipient shall receive the plaque and cash prize. Award recipients who are not the lead recipient shall receive only a certificate.
10. Only complete nomination packages, presented by the **November 1st deadline,** shall be considered for the award.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

SURVEYING & MAPPING AWARD

Nomination Deadline: November 1st

This award was established in October 1969 following the solicitation of funds from individual engineers and engineering firms.

2025 Winner: Michael O. Falk, P.E., P.S., F.ASCE

Rules

1. The award is known as the Surveying and Mapping Award.
2. The award is made annually to the individual who has made a definite contribution during the year to the advancement of surveying and mapping either in teaching, writing, research, planning, design, construction or management, these contributions being made in the form of papers or other written presentations, or in some instances through notable performance, long years of service, or specific actions which have served to advance surveying and mapping.
3. Membership in the Society is not a requirement for consideration.
4. Not more than 1 award is made each year unless the achievement upon which the award is based is considered to be the contribution of more than 1 person, such as joint authorship of a paper.
5. The Utility Engineering and Surveying Institute Surveying & Geomatics Division Executive Committee shall recommend the recipient, if any, to the Executive Committee of the ASCE Board of Direction for final action.
6. Current members of the Utility Engineering and Surveying Institute - Surveying & Geomatics Division Executive Committee shall not be eligible for the award during their term of service.
7. Self-nomination shall not be accepted.
8. Self-promotion or lobbying on behalf of a candidate will disqualify the candidate from consideration.
9. Nominees not selected in a given year will be held over for consideration through the next two selection cycles. At the end of the third cycle, nominees not chosen will no longer be eligible for consideration. Nominators who wish for their candidate to be eligible for consideration for another three-cycle period must submit a new nomination package.
10. The award shall consist of a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. If the award is presented for a joint effort, the lead recipient shall receive the plaque. All other recipients shall receive only a certificate.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- Two or three letters of recommendation (max)

YOUNGER MEMBERS

COLLINGWOOD PRIZE

Nomination Deadline: Feb. 1st

The Collingwood Prize was instituted and endowed in 1894 by Francis Collingwood, past Secretary of ASCE. It is administered by the Committee on Younger Members through the Honors and Awards Program.

2025 Winner: "Evaluating the Performance of Protection Beams Subject to Overheight Vehicular Impacts Using Analytical and Machine Learning-Based Methods," by Ran Cao, Ph.D., A.M.ASCE; Xun Zuo; Anil K. Agrawal, Ph.D., P.E., F.SEI, Dist.M.ASCE; Sherif El-Tawil, Ph.D., P.E., F.SEI, F.ASCE; and Waider Wong, *Journal of Bridge Engineering,* September 2023.

Rules

1. Nomination for the prize is restricted to members of the Society who are ASCE members in good standing at the time of nomination and were 35 years of age or less at the time the paper was submitted in its final form.
2. The prize may be awarded annually to the author or authors of a paper (1) describing an engineering work with which the author(s) have been directly connected, or (2) recording investigations contributing to engineering knowledge to which the author(s) have contributed some essential part, and (3) containing a rational digest of results. Any mathematical treatment must show immediate adaptability to professional practice. Accuracy of language and excellence of style are factors in the award. The Committee on Younger Members shall recommend a winner to the ASCE Executive Committee for final action.
3. Papers published in a print issue of an ASCE journal during the 12 month period ending with June 30 of the year preceding the year of award are eligible. Individual technical papers produced as an appendix to a report of an ASCE committee and published during the 12 month period ending with June 30 of the year preceding the year of the award are also eligible.
4. Active members of CYM or its active corresponding members shall not be eligible for the award.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- One copy of the paper
- A completed list of contributing authors (PDF)
- A completed copy of the ASCE Section/Branch president nomination form (PDF)

DANIEL W. MEAD PRIZE FOR YOUNGER MEMBERS

Nomination Deadline: February 1st

This prize was established and endowed in 1939 by Daniel W. Mead. The prize was established and endowed in 1939 by Daniel W. Mead, Hon.M.ASCE, a Society past president.

2025 Winner: *"Beyond Borders & Blueprints: A Civil Engineer's Role in Disaster Prevention and Response,"* by Joseph Vo, S.M.ASCE

Civil engineering is not only about the design and construction of vertical and horizontal infrastructure. It is an essential part of shaping communities and building a better quality of life for all persons. In this essay, critically analyze the ethical responsibility of civil engineers to recognize the historical, cultural, and social needs of a community and to incorporate those considerations into their work. Discuss how civil engineers can engage with communities to develop solutions that protect historical and cultural resources, improve access and mobility, and expand economic and social opportunities. Use real-world examples and reflect on how emerging technologies and policies can support these objectives.

Authors are encouraged to develop and apply their own original thoughts. The use of generative artificial intelligence (AI) and natural language processing models (NLP) such as OpenAI's ChatGPT© are neither encouraged nor discouraged. However, if such models are used, all instances shall be cited as work completed by the respective generative AI/NLP. Failure to cite all instances of generative AI/NLP use will be considered plagiarism.
Citation information can be found starting at the references section of this page.

Questions should be directed to ASCE Younger Member Services.

Rules

1. The Daniel W Mead Prize for Younger Members may be awarded annually on the basis of papers on professional ethics. Each year the Committee on Younger Members shall select the specific topics of the contest for the forthcoming year.
2. Younger Members of the Society who are in good standing at the time their papers are submitted are eligible, unless they have previously received the national award for which they are competing. For the purpose of this prize, Younger Members are defined as Members 35 years of age or less on February 1 on the year of the award.
3. Papers for the national contest shall (a) not exceed 2,000 words in length; (b) be written by only 1 person; and (c) not have previously been published in Society publications.
4. Papers shall be judged by the Committee on Younger Members (CYM). The Committee shall select one nominee as the national winner. Certificates of Commendation may be given to other deserving nominees. The nominations, if any, shall be presented to the Executive Committee of the ASCE Board of Direction for approval.
5. The recipients of Certificates of Commendation shall receive an appropriate certificate recognizing their achievements. The national winner shall receive a plaque and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. The papers written by the national winners shall be forwarded to an appropriate Society journal for consideration to print.
6. Active voting members of CYM shall not be eligible for the award. Corresponding Members of CYM are eligible.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator.
- 1 copy of the paper as it appears in print

EDMUND FRIEDMAN YOUNG ENGINEER AWARD FOR PROFESSIONAL ACHIEVEMENT
Nomination Deadline: February 1st

To recognize the professional contributions of younger members of the Society, Edmund Friedman, Past President of ASCE, contributed funds to establish the Edmund Friedman Young Engineer Award for Professional Achievement. The award was officially instituted by action of the Executive Committee of the ASCE Board of Direction in October 1972.

2025 Winner: Danielle Schroeder McCaskey, P.E., ENV SP, M.ASCE

Rules

1. This recognition may be awarded annually to Members of the American Society of Civil Engineers who are in good standing at the time of nomination and 35 years of age or less on February 1 in the year of the award and who are judged to have attained significant professional achievement, by the degree to which the candidates have shown:
    1. Service to the advancement of the profession;
    2. Evidence of technical competence, high character and integrity;
    3. Leadership in the development of younger member attitudes toward the profession;
    4. Contributions to public service outside of their professional career;
    5. Other evidence of merit, which in the judgment of the Award Selection Committee shall have advanced the Society's objectives.
    6. Engineering Intern (E.I.), Engineer-In-Training (E.I.T.), or Professional Engineer (P.E.) is required of all candidates.
2. The award shall be made every year when, in the judgment of the Award Selection Committee, a sufficient number of suitable candidates is available. No more than 5 recipients will be named in any year, and no recipient may receive the award more than once.
3. An individual, or group of individuals, may submit nominations, in writing, for these awards. They are encouraged to submit the nominations through the Section or Branch President. Nominations may also originate in the Award Selection Committee. These nominations shall be submitted to the Honors and Awards program office by **February 1** of each year for referral to the Committee on Younger Members. The Committee will then submit its recommendations, if any, to the ASCE Executive Committee for final action.
4. Meritorious nominees not selected in a given year may be held over at the discretion of the Award Selection Committee for consideration the following year, provided the nominee is still eligible under Rules II and III.
5. Deceased persons are not eligible for nomination for the award, although an award can be made posthumously to a nominee whose nomination had reached the Award Selection Committee during their lifetime.
6. The award, to be presented at an appropriate meeting of the Society, shall consist of a certificate inscribed with the name of the recipient and the circumstances of the award, and an honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment.
7. Active voting members of CYM shall not be eligible for the award.

Nominations

To nominate, submit the following via the nomination form:

- A cover letter, signed by the nominator
- The nominee's CV or biographical information
- 2 or 3 letters of recommendation (max), including one from the nominee's ASCE section or branch president

YOUNGER MEMBER GROUP AWARD
Nomination Deadline: December 22nd

The purpose of the award is to promote excellence among the Younger Member Groups of the American Society of Civil Engineers. Younger member groups are defined as Younger Member Forums (YMF) or Younger Member Groups (YMG) which operate at the Section and Branch level. It does not include Younger Member Councils (YMC) or Region Younger Member Advisory Councils (YMAC). The Younger Member Group Award was first instituted by action of the Society on July 9, 1985.

2025 Winners:

- Florida Section East Central Branch Younger Member Forum (Large Group)
- Hawaii Section Younger Member Forum (Small Group)

Rules

1. The award is known as the Younger Member Group Award. It may be made annually to the most outstanding small, medium, and large Younger Member Groups of the American Society of Civil Engineers.
2. The Committee on Younger Members (CYM) shall recommend to the ASCE Executive Committee the winners of the award.
   The evaluation process involves scoring of applications submitted by Younger Member Groups. The application documents will list professional, technical, social, and special activities sponsored by the Younger Member Group for the preceding fiscal year (October to September). The specific criteria and format for evaluating all applications are established by the CYM. The applications, if any, shall be presented to the Executive Committee of the ASCE Board of Direction for approval.
3. The award shall consist of a certificate and honorarium determined annually by and subject to the approval of the Executive Committee of the ASCE Board of Direction based on the income from the award endowment. The small, medium, and large group winners shall share in the honorarium.
4. The award shall be presented to the Younger Member Group at an appropriate meeting by a national officer of the Society.

Application

To nominate for this award, Younger Member Groups must submit their applications via the YMG Annual Reports Portal.

STUDENT MEMBERS

DANIEL W. MEAD PRIZE FOR STUDENTS

Nomination Deadline: March 1st

The prize was established and endowed in 1939 by Daniel W. Mead, Hon.M.ASCE, a Society past president. The contest provides an opportunity for alert young civil engineers to further their professional development and gain national attention.

Award

Up to 5 winners will be chosen. First place will receive a plaque. Other winners will receive certificates.

2025 Winner: Sarah Hendrix, S.M.ASCE, University of Texas at Austin

Note: Beginning in 2026, the submission process has changed: For chapters in Region 1-9 attending their regional student symposium, papers should be submitted to the symposium host by March 1st using their preferred means of submittal. For chapters in Region 10 and those not attending a regional symposium, they must be submitted through the Faculty Advisor to student@asce.org. All papers must have a statement at the bottom attesting that, except where otherwise cited, the submission is the work of the student author and not AI or NLP. Submissions without this statement will not be considered for recognition.

2026 Topic

Engineering the Public Welfare: How Civil Engineers Engage and Advance Communities Through Ethical Infrastructure Design in accordance with the ASCE Code of Ethics

Civil engineering is not only about the design and construction of vertical and horizontal infrastructure. It is an essential part of shaping communities and building a better quality of life for all persons. In this essay, critically analyze the ethical responsibility of civil engineers to recognize the historical, cultural, and social needs of a community and to incorporate those considerations into their work. Discuss how civil engineers can engage with communities to develop solutions that protect historical and cultural resources, improve access and mobility, and expand economic and social opportunities. Use real-world examples and reflect on how emerging technologies and policies can support these objectives.

Authors are encouraged to develop and apply their own original thoughts. The use of generative artificial intelligence (AI) and natural language processing models (NLP), such as OpenAI's ChatGPT©, is neither encouraged nor discouraged. However, if such models are used, all instances shall be cited as work completed by the respective generative AI/NLP. Failure to cite all instances of generative AI/NLP use will be considered plagiarism

Entries for the contest shall be limited to 1 paper from each ASCE or AEI Student Organization.
Questions should be directed to ASCE Student Programs.

Rules

1. The Daniel W. Mead Prize for Students may be awarded annually on the basis of a paper on professional ethics. Each year the specific topic of the contest for the forthcoming year shall be selected by the Committee on Student Members for the Student Award.
2. Members of Student Organizations of the Society who are in good standing at the time their papers are submitted are eligible for the contest, unless they have previously received the national award for which they are competing.
3. Papers for the national contests shall (a) be limited to 1 paper from each Student Organization; (b) not exceed 2,000 words in length; (c) be written by only 1 person; and (d) not have previously been published in other school or Society publications.
4. The Committee on Student Members shall review submissions and recommend the top five student papers as Society finalists, of which one may be selected as the national winner for approval by the Executive Committee.
5. All finalists shall receive an appropriate certificate recognizing their achievements. If there is a national winner, they shall receive a wall plaque rather than a certificate.
6. **Daniel W. Mead Paper Scoring Rubric**

Nomination
To nominate, a completed submission will consist of a single .pdf file containing:

1. Cover letter, from the Faculty Advisor stating the name, ASCE/AEI member ID number, phone number, and e-mail address for the paper's author.
2. The paper being submitted.

The name of the file shall follow this format:
Mead Student Prize - Author's Last Name - Name of University.pdf
For student chapters in Region 1-9 who will be attending their regional student symposium, papers should be submitted to the symposium host by March 1st using their preferred means of submittal. For chapters in Region 10 and those not attending a regional symposium, they must be submitted through the Faculty Advisor to student@asce.org and must be received on or before 11:59 pm (EST) **March 1**.

ROBERT RIDGWAY STUDENT CHAPTER AWARD
To promote excellence among the Student Chapters of the American Society of Civil Engineers, Isabel L. Ridgway endowed this award in honor of her husband, Robert Ridgway, Past President, ASCE. It was officially instituted by action of the Board of Direction in May 1965

2025 Winner: Western Kentucky University - ASCE Student Chapter

Rules

1. The award is known as the Robert Ridgway Student Chapter Award.
2. The award may be presented annually to the single most outstanding Student Chapter of the American Society of Civil Engineers.
3. Student Chapters are eligible for this award based on judging of Student Chapter Annual Reports by the Committee on Student Members.
4. The Committee on Student Members shall recommend to the ASCE Executive Committee the winner of the award on the basis of the judging of the annual reports that are submitted each year.
5. Winners will receive a commemorative plaque.
6. The award shall be presented to the winning Student Chapter at an appropriate meeting by a national officer of the Society.
7.

CIVIL ENGINEERING IN THE MEDIA

ASCE EXCELLENCE IN JOURNALISM AWARD
Nomination Deadline: March 3rd

2025 Winner: Ben Conarck, Ramsey Archibald, and Daniel Zawodny

Award criteria
In 1994, ASCE established the Excellence in Journalism Award to honor newspaper journalists for outstanding articles that enhance public understanding of the role and impact of civil engineering in designing solutions for clean water, transportation, the environment, and other public works projects. In 2006, the award was expanded to include journalists and producers from English-language, general-

interest regional and national newspapers, radio and television stations, magazines, and electronic and Web-based news outlets.
The news media wield tremendous impact on public opinion about civil engineers and civil-engineering-related issues. For example, news coverage can influence vital infrastructure legislation, licensing laws and building codes. Coverage also can affect talented young people's decisions to pursue careers in civil engineering.
Through this annual national award, ASCE hopes to encourage continued coverage of civil engineering and related issues as a means of engaging the public in civil engineering initiatives impacting their community.

Rules

1. The award may be presented to 1 or more nominees, however current members of the Society's Board of Direction are not eligible for consideration. Honorable Mention awards may also be presented. The award may be presented at ASCE's Outstanding Projects And Leaders (OPAL) Awards Gala or the ASCE Convention.
2. The award selection committee shall recommend to the Executive Committee of the ASCE Board of Direction for final approval a recipient who is judged superior based on how well they a) fairly cover all sides of the civil engineering project or issue; b) accurately describe the civil engineering project or issue; c) effectively explain how the project or outcome of the issue benefits the community or region; d) clearly show the civil engineer's role; e) include the most knowledgeable civil engineering experts; and f) advance public knowledge and understanding of the civil engineering profession and its issues.
3. The award includes a trophy and an honorarium which shall be sufficient to reimburse travel expenses to attend the OPAL Awards Gala in order to receive the award in person. The award is self-supporting. Allowable expenses are funded from an endowment created by contributions.
4. The award encourages participation by ASCE Sections and Branches in the form of nomination submission and the sponsorship of local awards programs. Individual members can also submit nominations, and journalists, editors and producers may nominate themselves or their colleagues.
5. Entries should be submitted via the required **nomination and submission form** and should be sent to the ASCE Media Relations Department. The nomination and submission form will open on **January 11.** All entries are due by **March 3.**
6. The award honors stories from general-interest, English-language, non-trade related regional and national newspapers, magazines, electronic/Web-based news outlets, and radio and television stations.
7. The story must appear in the 12-month period ending October 1 of the year of award.
8. If a story is co-authored or co-produced, at least one of the reporters must be a full time journalist.
9. The award selection committee shall be composed of one representative from each of the following standing committees as designated by their respective committee chair: Committee on Advancing the Profession, Committee on Education, Committee on Technical Advancement, Member Communities Committee, Public Policy Committee, Committee on Preparing the Future Civil Engineer, Committee for America's Infrastructure, and Committee on Sustainability.
10. The chair of the award selection committee shall be either the designated representative from the Committee for America's Infrastructure or the designated representative from Committee on

Preparing the Future Civil Engineer, whoever has served on the award selection committee for the longer period; the representative who is not the Chair shall serve as the Vice Chair.

11. Committee representatives shall serve two-year overlapping terms.

Nominations

Please use the nomination form to submit a nomination for this award.

DEPARTMENT HEADS ADVISORY AND COORDINATING COUNCIL (DHACC)

Organization. The Department Heads Advisory and Coordinating Council (DHACC) shall consist of no more than twelve (12) Department Heads or Chairs who are members of the Society. All department heads will be invited to elect a slate of recommended members of the DHACC for consideration by the ASCE President-elect. Preference shall be given to a member nominated by the Architectural Engineering Institute (AEI); a member to represent institutions with ABET accredited Construction Engineering programs; and members from ABET accredited Civil Engineering programs that represent diversity of program types, Geographic Regions, and other attributes as described in the DHACC charge. The DHACC will also strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Department Heads Advisory Coordinating Council shall serve in an advisory capacity to the Board and the Committee on Workforce and Education on the initiation, development, and execution of policies, programs, and procedures designed to enhance civil engineering education and research; foster communication on educational and research matters among all civil engineering department heads, faculty, students, and practitioners; and represent the Society to peer engineering societies' department heads groups both nationally and internationally.

Government Engineers Council (GEC)

Charge: The Government Engineer Council shall engage public agency civil engineers in ASCE initiatives and equip them to be ready for todays and tomorrow's challenges, facilitate the collaboration of government engineers to enhance the operation of their agencies and improve the services they render to the public, and define the role of an engineer in public service and recognize the critical role the government engineer plays in society at home and across the world.

Responsibilities: The Government Engineers Council (GEC) shall consist of not more than twelve (12) Society members who are current employees of a public agency at the time of their appointment and have at least ten (10) years of management or leadership experience in a public agency and currently in a leadership position within the agency and ability to influence policy within the industry. Preference will be given to candidates that maintain the GEC as a diverse group including men and women with expertise in different engineering disciplines and representing geographically diverse local, regional, state, and Department of Defense (DOD) and non-DOD federal agencies

Public Agency Peer Review Committee (PAPRC) - Constituent Committee

Organization. The Public Agency Peer Review Committee (PAPRC) shall consist of no more than eight (8) Society members who have obtained the qualifications to serve as peer reviewers.

Responsibilities. The Public Agency Peer Review Committee shall provide the leadership for and the organization and management of the peer review for public agencies program. The Public Agency Peer Review Committee shall also establish criteria for selecting and training reviewers and conducting reviews

Staff Contact for GEC and PAPRC:

Heather Church
703-295-6366

ASCE INDUSTRY LEADERS COUNCIL

The Industry Leaders Council (ILC) engages with dynamic senior leaders from industry, academia, government, and non-governmental organizations to identify, work collectively and advise on challenges and opportunities that affect ASCE and the civil engineering profession.

Membership on the ILC is by invitation only. Council members commit to a two (2) year term of service. Potential candidates are nominated by their peers and those candidates selected to join the ILC receive an invitation from the ILC Chair and ASCE Executive Director.

About the ILC

Established in 2009, the ASCE Industry Leaders Council (ILC) engages senior leaders from industry, academia, government, and non-governmental organizations to identify strategic actions for ASCE and the civil engineering profession.

The ASCE ILC strives to be forward-thinking, nimble and flexible. Through collaboration and networking, the Council looks for opportunities to extend its influence across national and/or global civil engineering.

ILC Chairs (with their title at the time they were Chair):

- 2024-2026: Mark Pestrella, P.E., Director, L.A. County, Public Works
- 2022-2024: Janice (Jan) L. Tuchman, Editor-in-Chief, Engineering News Record (ENR), BNP Media, Inc.
- 2020-2022: Feniosky Peña-Mora, ScD, P.E., NAC, F. ASCE, Edwin Howard Armstrong Professor of Civil Engineering and Engineering Mechanics, Columbia University
- 2018-2020: Nicholas (Nick) M. DeNichilo, P.E., Hon.D.WRE, F.ASCE, President and CEO, Mott MacDonald North America
- 2016-2018: Terry Neimeyer, P.E., ENV SP, BCEE, F.ASCE, CEO and Chairman of the Board, KCI
- 2014-2016: Michael (Mike) Loose, P.E., Dist.M.ASCE, Senior Vice President, Parsons Corporation
- 2012-2014: Anthony (Tony) S. Bartolomeo, P.E., ENV SP, Dist.M.ASCE, President and CEO, Pennoni Associates, Inc.

- 2009-2012: James A. Rispoli, P.E., Dist.M.ASCE, President and CEO, Project Time & Cost, Inc.

Criteria for membership on the ASCE ILC

All ILC members must have an active role in the civil engineering industry or profession or a supporting industry or profession which is impacted by the work of the civil engineer.

- ILC members serve at the senior executive/C-Suite level; for example, CEO or a person reporting directly to the CEO, such as Chief Engineer and Chief Operating Officer.
- Members offer strategic value from experience earned in one or more of the following: academia, government, private industry, or a non-governmental organization.
- ILC members serve as members, and as a representative voice of their company or organization and the industry and customers they serve.
- Membership is limited to one representative per company at a time.
- Membership in the ILC is by invitation only. Potential new members are nominated by their peers and reviewed regularly.
- An open call for membership occurs every year. For election to ILC membership, a candidate needs to meet and agree to the above criteria and show that the candidate has:
    - Demonstrated a commitment and dedication to the civil engineering profession.
    - Served as an active leader and major contributor to the profession. through ASCE participation or another organization, including for example service as chair of a committee, or participating in a major project.
    - Eminence in the profession, including for example Distinguished Membership in ASCE or another association.

Member Commitment

The ILC is committed to maintaining a roster of approximately 30 dedicated, active, and dynamic leaders. The term of service is two (2) years and commences in September.

- Alumni members of the ILC may recommit for one or more additional two-year terms for a maximum of 8 total years on the committee, provided the member maintains the criteria for membership and has served the ILC per the expectations and guidelines in the ILC Membership Memorandum of Understanding.
- In consultation with the ASCE Executive Director, the ILC Chair retains the authority to review and evaluate the participation and commitment demonstrated by every ILC member.

- The ILC Chair will contact any member not meeting the expectations as stated in the Guidelines and Expectations document.
- Membership retention is at the discretion of the ILC Chair and his/her advisors and will be reviewed annually.
- In consultation with the ASCE Executive Director and the ILC Chair may designate a replacement member to fill the vacancy by a current member who resigns or retires from their senior leadership position.

For additional information about the ILC please contact Forest Putnam, Manager, Industry Engagement at (202) 789-7853, or fputnam@asce.org.

ILC Activities

The key responsibilities of the ILC include identifying the current and emerging civil engineering challenges and issues. Through thoughtful discussion, ILC members identify emerging industry trends impacting the civil engineering profession; identify innovative approaches and solutions to industry challenges; partner with ASCE to drive change in the industry and the profession; provide ongoing strategic advice to the ASCE Board of Direction and ASCE Executive Director; promote awards that foster innovation and leadership; and participate in the selection process of award recipients. ILC members also help facilitate effective interaction with related organizations. ILC activities are co-funded through ASCE and the ASCE Innovation Fund.

The ILC holds two meetings per year and conducts conference calls on an as-needed basis.

ILC Leadership

- Mark Pestrella, P.E., M.ASCE - Director, County of Los Angeles, Public Works, ILC Chair

- Sofia Berger, Earth & Environment Business Line Executive, WSP, ILC Vice Chair

- Maria Lehman, P.E., NAE, NAC, Vice Chair NIAC, ASCE 2023 President, EnvSP, F.ASCE, ASCE Interim Executive Director, Senior Staff Advisor for ILC

- Edward Stafford, P.E., PTOE, F.ASCE - Chief Operating Officer, ASCE

ILC Members-at-Large

- Rizwan Baig, P.E., Chief Engineer, Port Authority of New York and New Jersey
- Ana P. Barros, Ph.D. - Donald Biggar Willett Chair of Engineering and Department of Civil & Environmental Engineering

- Denise M. Berger, FAIA, FRICS – Chief Strategy & Innovation Officer, AECOM
- Sofia Berger – Senior Vice President, National Business Line Leader, WSP
- Scott Blair – Editor-in-Chief, Engineering News Record
- David Boone – President and CEO/DoD Liaison, San Diego Military Advisory/Scripps Institute of Oceanography
- Anne M. Ellis, P.E., Hon.M.ACI, NAC, F.ASCE – CEO, Ellis Global
- Kendall Kilpatrick, P.E., Executive Vice President, Thompson Engineering
- Ron Klemencic, President & CEO, Magnusson Klemencic Associates
- Manish D. Kothari – President & CEO, Sheladia Associates, Inc.
- John W. Kovacs, P.E., PMP, EnvSP, D.GE, F.ASCE – Executive Vice President, Gannett Fleming, Inc.
- Laura Kroeger, Executive Director, Mile High Flood District
- Eva Learner-Lam, President, Palisades Consulting Group, Inc.
- Daniel Linzell, Ph.D., Bernard M. Gordon Dean of Engineering, Worcester Polytechnic Institute
- Otto J. Lynch, P.E., F.SEI, F.ASCE – Vice President, Head of Power Line Systems, Bentley Systems
- Roger Martin Millar, Jr, P.E., F.AICP, F.ASCE - Secretary of Transportation, Washington State Department of Transportation
- Laura McGovern, P.E., Chief Process and Innovation Officer, Benesch
- David Odeh, P.E., S.E., SECB, F.SEI, F.ASCE – Principal, Odeh Engineers, Inc.
- Kishia Powell, General Manager/Chief Executive Officer, WSSC
- Peggy Phillips, Managing Principal, Thornton Tomasetti
- Victoria Sheehan, Executive Director, Transportation Research Board
- Thomas Smith, Director of Engineering & Construction, United States Army Corps of Engineers
- Lucio Soibelman, Ph.D., P.Eng., NAC, Dist.M.ASCE - Fred Champion Estate Chair in Engineering Professor, University of Southern California
- Yvette Stevens, P.E., PMP, Vice President, Economic Inclusion, Gilbane Building Company
- Hala Titus, P.E., BCEE, North American Unit President, CDM Smith
- Jennifer Todd, M.L.S. - President, LMS General Contractors, Inc.
- Kevin Ward - General Manager, Trinity River Authority of Texas
- Markus Weidner, Chief Innovation Officer, Pennoni

ILC Emeritus Members

- Dan Mircea Frangopol, Sc.D, P.E., F.EMI, F.SEI, Dist.M.ASCE, The Fazlur R. Khan Endowed Chair, Lehigh University

MEMBERS OF SOCIETY ADVANCING AN INCLUSIVE CULTURE (MOSAIC)

The Members of Society Advancing An Inclusive Culture (MOSAIC) shall act as a representative, informed and responsible decision-maker advancing diversity, equity, and inclusion interests of the civil engineering community; monitor the development and coordination of products and resources within the civil engineering community that promote and advance diversity, equity, and inclusion; and represent the interest of ASCE to the wider STEM and professional engineering communities.

***Organization*.** The Members of Society Advancing an Inclusive Culture (MOSAIC) shall consist of no more than ten (10) Society members that represent key strategic entities across the ASCE community. At least one (1) member shall be a Younger Member at the time of appointment. Preference among otherwise equally qualified applicants shall be given to current and past Geographic and Technical Region Governors.

COMMITTEE ON WORKFORCE AND EDUCATION

Organization. The Committee on Workforce and Education (CWE) shall consist of no more than nine (9) members, including one (1) current Society Director who shall not serve as chair, one (1) current Society delegate to the ABET Board of Delegates, one (1) current member of the Department Heads Advisory and Coordinating Council (DHACC), one (1) current voting member of the Members of Society Advancing An Inclusive Culture (MOSAIC) and four (4) additional Society members. There shall also be one (1) current representative of the Civil Engineering Division of the American Society for Engineering Education (ASEE), who may or may not be a Society member. At least one (1) member shall be a Younger Member (YM) at the time of appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Workforce and Education shall advance ASCE's mission and vision by cultivating a diverse, innovative, skilled, and future-ready civil engineering workforce.

Constituent Committees. The Committee on Workforce and Education shall include the following standing constituent committees:

Committee on Advancing Accreditation:

Organization. The Committee on Advancing Accreditation (CAA) shall consist of no Attachment GDC-4 5 of 14 more than twelve (12) Society members, including the chair. Consideration shall be given to a current ASCE delegate to the ABET Board of Delegates, a current ASCE commissioner on the ABET Engineering Accreditation Commission (EAC), a current ASCE commissioner on the Engineering Technology Accreditation Commission (ETAC), a current Department Heads Advisory and Coordinating Council (DHACC) member, and members from the Architectural Engineering Institute and the Construction Institute. At least one (1) member shall be a Younger Member (YM) at the time of appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Advancing Accreditation shall develop and implement all activities related to ASCE's participation in ABET accreditation to prepare a future-ready civil engineering workforce.

Committee on Career Advancement:

Organization. The Committee on Career Advancement (CCA) shall consist of no more than ten (10) Society members. Consideration shall be given to Society members with experience in state licensing board membership, the National Council of Examiners for Engineering and Surveying (NCEES), experience training new members of the civil engineering team, or volunteering with Civil Engineering Certification. At least two (2) members shall be Younger Members at the time of appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Career Advancement shall support civil engineering team members in achieving professional growth by providing resources, programs, and guidance for career development, leadership, licensure, and lifelong learning.

Committee on Developing Faculty Excellence:

Organization. The Committee on Developing Faculty Excellence (CDFE) shall consist of no more than nine (9) Society members, including one (1) current member recommended by the Department Heads Advisory and Coordinating Council (DHACC). Consideration shall be given to Geographic or Technical Region Governors, practitioners, and faculty members representing a variety of programs, institutions, and backgrounds. At least one (1) member shall be a Younger Member at the time of appointment. The Committee will strive to achieve a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Developing Faculty Excellence shall create and implement programs to foster the development and advancement of engineering and technology faculty.

Committee on Career Pathways and Pipelines.

Organization. The Committee on Career Pathways and Pipelines (CCPP) shall consist of no more than nine (9) Society members including at least one (1) student member, at least two (2) Younger Members, and Society members with at least one year experience volunteering in STEM outreach. The Committee will strive to achieve Commented [KB1]: GDC: Adding the focus of licensure into the responsibilities of the committee. Attachment GDC-4 6 of 14 a membership consistent with ASCE policies on promoting diversity and inclusion.

Responsibilities. The Committee on Career Pathways and Pipelines shall advance the development and coordination of outreach programs and resources that broaden pipelines, pathways, and access to the profession.

Committee on Workforce and Education
Alicia Karwoski
703-295-6324

Heather Church
(703)-295-6366

Committee on Advancing Accreditation (CAA)
Leslie Nolen
(703) 295-6106

Committee on Career Advancement (CCA)
Amanda Bernhardt
(703) 295-6365

Committee on Career Pathways & Pipelines (CCP)
Heather Church
(703)-295-6366

Lisa Black
(703)-295-6405

Committee on Developing Faculty Excellence (CDFE)
Dion Coward
(703) 295-6267

CENTER FOR TECHNICAL ADVANCEMENT

The Center for Technical Advancement (CTA), a standing Society committee, shall oversee and supervise the technical activities of the Society in collaboration with the Technical Region, the Institutes, and the Academies.

CTA consists of nine constituent Committees and Divisions, each representing a unique technical area of civil engineering practice. CTA's constituent Committees and Divisions develop and disseminate information related to their technical area of practice and research via conferences, symposiums, workshops, continuing education programs, and publications. The constituent Committees' and Divisions' affairs are managed by their Executive Committees (EXCOMs), who appoint technical committees and task committees charged with completing specific assignments. For information about the work of CTA or its specific constituent Committees and Divisions, contact the staff below:

Center for Technical Advancement
Staff Contact: Dustin Young, MBA, M.ASCE
dyoung@asce.org
(703) 295-6170

Aerospace Division
Staff Contact: Brian Sien, M.ASCE
bsien@asce.org
(703) 295-6314

Committee on Adaptation to a Changing Climate
Staff Contact: Jay Snyder, M.ASCE
jsnyder@asce.org
(703) 295-6115

Committee on Infrastructure Risk Management
Staff Contact: Jay Snyder, M.ASCE
jsnyder@asce.org
(703) 295-6115

Committee on Sustainability
Staff Contact: Dustin Young, MBA, M.ASCE
dyoung@asce.org
(703) 295-6170

Cold Regions Engineering Division
Staff Contact: Jay Snyder, M.ASCE
jsnyder@asce.org
(703) 295-6115

Computing Division
Staff Contact: Brian Sien, M.ASCE
bsien@asce.org
(703) 295-6314

Energy Division
Staff Contact: Jay Snyder, M.ASCE
jsnyder@asce.org
(703) 295-6115

Forensic Engineering Division
Staff Contact: Brian Sien, M.ASCE
bsien@asce.org
(703) 295-6314

Infrastructure Resiliency Division
Staff Contact: Jessica Jun, M.ASCE
Jjun@asce.org
(703) 295-6030

CODES AND STANDARDS COMMITTEE

***Organization*.** The Codes and Standards Committee (CSC) shall consist of no more than fifteen (15) Society members, including one (1) current or past Geographic or Technical Region Governor and at least one (1) Younger Member at the time of appointment. Committee membership will be distributed to reflect a well-rounded representation from the Society's Standards Councils.

***Responsibilities*.** The Codes and Standards Committee shall oversee the Society's Codes and Standards development activities, maintain the American National Standards Institute accreditation, and enforce the ASCE Rules for Standards Committees.

Staff Contact:
Teresa Metcalfe, M.ASCE
Director, Standards
tmetcalfe@asce.org
(703) 295-6122

RULES FOR STANDARDS COMMITTEES

The Codes and Standards Committee has overall responsibility for the enforcement and maintenance of the ASCE Rules for Standards Committees approved by the ASCE Board of Direction and ANSI.

In 2024, the Board of Direction approved the revision to the ASCE Rules for Standards Committees to govern the writing and maintenance of standards developed by the Society. All such standards are developed by a consensus standards process managed by the Society's Codes and Standards Committee (CSC). The consensus process includes balloting by a balanced standards committee made up of Society members and nonmembers, and an advertised public comment period. Standards are updated or reaffirmed by the same process at intervals not exceeding five years.

ASCE Rules for Standards Committees

Approved by ASCE Codes and Standards Committee: April 21, 2016
Approved by ASCE Committee on Technical Advancement: April 29, 2016
Approved by ASCE ExCom for the Board of Direction: June 28, 2016
Approved by American National Standards Institute (ANSI): July 20, 2016

Effective Date: October 1, 2016

1. *SCOPE*

1.1. *General*

These ASCE Rules (Rules) for Standards Committees (Committees) govern the organization and operation of the American Society of Civil Engineers (ASCE) standards committees, standards councils (Councils), the executive committees of Councils or technical divisions (ExComs), and the ASCE Codes and Standards Committee (CSC). The organization and responsibilities of the CSC are defined in ASCE's Rules of Policy and Procedure. For Councils without an executive committee, the term ExCom shall refer to the Council as its voting members. CSC shall interpret matters not covered in these Rules and shall be permitted to publish supplemental policies and procedures.

1.2. *Revisions and Updates*

Anyone at any time shall be permitted to propose revisions to these Rules in writing to CSC. CSC shall submit its recommended revisions to the ASCE Board of Direction for approval and, when approved, then to the American National Standards Institute (ANSI) for approval.

1.3. *Applicability*

These Rules shall be in force as of the effective date specified by the ASCE Board of Direction. If a Committee is in the process of conducting a ballot at the time of approval, the revised rules shall be in force on the subsequent Committee ballot. The Committee shall be permitted to request a waiver from both the ExCom and CSC to continue under the previous rules.

2. *STANDARDIZATION ACTIVITIES*

2.1. *General*

Standardization activities include, but are not limited, to the following:

a. Creating a new consensus standard

b. Reaffirming an existing consensus standard

c. Revising an existing consensus standard

d. Reaffirmation or revision interval for an existing standard

e. Using Stabilized Maintenance for an existing standard

f. Withdrawing an existing consensus standard

g. Sunsetting an existing Committee

h. Developing Memorandums of Understanding (MOU) with other Standard Developing Organizations (SDOs)

i. Communicating standards activities

2.2. *Creating a New Consensus Standard*

2.2.1. Requests

Any person, organization, or existing committee shall be permitted to submit to CSC a proposal to establish a new consensus standard. ASCE will undertake activities that are a public benefit, consistent with ASCE's goals, and feasible within the resources available to ASCE.

2.2.2. Proposal Contents

A proposal to create a new consensus standard shall include the following:

a. A concise statement of the scope of the standard and the system of measurement units to be used in the standard per Section 4.2.6 of these Rules.

b. The objective of the standard, including whether it is intended for mandatory or non-mandatory use, and if it is intended to become an American National Standard (ANS), an International Standards Organization (ISO) standard, an International Electrotechnical Commission standard (ISO/IEC JTC-1) or any other jurisdictional standard.

c. The need for and anticipated benefits to the public of the proposed standardization activity.

d. A rationale for ASCE undertaking the activity.

e. Rationale for any joint activity with another SDO or other organization.

f. Potential Committee members (Members) and recommended leadership.

g. The principal users of the proposed standard.

h. Documentation of a good faith effort to identify relevant regional, national, or international standards related to the topic area. If existing standards are found, the proposal shall provide a plan to avoid conflicts with the existing standards and to consider any joint activity with the other SDO or organization.

i. A schedule for producing the standard.

j. An estimate of the Committee costs and funding sources.

2.2.3. Proposal Review and Acceptance

CSC shall distribute each proposal to all appropriate Institute ExComs, Council ExComs, ASCE Technical Division ExComs, and other ASCE committees for a minimum review period of 30 calendar days. The ExCom(s) shall ballot the proposal and report their findings to CSC. If the ExCom(s) approve(s) the proposal by a simple majority, CSC shall then review all comments and approve, reject or recommend changes to the proposal. If approved by majority vote of the CSC, an ExCom or a Committee shall be charged to develop the standard. If CSC rejects or recommends modifications to the proposal, CSC shall communicate its rationale to the proponent and the ExCom.

2.2.4. Assignment to a Committee and ExCom

CSC shall take one of the following actions if an approved standardization activity does not fit within the scope of an existing Committee:

a. Change the scope of an existing Committee, with their concurrence, to include the new standardization activity.

b. Establish a new Committee within an appropriate discipline-specific ExCom with their concurrence.

c. Recommend other oversight actions as appropriate.

2.2.5. Duplications and Conflicts

Committees shall make every effort to avoid conflicts with other ASCE standards or those of ANSI-accredited SDOs. Any individual, group, or organization concerned that a proposed standardization activity duplicates or conflicts with an existing standard or a candidate standard being developed by an ANSI-accredited SDO shall submit a written statement asserting their concerns to CSC. It shall be CSC's responsibility to initiate and participate in deliberation of the issues within 90 calendar days to resolve assertions of duplication or conflict. The deliberations shall be permitted to take a variety of forms including an in-person meeting, conference call, written correspondence, e-mail, or a combination of forms. If the party or parties raising the issue of duplication or conflict do not enter into deliberations with CSC within 90 calendar days after receipt of notification and it can be demonstrated to CSC that a good faith effort has been made to schedule or otherwise organize the deliberations, then CSC shall render a decision without deliberation. The outcome of the deliberations shall be recorded and retained as part of the records of the standardization activity.

2.2.6. Joint Sponsorship

Committees shall be permitted to be jointly sponsored by ASCE technical divisions, other technical councils of ASCE, ASCE Institutes, and by other organizations. Joint sponsorship shall have an MOU that is approved by CSC and other appropriate ASCE entities. Where the co-sponsor has its own rules and a conflict exists between their rules and these ASCE Rules for Standards Committees, CSC shall approve any necessary deviation from these Rules.

2.2.7. Notification of New Standardization Activity

After CSC approves a new standardization activity, ASCE staff shall notify interested parties of the proposed project. Notification shall include, but not be limited to, the following as applicable:

a. Notification to ANSI (e.g., Project Identification Notice of Standard (PINS) form).

b. Publication by ASCE (print and/or electronic media).

c. Notification to the public (e.g., consumer groups, public interest organizations, engineering societies, and technical organizations).

2.3. *Reaffirming an Existing Standard*

2.3.1. General

Reaffirmations of standards shall have no substantive change to an existing standard. Any substantive changes shall require processing as a revision in accordance with Section 2.4.

2.3.2. Timing

The ExCom or responsible entity for an ASCE standard shall establish a schedule providing for review and needed reaffirmation at intervals not to exceed five years. Extensions beyond this five year period shall require the approval of both the appropriate ExCom and CSC.

2.3.3. Minimum Requirements

Reaffirmation of an existing standard shall include the following:

a. A Committee letter ballot to reaffirm the standard processed in accordance with Section 5.

b. Non-substantive changes summarized in a Foreword.

c. CSC staff notification to ASCE Publications that the current standard shall be noted as reaffirmed.

2.4. *Revising an Existing Standard*

2.4.1. General

Substantive changes to existing standards shall be processed in accordance with this section. A substantive change is one that directly and materially affects the use of the standard. A change in the edition of any documents referenced within the provisions of the standard is a substantive change. See ANSI's Essential Requirements: Annex A for further clarification.

2.4.2. Timing

The ExCom or responsible entity for an ASCE standard shall establish a schedule for review and revision at intervals not to exceed five years. Extensions beyond this five year period shall be approved by both the appropriate ExCom and CSC.

2.4.3. Minimum Requirements

Revision of an existing standard shall include the following:

a. A Committee letter ballot to revise the standard processed in accordance with Section 5.

b. Significant changes summarized in a Foreword.

c. CSC staff notification to ASCE Publications that the current standard has been revised.

2.5. *Using ANSI Stabilized Maintenance for an Existing ANSI standard*

An ASCE standard designated as an American National Standard shall be permitted to be maintained under ANSI's stabilized maintenance option.

For a standard to be considered for ANSI's stabilized maintenance option all of the following eligibility criteria shall be satisfied:

a. The standard addresses mature technology or practices, and as a result, is not likely to require revision.

b. The standard is other than safety or health-related.

c. The standard has been reaffirmed at least once.

d. The standard was last approved or revised at least ten years ago.

e. The standard is required for use in connection with existing implementations or for reference purposes.

For a complete listing of procedures refer to Section 4.7.3 of *ANSI Essential Requirements*.

2.6. *Withdrawing an Existing Consensus Standard*

2.6.1. Recommendation for Withdrawal

In the event an existing consensus standard becomes obsolete, is no longer in demand, or is no longer appropriate for ASCE, the responsible Committee shall be permitted to process a letter ballot for recommendation of withdrawal at any time. Alternatively, the ExCom or CSC shall be permitted to recommend withdrawal by a two-thirds approval vote. Any recommendation shall describe the reason why the standard is obsolete, no longer in demand, or no longer appropriate for ASCE.

2.6.2. Withdrawal of Standard

Once the recommendation for withdraw is approved, the following steps shall be taken:

a. ASCE staff notifies Members, (see Section 3), of the intent to withdraw the standard.

b. Members have 30 calendar days to submit relevant written comments to the appropriate ExCom.

c. The ExCom reviews the comments and makes a recommendation (by two-thirds approval) to CSC.

d. Upon concurrence of the ExCom recommendation, CSC authorizes a public announcement for posting on the ASCE and other appropriate institute websites.

e. Public Comments are processed in accordance with Section 5.10

f. The final decision to withdraw a standard requires a two-thirds approval by CSC.

g. For ANS designated standards, upon final approval of withdrawal by the CSC, ANSI will be so notified immediately and the standard will be withdrawn as an ANS and announced in *Standards Action*.

2.6.3. Sunsetting an Existing Committee. The ExCom or responsible entity shall have authority to discharge by two-thirds approval the complete membership of the Committee. CSC staff will notify the Members of the Committee and CSC of this action.

2.7. *Developing Memorandums of Understanding between ASCE and other SDOs for the Purpose of a Standardization Activity*

When circumstances dictate that ASCE enters a Memorandum of Understanding (MOU) with another SDO for the purpose of developing and coordinating standardization activities, the MOU shall establish rules and procedures to be followed and identify the lead organization when multiple organizations are developing a consensus standard. ASCE desires, when possible, to be the lead organization and that its rules and procedures govern the joint standardization effort.

MOUs shall contain, but are not limited to, the following items:

a. Purpose of the cooperative activity.

b. Roles and responsibilities of each party.

c. Schedule to review activity, performance, or satisfaction with the arrangement.

d. The parts of the arrangement that are open to change or negotiation and the process by which that can be done.

e. The aspects of the arrangement that should require formal notification and the process by which that is accomplished.

f. Resolution process for any disputes.

g. Any restrictions to either party.

h. Treatment of any intellectual property.

i. Effective date and duration of the agreement.

j. Agreement for termination of the MOU.

k. Names and contact information for the signing parties.

l. Agreement for revenue sharing from sales of joint standards.

m. Place for the parties to sign.

2.8. *Communications Regarding Standards*

Official communications about standards schedules, procedures or comments that materially affect the future content of the standard shall be approved by the Chair of the Committee or their designated representative. Formal presentations of material from ASCE standards, which are endorsed by ASCE or the appropriate Institute, shall be approved by the Chair of the Committee. See Section 7 for questions related to technical content.

3. *COMMITTEE MEMBERSHIP*

3.1. *Approval of Members*

3.1.1. General

The voting Members of a Committee shall be considered the consensus body for the purposes of any ANSI accredited process. Membership shall be open to any person who might reasonably be expected to be, or who indicates they are, directly or indirectly affected by the activity. Membership may be denied if admitting that person or party to the committee creates dominance (See Section 3.2.3) by a single

interest category (See Section 3.2.1) or organization. ASCE membership is not required for Committee membership. ASCE, or appropriate Institute, membership is required for Committee Chairs and Vice-Chairs.

3.1.2. Application for Membership

An individual seeking membership shall submit to ASCE Codes and Standards staff an application on a prescribed form upon which the applicant shall:

a. Identify their membership interest category.

b. Identify their desired voting status: voting or associate member, if available.

c. Include a brief resume and a statement that shall describe the applicant's interest in and commitment to participation in the work of the Committee.

3.1.3. Chair's Actions

The Chair shall act to accept or reject the application based on qualifications and Committee balance in accordance with Section 3.2, forward notice of such action in writing to ASCE Codes and Standards staff, and report the action taken to the Committee at its next meeting or at least annually.

3.1.4. Appeal of Chair's Actions

If denied membership, the applicant shall be permitted to request a full Committee vote. A majority vote of those voting yes or no is required to overturn the Chair's action. The applicant shall be permitted to appeal the Committee's decision to the ExCom per Section 6.4.2.

3.1.5. Restrictions During Ballot Process

Voting Members shall not be admitted to the Committee during the balloting process unless approved by the ExCom, except as noted in Section 3.2.7. The balloting process shall comprise the time period from the first Committee ballot to the publication of the standard.

3.2. *Balance*

3.2.1. Membership Categories

Committee Membership shall be balanced among the following categories:

a. Consumer: Includes representatives of owners, owners' organizations, designers and consultants retained by owners, testing laboratories retained by owners, facility operators, and insurance companies serving owners.

b. Producer: Includes representatives of manufacturers, distributors, developers, contractors and subcontractors, construction labor organizations, and associations of these groups and professional consultants to these groups.

c. General: Includes representatives of the general public having an interest in the process or product being standardized, such as from private, state, and federal research organizations; public interest groups; and standards and model code organizations. Committee members in the Regulatory category are part of the General category when assessing balance.

d. Regulatory: For those standards intended to be used for regulatory purposes by local, state or federal agencies, regulators are an additional interest category for those standards. For those standards intended for regulatory adoption, a minimum of one regulatory member shall be included in the committee voting membership.

3.2.2. Determination of Category

The Chair shall make the final determination of a Member's category or, if the Chair so requests, the Committee shall make the final determination by simple majority vote. Members in disagreement with their assigned category shall be permitted to appeal to the ExCom, whose decision is final.

3.2.3. Balance Criteria

The following criteria shall apply for balance of voting members:

a. Consumers: 20 to 40 percent.

b. Producers: 20 to 40 percent.

c. General: 20 to 40 percent.

d. Regulatory: 0 to 15 percent. For mandatory standards of regulatory interest see Section 3.2.1c.

3.2.4. Represented Interests

Membership within each category shall be well distributed. No organization shall have more than one person as a Member on a Committee. If a Chair presents compelling evidence that multiple persons from a single organization are necessary for the progress of the standard, the ExCom shall be permitted to grant an exception to this requirement within the guidelines of dominance and balance. Appeal from an affected party regarding this issue shall be permitted to be made to the ExCom. If

it is not resolved, the appeal shall proceed in accordance with Section 6 of these Rules.

3.2.5. Committee Size

The ExCom shall be permitted to establish a minimum and maximum Committee size by a majority vote. For an ANSI/ASCE standard the minimum Committee size shall be not less than twelve.

3.2.6. Committee Roster

ASCE staff shall maintain current Committee rosters. The Committee Chair is required to notify CSC staff of any roster changes and CSC staff is required to notify the Chair of any imbalance on the Committee. Prior to entering the balloting process, as defined in Section 3.1.4, staff should ascertain that the Committee is in proper balance.

3.2.7. Termination or Reclassification of Membership

Termination of membership on a Committee shall be permitted for the following cases:

a. Membership shall be automatically terminated if a Member fails to vote or abstains without reason on a majority of items on two consecutive Committee letter ballots. The Chair shall be permitted to reinstate a Member terminated for this reason if the Member submits a written request, including a satisfactory explanation for the inactivity, within 30 calendar days after a notification of termination is issued.

b. Membership shall be terminated for cause in accordance with the following process:

    i. Chair shall present, in writing, to CSC staff a "cause" for termination.

    ii. Staff will transmit statement of cause to the Member that is being recommended for termination.

    iii. Member shall have 30 calendar days to submit to staff a written response to the statement of cause. The response shall be submitted in electronic format to CSC Staff. If no response is received within 30 calendar days the member is terminated automatically.

    iv. Staff will transmit Member's response to the Chair.

    v. The Chair will be provided the opportunity to submit to staff a rebuttal within 14 calendar days of transmittal of the Member's response. The Chair's

rebuttal should not introduce new "for cause" reasons for termination beyond the original statement of cause but can address points introduced by the Member's response.

vi. Staff will forward Chair's rebuttal to the Member. Member shall have 14 calendar days from transmittal to submit to staff a response to the rebuttal which will be transmitted to the Chair. In this second response, the Member cannot introduce new issues not presented in either the original statement of cause for termination, or the Chair's rebuttal to the Member's initial response.

vii. A letter ballot will be issued to the Committee by staff to vote to recommend termination of the Member.

viii. The letter ballot shall include the statement of cause, Member's response, Chair's rebuttal and the Member's response to the rebuttal, as applicable.

ix. The letter ballot shall be processed in accordance with Section 5.3. However, no abstentions will be considered. In accordance with Section 5.6.3.1, comments will be included with the ballot report, but need not be addressed by the Committee.

x. If the ballot item fails the Member remains a member of the Committee.

xi. The recommendation for approval of termination shall require a two-thirds vote by the ExCom. The Chair, Member, and Committee will be notified of the ExCom decision.

xii. Reclassification of Member. A Member is permitted to be reclassified with concurrence by both the Chair and the Member if the change does not violate the balance criteria. Reclassification from Associate to Voting Member status requires notification to the ExCom or responsible entity.

Membership may also be terminated by the voluntary resignation of a Member.

3.2.8. Subordinate Groups

The Chair shall be permitted to establish or disband subordinate groups (e.g., subcommittees, work groups, task groups) to assist in meeting the Committee's objectives. The Chair shall establish the rules to be followed by the subordinate group.

3.2.9. Associate Members

Any ASCE member shall be entitled to Associate Member status on any Committee. An Associate Member shall be designated as a Committee member without voting privileges. The process for admitting an Associate Member to an existing Committee shall be the same as that for a voting Committee Member; however, the number of Associate Members shall not affect the balance of the Committee or the dominance of single interest unit.

Associate Members shall be included in the Committee Roster, which appears in the ASCE Official Register and in the front of the published standard.

Associate Members of the Committee shall be included in the balloting process for all proposals being considered by the Committee. Comments submitted by Associate Members shall be reported and treated in the same manner as Public comments. The votes by Associate Members shall not be tabulated in the formal determination of reaching consensus of the Committee.

3.3. *Officers*

3.3.1. Committee Officers

The ExCom shall appoint the Chair by majority vote. The Chair shall appoint a Vice-Chair and a Secretary, and the Committee shall confirm the appointments by majority vote at a duly constituted meeting. Except in the case where the Committee is operating under an MOU, as developed in Section 2.7, the Chair and Vice-Chair shall be an ASCE or Institute member.

3.3.2. Subordinate Group Officers

Subordinate group chairs shall be appointed by the Chair and serve at the discretion of the Chair.

3.3.3. Removal of Officers

ExComs shall be permitted to remove Committee Officers from office by a two-thirds approval.

4. *OPERATIONS*

4.1. *Committee Administration*

4.1.1. ASCE Responsibilities

ASCE shall appoint a staff contact to assist Committees with, as a minimum, the following functions:

a. Ensuring that the Committee complies with these Rules.

b. Ensuring compliance with the *ASCE Standards Writing Manual*.

c. Keeping the Committee officers informed of approved changes in membership.

d. Assisting Committee officers with scheduling meeting dates and places.

e. Distributing meeting notices on behalf of the Committee.

f. Distributing all letter ballots, receive and record all completed ballots, distribute the results of the ballot to the Members of the Committee for resolution.

g. Attending meetings, when approved by the sponsoring Institute.

h. Maintaining Committee rosters and providing the name, affiliation, and category of any Member to any interested party upon request.

4.1.2. Budgets

The Committee officers, upon request, shall be responsible for preparing and submitting to the appropriate entity within ASCE proposed budgets for Committee operations including meeting expenses, travel, and other related costs.

4.1.3. Reports

Each Chair shall submit reports as required by its ExCom.

4.1.4. Administrative Issues

Voting on administrative and process matters exclusive of direct balloting on standards documents shall be determined by simple majority of those attending a meeting satisfying the quorum requirements of Section 4.4.4.

4.1.5. Records Retention and Disposal

Records shall be retained for a period of 10 years or until approval of the subsequent revision or reaffirmation of the complete standard, whichever is longer. Records concerning withdrawn standards shall be retained for at least five years from the date of withdrawal. CSC shall approve disposing of records. Requests by ASCE staff to dispose of records shall identify the affected standard, age of the records, and the type of records.

4.1.6. Records and Auditing

The Committee's secretary shall be responsible for developing, recording, and maintaining records, in cooperation with ASCE staff. All records shall be maintained at ASCE Headquarters and be readily accessible from ASCE staff or the Committee secretary. Records shall include, but are not limited to, the following items:

a. Rosters, including Members' information, applications, biographical summaries, and balance of interest categories.
b. Meeting notices, including agendas and attachments.
c. Meeting minutes.
d. Correspondence, including notices of standardization activities, invitations to participate, publication articles, and deliberations regarding duplications or conflicts.
e. Appeals resolutions.
f. Interpretations.
g. Ballot material, tallies of the results from Committee letter ballots, and Associate Member' comments.
h. Resolution of conflicts from Committee letter ballots.
i. Items deferred to next revision cycle.
j. Documents required by ANSI for ANS designated standards, such as PSA forms, copies of appeals and responses, interpretations and evidence of processing those requests.

4.2. *Standards Development*

4.2.1. Referencing Standards and Publications.

4.2.1.1. Mandatory Standards

4.2.1.1.1. Mandatory standards referenced in ASCE Standards shall be written using mandatory language, shall be identifiable by title, date or edition, and name of the developing organization.

4.2.1.1.2. The Committee shall adopt the latest edition of the mandatory standard available at the time of balloting. Only one edition of a mandatory standard shall be adopted. If the current edition is not

suitable or multiple editions of a mandatory standard need to be referenced, then an exception is permitted to be granted by the ExCom and shall be noted in the Foreword or Commentary of the standard.

4.2.1.2. Nonmandatory Standards

Standards that do not comply with Section 4.2.1.1 shall only be referenced as nonmandatory standards and shall only be included as advisory material in an ASCE Standard or commentary.

4.2.1.3. Referencing Nonmandatory Publications in ASCE Standard Guidelines

Publications referenced in ASCE Standard Guidelines establishing recommended practices shall be subject to Section 4.2.1.4.

4.2.1.4. Referencing Other Documents

When a reference is made to another document, including other publications prepared by any organization, such a reference shall contain the title, date or edition, name of the developing organization and preferably the specific parts of the document to which reference is made. Committees shall include such references only after review of such documents or publications, satisfying themselves that the references are adequate and appropriate. The Committee shall provide a copy of the reference document to ASCE Headquarters, if the reference document is not readily available from other sources.

4.2.1.5. Conflicts with Other Standards

Committees shall make every effort to avoid conflicts with other ASCE standards or those of ANSI-accredited SDOs. When exceptions are taken to requirements in other ASCE mandatory standards, the Committee shall notify the affected ASCE Committee. CSC shall adjudicate all unresolved conflicts in accordance with Section 2.2.5.

International Standards Committees shall take relevant ISO or IEC Standards into consideration and, if appropriate, shall base their standards on, or consider the adoption of an ISO or IEC Standard as an ASCE Standard. Technical Activity Groups (TAGs) exist for most standards projects for which the United States has evidenced substantial interest. These groups shall be permitted to be contacted for information and advice through their TAG Administrators or Technical Advisors (as relevant) who are on record at ANSI headquarters.

4.2.2. Supplemental Operating Procedures

A Committee shall be permitted to adopt Supplemental Operating Procedures, provided that such procedures are consistent with, and no less stringent than, the Bylaws of ASCE, Institute Operating Procedures and the ASCE Rules for Standards Committees. Such procedures and amendments thereto shall be transmitted to ASCE staff, who shall submit them to its ExCom and CSC for approval.

4.2.3. Standards Format and Style

Committees shall follow the latest editions of the *ASCE Standards Writing Manual* and *ASCE's Editor's Guide for Standards*.

4.2.4. Commentaries

For all mandatory standards Committees shall provide a Commentary, separate and apart from the consensus standard, that provides the technical and administrative rationale for the standardization. The Committee shall approve commentaries by letter ballot in accordance with Section 5.3.

4.2.5. Commercial Terms and Conditions

Provisions involving business relations between buyer and seller such as guarantees, warranties, assignment of responsibility of work, and other commercial terms and conditions shall not be included in a standard or its commentary.

a. The appearance that a standard endorses any particular products, services or companies shall be avoided. Proper names or trademarks of specific companies or organizations, manufacturer lists, service provider lists, or similar material shall not be included in the text of a standard or its commentary (or the equivalent).

b. Where a sole source exists for essential equipment, materials or services necessary to determine compliance with the standard, it shall be permitted to supply the name and address of the source in a footnote or commentary as long as the words "or the equivalent" are added to the reference.

c. In connection with standards that relate to the determination of whether products or services conform to one or more standards, the process or criteria to determine conformity shall be permitted to be standardized as long as the description of the process or criteria is limited to technical and engineering concerns and does not include what would otherwise be a commercial term or proper name.

4.2.6. Units

Dimensions and quantities shall be expressed in International System of Units (SI units) followed by conversion to U.S. Customary units in parentheses; or in U.S. Customary units followed by conversion to SI units in parentheses, whichever appears to the Committee to be in the best interests of the users of the standard. The conversion of all formulas, equations, and tables in the other units shall be permitted to be placed in an appendix to the standard instead of being included in parentheses in the body of the standard. No conversion shall be required if a standard is published in two separate versions—the SI or the metric version and the U.S. Customary units version. Conversion shall be in accordance with IEEE/ASTM-SI-10-02 American National Standard for Use of the International System of Units (SI): The Modern Metric System. Each scope statement shall include the Committee's intention relative to the use of SI.

4.3. *Patented and Proprietary Items*

4.3.1. General

There is no objection in principle to writing an ASCE Standard in terms that include the use of essential patent claim(s) (one whose use would be required for compliance with that standard) if it is considered that technical reasons justify this approach. Participants in the Society's standards development process are encouraged to bring patents with claims believed to be essential to the attention of the Society. If the Society receives a notice that a proposed standard or revision to an existing standard requires the use of a patented item(s), the procedures specified in Sections 4.3.2 to 4.3.7 shall be followed.

4.3.2. Statement from Patent Holder

Before balloting any text whose acceptance would include the use of an essential patent claim(s) in an ASCE Standard, the Society shall receive from any identified patent holder or a party authorized to make assurances on its behalf in written or electronic form either:

a. Assurance in the form of a general disclaimer to the effect that such party does not hold and does not currently intend on holding any essential patent claim(s) or assurance that the following occur:

b. Assurance that a license to such essential patent claim(s) will be made available to applicants desiring to utilize the license for the purpose of implementing the standard either:

   i. Under reasonable terms and conditions that are demonstrably free of any unfair discrimination; or

   ii. Without compensation and under reasonable terms and conditions that are demonstrably free of any unfair discrimination.

Such assurance shall indicate that the patent holder (or third party to make assurances on its behalf) will include any documents transferring ownership of patents subject to the assurance provisions sufficient to ensure that the commitments in the assurance are binding on the transferee and the transferee will similarly include appropriate provisions in the event of future transfers with the goal of binding each successor-in-interest. The assurance shall also indicate that it is intended to be binding on successor-in-interest regardless of whether such provisions are included in the relevant transfer documents.

4.3.3. Record of Statement

A record of the patent holder's statement shall be placed and retained in ASCE's files and in ANSI's files for designated American National Standards.

4.3.4. Notification During Balloting Process

Where a Committee is considering the inclusion of a patented item, the Committee shall include a statement in the balloting process indicating a willingness to consider alternatives. The statement with the ballot shall include a request for an alternative(s) as follows:

> *The (name of material, product, process, procedure, apparatus) is covered by a patent. If you are aware of an alternative(s) to the patented item, please attach a description of the alternatives to the ballot return. All suggestions will be considered by the standards committee.*

4.3.5. Responsibility for Identifying Patents

Neither a Committee nor ASCE nor ANSI shall be responsible for identifying all patents for which a license shall be permitted to be required in using an ASCE standard or for conducting inquiries into the legal validity or scope of those patents that are brought to the Society's attention.

4.3.6. Notice

When the Society receives from a patent holder the assurance set forth in 4.3.2, the standard shall include a note as follows:

> *NOTE—The user's attention is called to the possibility that compliance with this standard may require use of an item covered by patent rights.*
>
> *By publication of this standard, the American Society of Civil Engineers takes no position with respect to the validity of this claim or of any patent rights in connection therewith. Users of this standard are expressly advised that determination of the validity of any such patent rights, and the risk of infringement of such rights, are entirely their own responsibility. The patent holder has, however, filed a statement of willingness to grant a license under these rights on reasonable and nondiscriminatory terms and conditions to applicants desiring to obtain such a license. Details shall be permitted to be obtained from ASCE.*

4.3.7. Footnote

In addition, a statement shall be placed in a footnote of the standard in each specific section of the standard in which the patented item is mentioned. The footnote shall be as follows:

> *The (name of material, product, process, procedure, apparatus) is covered by a patent. Interested parties are invited to submit information regarding the identification of an alternative(s) to this patented item to ASCE Headquarters. Your comments will receive consideration at a meeting of the responsible standards committee, which you shall be permitted to attend.*

4.3.8. Antitrust

ASCE Standards shall be developed in accordance with applicable antitrust and competition laws and meetings amongst competitors to develop ASCE standards are to be conducted in accordance with these laws

4.4. *Committee Meetings*

4.4.1. General

Committee meetings shall be conducted in a format that permits Members to interact directly, including face-to-face meetings, tele- or web conferences, video conferencing, and any combination of these methods.

4.4.2. Frequency and Location

The Committee shall base the frequency of its meetings on its current activities, operating needs, and budget. The Chair shall be permitted to call a meeting at a time and place deemed suitable. The Chair shall call a meeting of the Committee on written request of five Members, and not less than 10 percent of the Committee membership, whichever number is larger.

4.4.3. Notification

A minimum of 30 calendar days' notice shall be given to Members for an in-person meeting requiring travel and 15 calendar days' notice for a tele- or web conference. An agenda shall accompany notification of meetings. Public notice for a Committee meeting shall be published at least 15 calendar days before the meeting; publication of the notice on ASCE's website or the ExCom's or Committee's website shall be a minimum requirement. Exceptions to these requirements shall be approved by the ExCom.

4.4.4. Quorum

For all meetings, a quorum shall be greater than 50 percent of the Members in person or via tele-or web conferencing. If a quorum is not present at a duly called meeting, those assembled shall be permitted to proceed with the specific agenda; however, all actions taken, except those actions listed below shall be submitted to letter ballot for confirmation by the entire Committee:

a. Approve agenda, including additions/deletions of agenda items.

b. Approve minutes if they were distributed in advance to the Committee.

c. Approve submitting a proposal for a new standard activity or to revise an existing standard to letter ballot by the Committee in accordance with Section 5.3.

d. Establish the date and location of future meetings.

4.4.5. Parliamentary Procedures

The rules contained in the latest edition of *Roberts Rules of Order, Newly Revised* shall govern in all cases to which they are applicable and in which they are not inconsistent with the *ASCE Rules for Standards Committees*.

4.4.6. Open Meetings

All Committee meetings shall be open and attendance by interested parties welcomed in accordance with the following:

a. Visitors shall have neither the right to vote nor the right to receive copies of the minutes, except by specific decision of the Chair.

b. Visitors shall be permitted to address the Committee on a subject relevant to items under consideration, provided due notice of this intent is received by the Chair at least 10 calendar days prior to the meeting. The Chair shall be permitted to waive the 10-calendar day notice and shall be permitted to designate the time allotted for such presentation.

4.4.7. Recording of Meetings

Any recording of meetings shall be approved by the Chair and shall remain the property of ASCE.

5. *RULES FOR PROCESSING ASCE STANDARDS*

5.1. *Applicability of Rules*

Proposed provisions for a new standard or changes to an existing standard, including the title of the standard, the foreword and abstract, applicable commentaries and appendices, shall be processed in accordance with these Rules. These Rules shall not be applied to material not directly related to the provisions of the standard, including items such as the, Table of Contents, Committee Roster, Copyright Page, and Index.

5.2. *Proposed Standard Provisions*

All proposed provisions for a new standard or changes to an existing standard shall be approved through a letter ballot of the Committee. Any person shall be permitted to submit proposed standard provisions at any time to the Chair with a request that the proposed provision be considered by a letter ballot of the Committee. The Chair shall take one of the following actions in response to the request:

a. Make a determination to approve or deny the request and notify the Committee of the proposed provisions and the determination.

b. Defer the request for consideration at the next Committee meeting.

5.3. *Committee Letter Balloting*

5.3.1. General

The Chair shall prepare a letter ballot using the ASCE balloting system. A ballot or ballot item shall not be constructed in such a manner so as to assume the vote of an individual if they fail to return a ballot.

5.3.2. Voting

Members shall respond to items by casting votes as follows:

a. Affirmative: To indicate concurrence with the ballot item.

b. Affirmative with comment: To indicate concurrence with a ballot item with a comment.

c. Negative: To indicate opposition to the ballot item.

d. Negative with comment.

e. Abstain: To indicate that the Member is not in a position to cast an alternative vote because of a lack of familiarity with the issues addressed by the ballot item.

5.3.3. Voting Period

The voting period for letter ballots shall be established by each Committee for each letter ballot, but in no case shall it be less than 30 calendar days. All letter ballots shall be counted by ASCE staff and reported to the Committee within 30 calendar days following the voting period.

5.3.4. Confidentiality

Member's votes on all letter ballots shall remain confidential until the voting period is closed.

5.3.5. Unpublished Draft Standards

The content of unpublished drafts of standards, commentaries on standards, and related material shall not be cited or referenced.

5.3.6. Reporting Votes

The results of each vote on a standard shall be reported by the ASCE Codes and Standards staff as follows:

a. Number of Members.

b. Number of Members voting affirmatively, with and without comment.

c. Number of Members voting negatively, with and without stated reasons.

d. Number of Members voting abstention.

e. Identification of Members not returning the ballot.

5.3.7. Proxy Voting

Proxy voting shall not be permitted.

5.3.8. Notification

The Chair and/or designated CSC staff is permitted, but is not required to, notify Members of a ballot approximately one week before the ballot opens. The Chair and/or designated CSC staff is permitted to remind Members of the ballot at least 10 calendar days prior to ballot closing. A reminder of the ballot closing is not required.

5.4. *Committee Approval of Proposed Standards Provisions*

A proposed standards provision is approved by the Committee when the following conditions have been met:

a. The letter ballots returned, including abstentions, shall represent not less than 65 percent of the Members.

b. Votes cast affirmatively, with and without comment, for each ballot item shall be not less than 75 percent of the total affirmative and negative votes cast and shall be more than 50 percent of the total Members.

c. Affirm with comment votes have been addressed in accordance with Section 5.5.

d. Negative votes have been addressed in accordance with Section 5.6.

5.5. *Resolving Affirm with Comment Votes*

5.5.1. General

Comments provided with Affirm with Comment votes shall be classified as persuasive editorial, persuasive-substantive, or non-persuasive/unrelated and resolved as defined in Sections 5.5.2 to 5.5.4.

5.5.2. Persuasive Editorial

If the Chair determines the comment to be editorial as defined in Section 5.7 and persuasive, the Chair shall prepare and process the editorial changes in accordance with Section 5.7.

5.5.3. Persuasive Substantive

If the Chair determines the comment to be persuasive and a substantive change is required, the Chair shall submit the proposed revision to the Committee for approval by letter ballot in accordance with Section 5.4.

5.5.4. Non-Persuasive or Unrelated

If the Chair determines the comment is non-persuasive or unrelated to the proposal under consideration, all Members will be notified of this determination and the vote shall be recorded as an "affirm with comment vote with a non-persuasive (or an unrelated) comment." No further action is necessary to resolve affirm with comment votes with non-persuasive or unrelated comments.

5.6. *Resolving Negative Votes*

5.6.1. General

Negative votes shall be classified into one of three general categories in accordance with Section 5.6.2 and resolved in accordance with Section 5.6.3.

5.6.2. Category of Negative Votes.

5.6.2.1. Negative Votes with a Related Comment

Negative votes that have an explanation and/or a suggestion for revision pertinent to the issue being balloted shall be resolved by one of the following methods:

a. If the Chair determines the negative comment to be persuasive editorial, the comment shall be incorporated and:

   i. The Chair's determination shall be circulated to all Members to provide the opportunity to respond, reaffirm, or change their vote on the ballot item associated with the negative vote in question.

   ii. The negative voter shall be permitted to request a Committee vote on the Chair's determination by submitting a written request to the Chair within 15 calendar days of notification of the Chair's action. The Chair shall be permitted to conduct the vote at a meeting or by letter ballot. If the Committee fails to uphold the Chair's determination by a consensus

vote, the negative vote shall be processed in accordance with the other provisions of this section.

b. If the Committee previously found the comment accompanying a negative vote to be non-persuasive in a letter ballot, the Committee is not required to reconsider the comment unless new technical information not previously known to the Committee was introduced with the vote.

c. Consideration of standards provisions based upon negative votes that include comments and recommendations related to new technical data, evidence or issues, shall be permitted to be postponed until the next standard revision cycle, if approved by a majority vote of the Committee at a duly constituted meeting or by a letter ballot. The new technical data must be provided to the Committee either with the letter ballot or no less than 15 calendar days before the meeting at which the vote on postponement is held. If the Committee votes to approve postponement at a meeting, the approval shall be circulated to all Members to provide the opportunity to respond, reaffirm, or change their vote on the postponement.

d. If the Chair determines the suggested explanation for the negative vote and suggested change is persuasive, the Chair shall submit the persuasive negative vote, with the voter's explanation and the suggested change, to the Committee for approval by letter ballot in accordance with Section 5.4.

e. If the Chair determines the suggested explanation for the negative vote and suggested change is non-persuasive, the Chair shall submit the non-persuasive negative vote, including the voter's explanation and suggested change, and the Chair's reason for proposing to find the vote non-persuasive to the Committee for consideration by a letter ballot. Committee votes to find negative comments non-persuasive shall be straight "yes" or "no" votes unless otherwise indicated in the ballot instructions.

    i. If the Committee approves finding a negative vote to be non-persuasive by letter ballot, no further action is required.

    ii. If the Committee fails to find a negative vote to be non-persuasive, the Chair shall either drop the relevant provision to which the voter objects from the standard, or declare the negative vote persuasive and further processed as a new proposed standards provision in accordance with Section 5.2. If the Committee approves finding a negative vote to be non-persuasive by letter ballot, no further action is required.

5.6.2.2. Negative Votes with an Unrelated Comment

If the negative vote is accompanied by a comment that is not related to the proposal under consideration, the negative vote shall be recorded as a "negative vote with an unrelated comment." No action is necessary to resolve negative votes with an unrelated comment.

5.6.2.3. Negative Votes with No Comment

Negative votes submitted without an accompanying comment shall be recorded as a "negative vote without comment." No action is necessary to resolve negative votes with no comment.

5.6.3. Resolutions Associated with Negative Votes

5.6.3.1. Negative Votes on Straight "Yes" or "No" Ballot Items

Comments received with negative votes on ballot items that are clearly identified as straight "yes" or "no" votes shall be distributed to the Committee, but need not be addressed.

5.6.3.2. Balloting for Resolution of Negative Votes

Approval by a letter ballot for resolving negative comments shall meet the conditions of Section 5.4.

5.6.3.3. Notification of Resolution of Negative Votes

The negative voter shall be informed in writing of the action taken on the negative ballot and of their right to appeal in accordance with Section 6.

5.6.3.4. Withdrawal of Negative Comment

At any point, a voter shall be permitted to withdraw their negative comment. Such action must be recorded in writing and the entire Committee notified of this action. The vote stands as negative, but no further action is required to resolve withdrawn comments.

5.7. *Editorial Changes*

An editorial change in a standard shall be considered one that does not directly and materially affect the use of the standard. Anyone shall be permitted to submit in writing to the Chair a request to make an editorial change to the standard. If the Chair determines the change is editorial, all Members will be notified of this ruling and provided with a 15 calendar day opportunity to challenge the ruling. If challenged, the proposed change shall be processed as a proposed revision in accordance with these Rules.

5.8. *Errata*

Errata shall be limited to discrepancies between the balloted and published version of the standard and typographical errors in the published version of the standard. Errata shall be approved by the Chair and need not be processed as a proposed revision in accordance with these Rules.

5.9. *CSC Approval of Final Committee Draft Standards and Commentaries*

After a Committee approves a proposed standard and commentary, the Chair shall send the draft standard, commentary, and final report regarding procedural matters (such as Committee letter ballots and disposition of negative votes) to the ExCom and CSC for review and approval. The scope of the ExCom and CSC review shall be limited to issues related to assuring compliance with the Rules.

5.10. *ASCE Public Comment Period*

5.10.1. Notification of ASCE Public Comment Period

After its review and approval, CSC shall publish on the ASCE website a notice of the availability for review of the complete proposed standard and the dates for opening and closing an ASCE Public Comment Period. The proposed commentary shall be provided with the public comment draft for information only.

5.10.2. ASCE Public Comment Period

Any individual who is not a Member of the Committee shall be permitted to participate in the ASCE Public Comment Period on the standard. The minimum public review period shall be 45 calendar days if the publication is available electronically, otherwise it shall be 60 calendar days. Submissions received during the ASCE Public Comment Period (period) shall be compiled within 30 calendar days of the close of the period. Comments submitted after the close of the period shall be permitted to be, at the discretion of the Chair, resolved during the current period or shall be considered during the next revision cycle of the standard in accordance with the following:

a. Resolving ASCE Public Comments. All substantive changes resulting from the resolution of comments submitted by reviewers during the period shall be re-circulated to the Committee. The Committee shall process negative and substantive affirmative public comments in accordance with Sections 5.4 and 5.6.

b. Approving Standards and Commentaries. CSC shall issue a final report on the period certifying compliance with these rules and procedural matters. CSC shall

approve the standard and any commentaries only after determining that they were developed in compliance with the Rules.

5.11. *Revision or Reaffirmation*

A Committee responsible for an ASCE standard shall establish a schedule providing for review and needed revision or reaffirmation at intervals not to exceed five (5) years. A schedule update shall be provided to CSC annually. After ten (10) years, if there has been no reaffirmation or revision, the standard shall be considered for withdrawal by the appropriate ExCom and CSC. Revisions shall consider all formal interpretations by the Committee. Requests for revisions to a standard shall be permitted to be made by any person or organization in accordance with Section 5.2, and shall be addressed in writing to CSC. If no request for revision is received, the standard shall be reaffirmed by Committee letter ballot followed by the ASCE Public Comment period(s), which shall be conducted in accordance with these Rules.

5.12. *Designation as an American National Standard*

A standard intended for designation as an American National Standard (ANS) shall be processed in accordance with ANSI's procedures, including the current edition of ANSI Essential Requirements. A standard that is approved as an ANS shall have its cover or title page marked with an approved ANSI logo furnished by ANSI or the words "an American National Standard."

In addition to ASCE voting procedures, a standard intended for ANS shall be processed using the following voting procedures in accordance with ANSI Essential Requirements:

a. After conclusion of regular balloting of proposals and approval by the appropriate ExCom and CSC to move to a public ballot, a single Committee consensus ballot, clearly indicated as such, shall be held for the entire proposed standard. This ballot shall be permitted to occur concurrently with the ASCE and ANSI public comment period. This consensus ballot shall be the ballot reported to ANSI via their official ANS reporting process.

b. At the conclusion of the consensus ballot, negative comments shall be processed in accordance with Section 5.3. Objectors from the public comment period and the consensus vote shall be provided a written disposition of the objection and the reasons for the disposition.

c. Any substantive change made to a proposed standard following public review shall require another public comment period shall occur, in accordance with Section 5.10.2, concurrent with a committee recirculation ballot in accordance with *ANSI Essential Requirements*. Committee voters shall be provided the opportunity to

comment, reaffirm, or change their vote due to recommended substantive changes, attempts at resolution and unresolved objections. The purpose of the recirculation ballot shall be clearly indicated. Following the consensus ballot and the recirculation ballot of Section 5.12b, the Standard shall be forwarded to CSC for final approval. Results of the consensus ballot and recirculation ballot will be reported to ANSI, including unresolved objections and evidence of attempts at resolution.

6. *APPEALS*

6.1. *Scope*

Appeals regarding a standardization activity shall be permitted to be made regarding procedural issues. Appeals pertaining to restraint of trade are automatically considered procedural in nature and shall be processed in accordance with this section only.

6.2. *Eligible Parties*

Persons who have directly and materially affected interests and who have been or may be adversely affected by a procedural action or inaction shall have the right to appeal.

6.3. *Filing*

The appellant shall file a written complaint with CSC within 30 calendar days after the postmark date of the letter notifying the objector of action taken or at any time with respect to inaction. The complaint shall state the nature of the objection(s) including any adverse effects, the specific clause(s) of these Rules or the standard that is at issue, actions or inactions that are at issue, and shall provide the specific remedial action(s) that would satisfy the appellant's concerns. Previous efforts to resolve the objection(s) and the outcome of each shall be noted in the written complaint.

6.4. *Resolution*

Resolution of Actions Taken by the Chair

Within 30 calendar days after the receipt of the complaint, the ExCom or its designee shall respond in writing to the appellant specifically addressing each allegation of fact in the complaint to the extent of the respondent's knowledge.

6.4.1. Resolution of Actions Taken by the Committee

Within 30 calendar days after the receipt of the complaint, the Chair or designee of the Chair shall respond in writing to the appellant specifically addressing each allegation of fact in the complaint to the extent of the respondent's knowledge.

6.4.2. Resolution by CSC

Appellant concerns that are not resolved by the action required by Section 6.4.1 or 6.4.2 shall be permitted to appeal to the CSC within 15 calendar days of being notified in accordance with Section 6.4.1 or 6.4.2.

a. CSC shall be permitted to handle appeals by letter ballot, e-mail ballot, conference call, or an in-person meeting. The appellant shall be entitled to attend all in-person meetings or conference calls related to their appeal.

b. The appellant, CSC, and others concerned shall be notified of the meeting at least 21 calendar days in advance of the date set. Voting rules of CSC as specified by the ASCE By-laws shall apply.

c. CSC shall render its decision to all concerned in writing within 30 calendar days, stating findings of fact and conclusions, with reasons therefore, based on a preponderance of the evidence presented to the hearing group. CSC shall consider the following:

   i. Finding for the appellant—remanding the action to the Committee with a specific statement of the issues and facts in regard to which fair and equitable action was not taken.

   ii. Finding for the respondent—providing a specific statement of the facts that demonstrate fair and equitable treatment of the appellant and the appellant's objections.

   iii. Finding that new substantive evidence has been introduced—remanding the entire action to the Committee for appropriate reconsideration.

7. *FORMAL INTERPRETATIONS*

7.1. *General*

Requests for formal interpretations shall be submitted in writing to ASCE Codes and Standards staff and staff shall forward the request to the appropriate Chair.

7.1.1. Limitations of Formal Interpretations.

Any written or oral statement that is not processed in accordance with this section shall not be considered the official position of ASCE or any of its Committees and shall not be considered to be, nor be relied upon as, a formal interpretation.

7.1.2. Nature of Formal Interpretations.

Requests for formal interpretations shall be clearly worded so that they can be answered by "yes" or "no." The Committee is not restricted to providing an answer of either "yes" or "no."

7.1.3. Editions to be Interpreted

Formal interpretations shall be rendered only on the text of the current or immediate prior edition of the document.

7.1.4. Reasons for not Processing Formal Interpretations

A request for a formal interpretation shall not be processed if the Chair determines it involves any of the following:

a. A determination of the compliance of a design, installation, or product or equivalency of protection.
b. A review of plans or specifications, or requires judgment or knowledge that can only be acquired as a result of on-site inspection.
c. Existing text in the standard or commentary clearly and decisively provides the requested information.
d. Subjects that were not previously considered by the Committee or that are not addressed in the document.
e. Providing advice, guidance, or an explanation of a provision or the intent of the Committee.
f. Substantive changes that can be addressed only through a proposed change to the standard in accordance with Section 5.2.

7.1.5. Personal Opinions

Personal opinions shall be permitted to be offered by ASCE Codes and Standards staff and Committee members. Personal opinions are not formal interpretations, do not represent the position of the standards Committee or the Society, and should not be relied upon as such. Copies of written personal opinions should be provided to the Chair of the appropriate Committee.

7.2. *Requests*

A request for a formal interpretation shall:

a. Be made in writing.

b. Identify the portion (e.g., article, section, and paragraph) and edition of the Standard which is the topic of the formal interpretation;

c. State the question related to implementation or compliance with the portion of the Standard referenced above; and

d. Indicate the business interest of the requester. A request involving an actual field situation shall so state.

7.3. *Editing*

A request for a formal interpretation shall be permitted to be rephrased by the Chair for brevity and clarity. The rephrased version shall be sent to the requester and all parties named in the request for agreement.

7.4. *Preparation of Response*

If accepted for consideration, a tentative interpretation shall be drafted by the Chair and submitted to a ballot of the Committee.

7.5. *Voting*

7.5.1. Interpretation Approval

Committee approval of a tentative interpretation shall be by letter ballot or e-mail ballot in accordance with Section 5.4.

7.5.2. Ballot Comments

Ballot comments shall be transmitted to each member, who shall be permitted to change his or her ballot within 15 calendar days following the distribution of ballot results.

7.5.3. Failure to Obtain Committee Approval

If the Committee does not approve the tentative interpretation, the chair shall decide if further action is warranted. If no further action is taken, the requester shall be notified and shall be informed that they are permitted to submit a proposed change to the standard under Section 5.2.

7.5.4. Ballot Results

The requestor for an interpretation shall receive written notification of the results of the balloting.

7.6. *Issuance*

A formal interpretation shall become effective after approval by the Committee in accordance with Section 7.5 and notification in accordance with Section 2.8. The formal interpretation is permitted to be appealed on procedural issues in accordance with Section 6. No interpretation shall be considered binding on the Society unless it is established in accordance with these procedures.

7.7. *Notification*

Notification in accordance with Section 2.8 shall be made after formal interpretations are processed in accordance with Section 7.5 and issued.

8. *REFERENCES*

ANSI Essential Requirements; January 2015 www.ansi.org/essentialrequirements. Accessed 4/27/2015.

ASCE Standards Writing Manual. www.asce.org/uploadedFiles/Technical_Areas/Codes_and_Standards/Content_Pieces/standards-writing-manual.pdf. Accessed 4/27/2015.

ASCE Editor's Guide for Standards. www.asce.org/codes-standards/process/. Accessed 4/27/2015.

IEEE/ASTM-SI-10-2010 IEEE/ASTM American National Standard for Use of the International System of Units. www.ansi.org. Accessed 10/13/2013.

Roberts Rules of Order Newly Revised, 11th Edition, 2011. http://robertsrules.com. Accessed 10/13/2013.

PUBLIC POLICY

The public policy mission of the American Society of Civil Engineers (ASCE) is to serve the public and the engineering profession by:

Advocating for the Society's strategic goal of enhancing infrastructure and environmental stewardship to protect the public health and safety and improve the quality of life.

- Promoting the understanding and participation of ASCE members in public policy.
- Developing pro-active public policy positions on civil engineering issues.
- Educating public policymakers about the impacts of legislative and regulatory proposals on public health and safety, the economy and the profession.

ASCE Policy Documents

On public policy issues affecting the profession, ASCE, through action of its Board of Direction, adopts policy statements or resolutions on numerous subjects. This cumulative effort is intended to maintain a substantial reference for any public pronouncements or comments on public issues. As new policies are adopted, their availability is announced to the membership. Copies of any of these can be obtained by visiting ASCE's web site at https://www.asce.org/advocacy/policy-statements.

The four ASCE Policy Committees are charged with the duty of overseeing the development and maintenance of ASCE Policy Statements in the general area assigned. Specifically, the committees should be prepared to review policy documents (Policy Statements and Resolutions); consider proposed policies for recommendation to the Public Policy and Practice Committee (PPPC) by eliciting comments of correlative interests within the Society, comparing with established policies to avoid inconsistency and possible redundancy, judging the legislative and political implications, and revising for clarity, conciseness, and style.

Sustainable Infrastructure

ASCE works to raise awareness of the need to maintain and modernize America's aging infrastructure using environmentally, economically, and socially sustainable and resilient practices. ASCE partnered with the American Public Works Association (APWA) and the American Council of Engineering Companies (ACEC) to found the Institute of Sustainable Infrastructure (ISI), which developed the ENVISION rating tool that incorporates economic, social, and environmental criteria in the design, construction, operation and maintenance of infrastructure.

Infrastructure Report Card

Every four years, ASCE releases the *Report Card for America's Infrastructure*, grading the United States' infrastructure using the familiar format of a school report card to raise awareness about our nation's infrastructure needs. The Report Card is one of the most cited reports on infrastructure and is often referenced by political leaders, the media, and other organizations as the definitive record of the condition of the nation's infrastructure. First started by ASCE in 1998, the most recent Report Card was released in March 2025 with grades for 18 infrastructure categories. ASCE's recommended solutions, state infrastructure facts, and infrastructure gamechangers from across the U.S. are all featured on the Report Card's website (www.infrastructurereportcard.org). The Report Card gave an overall grade of "C."

ASCE also releases State Infrastructure Report Cards on a rolling basis using the same methodology as the national Report Card. The Report Cards are produced by Sections and Branches, with support from ASCE staff. Additional information about the Infrastructure Report Card and State Report Cards is available at www.infrastructurereportcard.org. To request Report Card outreach and presentation materials or to start a state Report Card please email Tatjana Kunz (tkunz@asce.org).

ASCE Advocacy & Key Contact Program

With over 160,000 members, ASCE has a powerful voice on Capitol Hill and in statehouses across the country. Be the first to know about legislation that matters – become a Key Contact today.

Advocating for the nation's infrastructure and the civil engineering profession is a top priority for ASCE. **Find out how you, your section, your branch, or your region can engage in policy decisions at all levels of government and educate policymakers about the importance of infrastructure investment, as well as how civil engineers are protecting public health and safety**:

- Become a Key Contact and receive Key Alerts on legislation affecting the profession and help guide the public policy dialogue by sending pre-drafted emails that you can customize to your federal and state elected officials.
- Explore ASCE's priority issues to advance the civil engineering profession and ASCE's one-stop shop for understanding and tracking implementation of the bipartisan infrastructure law (password is 'raisethegrades').
- Read *This Week in Washington*—a weekly e-newsletter for ASCE members only focused on federal and state public policy developments (subscribe by logging into your ASCE Account and reviewing your communications preferences tab).
- Research legislation and regulatory activity happening in your state by visiting ASCE's state legislative tracking.
- Use recently released tools like the *ASCE Pathways to Resilient Communities* toolkit and ASCE and National Governors Association "Strategies to Address Engineering Workforce Challenges" white paper to discuss trending public policy issues with local decision makers.
- Attend Legislative Fly-In—a two-day program in Washington, D.C. reinforcing the skills needed to meet with legislators, with keynote addresses by policymakers, presentations by public policy experts on the topics that attendees will carry to Capitol Hill.
- Request Government Relations and Public Relations University workshops & State Government Relations Manual—in-depth training and step-by-step guide for members only to get started developing relationships with lawmakers.
- Register for Key Contact Webinars — interactive webinars with timely updates on the bipartisan infrastructure law's implementation, policy issues of importance to civil engineering, and advocacy tips.
- Feel empowered for Back Home Visits—learn how to make the most of visits with elected leaders close to home.
- Be a leader as an Advocacy Captain—additional leadership opportunities to engage with elected officials and expand your government relations and soft skills.

Join the Key Contact Program today and contact govwash@asce.org.

THE ARCHITECTURAL ENGINEERING INSTITUTE (AEI) OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS

The Architectural Engineering Institute (AEI) was created through a merger of the National Society of Architectural Engineers and the American Society of Civil Engineers' Architectural Engineering Division, on October 1, 1998. Unique among those represented at ASCE, the architectural engineering field is highly multi-disciplinary. Consequently, AEI serves as the logical home for all professionals in the building industry.

Purpose: AEI serves to unite members of the design building team in an effort to facilitate communication and cooperation, both on a project basis and in the professional and technical areas. The need for a professional organization such as AEI exists because architectural engineering, structural, mechanical, electrical and architectural disciplines all share the effort in the design of buildings in roughly equal parts. As a result, one of the main problems in the industry is the lack of communication among these integral members of the building team.

Because all of these disciplines (and more) must interface and cooperate on a project, technical and design issues in the industry must be addressed in a unified manner in order to advance the state of the building design industry. There is a great need for a national forum for these disciplines to examine issues and exchange views and information. It is for the purpose of providing this forum that it was proposed to establish AEI.

Vision

To be the worldwide resource for the advancement of the design and construction of integrated buildings.

Mission

To promote an integrated, multi-disciplinary approach to planning, design, construction and operation of buildings by encouraging innovation, collaboration and excellence in practice, education and research of architectural engineering.

The Architectural Engineering Institute admits both Individual Members and Organizational Members. The different categories of membership are (Article 2):

- Fellow
- Individual Member
- Associate Member
- Affiliate Member
- Student Member
- Supporting Organizational Member
- Sustaining Organizational Member

ARCHITECTURAL ENGINEERING INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be the Architectural Engineering Institute (hereinafter referred to as the "Institute") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objective.*** The Objective of the Institute shall be to advance the state-of-the-art and state-of-the-practice of the world-wide building industry by facilitating effective and timely technology transfer; to integrate the technical and professional activities of all individuals engaged in the building industry; to provide a multi-disciplinary forum for building industry professionals to examine technical, educational, scientific and professional issues of common interest; and to promote the objectives of the Society.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other persons and organizations interested in advancing the objective of the Institute.

2.1 ***Membership Categories.*** The Membership Categories of the Institute shall be differentiated as Individual Member and Organizational Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute only or Society and shall be open to individuals involved in policies, programs and projects related to the interests of the Institute. There are five (5) Individual Member classifications within the Institute. Individual Members may be Society members or Institute-only Members. Institute Members who are Society members have broader rights than Institute-only members.

2.1.1.1 ***Student Member.*** Individuals who are full time students in a university program accredited by the Accreditation Board for Engineering & Technology/Engineering Accreditation Commission ("ABET/EAC") or National Architectural Accrediting Board, Inc. ("NAAB") in architecture, engineering, or other related fields with an interest in the Institute's focus.

2.1.1.2 ***Affiliate Member.*** Society and Institute-only members who are associated with the building industry and have an interest in the objectives of

the Institute but do not meet the requirements for the grade of Student Member, Associate Member or Member.

2.1.1.3 ***Associate Member*****.** Society and Institute-only members who are interested in advancing the objective of the Institute and meet one (1) or more of the following criteria:

2.1.1.3.1 Graduate of an ABET/EAC-accredited, ABET Engineering Technology Accreditation Commission-accredited ("ABET/TAC"), NAAB or Substantially Equivalent Civil or Related Engineering Program.

2.1.1.3.2 Graduate of a non-ABET/EAC, non-ABET/TAC, or non-NAAB Program acceptable to the Institute in engineering or NAAB architecture program and provide three (3) letters of reference from Institute members who are at the grade of Member or Institute Fellow.

2.1.1.3.3 Be a U.S. licensed engineer or architect but does not meet the requirements for Member grade.

2.1.1.4 ***Member*****.** Society and Institute-only members who are interested in advancing the objective of the Institute and meet one (1) or more of the following criteria:

2.1.1.4.1 Graduate of an ABET/EAC accredited engineering or NAAB architecture program who are licensed engineers or architects.

2.1.1.4.2 Graduate of an ABET/EAC accredited engineering or NAAB architecture program with a minimum of five (5) years of experience and three (3) letters of reference from Institute members who are at the grade of Member or Institute Fellow.

2.1.1.4.3 Graduate of a non-ABET/EAC accredited engineering or non-NAAB accredited architecture program, ABET/TAC accredited engineering technology or related engineering or science program with a minimum of eight (8) years of experience and three (3) letters of reference from Institute members who are at the grade of Member or Institute Fellow.

2.1.1.4.4 Non-graduates with a Professional Engineering license or Registered Architecture license and ten (10) years of experience subsequent to licensure and three (3) letters of reference required from Institute members who are at the grade of Institute Member or Institute Fellow.

2.1.1.5 ***Institute Fellow*****.** The Institute may award an Individual Member the grade of Institute Fellow based on the member's accomplishments, achievements or scholarship, as recognized by the Institute Board. There is no direct admission to the grade of Institute Fellow.

2.1.2 ***Organizational Member.*** Organizational Member shall apply to associations, government agencies, or corporations engaged in the interests of the Institute. Organizational Member does not imply all members of the organization are members of the Institute. There are two (2) categories of Organizational Member:

2.1.2.1 ***Supporting Organizational Member*****.** Supporting Organizational Member allows an Organization to nominate five (5) of its employees to become Individual Members of the Institute at the appropriate Individual Member grade. Additional Supporting Organizational Member benefits are defined in the Institute Operations Manual.

2.1.2.2 ***Sustaining Organizational Member*****.** Sustaining Organizational Member allows an Organization to nominate ten (10) of its employees to become Individual Members of the Institute at the appropriate Individual Member grade. Additional Sustaining Organizational Member benefits are defined in the Institute Operations Manual.

2.1.3 ***Member Participation***.

2.1.3.1 ***Individual Members*****.** Individual Members in good standing, with the exception of Student Members, may be appointed to and participate on Institute committees, vote on Institute procedural issues and elections put forth to the Institute membership, serve as an Institute committee chair, and serve on Society committees. Institute-only Members in good standing may serve on a Society committee only when an eligible Individual Society Member is not identified to serve.

2.1.3.2 ***Organizational Members*****.** Individual Members designated by the Organizational Member in good standing are entitled to the same rights and privileges as Individual Members in good standing.

2.1.4 ***Non-Member Participation*****.** Non-members of the Institute may participate on Institute Committees and Task Committees but may not serve as a Committee or Task Committee chair. Non-members of the Institute may not vote on Institute procedural issues or in elections but may participate as a voting member of the Institute's Standards Committees.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute and non-member participants shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Institute Board for resignations received while under investigation for Code of Ethics violations.

3.1.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the opinion of the Institute Board, is improper and prejudicial to the best interest of the Society or the Institute. A decision to expel an Institute member shall be preceded by a hearing at a meeting of the Institute Board. Cases under the purview of the Society's Committee on Professional Conduct are conducted under Society policy.

3.1.3.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Institute Board acts on behalf of the Institute. Decisions of the Institute Board shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Institute Board shall establish member dues.

4.2 ***Obligation to Pay*****.** Every Institute member shall be obligated to pay the fees and dues established by the Institute Board in advance of January 1. An individual or organization joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing*****.** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements*****.** Not later than December 1 each year, the Institute shall distribute to each non-Society member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year. Society members belonging to the Institute shall receive a statement of current indebtedness from the Society.

4.4 ***Abatement of Dues*****.** The Institute Board, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds*****.** There shall be no refund of dues remitted.

4.6 ***Delinquency*****.** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Institute Board.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors*****.** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors (hereinafter the "Board"). The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its objective.

5.1 ***Composition*****.** The Board shall be comprised of nine (9) Governors to include the President, President-elect and Past President. Eight (8) Governors shall be elected by the Institute members. One (1) Governor shall be appointed by the Society's Board of Direction.

5.2 ***Institute Director*****.** The Institute Director shall be a non-voting attendee of the Board. The Institute Director shall be employed by the Society, and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the Past President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the

Executive Director of the Society after consultation with the Board of the Institute.

The Institute Director shall retain independent contractors and other suppliers and agents, subject to direction by the Board. The Institute Director shall comply with policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 ***Financial Management*****.**

5.3.1 ***Fiscal Year*****.** The fiscal year of the Institute shall be from October 1 through September 30.

5.3.2 ***Annual Budget*****.** The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

5.3.2.1 ***Unbudgeted Expenses*****.** The Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.4 ***Assets*****.** All assets held by or for the Institute are vested in the Society and shall be handled according to its fiscal policies.

5.5 ***Fiscal Responsibility*****.** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.6 ***Revenues*****.** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.7 ***Institute Reserves*****.** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.8 ***Records*****.** The books and accounts of the Institute shall be kept by the Institute Director.

5.9 ***Reporting*****.** Within sixty (60) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.10 ***Audit*****.** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS AND GOVERNORS

6.0 ***Officers*****.** The elected Officers of the Institute shall be the President, President-elect, and Past President. The appointed Officers are a Secretary and a Treasurer. The Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.0.1 ***President*****.**

6.0.1.1 ***Qualifications*****.** The President shall be a sitting elected Governor at the grade of Member or Fellow for at least one (1) year, and shall hold Professional Licensure in Engineering or Architecture.

6.0.1.2 ***Term*****.** The President shall serve a one (1) year term and assume the office immediately following the conclusion of a term as President-elect.

6.0.1.3 ***Vacancy*****.** Vacancies in the office of President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board, at the time of the vacancy.

6.0.1.4 ***Compensation*****.** The President does not receive compensation for services but may be reimbursed for expenses in accordance with the Society's reimbursement policy.

6.0.1.5 ***Duties*****.** The President shall preside at meetings of the Board and of the members of the Institute. The President may call special meetings of the Board or of the members. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or appointed designee, shall attend regular and special meetings of the Society Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an annual report for the preceding fiscal year within ninety (90) days of the conclusion of the subject fiscal year.

6.0.2 ***President-elect*.**

6.0.2.1 ***Qualifications*.** The President-elect shall be a sitting elected Governor at the grade of Member or Fellow for at least one (1) year, and shall hold Professional Licensure in Engineering or Architecture.

6.0.2.2 ***Term*.** The President-elect shall serve a one (1) year term and assume the office at the start of the fiscal year.

6.0.2.3 ***Vacancy*.** Vacancies in the office of President-elect shall be filled by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.2.4 ***Compensation*.** The President-elect does not receive compensation for services but may be reimbursed for expenses in accordance with the Society's reimbursement policy.

6.0.2.5 ***Duties*.** The President-elect shall act in place of the President when the President is not available. The President-elect shall also serve as the vice-chair and attend all meetings of the Board.

6.0.3 ***Past President*.**

6.0.3.1 ***Qualifications*.** The Past President shall have served a term as President.

6.0.3.2 ***Term*.** The Past President shall serve a one (1) year term immediately following the conclusion of a term as President.

6.0.3.3 ***Vacancy*.** Vacancies in the office of Past President shall be filled by the most recent Past President who is available and willing to serve.

6.0.3.4 ***Compensation*.** The Past President does not receive compensation for services but may be reimbursed for expenses in accordance with the Society's reimbursement policy.

6.0.3.5 ***Duties*.** The Past President shall attend all meetings of the Board and of the members and perform such other duties as may be assigned from time to time by the Institute President. The Past President shall serve as chair of the Nominations and Elections Committee.

6.0.4 ***Secretary*.**

6.0.4.1 ***Qualifications*.** The Institute Director shall serve as Secretary.

6.0.4.2 ***Term.*** The term of the Secretary coincides with the term of employment of the Institute Director.

6.0.4.3 ***Vacancy.*** Vacancies in the office of Secretary shall be filled by action of the Board, upon recommendation of the Society's Executive Director.

6.0.4.4 ***Compensation.*** The Secretary shall be compensated by the Society for duties performed as the Institute Director.

6.0.4.5 ***Duties.*** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board.

6.0.5 ***Treasurer.***

6.0.5.1 ***Qualifications.*** The Institute Director shall serve as Treasurer.

6.0.5.2 ***Term.*** The term of the Treasurer coincides with the term of employment of the Institute Director.

6.0.5.3 ***Vacancy.*** Vacancies in the office of Treasurer shall be filled by action of the Board, upon recommendation of the Society's Executive Director.

6.0.5.4 ***Compensation.*** The Treasurer shall be compensated by the Society for duties performed as the Institute Director.

6.0.5.5 ***Duties.*** The Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board.

6.1 ***Institute Governors.*** Institute Governors shall perform all duties required by the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.1.1 ***Elected Institute Governors.***

6.1.1.1 ***Qualifications.*** An Elected Institute Governor shall be a voting Institute member at the grade of Member or Fellow in good standing at the

time of election. An Elected Institute Governor shall hold Professional Licensure in Engineering or Architecture.

6.1.1.2 ***Term.*** The term of office of each Elected Institute Governor shall be three (3) years and commence at the start of the fiscal year. An Elected Institute Governor may not serve more than two (2) terms. After completing their term, an Elected Institute Governor shall not be eligible to serve as an Appointed Institute Governor.

6.1.1.3 ***Vacancy.*** When a vacancy occurs in an Elected Institute Governor position, other than by expiration of an Elected Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term as a direct appointment by the remaining Board.

6.1.1.4 ***Compensation.*** Elected Institute Governors shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses in accordance with the Society's reimbursement policy.

6.1.1.5 ***Duties.*** An Elected Institute Governor represents the Institute's best interests as a member of the Board. As a member of the Board, an Elected Institute Governor helps monitor and steer the Institute toward its goals. An Elected Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.2 ***Society Appointed Institute Governor.***

6.1.2.1 ***Qualifications.*** The Society Appointed Institute Governor shall be a Society and Institute voting member in good standing at the grade of Member or Fellow at the time of appointment. The Society Appointed Institute Governor shall be appointed by the Board of Direction upon recommendation of its President or President-elect.

6.1.2.2 ***Term.*** The term of office of the Society Appointed Institute Governor shall be three (3) years. Society Appointed Institute Governors, if qualified, may become Elected Governors upon completion of their term of appointment.

6.1.2.3 ***Vacancy.*** When a vacancy occurs in the Society Appointed Institute Governor position, other than by expiration of a Society Appointed Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term by the Board of Direction, upon recommendation of the President or President-elect.

6.1.2.4 ***Compensation*****.** The Society Appointed Institute Governor shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses in accordance with the Society's reimbursement policy.

6.1.2.5 ***Duties*****.** The Society Appointed Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Appointed Institute Governor helps monitor and steer the Institute toward its goals. The Society Appointed Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.2 ***Removal from Office*****.** The incapacitation of any Institute Officer or Institute Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer or Institute Governor may be removed from office by a two-thirds (2/3) majority vote of the Board and concurrence of the Society's Board of Direction.

6.2.1 ***Absences from Meetings of the Board of Governors*****.** In the event of absence of an elected or appointed Governor from two (2) consecutive meetings of the Board, the Governor shall be automatically removed from the Board at the conclusion of such second meeting, unless retained by the majority vote of the Board before the conclusion of such second meeting.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 ***Address of Record*****.** The mailing address designated by the Institute member, except an APO or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise. An email address can be used as the Address of Record for the purpose of conducting elections or voting required by the membership.

7.1 ***Candidate*****.** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an elected office within the Institute.

7.2 ***Nominee*****.** A Nominee is a Candidate who has received the official nomination of the Nominations and Elections Committee.

7.3 ***Composition of Nominations and Elections Committee*****.** The Nominations and Elections Committee shall be comprised of the Institute Past President, the immediate Institute Past President who shall serve as chair, and up to three (3) Institute members who have been in good standing for at least one (1) year and shall be recommended by the President. No Candidate for office shall be a member of the Nominations and Elections Committee. The Institute Nominations and Elections Committee shall be appointed by the Board not later than January 1.

7.3.1 ***Nominations and Elections Committee Charge*****.** The Nominations and Elections Committee shall receive the declaration of intent from Candidates seeking to pursue elected office, and solicit nominations from the Institute membership and Institute committees. The Nominations and Elections Committee shall review the Candidates and submit to the Board a list of Nominees to be considered as Official Nominees for the open elected positions, including, when applicable, Technical Region Director. The Nominations and Elections Committee shall consider geographic distribution and representation of the full technical scope and professional function of the Institute when evaluating the Candidate pool.

7.4 ***Notification of Vacancies*****.** The Secretary shall publish not later than February 15, in an official institute publication, a statement of openings in the Institute's elected offices for the upcoming year. When applicable, the statement will include an announcement regarding a vacancy on the Society's Board of Direction for a Technical Region Director.

7.5 ***Nomination Process.***

7.5.1 ***Declaration*****.** Candidates shall declare their intent to pursue office by submitting to the Chair of the Nominations and Elections Committee, not later than April 1, a Letter of Intent to Serve and a brief resume.

7.5.2 ***Slate of Nominees*****.** All Candidates who properly declare their intent to seek office shall be reviewed by the Nominations and Elections Committee. The Nominations and Elections Committee shall select up to two (2) Nominees for the open elected Governor position(s), the President-elect and, when applicable, Technical Region Director for consideration by the Board. The Slate of Nominees shall be submitted to the Board not later than May 1.

7.5.3 ***Procedure*****.** The Board shall review the Slate of Nominees not later than June 1 and select up to two (2) Official Nominees for each open elected governor position. If only one (1) Nominee for each open elected Governor position is forwarded to the Board from the Nominations and Elections Committee then that Nominee shall be declared the Official Nominee and an election is not required. Official Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated. The Secretary shall notify all Institute members of the Official Nominees for each office not later than July 15.

7.5.3.1 ***President-elect*****.** The Board shall review the Nominees presented by the Nominations and Elections Committee for the office of President-elect. The Board shall elect, by a majority vote of those present and voting, one (1) of the recommended Nominees to serve as President-elect.

7.5.3.2 ***Technical Region Director*****.** The Nominations and Elections Committee shall, when called upon to do so, select by a majority vote of those present and voting up to one (1) Candidate for Technical Region Director on the Society's Board of Direction. With approval from the Board the Candidate shall be submitted to the Technical Region Nominating Committee by the date specified in the Society's governing documents for consideration as an Official Nominee.

7.6 ***Distribution of Ballot*****.** For all voting members of the Institute in good standing as of June 1, the current year's election ballot, if required, and instructions for voting shall be sent to the Address of Record not later than July 31.

7.7 ***Tallying of the Ballots*****.**

7.7.1 ***Deadline for Receipt of Ballots*****.** The polls for the election shall close at the end of business on August 31 and the ballots shall be counted on September 2, except that if either date falls on a Saturday, Sunday or holiday, the Secretary shall change either or both dates so the close of balloting and the counting of ballots shall fall on business days, and provided further that election ballots shall be counted not later than September 15.

7.7.2 ***Count by Tellers Committee*****.** The ballots shall be verified under the supervision of no fewer than three (3) tellers who shall be appointed by the President. The Tellers shall be voting members in good standing of the Institute and shall not be a candidate for office. These Tellers comprise the Tellers Committee. No count or listing of votes cast in the election shall be permitted until after the polls have closed and then only by the Tellers Committee. The person who receives the largest number of valid votes for an office shall be declared elected. In the event of a tie between two (2) or more persons for the same office, selection shall be made by the Board from the persons so tied.

7.7.3 ***Notification of Nominees*****.** Immediately following the counting of the ballots, the Secretary or their designee shall notify all Nominees of the election results.

7.8 ***Announcement of Election Results*****.** Following notification of the Nominees, the Secretary shall announce to the Board the names of the individuals elected. A general announcement shall be published in an Official Institute Publication no later than September 30.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings*****.**

8.0.1 ***Annual Membership Meeting.*** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting. The time and place of the Annual Membership Meeting shall be held in conjunction with the Spring meeting.

8.0.1.1 ***Quorum.*** A quorum for the Annual Membership Meeting shall be twenty (20) voting members.

8.0.2 ***Special Business Meetings.*** The Institute may call Special Business Meetings.

8.0.2.1 ***Requirements.*** The Board shall call a Special Business Meeting of the Institute upon written request of not less than twenty (20) voting members. Notice of a Special Business Meeting shall be published in an official Institute publication at least thirty (30) days prior to the date of the Special Business Meeting, or by special notice mailed to the member of the Institute not less than twenty (20) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.2.2 ***Quorum.*** A quorum for a Special Business Meeting shall be twenty (20) voting members.

8.0.3 ***Board of Governors Meetings.***

8.0.3.1 ***Requirements.*** No fewer than two (2) face-to-face meetings of the Board shall be held each year at a place and time to be determined by the President.

8.0.3.2 ***Quorum.*** A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.3.3 ***Board of Governors Executive Sessions.*** Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the body and affirmative vote of the body. All members of the body attend Executive Session as well as any individuals invited by the body. Minutes reflecting actions taken in Executive Session will be kept.

8.0.4 ***Special Board of Governors Meetings*****.** Special Meetings of the Board may be called by the President at any time or by the President or Secretary upon the written request of any three (3) Board members. . At least ten (10) days advance notice of any such Special Meeting shall be given by the Secretary to members of the Board. Notice of a Special Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such special meeting.

8.0.4.1 ***Quorum*****.** A majority of the members of the Board of Governors shall constitute a quorum at any Special Meeting of the Board of Governors except for consideration of disciplinary action again a member.

8.1 ***Parliamentary Authority*****.** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are applicable and in which they are not inconsistent with the laws of the State in which the Institute is incorporated or with the Institute's Bylaws.

8.2 ***Meeting Participation by Alternative Means*****.** Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting*****.** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee consent in writing to such action.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities*****.** The objectives and purposes of the Institute's committees, academies, technical divisions, affiliated and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities*****.** The Board may define, establish and discharge organizational entities such as standing councils and committees, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Committees*****.** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge. Committees may be directed to

establish written operating policies and procedures, which shall require approval of the Board for adoption and amendment.

9.3 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

10.3 ***Relationships with Other Organizations.*** The Institute may form relationships with other groups and may serve as the United States of America member Society to various international organizations, as approved by the Institute. These relationships shall not be in conflict with Society policies.

10.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher for such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's officers, Institute Director, members, employees, and agents, in their respective capacities as such, by providing each the same rights of indemnification as are given by the Society to Society officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** The Institute Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

THE COASTS, OCEANS, PORTS, AND RIVERS INSTITUTE (COPRI) OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS

Created on October 1, 2000, COPRI replaces ASCE's Waterway, Port, Coastal and Ocean (WPCO) Division, and serves as a multidisciplinary and international leader in improving knowledge, education, development, and the practice of civil engineering and other disciplines in the coastal, ocean, port, waterways, riverine, and wetlands environments for the benefit of society.

The Institute advances and disseminates scientific and engineering knowledge to professionals in diverse disciplines engaged in the development and protection of coasts, oceans, ports, waterways, rivers, and wetlands. The Institute also fosters communication and cooperation among domestic and international members of the government, industry, and education communities.

COPRI offers benefits and services designed to support the career success of its members as well as providing opportunities to give back to their profession. COPRI offers the following career and professional growth opportunities:

- A network with ocean, coastal, port, waterway, riverine and wetlands professionals accessible through the ASCE Collaborate online portal.
- Participation in technical activities, products and services performed by committees and professional and student chapters.
- Development of leadership skills through a series of progressively more responsible volunteer opportunities.
- COPRI newsletter is used to keep members informed of activities within the Institute.
- Discounts on COPRI specialty conferences, continuing education, and publications including subscription discount on COPRI's *Journal of Waterway, Port, Coastal, and Ocean Engineering*.

The 2025-2026 members of the Board of Governors are:

Craig Jones, Ph.D., A.M.ASCE, President, Oceans Representative
Erin Rooney, P.E., BC.CE, CFM, M.ASCE, Vice President, Coastal Representative
Norma Jean Mattei, Ph.D., P.E., F.SEI, Pres.17.ASCE, Past President
Benjamin Komita, EIT, M.ASCE, Treasurer
Ashley Judith, P.E., BC.NE, M.ASCE, Waterways Representative
Carlos Pena, P.E., M.ASCE, Ports and Harbors Representative
Gillian Millar, M.ASCE, *ASCE Representative*

Staff Contacts:

Brian Parsons, M.ASCE, ENV SP, *Managing Director, Chief Sustainability Officer*
Dustin Young, MBA, M.ASCE, *Director of COPRI*
Jennifer Jacyna, M.A, *Senior Manager*
Mark Gable, *Senior Conference Manager*
Adrienne Yeh, *Senior Coordinator, Technical Institutes*

For more information visit COPRI at: www.asce.org/copri

COASTS, OCEANS, PORTS AND RIVERS INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be Coasts, Oceans, Ports and Rivers Institute (hereinafter referred to as the "Institute" or "COPRI") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Vision.*** The Institute will serve as a multidisciplinary and international leader in improving knowledge, education, development, and the practice of civil engineering and other disciplines in the sustainable management of coastal, ocean, port, waterways, riverine, and wetlands resources for the benefit of society.

1.2 ***Mission.*** The Institute serves its members and society by uniting the disciplines working to sustainably develop, protect and restore coasts, oceans, ports, waterways, rivers and wetlands; integrating key stakeholders into the decision making process; advancing technological state of art and practice; and, influencing public policy.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other persons and organizations interested in advancing the vision and mission of the Institute.

2.1 ***Membership Categories.*** The Membership Categories shall be differentiated as Individual Member and Organizational Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals who are engaged in the development of policies, programs and projects related to the interests of the Institute. There are five (5) Individual Member classifications within the Institute.

2.1.1.1 ***Student Member.*** Individuals who are full-time students interested in the coastal, oceans, ports, waterways, rivers, or wetlands resources fields of professional practices.

2.1.1.2 ***Member.*** Any Society member in good standing interested in advancing the vision and mission of the Institute.

2.1.1.3 ***Institute-only Member.*** Any person who is not a member of the Society and who is interested in advancing the vision and mission of the Institute.

2.1.1.4 ***COPRI Fellow Member.*** The Institute may award COPRI Fellow membership to an Individual Member based on accomplishments, achievements or scholarship, as recognized by the Board of Governors. There shall be no direct admission to the Institute in this grade. Admission shall be only by advancement from the grade of Member.

2.1.1.5 ***COPRI Honorary Member.*** The Institute may award COPRI Honorary membership to an individual who has exhibited exemplary service to the Institute and the profession, as recognized by the Board of Governors.

2.1.2 ***Organizational Member.*** Organizational Member shall apply to associations, government agencies, or corporations engaged in the interest of the Institute. Organizational Member does not imply that all individuals of the Organization are members of the Institute. The benefits for Organizational Member shall be as outlined in the COPRI Operating Procedures.

2.1.3 ***Member Participation.*** Individual Members in good standing may be appointed to and participate on Institute Committees and Task Committees and may vote on all Institute procedural issues and elections put forth to the Institute membership.

2.1.4 ***Non-Member Participation.*** At the discretion of the Board, non-members of the Institute may serve on Institute Committees and Task Committees but may not serve as a Committee or Task Committee chair. Non-members of the Institute may not vote on Institute procedural issues or in elections.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Board of Governors (hereinafter the "Board") for resignations received while under investigation for Code of Ethics violations.

3.1.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws, Institute Rules and Regulations or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the sole opinion of the Board, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a fair hearing at a meeting of the Board.

3.1.3.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. Decisions of the Institute Board shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which case an appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Board of Governors shall establish member dues.

4.2 ***Obligation to Pay.*** Every Institute member shall be obligated to pay the fees and dues established by the Board of Governors in advance of January 1. An individual or organization joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing.*** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements.*** Not later than December 1 each year, the Institute shall distribute to each Institute-only member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year.

4.4 ***Abatement of Dues.*** The Board of Governors, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Institute Annual Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

4.6 ***Delinquency.*** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Board of Governors.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors (hereinafter the "Board"). The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its vision and mission.

5.1 ***Composition.*** The Board shall have a maximum of seven (7) voting members as follows: one (1) selected by each of the disciplines of 1) Coasts, 2) Oceans, 3) Ports, and 4) Rivers and Waterways, and one additional Discipline-Selected Governor selected by the same discipline as the Past-President; one (1) Governor appointed by the Board to serve as Treasurer; and one (1) Governor appointed by the Society's Board of Direction.

5.1.1 ***Discipline-Selected Governors.*** The four (4) discipline-selected Governors shall serve a five (5) year term. The first year the individual shall serve as Governor then advance through the positions of Secretary, Vice President, President and Past-President. After serving a five (5) year term, discipline-selected Governors are ineligible to serve another full term on the Board.

5.2 ***Institute Director.*** The Institute Director shall be a non-voting attendee of the Board. The Institute Director shall be employed by the Society and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the Past-

President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board.

The Institute Director shall retain independent contractors and other suppliers, subject to direction by the Board. The Institute Director shall comply with the policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 Financial Management.

5.3.1 Fiscal Year. The fiscal year of the Institute shall be from October 1 through September 30.

5.3.2 Annual Budget. The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

> ***5.3.2.1 Unbudgeted Expenses.*** The Institute Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.4 Assets. All assets held by or for the Institute are vested in the Society and shall be handled according to the Society's fiscal policies.

5.5 Fiscal Responsibility. The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.6 Revenues. The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contain any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.7 Institute Reserves. The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this

reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.8 ***Records*****.** The books and accounts of the Institute shall be kept by the Institute Director.

5.9 ***Reporting*****.** Within ninety (90) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.10 ***Audit*****.** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society's annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS AND GOVERNORS

6.0 Officers**.** The five (5) Officers of the Institute shall be the President, Vice-President, Past-President, Secretary and Treasurer. The Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.0.1 President**.**

6.0.1.1 ***Qualifications*****.** The President shall be an Institute member in good standing and shall have served the prior year on the Board as Vice-President.

6.0.1.2 ***Term*****.** The President shall serve a one (1) year term and assume the office on October 1, immediately following the conclusion of a term as Vice-President.

6.0.1.3 ***Vacancy*****.** A vacancy in the office of President shall be filled for the unexpired portion of the term by a Past-President available and willing to serve as determined by the Board at the time of the vacancy.

6.0.1.4 ***Compensation*****.** The President does not receive compensation for services but may be reimbursed for reasonable expenses.

6.0.1.5 ***Duties*****.** The President shall preside at all meetings of the Board and of the members of the Institute. The President may call special meetings of the Board or of the members as may be deemed proper. The President shall be empowered to nominate, subject to approval of

the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, shall attend regular and special meetings of the Society's Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an Annual Report for the preceding fiscal year within ninety (90) days of the conclusion of the subject fiscal year.

6.0.2 ***Vice-President.***

6.0.2.1 ***Qualifications.*** The Vice-President shall be an Institute member in good standing and shall have served the prior year on the Board as Secretary.

6.0.2.2 ***Term.*** The Vice-President shall serve a one (1) year term to commence on October 1.

6.0.2.3 ***Vacancy.*** A vacancy in the office of Vice-President shall be filled for the unexpired portion of the term by the Board at the time of vacancy.

6.0.2.4 ***Compensation.*** The Vice-President does not receive compensation for services but may be reimbursed for reasonable expenses.

6.0.2.5 ***Duties.*** The Vice-President shall act in place of the President when the President is not available. The Vice-President shall also serve as the vice-chair and attend all meetings of the Board and the membership and perform such other duties as may be assigned from time to time by the President.

6.0.3 Past-President.

6.0.3.1 ***Qualifications.*** The Past-President shall be an Institute member in good standing and shall have just completed a term as President on the Board.

6.0.3.2 ***Term.*** The Past-President shall serve a one (1) year term to commence on October 1. A Past-President may be recalled to serve as needed.

6.0.3.3 *Vacancy*. A vacancy in the office of Past-President shall be filled for the unexpired portion of the term by a Past-President who is available and willing to serve.

6.0.3.4 *Compensation*. The Past-President does not receive compensation for services but may be reimbursed for reasonable expenses.

6.0.3.5 *Duties*. The Past-President shall attend all meetings of the Board and of the members and perform such other duties as may be assigned from time to time by the President.

***6.0.4 Secretary*.**

6.0.4.1 *Qualifications*. The Secretary shall be an Institute member in good standing and shall have served the prior year on the Board as Discipline-Selected Governor.

6.0.4.2 *Term*. The Secretary shall serve a one (1) year term to commence on October 1.

***6.0.4.3 Vacancy*.** A vacancy in the office of Secretary shall be filled for the unexpired portion of the term by appointment of the Board..

***6.0.4.4 Compensation*.** The Secretary does not receive compensation for services but may be reimbursed for reasonable expenses.

***6.0.4.5 Duties*.** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board, and shall perform other such duties as may from time to time be assigned by the Board.

***6.0.5 Treasurer*.**

***6.0.5.1 Qualifications*.** The Treasurer shall be an Institute member in good standing for a period of at least one (1) year and shall not have prior service on the Board.

***6.0.5.2 Term*.** The Treasurer shall serve a five (5) year term to commence on October 1.

6.0.5.3 Vacancy. A vacancy in the office of Treasurer shall be filled for the unexpired portion of the term by appointment of the Board. A Treasurer appointed to fill an unexpired term may be reappointed in the same position to serve a full term.

6.0.5.4 Compensation. The Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses.

6.0.5.5 Duties. The Treasurer, with the assistance of the Institute Director, shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board and the membership.

6.1 Discipline-Selected Governor.

6.1.1 *Qualifications.* The Discipline-Selected Governor shall be an Institute member in good standing for a period of at least one (1) year prior to selection.

6.1.2 *Term.* The Discipline-Selected Governor shall serve a one (1) year term to commence on October 1.

6.1.3 *Vacancy.* A vacancy in the office of the Discipline-Selected Governor shall be filled for the unexpired portion of the term by the Board at the time of vacancy.

6.1.4 *Compensation.* The Discipline-Selected Governor does not receive compensation for services but may be reimbursed for reasonable expenses.

6.1.5 *Duties.* The Discipline-Selected Governor shall attend all meetings of the Board and meetings of the membership and perform such other duties as may be assigned from time to time by the President. The Discipline-Selected Governor shall support the Treasurer with student chapter responsibilities.

6.2 Society Appointed Institute Governor. There shall be one (1) Society Appointed Governor. The Society Appointed Governor shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.2.1 *Qualifications.* The Society Appointed Governor shall be a voting Institute and Society member in good standing for a period of at least one (1) year at the time of appointment.

6.2.2 *Term*. The term of office of the Society Appointed Institute Governor shall be one (1) year. The Society Appointed Institute Governor may be reappointed to successive one (1) year terms but shall not exceed four (4) years of total service. Society Appointed Institute Governors may become Discipline-Selected Institute Governors upon completion of their term of appointment.

6.2.3 *Vacancy*. When a vacancy occurs in the Society Appointed Institute Governor position by death, resignation or otherwise than by expiration of a Society Appointed Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term by the Board of Direction, upon recommendation of the President or President-elect.

6.2.4 *Compensation*. The Society Appointed Institute Governor does not receive compensation for services but may be reimbursed for reasonable expenses.

6.2.5 *Duties*. The Society Appointed Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Appointed Institute Governor helps monitor and steer the Institute toward its goals. The Society Appointed Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

***6.3 Removal from Office*.** The incapacitation of any Institute Officer or Institute Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer or Institute Governor may be removed from office by a two-thirds (2/3) majority vote of the other Board members and concurrence of the Society's Board of Direction. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

6.4 *Absences from Meetings of the Board of Governors*. In the event of unexcused absences of a Governor from two (2) consecutive meetings of the Board, the Secretary shall call the matter to the attention of the Board for possible removal by two-thirds (2/3) majority vote of the other Board members.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 *Process*. Each of the four (4) Institute disciplines shall be represented on the Board.

7.1 ***Technical Region Director.*** The Board may, when called upon to do so, select by a majority vote of those present and voting at least one (1) Candidate to be forwarded to the Technical Region Board of Governors for consideration as an Official Nominee for the office of Technical Region Director on the Society's Board of Direction.

ARTICLE 8. MEETINGS

8.0 Business Meetings.

8.0.1 Annual Membership Meeting. The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 Quorum. A quorum for the Annual Membership Meeting shall be eleven (11) voting members.

8.0.2 Other General Business Meetings. The Institute may convene additional General Business Meetings.

8.0.2.1 Requirements. Additional Business Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least fourteen (14) days in advance of the meeting.

8.0.2.2 Quorum. A quorum for any other General Business Meeting shall be eleven (11) voting members.

8.0.3 Special Business Meetings. The Institute may call Special Business Meetings.

8.0.3.1 Requirements. The Board may call Special Business Meetings of the Institute. The Board shall call a Special Business Meeting of the Institute upon written request of not less than ten (10) members. Notice of a Special Business Meeting shall be published in an official Institute publication at least thirty (30) days prior to the date of the Special Business Meeting, or by special notice provided to the members of the Institute not less than twenty (20) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 Quorum. A quorum for a Special Business Meeting shall be nine (9) voting members.

8.0.4 Board of Governors Meetings.

8.0.4.1 Requirements. No fewer than one (1) meeting of the Board shall be held each year. The place, date, and agenda items of the Board meeting shall be fixed by the President. Notice of a meeting shall be given to all Board members at least thirty (30) days in advance of the meeting.

8.0.4.2 Special Meetings. Special Meetings of the Board may be called by the President at any time or by either the President or Institute Director upon the request of any three (3) Board members. At least fifteen (15) days advance notice of any such Special Meeting shall be given to all Board members. No business other than that stipulated in the notice shall be considered at any such Special Meeting.

8.0.4.3 Quorum. A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member.

8.0.4.4 Board of Governors Executive Sessions. Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the Board and affirmative vote of the Board. All voting members of the Board attend Executive Session as well as any individuals invited by the Board. Minutes reflecting actions taken in Executive Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 Parliamentary Authority. The rules contained in the current edition of *Robert's Rules of Order, Newly Revised*, shall govern the Institute in all cases to which they are applicable and in which they are not inconsistent with the Society or Institute governing documents.

8.2 Meeting Participation by Alternative Means. Members of the Board or any Board committee may participate in any meeting of the Board or any Board committee by means of a teleconferencing platform that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 Action without a Meeting. Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all

members of the Board or Board committee unanimously approve such action in writing.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, technical divisions, affiliated and other Organizational Entities shall be consistent with the four (4) disciplines of the Institute, including Coasts, Oceans, Ports, and Rivers and Waterways.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as ad hoc and standing committees, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge.

9.3 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws, regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended, (hereinafter

referred to as the Code) qualifying at all times as an organization to which tax deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society's Board of Direction must be clearly identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society's Board of Direction for consideration or approval and promulgation.

10.3 ***Relationships with Other Organizations.*** The Institute may form relationships with other groups and may serve as the United States of America member society to various international organizations, as approved by the Institute. These relationships shall not be in conflict with Society policies.

10.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as publisher of such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Director, members, employees, and agents, in their respective capacities

as such, by providing each the same rights of indemnification as are given by the Society to Society Officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting of the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of the Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting member comments, in the Institute, Society, or third party publication that normally reaches the entire membership of the Institute, or shall have been sent to the membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** These Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at a previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

CONSTRUCTION INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

On October 1, 2000, the American Society of Civil Engineers (ASCE) officially established the semi-autonomous Construction Institute (CI). The Construction Institute incorporates the former ASCE Construction Division, the ASCE Materials Division and the ASCE Construction Standards Council. In addition to ASCE members who select construction or materials as their primary technical affiliation, CI membership is open to all persons involved in delivering the construction project, designing the construction project, or teaching construction. Further, the Construction Institute actively seeks members who work for equipment suppliers, material suppliers, testing laboratories, bonding agencies, insurance providers, financial firms, accounting firms, and legal firms that support and contribute to the growth and development of the construction industry.

The Construction Institute is the first national organization designed to meet the needs of all individuals working within the construction industry. The Construction Institute is fully inclusive, with active membership available to construction industry practitioners from all occupational and educational backgrounds. CI offers individuals and organizations the opportunity to network with other professionals, sharpen skills and shape the future of the industry by participating in technical activities, conferences and the development of internationally recognized standards.

Vision—To be the leader for promoting quality in construction.

Mission— To advance the construction industry through collaboration, promotion, and raising public awareness.

Goals—

I. Improve the state of construction practice through collaboration

   A. Share knowledge and technology, and develop professional guidance and standards.
   B. Partner with other organizations to the advance good construction practices.
   C. Promote sustainable practices and the efficient and timely use of resources in construction.
   D. Promote safety in construction projects.

II. Promote the construction industry to attract and develop the current and next generation of construction professionals

   A. Provide members with resources for career advancement and improving technical and leadership skills.
   B. Provide networking and partnership opportunities for construction and engineering

professionals, students, and academics within ASCE and other organizations.

C. Increase Construction Institute participation in local chapters, committees, and the annual summit.

III. Raise public awareness and affect public policy

A. Advocate for professional licensure in the construction industry.
B. Promote construction education within the civil engineering curriculum and construction engineering as an educational discipline.
C. Disseminate best construction practices developed by Construction Institute.

The Construction Institute provides for members:

- An atmosphere fostering cooperative relationships between owners, engineers, and contractors
- Cooperative relationships with other associations
- Technical and business information
- Networking opportunities
- Efficient practical training
- Prestige, including awards
- Representation

The Institute offers a combined Institute/ASCE membership with Individual and Student Membership grades.

Individual members include the following:

- Current or future ASCE members who request membership may join at no additional cost. If the individual is a member of another institute, they may join CI for an additional nominal fee.
- Professionals working within the construction industry with a background and interest aligned with those of CI.
- Other individuals with a working relationship to construction. Construction attorneys, accountants, or those in the insurance and bonding businesses constitute a non-exclusive list of examples.

There are two grades of membership:

- *Member:* an individual construction professional,
- *Student Members:*
    - ASCE Student members who request membership may become members for no additional fee, or
    - Students enrolled in a related degree program.

The Board of Governors consists of twelve members, who manage the affairs of the Institute in accordance with the laws under which the Institute is organized. The board has four officers, three Governors representing specific entities within the Institute, four at-large Governors, and one Governor who is appointed by the Society's Board of Direction. The Board of Governors has accountability, as well as fiduciary, legal and strategic responsibilities. It focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its vision and fulfilling its mission.

The institute has a number of technical committees, providing resources to the construction industry in the following areas:

- *Publications*—CI's journals and books
- *Design Interface*—issues involving communication between the construction industry and the design profession
- *Construction Implementation*—issues that occur during the construction process
- *Risk Management*—issues involving construction attorneys, accountants, bankers and those providing insurance and bonding services
- *Research*—issues involving persons who are involved in education and/or research and development
- *Young Professionals*—issues involving persons who are launching their career in the construction industry (typically 35 or younger) with the goal of integrating them into the broader CI committees and leadership
- *CI Chapters*—outreach and involvement on the section and branch level
- *CI Summit*—planning committee for CI's annual conference, the CI Summit

CI identifies leaders in the industry to serve on the board and serve as liaisons to the technical committees. Continuing active Construction and Materials Division committees continue to exist under this structure.

Details regarding CI products and services, as well as current CI committee information, can be found by visiting the Web site at https://www.asce.org/communities/institutes-and-technical-groups/construction-institute .

CONSTRUCTION INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be the Construction Institute (hereinafter referred to as the "Institute") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objective.*** The Objective of this Institute shall be to advance and improve the construction industry by developing relationships and fostering communications within the engineering and construction industry, improving construction practice through the development of knowledge and transfer of technology throughout the industry, improving the image of the construction industry, and attracting talent to the industry.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as other persons and organizations interested in advancing the objective of the Institute.

2.1 ***Membership Categories.*** The Membership Categories shall be differentiated as Individual Member and Organizational Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals involved in policies, programs and projects related to the interests of the Institute. There are three (3) Individual Member classifications within the Institute.

2.1.1.1 ***Student Member.*** Individuals who are undergraduate or graduate students enrolled in an engineering, construction or technology degree program with an interest in the Institute's focus.

2.1.1.2 ***Member.*** Any individual who is a member in good standing of the Society and who is interested in advancing the objective of the Institute.

2.1.1.3 ***Institute-only Member.*** Any person who prior to December 31, 2016, is not a member of the Society and who is interested in advancing the objective of the Institute.

2.1.2 ***Organizational Member.*** Organizational Member may be permitted as approved by the Board. Organizational Member shall apply to associations, government agencies, or corporations engaged in the interests of the Institute. Organizational Member does not imply that all members of the organization are members of the Institute. There are two (2) categories of Organizational Member.

2.1.2.1 ***Associate Organizational Member.*** Membership at this level receive five (5) Individual Memberships to the Institute and other benefits established by the Institute.

2.1.2.2 ***Corporate Member.*** Membership at this level receive ten (10) Individual Memberships to the Institute and other benefits established by the Institute.

Organizations may choose to join at either Membership level without consideration of size, revenue, or other company characteristics.

2.1.3 ***Member Participation.*** With the exception of Student Members, Individual Members in good standing may be appointed to and participate in Institute committees and may vote on all Institute procedural issues and elections put forth to the Institute membership.

2.1.4 ***Non-Member Participation.*** Non-members of the Institute may participate on Institute Committees and Task Committees but may not serve as a Committee or Task Committee chair. Non-members of the Institute may participate as voting members of the Institute's Standards Committee, but shall not be entitled to vote on Institute procedural issues or in elections.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute and non-member participants shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Board of Governors for resignations received while under investigation for Code of Ethics violations.

3.1.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the opinion of the Board of Governors, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a fair hearing at a meeting of the Board of Governors.

3.1.3.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Board of Governors acts on behalf of the Institute. Decisions of the Board of Governors shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Board of Governors shall establish member dues.

4.2 ***Obligation to Pay.*** Every Institute member shall be obligated to pay the fees and dues established by the Board of Governors in advance of January 1. An individual or organization joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing.*** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements.*** Not later than December 1 each year, the Institute shall distribute to each non-Society member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year.

4.4 ***Abatement of Dues.*** The Board of Governors, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Dues, temporarily or

permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

4.6 ***Delinquency.*** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Board of Governors.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors (hereinafter referred to as the "Board"). The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its objective.

5.1 ***Composition.*** The Board shall have twelve (12) voting members as follows: President, Vice President, Past President, Assistant Secretary/Treasurer, one (1) Governor who shall be the current chair of the Young Professionals Council, one (1) Governor who shall be from the Institute Chapters Council, one (1) Governor who shall be from the Construction Research Council, four (4) Governors who shall be at-large, and one (1) Governor who shall be appointed by the Society's Board of Direction.

5.2 ***Institute Director.*** The Institute Director, who shall serve as Secretary, shall be a non-voting attendee of the Board and Executive Committee. The Institute Director shall be employed by the Society and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the Past President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board of the Institute.

The Institute Director shall retain independent contractors and other suppliers and agents, subject to direction by the Board. The Institute Director shall comply with policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 ***Executive Committee.*** The Executive Committee shall consist of the President, Vice President, Past President, Assistant Secretary/Treasurer, and the Secretary who is non-voting attendee.

5.4 ***Financial Management.***

5.4.1 ***Fiscal Year.*** The fiscal year of the Institute shall be from October 1 through September 30.

5.4.2 ***Annual Budget.*** The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

5.4.2.1 ***Unbudgeted Expenses.*** The Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.5 ***Assets.*** All assets held by or for the Institute are vested in the Society and shall be handled according to the Society's fiscal policies.

5.6 ***Fiscal Responsibility.*** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.7 ***Revenues.*** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.8 ***Institute Reserves.*** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.9 ***Records.*** The books and accounts of the Institute shall be kept by the Institute Director.

5.10 ***Reporting.*** Within sixty (60) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.11 ***Audit.*** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS

6.0 ***Officers.*** The Officers of the Institute shall be the President, Vice President, Past President, Assistant Secretary/Treasurer, and Secretary. The Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.0.1 ***President.***

6.0.1.1 ***Qualifications.*** The President shall be a voting Institute member in good standing and shall have served on the Board for at least two (2) years.

6.0.1.2 ***Term.*** The President shall serve a one (1) year term and assume the office immediately following the conclusion of a term as Vice President.

6.0.1.3 ***Vacancy.*** A vacancy in the office of President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.1.4 ***Compensation.*** The President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.1.5 ***Duties.*** The President shall preside at all meetings of the Board and of the members of the Institute. The President may call Special Meetings of the Board or of the membership as may be deemed proper. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, may attend regular and special meetings of the Society Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an annual report for the preceding fiscal year within ninety (90) days of the conclusion of the subject fiscal year. The President shall serve on the Nominating Committee.

6.0.2 ***Vice President.***

6.0.2.1 ***Qualifications.*** The Vice President shall be a voting Individual Member of the Institute in good standing for a period of at least two (2) years and shall have completed one (1) full term of service on the Board.

6.0.2.2 ***Term.*** The Vice President shall serve a one (1) year term and assume the office immediately following the conclusion of a term as Assistant Secretary/Treasurer.

6.0.2.3 ***Vacancy.*** A vacancy in the office of Vice President shall be filled by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.2.4 ***Compensation.*** The Vice President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.2.5 ***Duties.*** The Vice President shall act in place of the President when the President is not available. The Vice President shall also serve as the vice-chair and attend all meetings of the Board and of the membership. The Vice President shall attend meetings of the ASCE Technical Region Board of Governors (TRBG). The Vice President shall chair the Nominating Committee and have such powers as may be delegated by the President.

6.0.3 ***Past President.***

6.0.3.1 ***Qualifications.*** The Past President shall be a voting Institute member in good standing and shall have served a term as President.

6.0.3.2 ***Term.*** The Past President shall serve a one (1) year term immediately following the conclusion of a term as President.

6.0.3.3 ***Vacancy.*** A vacancy in the office of Past President shall be filled by the most recent Past President who is available and willing to serve.

6.0.3.4 ***Compensation.*** The Past President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.3.5 ***Duties.*** The Past President shall attend all meetings of the Board and of the membership of the Institute and perform such other duties as may be delegated by the President. The Past President shall serve on the Nominating Committee.

6.0.4 ***Assistant Secretary/Treasurer.***

6.0.4.1 ***Qualifications.*** The Assistant Secretary/Treasurer shall be a voting Institute Member in good standing for a period of at least two (2) years and shall have completed one (1) full term of service on the Board at the time of appointment.

6.0.4.2 ***Term.*** The Assistant Secretary/Treasurer shall serve a one (1) year term and assume the office of Vice President immediately upon completion of a term as Assistant Secretary/Treasurer. The Board shall appoint the Assistant Secretary/Treasurer at a Regular or Special Meeting of the Board.

6.0.4.3 ***Vacancy.*** A vacancy in the office of Assistant Secretary/Treasurer shall be filled by appointment of the Board.

6.0.4.4 ***Compensation.*** The Assistant Secretary/Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses.

6.0.4.5 ***Duties.*** The Assistant Secretary/Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Assistant Secretary/Treasurer shall attend all meetings of the Board and the membership. The Assistant Secretary/Treasurer shall assist the Secretary in keeping minutes of the Board meetings. The Assistant Secretary/Treasurer shall serve on the Nominating Committee.

6.0.5 ***Secretary.***

6.0.5.1 ***Qualifications.*** The Institute Director shall serve as Secretary.

6.0.5.2 ***Term.*** The term of the Secretary coincides with the term of employment as the Institute Director.

6.0.5.3 ***Vacancy.*** A vacancy in the office of Secretary shall be filled by the Society's Executive Director in consultation with the Institute Board.

6.0.5.4 ***Compensation.*** The Secretary shall be compensated by the Society for duties performed as the Institute Director.

6.0.5.5 ***Duties.*** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board.

6.1 ***Institute Appointed Governors.*** There shall be seven (7) Institute Governors appointed to serve on the Board as follows:

6.1.1 ***Young Professionals Council.*** One (1) Governor shall be the current chair of the Young Professionals Council who shall serve a one (1) year term.

6.1.2 ***Institute Chapters Council.*** One (1) Governor shall be appointed by the Board from nominations received from the Institute Chapters Council and serve a three (3) year term.

6.1.3 ***Construction Research Council.*** One (1) Governor shall be appointed by the Construction Research Council and serve a two (2) year term.

6.1.4 ***At-Large.*** Four (4) Governors shall be appointed by the Board and serve three (3) year terms.

6.1.5 ***Qualifications.*** An Institute Governor shall be a voting Institute Member in good standing for a period of at least one (1) year at the time of appointment.

6.1.6 ***Term.*** The term of office shall commence at the conclusion of the Annual Meeting of the Board. An Institute Governor shall not serve more than two (2) consecutive terms in the same office.

6.1.7 ***Vacancy.*** When a vacancy occurs in an Institute Governor position, other than by expiration of an Institute Governor's term, the vacancy shall be filled for the remainder of the term by the Board from among nominations provided by the Nominating Committee.

6.1.8 ***Compensation.*** Institute Governors shall not receive compensation for their service but may be reimbursed for reasonable expenses.

6.1.9 ***Duties.*** An Institute Governor represents the Institute's best interests as a member of the Board. As a member of the Board, an Institute Governor helps monitor and steer the Institute toward its goals. An Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.2 ***Society Appointed Institute Governor.*** There shall be one (1) Society Appointed Institute Governor.

6.2.1 ***Qualifications.*** The Society Appointed Institute Governor shall be a voting Institute and Society member in good standing for a period of at least one (1) year at the time of appointment. The Society Appointed Institute Governor shall be appointed by the Board of Direction upon recommendation of its President or President-elect.

6.2.2 ***Term.*** The term of office for the Society Appointed Institute Governor shall be one (1) year and may be renewed up to one (1) additional year. Upon completion of their term, a Society Appointed Institute Governor is eligible to serve as an Institute Appointed Governor.

6.2.3 ***Vacancy.*** When a vacancy occurs in the Society Appointed Institute Governor position, other than by expiration of a Society Appointed Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term by the Board of Direction, upon recommendation of the President or President-elect.

6.2.4 ***Compensation.*** The Society Appointed Institute Governor shall not receive compensation for their service but may be reimbursed for reasonable expenses.

6.2.5 ***Duties.*** The Society Appointed Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Appointed Institute Governor helps monitor and steer the Institute toward its goals. The Society Appointed Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.3 ***Removal from Office.*** The incapacitation of any Institute Officer or Institute Appointed Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer or Institute Appointed Governor may be removed from office by a two-thirds (2/3) majority vote of the Board. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

6.3.1 ***Absences from Meetings of the Board of Governors.*** In the event of unexcused absences of an appointed Governor from two (2) consecutive meetings of the Board, the Governor may be removed from the Board at the conclusion of such second meeting by a two-thirds (2/3) majority vote of the Board.

ARTICLE 7. NOMINATIONS AND APPOINTMENTS

7.0 ***Address of Record.*** The mailing address designated by the Institute member, except an APO or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise.

7.1 ***Candidate.*** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an office within the Institute.

7.2 ***Nominee.*** A Nominee is a Candidate who has received the nomination of an Institute Council or Nominating Committee.

7.3 ***Composition of Nominating Committee.*** The Institute Nominating Committee shall be comprised of the President, Vice President, the Past President and the Assistant Secretary/Treasurer. The Vice President shall chair the Nominating Committee. No Candidate for office shall be a member of the Nominating Committee.

7.4 ***Nominations*.**

7.4.1 ***Potential Candidate Pool*.** The Nominating Committee shall solicit and receive nominations for Institute Governors from the general membership of the Institute and Institute Organizational Entities in the form stipulated by the Nominating Committee. Candidates for office may also be proposed for consideration by members of the Nominating Committee.

7.4.2 ***Declaration of Intent to Serve*.** No later than June 1 of the year in which the solicitation for vacant offices is made, Candidates shall submit to the Secretary a signed letter indicating acceptance and willingness to serve. Candidates shall submit additional information as requested by the Nominating Committee.

7.4.3 ***Notification of Nominees*.** The Nominating Committee shall submit to the Board a slate of Nominees for each vacant office. The Board shall accept the slate as proposed by the Nominating Committee and may consider additional Nominees.

7.5 ***Technical Region Director*.** The Nominating Committee may select one (1) Candidate to be forwarded to the Technical Region Nominating Committee for consideration as an Official Nominee for the office of Technical Region Director on the Society's Board of Direction.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings*.**

8.0.1 ***Annual Membership Meeting*.** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Quorum*.** A quorum for the Annual Membership Meeting shall be twenty-five (25) voting members.

8.0.2 ***Other General Business Meetings*.** The Institute may convene additional General Business Meetings.

8.0.2.1 ***Requirements*.** Additional Business Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least thirty (30) days in advance of the meeting.

8.0.2.2 ***Quorum*.** A quorum for any other General Business Meeting shall be twenty-five (25) voting members.

8.0.3 *Special Business Meetings*. The Institute may call Special Business Meetings.

8.0.3.1 *Requirements*. The President or the Board may call Special Business Meetings of the Institute. The Board shall call a Special Business Meeting of the Institute upon written request of not less than two hundred (200) voting members. Notice of a Special Business Meeting shall be published in an official Institute publication at least thirty (30) days prior to the date of the Special Business Meeting, or by special notice mailed to the members of the Institute not less than twenty (20) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 *Quorum*. A quorum for a Special Business Meeting shall be twenty-five (25) voting members.

8.0.4 *Board of Governors Meetings*.

8.0.4.1 *Regular Meetings*. No fewer than one (1) Regular Meeting of the Board shall be held each year. Regular Meetings may be called as determined by the Board. At least three (3) days advance notice of any such Regular Meeting shall be given by the Secretary to members of the Board.

8.0.4.2 *Special Meetings*. Special Meetings may be called as determined by the President, or upon the request of three (3) other members of the Board. At least three (3) days advance notice of any such Special Meeting shall be given by the Secretary to members of the Board. Notice of a Special Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Meeting.

8.0.4.3 *Quorum*. A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.4.4 *Board of Governors Executive Sessions*. Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the body and affirmative vote of the Board. All voting members of the Board attend Executive Session as well as any individuals invited by the Board. Minutes reflecting actions taken in Executive Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 ***Parliamentary Authority.*** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are applicable and in which they are not inconsistent with the laws of the State in which the Institute is incorporated or with the Institute's Bylaws.

8.2 ***Meeting Participation by Alternative Means.*** Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting.*** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee unanimously approve such action in writing.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, technical divisions, affiliated and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as standing councils and committees, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Councils.*** There are three (3) Standing Councils of the Institute. These Standing Councils are the Young Professionals Council, the Construction Research Council, and the Institute Chapter Council.

9.3 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge.

9.4 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws, regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax-deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

10.3 ***Relationships with Other Organizations.*** The Institute may form relationships with other groups and may serve as the United States of America member Society to various international organizations, as approved by the Institute. These relationships shall not conflict with Society policies.

10.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher of such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Director, members, employees, and agents, in their respective capacities as such, by providing each the same rights of indemnification as are given by the Society to Society Officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of the Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** The Institute Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

ENGINEERING MECHANICS INSTITUTE (EMI)
OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS

Created on October 1, 2007, the Engineering Mechanics Institute (EMI) replaces the former ASCE Engineering Mechanics Division. Enrollees of this former Division now comprise EMI's founding membership.

The mission of the Institute is to serve the engineering community through the development and application of engineering mechanics by anticipating and adapting to new challenges that will face tomorrow's engineers and by creating an environment that facilitates professional growth to ensure that these future challenges will be met. The Institute seeks to establish a presence at the forefront of new thrusts of mechanics by promoting the most innovative developments in the field, regardless of the discipline of the ultimate user. The Institute also seeks to provide a home not only for those involved in the traditional disciplines, but also for those involved with emerging areas of mechanics. Additionally, the Institute seeks to promote the interdependence of engineering mechanics and other disciplines by providing an interdisciplinary forum for researchers, practicing engineers, industry representatives, citizen groups, public officials and others.

The vision for EMI is to be a premier organization representing engineering mechanics by effectively serving the needs of the world-wide engineering mechanics community and promoting both research and application of scientific and mathematical principles to address a broad spectrum of existing and emerging engineering and societal problems.

The 2026 members of the Board of Governors are:

Michele Barbato, Ph.D., P.E., F.EMI, F.SEI, M.ASCE, *President*
Alexandros Taflanidis, Ph.D., M.ASCE, *Vice-President*
Arif Masud, Ph.D., F.EMI, M.ASCE, *Past-President*
Chloé Arson, Ph.D., M.ASCE, *Treasurer*
Raimondo Betti, Ph.D., M.ASCE
Megan Hart, Ph.D., M.ASCE
Michael C Hillman, Ph.D., M.ASCE
Pania Newell, Ph.D., M.ASCE

Staff Contacts:

Verna Jameson, MPA, *Director*
Tisha Kramer, MPS, *Administrator*

ENGINEERING MECHANICS INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS

Approved by ASCE BOD 1-16-2021

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be the Engineering Mechanics Institute (hereinafter referred to as the "Institute") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objective.*** The objective of this Institute shall be to serve the needs of the engineering community by advancing the knowledge and improving the application of engineering mechanics and related sciences, and by contributing across a broad spectrum of interdisciplinary areas to address the needs of the 21st century.

1.2 ***Vision.*** The Vision of the Institute is to be a premier organization representing engineering mechanics by effectively serving the needs of the world-wide engineering community and promoting both research and application of scientific and mathematical principles to address a broad spectrum of existing and emerging engineering and societal problems.

1.3 ***Mission.*** The mission of the Institute is to serve the engineering community through the development and application of engineering mechanics by anticipating and adapting to new challenges that will face tomorrow's engineers and by creating an environment that facilitates professional growth to ensure that these future challenges will be met. The Institute seeks to establish a presence at the forefront of new thrusts of mechanics by promoting the most innovative developments in the field, regardless of the discipline of the ultimate user. The Institute also seeks to provide a home not only for those involved in the traditional disciplines, but also for those involved with emerging areas of mechanics. Additionally, the Institute seeks to promote the interdependence of engineering mechanics and other disciplines by providing an interdisciplinary forum for researchers, practicing engineers, industry representatives, citizen groups, public officials and others.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other persons and organizations interested in advancing the vision and mission of the Institute.

2.1 ***Membership Categories.*** The Membership Categories shall be differentiated as Individual Member and Group Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals involved in activities, policies, programs and projects related to the interests of the Institute. There are three (3) Individual Member classifications within the Institute.

2.1.1.1 ***Student Member.*** Individuals who are graduate or undergraduate students enrolled in a degree program with an interest in the Institute's focus.

2.1.1.2 ***Member.*** Individuals who are working within the field and interested in advancing the objective of the Institute.

2.1.1.3 ***EMI Fellow Member.*** EMI awards Fellow membership to individual members with a distinguished record of research, accomplishments and service to the Institute. There shall be no direct admission to the Institute as a Fellow Member.

2.1.2 ***Group Member.*** Group Member shall apply to professional, educational, or technical societies, society organizations, and industry firms engaged in the interests of the Institute. Group Member does not imply that all members of the group are members of the Institute. There are two (2) categories of Group Members:

2.1.2.1 ***Organizational Member.*** Organizational Member does not imply that all members of the organization are members of the Institute. The benefits associated with an Organizational Member are defined in the Institute's Operations Manual.

2.1.2.2 ***Sustaining Member.*** Sustaining Member does not imply that all members of the organization are members of the Institute. The benefits associated with Sustaining Member are defined in the Institute's Operations Manual.

2.1.3 ***Member Participation.*** Except for Student Members, Individual Members in good standing may be appointed to and participate in Institute committees and may vote on all Institute procedural issues and elections put forth for the general membership.

2.1.4 ***Non-Member Participation.*** Non-members of the Institute may participate on Institute Committees and Task Committees at the discretion of the Board of Governors. Non-members of the Institute may not serve as a Committee or Task Committee chair. Non-members of the Institute may not vote on Institute procedural issues or in elections.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Board of Governors for resignations received while under investigation.

3.1.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the opinion of the Board of Governors, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a fair hearing at a meeting of the Board of Governors.

3.1.3.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Board of Governors acts on behalf of the Institute. Decisions of the Board of Governors shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Board of Governors (hereinafter "Board") shall establish member dues.

4.2 ***Obligation to Pay.*** Every Institute member shall be obligated to pay the fees and dues established by the Board in advance of January 1. An individual or group joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the annual dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the annual dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing.*** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements.*** Not later than December 1 each year, the Institute shall distribute to each non-Society member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year.

4.4 ***Abatement of Dues.*** The Board, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

4.6 ***Delinquency.*** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Board.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors (hereinafter the "Board"). The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its objective.

5.1 ***Composition.*** The Board shall have seven (7) voting members elected or appointed as follows: six (6) Governors shall be elected by the Institute membership and one (1) Governor shall be appointed by the Society's Board of Direction. The Secretary and Past President shall be non-voting ex-officio members of the Board.

5.2 ***Institute Director.*** The Institute Director shall serve as Secretary. The Institute Director shall be employed by the Society and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board of the Institute.

The Institute Director shall retain independent contractors and other suppliers and agents, subject to direction by the Board. The Institute Director shall comply with policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 ***Financial Management.***

5.3.1 ***Fiscal Year.*** The fiscal year of the Institute shall be from October 1 through September 30.

5.3.2 ***Annual Budget.*** The Institute annual budget must be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society Board of Direction shall review and approve the budget prior to the start of each fiscal year.

5.3.2.1 ***Unbudgeted Expenses.*** The Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.4 ***Assets.*** All assets held by or for the Institute are vested in the Society and shall be handled according to its fiscal policies.

5.5 ***Fiscal Responsibility.*** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.6 ***Revenues.*** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.7 ***Institute Reserves.*** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.8 ***Records.*** The books and accounts of the Institute shall be kept by the Institute Director.

5.9 ***Reporting.*** Within ninety (90) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.10 ***Audit.*** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS AND GOVERNORS

6.0 ***Officers.*** The Officers of the Institute shall be the President, Vice-President, Treasurer, Past President and Secretary. The President, Vice-President and Treasurer shall be elected by the Board from among the sitting Governors of the Institute. The Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.0.1 ***President.***

6.0.1.1 ***Qualifications.*** The President shall be a voting member in good standing of the Society and the Institute at the time of election and shall have served as Vice-President.

6.0.1.2 ***Term.*** The President shall serve a one (1) year term which shall begin at the start of the fiscal year and continue until a successor is installed. The President may be elected to serve one (1) additional term.

6.0.1.3 ***Vacancy.*** A vacancy in the office of President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.1.4 ***Compensation.*** The President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.1.5 ***Duties.*** The President shall preside at all meetings of the Institute Board and of the members of the Institute. The President may call Special Meetings of the Board or of the members as may be deemed proper. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, shall attend regular and special meetings of the Society Board of Direction and report at such meetings, if requested to do so.

The President shall make available to the membership an Annual Report for the preceding fiscal year within ninety (90) days of the conclusion of the subject fiscal year.

6.0.2 ***Vice-President.***

6.0.2.1 ***Qualifications.*** Candidates for Vice-President shall be voting members in good standing of the Institute and the Society. Additionally, Candidates for Vice-President shall have completed one (1) full term of service on the Board of Governors.

6.0.2.2 ***Term.*** The Vice-President shall serve a one (1) year term which shall begin at the start of the fiscal year and continue until a successor is installed. The Vice-President may be re-elected to serve one (1) additional term.

6.0.2.3 ***Vacancy.*** A vacancy in the office of Vice-President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.2.4 ***Compensation.*** The Vice-President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.2.5 ***Duties.*** The Vice-President shall act in place of the President when the President is not available. The Vice-President shall also serve as the vice-chair and attend all meetings of the Board.

6.0.3 ***Past President.***

6.0.3.1 ***Qualifications.*** The Past President shall continue to be a voting member in good standing of the Institute and the Society and shall have had prior service on the Board as President.

6.0.3.2 ***Term.*** The Past President shall serve a one (1) year term which shall begin immediately following the conclusion of a term as President. A Past President may be recalled to serve as needed.

6.0.3.3 ***Vacancy.*** A vacancy in the office of Past President shall be filled for the unexpired portion of the term by the most recent available Past President who is available and willing to serve.

6.0.3.4 ***Compensation.*** The Past President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.3.5 *Duties*. The Past President shall attend all meetings of the Institute Board and of the members and perform such other duties as may be assigned from time to time by the Institute President. The Past President shall serve on the Awards Committee.

6.0.4 *Treasurer*.

6.0.4.1 *Qualifications*. The Treasurer shall be a voting member in good standing of the Institute and the Society.

6.0.4.2 *Term*. The Treasurer shall serve a one (1) year term which shall begin at the start of the fiscal year and continue until a successor is installed. The Treasurer may be elected to serve one (1) additional term.

6.0.4.3 *Vacancy*. A vacancy in the office of Treasurer shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.4.4 *Compensation*. The Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.5.5 *Duties*. The Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board.

6.0.5 *Secretary*.

6.0.5.1 *Qualifications*. The Institute Director shall serve as Secretary.

6.0.5.2 *Term*. The term of the Secretary coincides with the term of employment of the Institute Director.

6.0.5.3 *Vacancy*. A vacancy in the office of Secretary shall be filled by the Society's Executive Director, in consultation with the Board.

6.0.5.4 *Compensation*. The Secretary shall be compensated by the Society for duties performed as the Institute Director.

6.0.5.5 *Duties*. The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to

attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board.

6.1 ***Institute Governors.*** There shall be seven (7) Institute Governors elected or appointed as follows: six (6) Governors elected by the Institute membership, and one (1) Governor appointed by the Society's Board of Direction.

6.1.1 ***Elected Institute Governors.***

6.1.1.1 ***Qualifications.*** An Elected Institute Governor shall be a voting member in good standing of the Institute and the Society.

6.1.1.2 ***Term.*** The term of office of each Elected Institute Governor shall be three (3) years which shall begin at the start of the fiscal year and continue until a successor is installed. An Elected Institute Governor may serve one (1) additional term. An Elected Institute Governor shall not be eligible to serve as an Appointed Institute Governor.

6.1.1.3 ***Vacancy.*** A vacancy in an Elected Institute Governor position shall be filled without undue delay for the remainder of the term as a direct appointment by the remaining members of the Board at the time of the vacancy.

6.1.1.4 ***Compensation.*** Elected Institute Governors shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses under procedures established by the Board and the Society.

6.1.1.5 ***Duties.*** An Elected Institute Governor represents the Institute's best interests as a member of the Board. As a member of the Board, an Elected Institute Governor helps monitor and steer the Institute toward its goals. An Elected Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.2 ***Society Appointed Institute Governor.***

6.1.2.1 ***Qualifications.*** The Society Appointed Institute Governor shall be a voting member in good standing of the Institute and the Society. The Society Appointed Institute Governor shall be appointed by the Board of Direction upon recommendation of its President or President-elect.

6.1.2.2 ***Term.*** The term of office of the Society Appointed Institute Governor shall be one (1) year. The Society Appointed Institute Governor may be reappointed to successive one (1) year terms but shall not exceed three (3)

years of total service. The Society Appointed Institute Governor is eligible to serve as an Elected Governor upon completion of their term of appointment.

6.1.2.3 ***Vacancy.*** A vacancy in the Society Appointed Institute Governor position shall be filled without undue delay for the remainder of the term by the Board of Direction, upon recommendation of the President or President-elect.

6.1.2.4 ***Compensation.*** The Society Appointed Institute Governor shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses under procedures established by the Board and the Society.

6.1.2.5 ***Duties.*** The Society Appointed Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Appointed Institute Governor helps monitor and steer the Institute toward its goals. The Society Appointed Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.2 ***Removal from Office.*** The incapacitation, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer, other than the Secretary, or an Institute Governor may be removed from office by a unanimous vote of the remaining Institute Board and with the concurrence of the Society's Board of Direction. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 ***Address of Record.*** The mailing address designated by the Institute member, except an APO or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise.

7.1 ***Candidate.*** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an elected office within the Institute.

7.2 ***Nominee.*** A Nominee is a Candidate who has received the nomination of a Nominating Committee.

7.3 ***Composition of Nominating Committee.*** The Nominating Committee shall be comprised of five (5) voting Institute members, none of whom are current members of the Board. The Chair of the Nominating Committee shall be a Past President of the Institute or a Past Chair of the Engineering Mechanics Division. Members of the Nominating Committee shall serve a term of two (2) years and may be reappointed to serve one (1) additional term.

No candidate for office shall be a member of the Nominating Committee. The Nominating Committee, with the approval of the Board, shall establish the election schedule and procedures. Diverse representation on the Board of Governors is an Institute objective.

7.4 ***Nominations.***

7.4.1 ***Potential Candidate Pool.*** The Nominating Committee shall provide notification to and solicit Candidates from the general membership of the Institute and Institute organizational elements for the vacant elected positions.

7.4.2 ***Declaration of Intent to Serve.*** No later than April 15 of the year in which the election is to be held, Candidates shall submit to the Secretary a signed letter indicating acceptance and willingness to serve if elected, a short resume and vision statement in a format stipulated by the Nominating Committee.

7.4.3 ***Official Nominees.*** Both the procedures for the selection of Nominees and the ratification of the list of Nominees should consider the need to maintain diversity among the Governors. The Nominating Committee shall select more Nominees than the number of vacant Elected Institute Governor positions to be filled. The Nominating Committee shall submit the names of the Nominees to the Board for ratification. The Nominees ratified by the Board shall be known as the Official Nominee(s) and be designated as such on the election ballot. Official Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated. Nominees who receive the highest number of votes will fill the vacant positions.

7.4.4 ***Notification of Nominees.*** The Secretary shall notify all Institute members, by notice in an Institute newsletter or such other appropriate means, of the Official Nominee(s).

7.5 ***Technical Region Director.*** The Board may, when called upon to do so, select by a majority vote of those present and voting no more than one (1) Candidate to be forwarded to the Technical Region Board of Governors Nominating Committee for consideration as an Official Nominee for the office of Technical Region Director on the Society's Board of Direction.

7.6 ***Election Procedures.*** Procedures for elections shall be outlined in the EMI Operations Manual.

7.7 ***Election Results.*** The Secretary shall announce to the Institute membership the election results. The person(s) who receive the largest number of valid votes shall be declared elected. In the event of a tie between two (2) or more persons, a runoff election will be conducted.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings.***

8.0.1 ***Annual Membership Meeting.*** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Requirements.*** Additional Membership Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least thirty (30) days in advance of the meeting.

8.0.1.2 ***Quorum.*** A quorum for the Annual Membership Meeting shall be fifty (50) voting members.

8.0.2 ***Other General Business Meetings.*** The Institute may convene additional General Business Meetings.

8.0.2.1 ***Requirements.*** Additional Business Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least thirty (30) days in advance of the meeting.

8.0.2.2 ***Quorum.*** A quorum for any other General Business Meeting shall be fifty (50) voting members.

8.0.3 ***Special Business Meetings.*** The Institute may call Special Business Meetings.

8.0.3.1 ***Requirements.*** The Board may call Special Business Meetings of the Institute. The Board shall call a Special Business Meeting of the Institute upon written request of not less than fifty (50) members. Notice of a Special Business Meeting shall be published in an official Institute publication at least thirty (30) days prior to the date of the Special Business Meeting, or by special notice mailed to the members of the Institute not less than twenty (20) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 ***Quorum.*** A quorum for a Special Business Meeting shall be fifty (50) voting members.

8.0.4 ***Board of Governors Meetings.***

8.0.4.1 ***Regular Meetings.*** No fewer than two (2) regular meetings of the Board shall be held each year. Regular Meetings may be called as determined

by the Board. At least thirty (30) days advance notice of any such Regular Meeting shall be given by the Secretary to members of the Board.

8.0.4.2 ***Special Meetings*****.** Special Meetings may be called as determined by the Board. At least ten (10) days advance notice of any such Special meeting shall be given by the Secretary to members of the Board. Notice of a Special Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Meeting.

8.0.4.3 ***Quorum*****.** A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.4.4 ***Board of Governors Executive Sessions*****.** Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the Board and affirmative vote of the Board. All voting members of the Board attend Executive Session as well as any individuals invited by the Board. Minutes reflecting actions taken in Executive Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 ***Parliamentary Authority*****.** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are applicable and in which they are not inconsistent with the laws of the State in which the Society is incorporated or with the Institute's Bylaws.

8.2 ***Meeting Participation by Alternative Means*****.** Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting*****.** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee unanimously approve such action in writing.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, technical divisions, affiliated and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as committees, divisions, councils, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute. Organizational Entities shall report to the Board.

9.2 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge.

9.2.1 ***Awards Committee.***

Organization. There shall be an Awards Committee for each award administered by the Institute. Each Awards Committee shall consist of five (5) members, including the Past President and other members to be selected by such process as established by the Board.

Responsibilities. The Awards Committees shall present recipient recommendations to the Board for their respective award, in accordance with the award rules.

9.3 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Relationships with Other Organizations.*** The Institute may establish relationships with other groups and may serve as the United States of America member Society to various international organizations, as approved by the Institute. These relationships shall not be in conflict with Society policies.

10.3 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.4 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher of such publications.

10.5 ***Operations Manual.*** Details of implementation of the Institute Bylaws are provided in the Institute Operations Manual.

10.6 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

10.7 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Director, members, employees, and agents, in their respective capacities as such, by

providing each the same rights of indemnification as are given by the Society to Society Officers, members, employees, and agents.

10.8 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** The Institute Bylaws may be amended at a duly constituted meeting of the Institute Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

THE ENVIRONMENTAL AND WATER RESOURCES INSTITUTE (EWRI) OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS

Created in 1999, the Environmental & Water Resources Institute of ASCE had an initial membership comprised of the former ASCE Environmental Engineering, Water Resources Engineering, Water Resources Planning and Management Division enrollees, as well as the Water and Environmental Standards Council. These Divisions and Council had a long and successful record of performance within ASCE, and EWRI expands on the strong core of products and services originated by these members. EWRI services are designed to complement ASCE's traditional civil engineering base and to attract new categories of members who seek to enhance their professional and technical development. Details regarding EWRI products and services as well as current EWRI committee information can be found at https://www.asce.org/communities/institutes-and-technical-groups/environmental-and-water-resources-institute.

EWRI's vision is "Advancing water resources and environmental solutions to achieve a sustainable future." In support of that vision, EWRI's mission is to be the recognized worldwide leader within ASCE for the integration of technical expertise and public policy in the planning, design, construction, and operation of environmentally sound and sustainable infrastructure impacting air, land, and water resources. EWRI is committed to:

- A diverse and empowered membership
- Excellence in products and services
- Collaborative partnerships
- Innovative programs and solutions

EWRI provides for the technical, educational, and professional needs of its members; promotes the sustainable use, conservation, and protection of natural resources; and promotes human well-being by:

- Advancing the knowledge and improving the understanding of relevant sciences
- Improving the practice of engineering
- Partnering with national and international organizations
- Providing public policy input to governmental decision-makers

EWRI offers benefits and services designed to support the career success of its members and their progress within the field. EWRI offers the following career and professional growth opportunities:

- A network of environmental and water resources professionals
- Participation in technical activities, products and services committees, and task committees
- Discounts on EWRI publications and conferences
- Complimentary access to select conference and journal papers
- 5 free PDHs per year via web-based seminars
- *Currents* and e-Update, the EWRI newsletters, to keep members informed of new publications, continuing education courses, and conferences

- Journal subscription discounts on:
  Journal of Environmental Engineering
  Journal of Hazardous, Toxic, and Radioactive Waste Management
  Journal of Hydraulic Engineering
  Journal of Hydrologic Engineering
  Journal of Irrigation and Drainage Engineering
  Journal of Sustainable Water in the Built Environment
  Journal of Water Resources Planning and Management

The FY 2026 Governing Board members are:

Lily Baldwin, P.E., F.ASCE - President
Heather Gacek, P.E., M.ASCE - President-Elect
David A. Chin, Ph.D., P.E., BCEE, F.ASCE - Vice President
Jennifer Sloan Ziegler, Ph.D., P.E., ENV SP, BC.WRE, M.ASCE - Past President
Saki Handa, P.E., ENV SP, M.ASCE - Treasurer
Glenn Moglen, Ph.D., P.E., F.EWRI, F.ASCE - Technical Activities ExCom Representative
Troy Dorman, P.E., M.ASCE - Member Services ExCom Representative
Robert P. Davis, Jr, P.E., M.ASCE - ASCE Presidential Appointee
Brian Parsons, M.ASCE, ENV SP, - ASCE Staff, Secretary

Staff Contacts:

Brian Parsons, M.ASCE, ENV SP, *Managing Director, Chief Sustainability Officer*
Jennifer Jacyna, M.A., *Senior Manager*
Mark Gable, *Senior Conference Manager*
Brandy Adams, *Technical Programs Manager*
Adrienne Yeh*, Senior Coordinator*

ENVIRONMENTAL AND WATER RESOURCES INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS
As of January 2023

BYLAWS

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be the Environmental & Water Resources Institute (hereinafter referred to as the "Institute") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objective.*** The Objective of this Institute shall be to provide for the technical, educational, and professional needs of its members, and to serve the public in the use, conservation, and protection of natural resources and in the enhancement of human well-being by:

- Advancing the knowledge and improving the understanding of relevant sciences;
- Improving environmental and water resources practices;
- Partnering with national and international organizations; and
- Providing public policy input to governmental decision-makers.

The Institute shall strive to be the leader for integrating technical expertise and public policy into the planning, design, construction, operation, management, and regulation of environmentally sound and sustainable infrastructure involving air, land, and water resources.

The Institute shall strive for a diverse, active and empowered membership, excellence in products and services, collaborative associations and innovative programs.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other persons and organizations interested in advancing the objective of the Institute.

2.1 ***Membership Categories***. The Membership Categories shall be differentiated as Individual Member and Organizational Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals involved or interested in policies, programs and projects related to the interests of the Institute. There are four (4) Individual Member classifications within the Institute.

2.1.1.1 ***Student Member.*** Individuals who are undergraduate or graduate students enrolled in an engineering or technology degree program with an interest in the Institute's focus.

2.1.1.2 ***Member.*** Any Society member in good standing interested in advancing the Objective of the Institute.

2.1.1.3 ***EWRI Fellow.*** There shall be no direct admission to EWRI Fellow grade. Admission shall only be by advancement from the grade of Member, or Institute-only Member, based on accomplishments, achievements or scholarship, as recognized by the Board of Governors (hereinafter the "Board").

2.1.1.4 ***Institute-only Member.*** Any individual who is not a member of the Society and who is interested in advancing the Objective of the Institute.

2.1.2 ***Organizational Member.*** Organizational Member shall apply to associations, government agencies, educational institutions, or corporations engaged in the interests of the Institute. Organizational Member does not imply that all members of the organization are members of the Institute. The number of Individual Memberships and other benefits associated with Organizational Membership shall be as established in the Rules. There are four (4) Organizational Member classifications within the Institute:

2.1.2.1 ***Association Member.*** A professional, technical, or educational society or similar entity.

2.1.2.2 ***Government Member.*** A federal, state, local or international government agency.

2.1.2.3 ***Education Member.*** Post-secondary institutions of research, resident instruction and continuing education.

2.1.2.4 ***Corporate Member.*** For-profit organizations, including public utilities, whether incorporated or not.

2.2 ***Participation.***

2.2.1 ***Individual Members.*** With the exception of Student Members, Individual Members in good standing may be appointed to and participate on Institute committees, serve as a representative or special delegate of the Institute, serve on the Institute Board, and vote on all Institute procedural issues and elections put forth to the Institute membership.

2.2.2 ***Non-Member Participation.*** Non-members of the Institute may participate as voting members of the Institute's Standards Committees. Non-members of the

Institute may not vote on Institute procedural issues or in elections, participate on other Institute Committees, Councils, Task Committees or their constituent committees. Non-members of the Institute are not eligible to be reimbursed for expenses.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute and non-member participants shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Board for resignations received while under investigation for Code of Ethics violations.

3.1.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the opinion of the Board, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a fair hearing at a meeting of the Board.

3.1.3.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Board acts on behalf of the Institute. Decisions of the Board shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

A Society member who is expelled shall not be eligible to become an Institute-only Member.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Board shall establish member dues.

4.2 ***Obligation to Pay.*** In advance of January 1, every Institute member shall be obligated to pay the fees and dues established by the Board. An individual or organization joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing.*** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements.*** Not later than December 1 each year, the Institute shall distribute to each non-Society member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year.

4.4 ***Abatement of Dues.*** The Board, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

4.6 ***Delinquency.*** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Board.

4.7 ***Annual Dues.*** The Annual dues payable by the Institute membership shall be as established by the Board and presented in the Institute's Operations Handbook.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors. The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its Objective.

5.1 ***Composition.*** The Board shall have eight (8) voting members elected or appointed as follows: four (4) Officers elected by the Institute membership, one (1)

Governor who shall be appointed by the Society's Board of Direction, one (1) Governor who shall be recommended by the Institute Technical Activities Coordination Executive Committee and approved by a majority of the Institute Board, one (1) Governor who shall be recommended by the Member Services Executive Committee and approved by a majority of the Institute Board, and the Treasurer who shall be recommended annually for appointment to the Board by the Institute President-Elect for approval by a majority of the Institute Board.

5.2 ***Institute Director.*** The Institute Director, who shall serve as Secretary, shall be a non-voting attendee of the Board. The Institute Director shall be employed by the Society, and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the Past President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board of the Institute.

The Institute Director shall retain independent contractors and other suppliers and agents, subject to direction by the Board. The Institute Director shall comply with policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 ***Financial Management.***

5.3.1 ***Fiscal Year.*** The fiscal year of the Institute shall be from October 1 through September 30.

5.3.2 ***Annual Budget.*** The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

5.3.2.1 ***Unbudgeted Expenses.*** The Institute Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.4 ***Assets.*** All assets held by or for the Institute are vested in the Society and shall be handled according to the Society's fiscal policies.

5.5 ***Fiscal Responsibility*****.** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.6 ***Revenues.*** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant

or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.7 ***Institute Reserves.*** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.8 ***Records.*** The books and accounts of the Institute shall be kept by the Institute Director.

5.9 ***Reporting.*** Within ninety (90) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.10 ***Audit.*** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS AND GOVERNORS

6.0 ***Officers.*** The elected Officers of the Institute shall be the President, President-elect, Vice President, and Past President continuing to be a member of the Board. The appointed Officers are a Secretary and a Treasurer. The Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.0.1 ***President.***

6.0.1.1 ***Qualifications.*** The President shall be a voting Institute member in good standing for a period of at least one (1) year.

6.0.1.2 ***Term.*** The President shall serve a one (1) year term and assume the office immediately following the conclusion of a term as President-elect. After serving one (1) full term, the President shall be ineligible to serve another term in the same office.

6.0.1.3 ***Vacancy.*** A vacancy in the office of President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.1.4 ***Compensation.*** The President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.1.5 ***Duties.*** The President shall preside at all meetings of the Board and of the members of the Institute. The President may call Special Meetings of the Board or of the membership as may be deemed proper. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, shall attend regular and special meetings of the Society Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an annual report for the preceding fiscal year within ninety (90) days of the conclusion of the subject fiscal year.

6.0.2 ***President-elect.***

6.0.2.1 ***Qualifications.*** The President-elect shall be a voting Institute member in good standing for a period of at least one (1) year. Additionally, the President-elect shall have completed one (1) full term of service on the Board as Vice President.

6.0.2.2 ***Term.*** The President-elect shall serve a one (1) year term and assume the office immediately following the conclusion of a term as Vice-President. After serving one (1) full term, the President-elect shall be ineligible to serve another term in the same office.

6.0.2.3 ***Vacancy.*** A vacancy in the office of President-elect shall be filled by a member of the Board, as determined by the Board at the time of the vacancy.

6.0.2.4 ***Compensation.*** The President-elect does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.2.5 ***Duties.*** The President-elect shall act in place of the President when the President is not available, and serve as the vice-chair and attend all meetings of the Board. The President-elect shall prepare the agenda for and preside at an annual Institute Strategic Planning meeting.

6.0.3 ***Vice President.***

6.0.3.1 ***Qualifications.*** The Vice President shall be a voting Institute member in good standing for a period of at least one (1) year at the time of election.

6.0.3.2 ***Term.*** The Vice President shall serve a one (1) year term which shall begin on October 1. After serving one (1) full term, the Vice President shall be ineligible for re-election to the same office.

6.0.3.3 ***Vacancy.*** A vacancy in the office of Vice President shall be filled by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.3.4 ***Compensation.*** The Vice President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.3.5 ***Duties.*** The Vice President shall prepare the agenda for and preside at an annual Institute leadership meeting of Institute committee leaders, as determined by the Board.

6.0.4 ***Past President.***

6.0.4.1 ***Qualifications.*** The Past President shall be a voting Institute member in good standing and shall have had prior service on the Board as President.

6.0.4.2 ***Term.*** The Past President shall serve a one (1) year term immediately following the conclusion of a term as President.

6.0.4.3 ***Vacancy.*** A vacancy in the office of Past President shall be filled by the most recent Past President who is available and willing to serve.

6.0.4.4 ***Compensation.*** The Past President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.4.5 ***Duties.*** The Past President shall attend all meetings of the Board and of the members and perform such other duties as may be assigned from time to time by the President. The Past President shall serve as chair of the Nominations and Elections Committee.

6.0.5 ***Secretary.***

6.0.5.1 ***Qualifications.*** The Institute Director shall serve as Secretary.

6.0.5.2 ***Term.*** The term of the Secretary coincides with the term of employment of the Institute Director.

6.0.5.3 ***Vacancy.*** A vacancy in the office of Secretary shall be filled by the Society's Executive Director in consultation with the Board.

6.0.5.4 ***Compensation.*** The Secretary shall be compensated by the Society for duties performed as the Institute Director.

6.0.5.5 ***Duties.*** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board.

6.0.6 ***Treasurer.***

6.0.6.1 ***Qualifications.*** The Treasurer shall be a voting Institute member in good standing for a period of at least one (1) year at the time of appointment.

6.0.6.2 ***Term.*** The Treasurer shall serve a one (1) year term and shall be eligible for reappointment. A majority of the Board in a Regular or Special Meeting shall be required to appoint the Treasurer. The term of the Treasurer begins on October 1.

6.0.6.3 ***Vacancy.*** A vacancy in the office of Treasurer shall be filled by appointment of the Board.

6.0.6.4 ***Compensation.*** The Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.5.5 ***Duties.*** The Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board.

6.1 ***Institute Governors.*** Institute Governors shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.1.1 ***Institute Appointed Governors.***

6.1.1.1 ***Qualifications.*** An Institute Appointed Governor shall be a voting Institute member in good standing for a period of at least one (1) year at the time of appointment. One (1) Governor shall be from the Institute Technical Activities Coordination Executive Committee and one (1) Governor shall be from the Member Services Executive Committee.

6.1.1.2 ***Term.*** The term of office of an Institute Appointed Governor shall be two (2) years and commence on October 1.

6.1.1.3 ***Vacancy.*** When a vacancy occurs in an Institute Appointed Governor position, other than by expiration of term, the vacancy shall be filled without undue delay for the remainder of the term by the Executive Committee the individual represented on the Board.

6.1.1.4 ***Compensation.*** Institute Appointed Governors shall not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.1.1.5 ***Duties.*** An Institute Appointed Governor represents the Institute's best interests as a member of the Board, helps monitor and steer the Institute toward its goals, and may serve on Board committees, task committees, and/or in other roles as assigned. The Governor from the Institute Technical Activities Coordination Executive Committee shall serve as its Chair. The Governor from the Member Services Executive Committee shall serve as its Chair.

6.1.1 ***Society Appointed Institute Governor.***

6.1.1.1 ***Qualifications.*** The Society Appointed Institute Governor shall be a voting Institute and Society member in good standing for a period of at least one (1) year at the time of appointment. The Society Appointed Institute Governor shall be appointed by the Board of Direction upon recommendation of its President or President-elect.

6.1.1.2 ***Term.*** The term of office of the Society Appointed Institute Governor shall be one (1) year. The Society Appointed Institute Governor may be reappointed to successive one (1) year terms but shall not exceed three (3) years of total service.

6.1.1.3 ***Vacancy.*** When a vacancy occurs in the Society Appointed Institute Governor position, other than by expiration of a Society Appointed Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term by the Board of Direction, upon recommendation of the President or President-elect.

6.1.1.4 ***Compensation.*** The Society Appointed Institute Governor shall not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.1.1.5 ***Duties.*** The Society Appointed Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Appointed Institute Governor helps monitor and steer the Institute toward its goals. The Society Appointed Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.2 ***Removal from Office.*** The incapacitation of any Institute Officer or Institute Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer or Institute Governor may be removed from office by a two-thirds (2/3) majority vote of the Board and concurrence of the Society's Board of Direction. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

6.2.1 ***Absences from Meetings of the Board of Governors.*** In the event of absence of an Officer or Governor from two (2) consecutive meetings of the Board, the individual shall be automatically removed from the Board at the conclusion of such second meeting, unless retained by the majority vote of the Board before the conclusion of such second meeting.

6.3 ***Limitations.*** After completing a term as an elected Officer, an individual shall not be eligible to serve as an Institute Appointed Governor. An individual appointed as a Governor is eligible to serve as an elected Officer. No Board Member shall serve more than eight (8) years, excluding time served as Treasurer.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 ***Address of Record.*** The mailing address designated by the Institute member, except an APO or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise.

7.1 ***Candidate.*** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an elected office within the Institute.

7.2 ***Nominee.*** A Nominee is a Candidate who has received the nomination of a Nominating Committee, or who has submitted a validated petition for nomination to the Chair of the Nominations and Elections Committee.

7.3 ***Composition of Nominations and Elections Committee.*** The Nominations and Elections Committee shall be comprised of the two (2) most recent Past Presidents available and willing to serve, and the sitting Past President of the Board who shall serve as Chair. No Candidate for office shall be a member of the Nominations and Elections Committee.

7.4 ***Nominations.***

7.4.1 ***Potential Candidate Pool.*** The Nominations and Elections Committee shall solicit Candidates from the general membership of the Institute and Institute organizational elements for the positions to be filled. Candidates for elected office may also be proposed for consideration by members of the Nominations and Elections Committee.

7.4.2 ***Declaration of Intent to Serve.*** No later than March 1 of the year in which the election is to be held, Candidates shall submit to the Chair of the Nominations and Elections Committee a signed letter indicating acceptance and willingness to serve if elected, as well as biographical, occupational and geographical information.

7.4.3 ***Official Nominees.*** Nominee(s) selected by the Nominations and Elections Committee shall be known as the Official Nominee(s) and be designated as such on the election ballot. Official Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated.

7.4.4 ***Petition Nominees.*** Candidates who wish to pursue election by petition shall file the required number of signatures with the Secretary not later than June 1 of the year in which the election is to be held. Petitions shall contain the signatures of at least two hundred (200) voting Individual Members of the Institute. Candidates who submit the appropriate number of petition signatures shall be known as Petition Nominees and be designated as such on the election ballot. Petition Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated.

7.4.4.1 ***Nomination Process for Petition Nominees.*** Petition Nominees shall consent to their nomination in writing and shall provide biographical, occupational and geographical information to the Secretary as part of the petition on or before June 1.

7.4.5 ***Notification of Nominees.*** The Secretary shall notify all Institute members, by notice in an Institute newsletter or such other appropriate means, of the Official and Petition Nominee(s) for each vacant office.

7.5 ***Technical Region Director.*** The Nominations and Elections Committee may submit at least one (1) Candidate to the Institute Board for consideration to fill the Technical Region Director position on the Society's Board of Direction. The Institute Board shall forward the approved Candidates to the Technical Region Board of Governors by the established deadline.

7.6 ***Distribution of Ballot.*** For all voting members of the Institute in good standing as of May 15, the current year's election ballot and instructions for voting shall be sent to the Address of Record not later than June 15.

7.7 ***Deadline for Receipt of Ballots.*** The polls for the election shall close at the end of business on July 14 and the ballots shall be counted on July 15, except that if either date falls on a Saturday, Sunday or holiday, the Secretary shall change either or both dates so that the close of balloting and the counting of ballots shall fall on business days, and provided further that election ballots shall be counted not later than July 17.

7.8 ***Tellers Committee.*** The ballots shall be verified under the supervision of no fewer than three (3) Tellers who shall be appointed by the President from among the Institute members in good standing. These Tellers comprise the Tellers Committee. No count or listing of votes cast in any Institute election shall be permitted until after the polls have closed and then only by the Tellers Committee. The person who receives the largest number of valid votes for an office shall be declared elected. In the event of a tie between two (2) or more persons for the same office, selection shall be made by the Board from the persons so tied.

7.9 ***Election Results.*** Upon adjournment of the Tellers Committee, the Secretary shall immediately announce to the Institute membership the election results.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings.***

8.0.1 ***Annual Membership Meeting.*** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Quorum.*** A quorum for the Annual Membership meeting shall be twenty (20) voting members.

8.0.2 ***Other General Business Meetings.*** The Institute may convene additional General Business Meetings.

8.0.2.1 ***Requirements.*** Additional Business Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least thirty (30) days in advance of the meeting.

8.0.2.2 ***Quorum.*** A quorum for any other General Business Meeting shall be twenty (20) voting members.

8.0.3 ***Special Business Meetings.*** The Institute may call Special Business Meetings.

8.0.3.1 ***Requirements.*** The Board may call Special Business Meetings of the Institute. The Board shall call a Special Business Meeting of the Institute upon written request of not less than three (3) Board members or one hundred (100) Institute members. Notice of a Special Business Meeting shall be published in an official Institute publication at least fifteen (15) days prior to the date of the Special Business Meeting, or by special notice mailed to the members of the Institute not less than twenty (20) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 ***Quorum.*** A quorum for a Special Business Meeting shall be twenty (20) voting members.

8.0.4 ***Board of Governors Meetings.***

8.0.4.1 ***Requirements.*** No fewer than two (2) regular meetings of the Board shall be held each year. Regular Meetings may be called as determined by the Board. At least thirty (30) days advance notice of any such Regular Meeting shall be given by the Secretary to members of the Board.

8.0.4.2 ***Special Meetings.*** Special Meetings may be called as determined by the Board at a previous meeting. At least ten (10) days advance notice of any such Special Meeting shall be given by the Secretary to members of the Board. Notice of a Special Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such special meeting.

8.0.4.3 ***Quorum.*** A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.4.4 ***Board of Governors Executive Sessions.*** Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the body and affirmative vote of the body. All members of the body attend Executive Session as well as any individuals invited by the body. Minutes reflecting actions taken in Executive Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 ***Parliamentary Authority.*** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are

applicable and in which they are not inconsistent with the laws of the State in which the Institute is incorporated or with the Institute's Bylaws.

8.2 ***Meeting Participation by Alternative Means.*** Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting.*** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee unanimously approve such action in writing.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, technical divisions, affiliated and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as standing councils and committees, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge.

9.2.1 ***Technical Activities Coordination Executive Committee.*** The Technical Activities Coordination Executive Committee shall coordinate activities through their respective councils and standing committees

9.2.2 ***Member Services Executive Committee.*** The Member Services Executive Committee shall coordinate activities through their respective councils and standing committees.

9.3 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

10.3 ***Relationships with Other Organizations.*** The Institute may form relationships with other groups and may serve as the United States of America member Society to various international organizations, as approved by the Institute. These relationships shall not be in conflict with Society policies.

10.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop

journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher of such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Director, members, employees, and agents, in their respective capacities as such, by providing each the same rights of indemnification as are given by the Society to Society Officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** The Institute Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

THE GEO-INSTITUTE
OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS

The American Society of Civil Engineers (ASCE) created the Geo-Institute (G-I) in October 1996. The Geo-Institute is an organization of individual geo-professionals, organizational members, and affiliated local Chapters that are members of ASCE sections and branches, and affiliated graduate student organizations located at colleges and universities. Geo-professionals include engineers, scientists, engineering geologists, and technologists who have technical interests in soil, rock, and the fluids they contain and who have as a common goal the application of that interest to the improvement of the environment, the mitigation of natural hazards, and the economical construction of engineered facilities.

Mission: The Geo-Institute will advance the geoprofession and enhance the value of geoprofessionals.

Vision: The G-I's vision is to guide the geoprofession to new frontiers to better serve society.

Strategic Plan: The G-I's strategic plan includes the following goals:

Goal 1: Collaborate externally to promote value and leadership of the geoprofession in public policy, professional practice, and project decision making.

- Participate in project decision making; the development of codes, standards, and guidelines; and formulation of public policy
- Support professional practice, including developing and implementing policies about licensure and post-PE credentialing
- Address challenges from marginalization and commoditization
- Encourage public service

Goal 2: Lead in providing technical and career opportunities for members.

- Facilitate moving the state-of-the-art into the state-of-the-practice
- Deliver high-quality publications and continuing education
- Provide opportunities for networking and collaboration within the community
- Foster leadership, mentoring, and inclusiveness
- Attract and retain student and professional members

Goal 3: Promote new technologies and innovation.

- Encourage development of new materials, technologies, and methods for project delivery
- Promote and support innovation in the geoprofession through educational, technical, and multidisciplinary activities
- Participate in the development and updating of codes, standards, and guidelines to incorporate new technologies and innovation

Goal 4: Deliver value to our members.

- Provide excellent regional, national, and international conferences
- Provide a strong digital presence with G-I content, policy, and guidance
- Produce high-quality, readily accessible publications and communications
- Communicate effectively with members, partners, and stakeholders
- Recognize achievements of geoprofessionals
- Advocate for diversity, equity, and inclusion in the geoprofession

The Geo-Institute serves as the United States of America member society of the International Society for Soil Mechanics and Geotechnical Engineering (ISSMGE).

The Geo-Institute is led by a Board of Governors (BoG) consisting of eight voting and one nonvoting member. The nonvoting governor is the Geo-Institute Director who serves as board Secretary. The International Secretary to the ISSMGE frequently attends Board of Governors meetings.

Additional information about the Geo-Institute and its activities is posted at *www.geoinstitute.org*.

GEO-INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be The Geo-Institute (hereinafter referred to as the "Institute") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objective.*** The Objective of the Geo-Institute is to advance the geo-profession and geo-professional community.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other persons and organizations interested in advancing the objective of the Institute.

2.1 ***Membership Categories.*** The Membership Categories shall be differentiated as Individual Member and Organizational Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals involved in policies, programs and projects related to the interests of the Institute. There are three (3) Individual Member classifications within the Institute.

2.1.1.1 ***Student Member.*** Individuals who are full-time students pursuing a post-baccalaureate degree in engineering, the physical sciences, the life sciences or mathematics and undergraduate students enrolled in civil or geological engineering programs with an interest in the Institute's focus.

2.1.1.2 ***Member.*** Any Society member in good standing interested in advancing the objective of the Institute.

2.1.1.3 ***Institute Only Member.*** Any person who is not a member of the Society and who is interested in advancing the objective of the Institute and can demonstrate one (1) or more of the following qualifications:

a. A baccalaureate degree in engineering, the physical sciences, the life sciences or mathematics; or

b. Two (2) years of full-time-equivalent study at a college or university in any discipline plus five (5) years of experience in the geo-industry. Up to two (2) additional years of full-time-equivalent study at a college or university may be counted as two (2) years of experience in the geo-profession; or

c. Eight (8) years of experience in the geo-profession.

2.1.2 ***Organizational Member.*** Organizational Member shall apply to professional, educational, or technical societies and associations, government agencies, corporations and industry firms engaged in the Objective of the Institute. Organizational Member does not imply that all members of the organization are members of the Institute. There are two (2) categories of Organizational Member:

2.1.2.1 ***Corporate Member.*** Corporate Membership is open to associations, government agencies, organizations and corporations interested in advancing the objective of the Institute. The benefits of Corporate Membership are defined in the Institute's Policies and Procedures.

2.1.2.2 ***Premier Member.*** Premier Membership is open to associations, government agencies, organizations and corporations interested in advancing the objective of the Institute. The benefits of Premier Membership are defined in the Institute's Policies and Procedures.

2.1.3 ***Member Participation.*** Except for Student Members, Individual Members in good standing may be appointed to and participate on Institute committees and may vote on all Institute procedural issues and elections put forth to the Institute membership.

2.1.4 ***Non-Member Participation.*** Non-members and Student Members of the Institute may participate on Institute Committees and Task Committees as non-voting members but may not serve as a Committee or Task Committee chair. Non-members of the Institute may vote on the Institute's Standards Committee but shall not vote on Institute procedural issues or in elections.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute and non-member participants shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by: (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignation.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Board of Governors for resignations received while under investigation for Code of Ethics violations.

3.1.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the opinion of the Board of Governors, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a fair hearing at a meeting of the Board of Governors.

3.1.3.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Board of Governors acts on behalf of the Institute. Decisions of the Board of Governors shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society's Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Board of Governors shall establish member dues.

4.2 ***Obligation to Pay.*** In advance of January 1, every Institute member shall be obligated to pay the fees and dues established by the Board of Governors. An individual or organization joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing.*** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements.*** Not later than December 1 each year, the Institute shall distribute to each non-Society member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year.

4.4 ***Abatement of Dues.*** The Board of Governors, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; or may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

4.6 ***Delinquency.*** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Board of Governors.

4.7 ***Annual Dues.*** The Annual Dues payable by the Institute membership shall be established by the Board of Governors and defined in the Institute Policies and Procedures.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors (hereinafter referred to as the "Board"). The Board has fiduciary, legal and strategic responsibilities, determines desired outcomes, develops and approves policy to guide operations, and ensures that the Institute uses these policies to work toward meeting its Objective.

5.1 ***Composition.*** The Board shall have eight (8) voting members elected or appointed as follows: four (4) Officers, three (3) Governors who shall be elected by the Institute membership, and (1) Governor who shall be appointed by the Society's Board of Direction.

5.2 ***Institute Director.*** The Institute Director, who shall serve as Secretary, shall be a non-voting attendee of the Board. The Institute Director shall be employed by the Society and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the Past President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board.

The Institute Director shall retain independent contractors and other suppliers and agents, subject to direction by the Board. The Institute Director shall comply with policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 ***Financial Management.***

5.3.1 ***Fiscal Year.*** The fiscal year of the Institute shall be from October 1 through September 30.

5.3.2 ***Annual Budget.*** The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

5.3.2.1 ***Unbudgeted Expenses.*** The Institute Director shall notify the Board of any proposed expenditure in excess of budgeted amounts or expenditure for unbudgeted items for Board review and consideration.

5.4 ***Assets.*** With the exception of the International Society of Soil Mechanics and Geotechnical Engineering (ISSMGE) Trust Fund, all assets held by or for the Institute are vested in the Society and shall be handled according to its fiscal policies.

5.5 ***Fiscal Responsibility.*** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.6 ***Revenues.*** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.7 ***Institute Reserves.*** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.8 ***Records.*** The books and accounts of the Institute shall be kept by the Institute Director.

5.9 ***Reporting.*** Within ninety (90) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.10 ***Audit.*** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society

annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS AND GOVERNORS

6.0 ***Officers.*** The Officers of the Institute shall be the President, Vice President, Past President, and Treasurer. The Institute Director shall serve as Secretary. The Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned. The term of all Officers shall begin upon the conclusion of the first Board meeting after October 1st of any given year.

6.0.1 ***President.***

6.0.1.1 ***Qualifications.*** The President shall be a voting Institute member in good standing and shall have had prior service on the Board as Vice President.

6.0.1.2 ***Term.*** The President shall serve a one (1) year term and assume the office immediately upon completion of a term as Vice President. The President shall advance to the office of Past President upon completion of a term as President.

6.0.1.3 ***Vacancy.*** A vacancy in the office of President shall be filled for the unexpired portion of the term as determined by the Board at the time of the vacancy.

6.0.1.4 ***Compensation.*** The President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.1.5 ***Duties.*** The President shall preside at all meetings of the Board and of the members of the Institute. The President may call Special Meetings of the Board or of the members as may be deemed proper. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, may attend regular and special meetings of the Society Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an Annual Report for the preceding fiscal year within ninety (90) days of the conclusion of the subject fiscal year.

6.0.2 ***Vice President.***

6.0.2.1 ***Qualifications.*** The Vice President shall be a voting member in good standing and shall have had prior service on the Board.

6.0.2.2 ***Term.*** The Vice President shall serve a one (1) year term and assume office immediately upon completion of a term as Treasurer. The Vice President shall advance to the office of President upon completion of a term as Vice President.

6.0.2.3 ***Vacancy.*** A vacancy in the office of Vice President shall be filled for the unexpired portion of the term as determined by the Board at the time of the vacancy.

6.0.2.4 ***Compensation.*** The Vice President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.2.5 ***Duties.*** The Vice President shall act in place of the President when the President is not available. The Vice President shall serve as the vice-chair and attend all meetings of the Board and of the members of the Institute. The Vice President shall chair the Nominations and Elections Committee.

6.0.3 ***Past President.***

6.0.3.1 ***Qualifications.*** The Past President shall be a voting Institute member in good standing and shall have had prior service on the Board as President.

6.0.3.2 ***Term.*** The Past President shall serve a one (1) year term immediately following the conclusion of a term as President.

6.0.3.3 ***Vacancy.*** A vacancy in the office of Past President shall be filled by the most recent Past President who is available and willing to serve.

6.0.3.4 ***Compensation.*** The Past President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.3.5 ***Duties.*** The Past President shall attend all meetings of the Board and of the members of the Institute, and perform such other duties as may be assigned from time to time by the President. The Past President shall serve as a liaison to the Past Presidents Committee.

6.0.4 ***Treasurer***

6.0.4.1 ***Qualifications.*** The Treasurer shall be a voting Institute member in good standing and shall have had prior service on the Board.

6.0.4.2 ***Term.*** The Treasurer shall serve a one (1) year term immediately upon completion of a term as an elected Governor. The Treasurer shall advance to the office of Vice President upon completion of a term as Treasurer.

6.0.4.3 ***Vacancy.*** A vacancy in the office of Treasurer shall be filled by appointment of the Board.

6.0.4.4 ***Compensation.*** The Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.4.5 ***Duties.*** The Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board.

6.0.5 ***Secretary.***

6.0.5.1 ***Qualifications.*** The Institute Director shall serve as Secretary.

6.0.5.2 ***Term.*** The term of the Secretary coincides with the term of employment of the Institute Director.

6.0.5.3 ***Vacancy.*** A vacancy in the office of Secretary shall be filled by action of the Society's Executive Director in consultation with the Board.

6.0.5.4 ***Compensation.*** The Secretary shall be compensated by the Society for duties performed as the Institute Director.

6.0.5.5 ***Duties.*** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of and keep minutes of all meetings of the Board.

6.1 ***Institute Governors.*** There shall be three (3) elected Institute Governors and one (1) Society Appointed Governor. Institute Governors shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.1.1 ***Elected Institute Governors.***

6.1.1.1 *Qualifications.* An Elected Institute Governor shall be any voting Institute member in good standing for a period of at least one (1) year at the time of election.

6.1.1.2 *Term.* The term of office of each Elected Institute Governor shall be three (3) years and commence at the end of the Annual Meeting of the Board. The Elected Institute Governor shall become Treasurer at the end of their elected term.

6.1.1.3 *Vacancy.* When a vacancy occurs in an Elected Institute Governor position, other than by expiration of an Elected Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term as a direct appointment by the remaining Board.

6.1.1.4 *Compensation.* Elected Institute Governors do not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.1.1.5 *Duties.* An Elected Institute Governor represents the Institute's best interests as a member of the Board. An Elected Institute Governor helps monitor and steer the Institute toward its goals. An Elected Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.2 *Society Appointed Institute Governor.*

6.1.2.1 *Qualifications.* The Society Appointed Institute Governor shall be a voting Institute and Society member in good standing for a period of at least one (1) year at the time of appointment. The Society Appointed Institute Governor shall be appointed by the Society Board of Direction upon recommendation of its President or President-elect.

6.1.2.2 *Term.* The term of office of the Society Appointed Institute Governor shall be two (2) years. The Society Appointed Institute Governor may be reappointed to successive one (1) year terms but shall not exceed three (3) years of total service. The Society Appointed Institute Governor may become an Elected Governor upon completion of their term of appointment. Former members of the Board are eligible to be appointed as the Society's Appointed Governor after completion of their elected term.

6.1.2.3 *Vacancy.* When a vacancy occurs in the Society Appointed Institute Governor position, other than by expiration of a Society Appointed Institute Governor's term, the vacancy shall be filled without undue delay for

the remainder of the term by the Society Board of Direction, upon recommendation of the President or President-elect.

6.1.2.4 ***Compensation.*** The Society Appointed Institute Governor does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.1.2.5 ***Duties.*** The Society Appointed Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Appointed Institute Governor helps monitor and steer the Institute toward its goals. The Society Appointed Institute Governor may also serve on Board committees, technical committees, task committees, and/or in other roles as assigned.

6.2 ***Removal from Office.*** The incapacitation of any Institute Officer or Institute Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing may be grounds for removal from the Board. An Institute Officer or Institute Governor may be removed from office by a two-thirds (2/3) majority vote of the Board and concurrence of the Society's Board of Direction. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

6.2.1 ***Absences from Meetings of the Board of Governors.*** In the event an elected or appointed Governor is absent from two (2) consecutive meetings of the Board, the Governor shall be automatically removed from the Board at the conclusion of such second meeting, unless retained by the two-thirds majority vote of the Board before the conclusion of such second meeting.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 ***Address of Record.*** The mailing address designated by the Institute member, except an APO or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise.

7.1 ***Candidate.*** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an elected office within the Institute.

7.2 ***Nominee.*** A Nominee is a Candidate who has received the nomination of the Nominations and Elections Committee, or who has submitted a validated petition for nomination to the Chair of the Nominations and Elections Committee.

7.3 ***Composition of Nominations and Elections Committee.*** The Nominations and Elections Committee shall be comprised of no more than five (5) voting Institute members in good standing, three (3) of whom shall not be current Institute Governors. The Vice

President of the Institute shall serve as Chair. No Candidate for office shall be a member of the Nominations and Elections Committee.

7.4 *Nominations*.

7.4.1 *Potential Candidate Pool*. The Nominations and Elections Committee shall solicit and receive Candidate names and qualifications from Individuals and Organizational Members of the Institute for the positions to be filled. Candidate names shall be received no later than February 15 of the year in which the election is to be held. Candidates shall submit to the Chair of the Nominations and Elections Committee a signed letter indicating acceptance and willingness to serve, if elected. Candidates shall also submit additional election information as may be requested by the Nominations and Elections Committee.

7.4.2 *Nomination Procedure*. The Nominations and Elections Committee shall submit to the Board a list of recommended Nominees for each open position. The Board shall select at least one (1) individual from the recommended list to fill each open position on the ballot and these individuals shall be known as the Official Nominees.

In the event at least eighty percent (80%) of the Nominations and Elections Committee members present and voting agree to submit a single Nominee for an open position, approval from the Board is not required and the individual's name shall appear on the ballot.

7.4.2.1 *Nomination by Board of Governors*. In the event the Nominations and Elections Committee votes to place a single individual on the election ballot, the Board may designate a second Nominee of its own to appear on the ballot, provided the individual meets the qualifications for the selected office.

7.4.3 *Official Nominees*. Individuals selected by the Board or the Nominations and Elections Committee to appear on the ballot shall be known as the Official Nominee(s) and be designated as such. Official Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated.

7.4.4 *Slate of Nominees*. The Nominations and Elections Committee shall publish the slate of Official Nominees to the Institute membership.

7.4.4.1 *Process for Petition Nominees*. Candidates who wish to pursue election by petition shall file with the Chair of the Nominations and Elections Committee the required number of signatures and a signed letter indicating acceptance and willingness to serve by forty-five (45) days after publication of the slate of Official Nominees to the Institute membership in the year in which

the election is to be held. Petition Nominees shall submit any additional election information as may be requested by the Nominations and Elections Committee.

7.4.4.2 ***Petition Signatures.*** Petitions shall contain the signatures of at least one hundred fifty (150) Institute members in good standing. At least fifteen (15) petition signatures shall be obtained from each of five (5) different ASCE Geographic Regions for a total of seventy-five (75) signatures.

Candidates who submit the appropriate number of petition signatures shall be known as Petition Nominees and be designated as such on the election ballot. Petition Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated.

7.4.5 ***Notification of Nominees.*** The Secretary shall notify all Institute members, by notice in an Institute newsletter or such other appropriate means, of the Official and Petition Nominee(s) for each vacant office.

7.5 ***Election Process.***

7.5.1 ***Uncontested Election.*** In the event there is only one (1) Nominee for Elected Institute Governor, the Board shall have the authority to declare that individual elected and an announcement by the Institute shall be made in lieu of a ballot.

7.5.2 ***Contested Election.*** In the event of a contested election the following procedures shall be followed:

7.5.2.1 ***Distribution of Ballot.*** For all voting members of the Institute in good standing as of April 15, the current year's election ballot, biographical sketch and instructions for voting shall be sent to the Address of Record not later than June 30. Write-in Candidates shall not be permitted.

7.5.2.2 ***Deadline for Receipt of Ballots.*** The polls for the election shall close at the close of business sixty (60) days after mailing of the ballots, and the ballots shall be counted within three (3) days of closing of the polls except that if either date falls on a Saturday, Sunday or holiday, the Secretary shall change either or both dates so the close of balloting and the counting of ballots shall fall on business days. Election ballots shall be counted not later than August 30.

7.5.2.3 ***Tellers Committee.*** The ballots shall be verified under the supervision of no fewer than three (3) Tellers who shall be appointed by the President from among the voting Institute members in good standing. These Tellers comprise the Tellers Committee. No count or listing of votes cast in any Institute election shall be permitted until after the polls have closed and then only by the Tellers Committee. The person who receives the largest number of valid votes for an office shall be declared elected. In the event of a tie between two (2) or more persons for the same office, selection shall be made by the Board from the persons so tied.

7.5.2.4 ***Election Results.*** Upon adjournment of the Tellers Committee, the Secretary shall announce the election results to the Institute membership.

7.6 Technical Region Director Nomination. The Board may, when called upon to do so, select by a majority vote of those present and voting at least one (1) Candidate to be forwarded to the Technical Region Board of Governors for consideration as an Official Nominee for the Technical Region Director position on the Society's Board of Direction.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings.***

8.0.1 ***Annual Membership Meeting.*** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Quorum.*** A quorum for the Annual Membership Meeting shall be twenty-five (25) voting members.

8.0.2 ***Other General Business Meetings.*** The Institute may convene additional General Business Meetings.

8.0.2.1 ***Requirements.*** Additional Business Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least thirty (30) days in advance of the meeting.

8.0.2.2 ***Quorum.*** A quorum for any other General Business Meeting shall be twenty-five (25) voting members voting members.

8.0.3 ***Special Business Meetings.*** The Institute may call Special Business Meetings.

8.0.3.1 *Requirements*. The Board may call Special Business Meetings of the Institute. The Board shall also call a Special Business Meeting of the Institute upon written request of not less than five hundred (500) members. Notice of a Special Business Meeting shall be published in an official Institute publication at least thirty (30) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 *Quorum*. A quorum for a Special Business Meeting shall be twenty-five (25) voting members.

8.0.4 *Board of Governors Meetings*.

8.0.4.1 *Regular Meetings*. No less than one (1) Regular Meeting of the Board shall be held each year in the Fall. Regular Meetings may be called as determined by the Board. At least thirty (30) days advance notice of any such Regular Meeting shall be given by the Secretary to members of the Board. The agenda shall be sent to the Board at least five (5) days in advance of the meeting.

8.0.4.2 *Special Meetings*. Special Meetings may be called as determined by the Board. At least seven (7) days advance notice of any such Special Meeting shall be given by the Secretary to members of the Board. Notice of a Special Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Meeting.

8.0.4.3 *Quorum*. A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against an Institute member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.4.4 *Board of Governors Executive Sessions*. Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the Board and affirmative vote of the Board. All voting members of the Board attend Executive Session as well as any individuals invited by the Board. Minutes reflecting actions taken in Executive Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 *Parliamentary Authority*. The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are

applicable and in which they are not inconsistent with the laws of the State in which the Institute is incorporated or with the Institute's Bylaws.

8.2 ***Meeting Participation by Alternative Means.*** Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting.*** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee unanimously approve such action in writing.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, divisions, and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as standing councils and committees, student chapters, local chapters, and task forces as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers, unless specified otherwise when the Organizational Entity is established. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge.

9.3 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees and subcommittees, and all special delegates and representatives shall be governed by this provision unless otherwise directed by the Board.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax-deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly identified as the views of the Institute and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

10.3 ***Relationships with Other Associations and Federations.*** The Institute may form relationships with other groups and serve as the United States of America member society to various international organizations, as approved by the Board. These relationships shall not be in conflict with Society policies.

10.3.1 ***International Society for Soil Mechanics and Geotechnical Engineering.*** The Institute shall be the United States of America Member Society of the International Society for Soil Mechanics and Geotechnical Engineering (ISSMGE) or its successor.

10.3.2 ***International Secretary.*** The Board shall select an International Secretary to serve a four (4) year term, which may be renewed at the discretion of the Board. The terms shall begin and end in the odd numbered year in which an ISSMGE conference is normally held. The International Secretary shall not be selected from the membership of the Board, but shall meet with the Board as requested. The

International Secretary may be removed at any time by a two-thirds (2/3) majority vote of the Board.

10.3.3 ***Duties of the International Secretary.*** The International Secretary shall serve as the formal liaison between the Institute, its Board, and the ISSMGE. In addition, the International Secretary shall perform the specific duties and responsibilities prescribed by the Institute.

10.3.4 ***ISSMGE Dues.*** The Board shall be responsible for the annual payment of dues to the ISSMGE, as established by the ISSMGE Council. The Institute may establish dues for the United States Member Society members.

10.3.5 ***Duties and Appointments.*** The Board shall designate delegates to represent the United States on the ISSMGE Administrative Council; cooperate in the organization and conduct of periodic international conferences, both regional and worldwide; recommend members to serve on ISSMGE technical committees; and, when requested, submit the current list of Institute ISSMGE members, their occupations, and addresses for publication in the ISSMGE List of Members.

10.3.6 ***ISSMGE Trust Fund.*** The ISSMGE Trust Fund was established as an endowment fund with the residual monies from the XI International Conference on Soil Mechanics and Foundations Engineering held in San Francisco in 1985. The purpose of the endowment is to provide funds to finance the administration and international activities of the United States of America Member Society of the ISSMGE (i.e., the Institute), and to foster national and international programs that enhance the profession of geotechnical engineering.

10.3.7 ***Administration of the ISSMGE Trust Fund.*** The ISSMGE Trust Fund shall be administered by the Board. The day-to-day activities and expenditures of the ISSMGE Trust Fund shall be managed by the International Secretary, who shall annually prepare a proposed budget for approval by the Board, and an annual report of income and expenses.

10.3.8 ***Integrity of the ISSMGE Trust Fund.*** The ISSMGE Trust Fund, and earnings therefrom, is an entity under the sole control of the Institute as the United States of America Member Society of the International Society for Soil Mechanics and Geotechnical Engineering. The control of this fund shall be vested in the duly named representatives of the United States of America Member Society in the event the Institute is dissolved.

10.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher of such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Director, members, employees, and agents, in their respective capacities as such, by providing each the same rights of indemnification as are given by the Society to Society officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of the Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** The Institute Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

THE STRUCTURAL ENGINEERING INSTITUTE (SEI) OF ASCE

Created within ASCE on October 1, 1996, the broad **Mission** of the Structural Engineering Institute (SEI) is to *advance and serve the structural engineering profession*. SEI is a full-service, discipline-oriented, and semi-autonomous institute within ASCE. SEI involves all facets of the structural engineering community, and its members include practicing engineers, researchers, scientists, academicians, students, technologists, material suppliers, contractors, owners, and others aligned with the structural engineering profession. By facilitating coalitions or through independent activities, SEI is committed to advancing the structural engineering profession and rapidly responding to the emerging needs of the broad structural engineering community.

The **SEI Vision** for the Institute and the profession states that in 2033, the Structural Engineering Profession will be:

- *A unique, fully engaged profession with a strong identity;*
- *Recognized for the contribution the profession makes to*
  - *public safety and risk management,*
  - *economic and sustainable use of resources,*
  - *the use of innovative technologies, and*
  - *the creation of inspiring structures;*
- *Stewards of the built environment; and*
- *Attractive to the best and brightest.*

The activities of SEI seek to advance all aspects of the profession including: developing and maintaining leading design standards that are used worldwide; publishing state-of-the-art technical reports, books, and continuing education, as well as, the *Journal of Structural Engineering*, the *Journal of Bridge Engineering*, and the *Journal of Structural Design and Construction Practice*; addressing business and professional development issues unique to the structural engineering profession; increasing member awareness of global issues that impact the profession and facilitates development of member skills to thrive in the world market; and providing technical and professional services to SEI Chapters and local Structural Technical Groups (STGs) within ASCE Sections and Branches. SEI provides members with the opportunity to create new products and services to support the Structural Engineering community.

Structural Engineering Institute Awards

Dennis L. Tewksbury Award

The Award, which may be given annually, shall be known as the Dennis L. Tewksbury Award for Outstanding Service to the Structural Engineering Institute of ASCE.

I. The Award shall recognize an individual member of the Structural Engineering Institute of the American Society of Civil Engineers and of ASCE who has advanced the interests of SEI through innovative or visionary leadership; who has promoted the growth and visibility of SEI; who has established working relationships between SEI and other structural engineering organizations; or who has otherwise rendered valuable service to the structural engineering profession.

II. Not more than one award is made each year.

III. Nominations may be submitted by anyone.

IV. Nominees not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration except that nominators who wish for their candidate to be considered for another two cycle period must submit a new nomination package.

V. The SEI Professional Community award task committee selects the nominee for approval by the SEI Board of Governors.

VI. A majority vote by the Board of Governors of SEI shall be required to confer the Award.

Nomination forms may be obtained at www.asce.org/SEI and are due November 1 each year.

Gene Wilhoite Innovations in Transmission Line Engineering Award

The award was approved in 1990 to honor Gene M. Wilhoite for his commitments to the electrical transmission industry, his efforts to further the design of transmission line structures, and his exemplary ethical and professional standards. The award was funded by friends and associates of Gene.

The award is given to an individual for significant contribution to the advancement of the arts and science of transmission line engineering.

The award consists of a plaque presented at the annual SEI Structures Congress.

I. The award is made annually to a member of the Society who has made a significant contribution to the advancement of the arts and science of transmission line engineering. The individual shall also be an active participant in the various levels of the committee responsibilities, including national technical activities.

II. The nomination for the award is made by the SEI Electrical Transmission/Overhead Power Line Structures Subcommittee on the Gene Wilhoite Award, which recommends the recipient, if any, to the SEI Technical Community award task force for approval. The Technical Community award task committee then makes the award recommendation to the SEI Board for final approval.

Nominations are due November 1.

W. Gene Corley Award

The W. Gene Corley Award was instituted in 2014 by SEI to honor the accomplishments and contributions of Dr. Corley to the structural engineering profession. He is celebrated for his efforts in forensic structural engineering projects and creating an identity for structural forensic engineering. Dr. Corley not only provided technical and leadership contributions to the advancement of structural engineering, but he also worked tirelessly in support of advancing and distinguishing structural engineering as a profession including licensure for structural engineers.

The award is made in accordance with the policies of SEI and the following specific rules:

I. The Gene Corley Award is to be awarded annually to an individual for their efforts in support of advancing and distinguishing structural engineering as a profession including licensure for structural engineers. The award consists of a plaque presented at Structures Congress.

II. No one shall be eligible to receive the Award, or a portion of the Award, more than once.

VII. Nominations may be submitted by anyone.

VIII. Nominations must be submitted to SEI by November 1.

IX. The nominations are reviewed by the SEI Professional Community award task committee, which shall select a nominee to recommend to the SEI Board of Governors for final approval.

Walter P. Moore, Jr. Award

The Walter P. Moore, Jr. Award was established in 1998 by the Structural Engineering Institute of the American Society of Civil Engineers to honor Walter P. Moore, Jr. in recognition of his dedication to and technical expertise in the development of structural codes and standards.

The award consists of a plaque presented at the annual SEI Structures Congress.

I. The award is made annually to a structural engineer who has demonstrated technical expertise in and dedication to the development of structural codes and standards. The contribution may have been in the form of papers, presentations, extensive practical experience, research, committee participation, or through other activities.

II. Not more than one award is made each year unless the achievement upon which the nomination is based is considered to be the joint achievement of more than one person.

III. Nominations may be submitted by anyone.

The SEI Technical Community award task committee recommends the recipient, if any, to the Board of Governors of SEI for final approval.

Nominations are due November 1.

SEI Graduate Student Chapter of the Year Award

SEI Graduate Student Chapter of the Year Award is given to recognize an SEI Graduate Student Chapter for its exemplary activities and efforts to advance the structural engineering profession.

Nomination is via the annual SEI local activity summary. A nomination is selected by the SEI Professional Community award task committee, and goes to the SEI Board for final approval.

SEI Chapter of the Year Award

The SEI Chapter of the Year Award is given to recognize an SEI Chapter for its exemplary activities and efforts to advance the structural engineering profession.

1. Local professional SEI Chapters are eligible for the SEI Chapter of the Year Award.
2. Nomination is via the annual SEI local activity summary.

3. A nomination is selected by the SEI Professional Community award task committee, and goes to the SEI Board for final approval.

SEI President's Award

The SEI President's Award was established in 2008. The award, which may be given annually, is given at the discretion of the President of the Structural Engineering Institute of ASCE to recognize exemplary contributions to the success of SEI.

Criteria:

I. The Award shall recognize an individual member(s) of the Structural Engineering Institute of the American Society of Civil Engineers who has/have made significant contributions to the development of SEI or its programs.

II. It is intended that not more than one award is made each year.

III. The award shall be conferred at the initiative of the President of SEI, who may consider recommendations from any source in concurrence with the SEI Board of Governors.

The award shall be presented at the annual Structures Congress, or at other suitable occasions at the option of the President.

David P. Billington Award

Nomination Deadline: November 1st

The award is named for Professor David P. Billington, pioneering scholar of Structural Art at Princeton University, world renowned educator, and generous and inspirational mentor. He was a tireless public advocate for structural engineering, its societal relevance, and the importance of its interfaces with other disciplines. The Billington Award recognizes the excellence, profound public impact, and sustained achievements of a professional who best demonstrates the late David Billington's legacy as applied to structural engineering education, research, and practice.

Rules

1. The Billington Award may be given annually and is presented during the annual Structural Engineering Institute (SEI) Awards Program.
2. Each nomination must submit three letters of support, including one from a current SEI member.

3. Nominations can be submitted by a diverse group, including students, educators, and practitioners. Self-nominations are also permitted.
4. The nominations are reviewed by the SEI Technical Community award task committee, which shall select a nominee to recommend to the SEI Board of Governors for final approval.
5. Recipients of this award will receive a recognition plaque from SEI.

Nominations

To nominate, submit a complete **Billington Award Nomination Form**.

James A. Rossberg Award for Collaboration

Nomination Deadline: November 1st

The award, which may be given annually, shall be known as the James A. Rossberg Award for Collaboration that benefits the structural engineering profession. The award shall recognize an individual who has advanced the structural engineering profession through collaboration with engineering entities and/or professional associations.

Rules

1. The Award shall recognize an individual who engages disciplines or organizations within or outside the Structural Engineering Institute (SEI) or ASCE to build consensus on issues of importance to SEI and the structural engineering community.
2. This award is open to anyone including engineers, academics, SEI staff, staff of aligned professional organizations, or any other individual advancing the mission. The award may recognize accomplishments at any stage of a career, including early or mid-career technical accomplishments and service to SEI indicating unusual potential to make significant contributions to the goals of SEI and the structural engineering profession.
3. Nominations may be submitted by anyone and must include at least one letter of recommendation from an SEI member.
4. The nominations will be reviewed by the SEI Professional Community award task committee, which shall select a nominee to recommend to the SEI Board of Governors for final approval. Nominations not selected in a given year will be held over for consideration through the next selection cycle. At the end of the second cycle, nominees not chosen will no longer be eligible for consideration unless a new nomination package is submitted.
5. A majority vote by the Board of Governors of SEI shall be required to confer the Award.

Nominations

To nominate, submit a complete **James A. Rossberg Award for Collaboration Nomination Form**.

STRUCTURAL ENGINEERING INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS[1]

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be the Structural Engineering Institute (SEI) (hereinafter referred to as the "Institute") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objectives.*** The objectives of this Institute shall be to serve and promote the worldwide structural engineering profession and related industries; embrace and support the Society, individual members, and structural industry organizations; advance the art and practice of structural engineering; provide a forum for research, education, design, testing, manufacturing, construction, and operations in the structural engineering profession; develop and implement programs and activities to enhance technology transfer, business practices, and professional activities; advance the structural engineering profession; define and promote a vision for structural engineering; and provide a means for coordination and communication with global programs.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other individuals and organizations interested in advancing the objectives of the Institute.

2.1 ***Membership Categories.*** The Membership Categories shall be differentiated as Individual Member and Sustaining Organizational Member.

1.1.4 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals involved in policies, programs and projects related to the interests of the Institute. There are four (4) Individual Member classifications within the Institute.

1.1.1.4 ***Student Member.*** An individual who meets the qualifications of Society Student Member.

1.1.2.4 ***Member.*** Any Society member in good standing, other than Student Member, interested in advancing the objectives of the Institute.

1.1.3.4 ***Institute-only Member.*** Any individual who is not a member of the Society and who is interested in advancing the objectives of the Institute.

1.1.4.4 ***SEI Fellow.*** The Institute may award SEI Fellow membership to all Members or Institute-only Members based on accomplishments, achievements or scholarship, as recognized by the Board of Governors.

1.2.4 ***Sustaining Organizational Member.*** Sustaining Organizational Member shall be open to organizations that elect to support the objectives of the Institute. A Sustaining Organizational Member shall select a contribution level as set forth in the Institute Membership Policies and Procedures. Sustaining Organizational Membership does not include Individual Membership.

1.3.4 ***Member Participation.*** With the exception of Student Members, Individual Members in good standing may be appointed to and participate on Institute committees; may vote on all Institute procedural issues or elections put forth for the general membership; and may serve as committee chairs and vice chairs. Student Members may participate as Corresponding Members on Institute Committees.

1.4.4 ***Non-Member Participation.*** Non-members of the Institute may participate on Institute Committees and Task Committees but may not serve as an Institute Governor, a Committee or Task Committee Chair or Vice Chair. Non-members of the Institute may not vote on Institute procedural issues or in elections. Non-members of the Institute are eligible to participate as voting members of the Institute's Standards Committees.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

a.1.3 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Board of Governors (hereinafter the "Board") for resignations received while under investigation for Code of Ethics violations.

a.2.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable,

or for conduct which, in the opinion of the Board, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a hearing at a meeting of the Board. Such meeting shall be held in Executive Session, unless the member under consideration for expulsion requests that the hearing be held in general session.

a.2.1.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Board acts on behalf of the Institute. Decisions of the Board shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is from January 1 through December 31.

1.5 ***Right to Levy Fees and Dues.*** The Board shall establish member dues.

2.5 ***Obligation to Pay.*** Every Institute member shall be obligated to pay the fees and dues established by the Board in advance of January 1. An individual or organization joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

2.1.1 ***Good Standing.*** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

3.5 ***Abatement of Dues.*** The Board, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Institute Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

5.5 ***Delinquency.*** Any Institute member who is not in good standing shall forfeit rights and privileges of membership .

ARTICLE 5. MANAGEMENT

1.1 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board. The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations to work toward meeting the Institute's objectives.

2.1 ***Composition.*** The Board shall have nine (9) voting members elected or appointed as follows: the President, President-elect, and the Past President; two (2) Governors shall be elected, based on recommendations from each of the Communities (Technical and Professional); two (2) At-large Governors shall be elected; one (1) Governor shall be elected to the Board to be a Young Professional Governor; one (1) Governor shall be appointed by the Society's Board of Direction.

5.2 ***Institute Managing Director.*** The Institute Managing Director, who shall serve as Secretary, shall be a non-voting attendee of the Board. The Institute Managing Director will be employed by the Society, and is subject to Society employment rules. The Institute Managing Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the ~~Past~~ President of the Board. The Institute Managing Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board of the Institute.

The Institute Managing Director shall comply with the policies and procedures of the Society, which shall be applicable to and binding on the Institute; as well as the policies and procedures of the Institute.

5.3 ***Financial Management.***

5.3.1 ***Fiscal Year.*** The fiscal year of the Institute shall be from October 1 through September 30.

a.5.2 ***Annual Budget.*** The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

a.5.1.1 ***Unbudgeted Expenses.*** The Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.4 ***Assets.*** All assets held by or for the Institute are vested in the Society and shall be handled according to the Society's fiscal policies.

5.5 ***Fiscal Responsibility.*** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Managing Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society. No individual Governor, Officer, member, or representative shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Institute.

1.7 ***Revenues.*** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

2.7 ***Institute Reserves.*** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

1.10 ***Records.*** The books and accounts of the Institute shall be kept by the Institute Managing Director.

2.10 ***Reporting.*** Within ninety (90) days from receipt of the year end accounting from the Society, the Institute Managing Director shall provide to the Board a full and correct financial statement of the affairs of the Institute for the preceding year.

3.10 ***Audits.*** Audits will be performed by the Society in accordance with generally accepted accounting principles.

ARTICLE 6. OFFICERS

6.0 ***Officers.*** The Officers of the Institute shall be the President, President–Elect, Treasurer, and Past President. The Institute Managing Director shall serve as Secretary. The

Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned. The officers of the Institute and the Institute Managing Director shall constitute the Institute Executive Committee.

a.1.3 President.

6.0.1.1 *Qualifications.* The President shall be a voting Institute member in good standing and shall have served as President-elect the preceding year. The President shall be an engineer legally licensed by at least one (1) state or territory of the United States or in a foreign country with licensing procedures similar to those in the United States and be a structural engineer.

6.0.1.2 *Term.* The President shall serve a one (1) year term to commence on October 1 and continue until a successor is installed.

6.0.1.3 *Vacancy.* A vacancy in the office of President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.1.4 *Compensation.* The President does not receive compensation for services but may be reimbursed for reasonable expenses, if any, under procedures established by the Board and the Society.

6.0.1.5 *Duties.* The President shall preside at all meetings of the Board and of the membership of the Institute at which the President is present. The President may call special meetings of the Board or of the members as may be deemed proper. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, shall attend regular and special meetings of the Society's Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an Annual Report for the preceding fiscal year at the Annual Meeting after the conclusion of the subject fiscal year.

a.2.3 President-elect

a.2.1.4 ***Qualifications.*** Candidates for President-elect shall have served a minimum of four years as a Governor, and candidates may be current members of the Board who are serving in the fourth year as a Governor. Candidates shall be engineers legally licensed by at least one (1) state or territory of the United States or in a foreign country with licensing procedures similar to those in the United States and be a structural engineer.

a.2.2.4 ***Term.*** President-elect shall serve a one (1) year term to commence on October 1 and continue until a successor is installed.

a.2.3.4 ***Vacancy.*** A vacancy in the office President-elect shall be filled by a qualified member of the Board, as determined by the Board at the time of the vacancy.

a.2.4.4 ***Compensation.*** The President-elect does not receive compensation for services but may be reimbursed for reasonable expenses, if any, under procedures established by the Board and the Society.

6.0.2.5 ***Duties.*** The President-elect shall act in place of the President when the President is not available. The President-elect shall also serve as the vice-chair and attend all meetings of the Board and perform such other duties as may be assigned from time to time by the President.

a.3.3 ***Past President.***

a.3.1.4 ***Qualifications.*** The Past President shall have had prior service on the Board as President.

a.3.2.4 ***Term.*** The Past President shall serve a one (1) year term immediately following the conclusion of a term of President, on October 1 and continue until a successor is installed. A Past President may be recalled to serve as needed.

a.3.3.4 ***Vacancy.*** A vacancy in the office of Past President shall be filled by the most recent Past President who is available and willing to serve.

a.3.4.4 ***Compensation.*** The Past President does not receive compensation for services but may be reimbursed for reasonable expenses, if any, under procedures established by the Board and the Society.

6.0.3.5 ***Duties.*** The Past President shall attend all meetings of the Board and of the members and perform such other duties as may be assigned from time to time by the President. The Past President shall serve as chair of the Nominations and Elections Committee.

6.0.4 ***Treasurer.***

6.0.4.1 ***Qualifications.*** Candidates for Treasurer shall be a current member of the Board.

6.0.4.2 ***Term.*** The Treasurer shall serve a one (1) year term to commence on October 1 and continue until a successor is installed. The Treasurer may be selected to serve one (1) additional term. After serving two (2) full terms, the Treasurer shall be ineligible for re-selection to the same office.

6.0.4.3 ***Vacancy.*** A vacancy in the office of Treasurer shall be filled by appointment of the Board.

6.0.4.4 ***Compensation.*** The Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses, if any, under procedures established by the Board and the Society.

6.0.4.5 ***Duties.*** The Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute, and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board.

6.0.5 ***Secretary.***

6.0.5.1 ***Qualifications.*** The Institute Managing Director shall serve as Secretary.

6.0.5.2 ***Term***. The term of the Secretary coincides with the term of employment of the Institute Managing Director.

6.0.5.3 ***Vacancy.*** A vacancy in the office of Secretary shall be filled by the Society's Executive Director in consultation with the Board.

6.0.5.4 ***Compensation.*** The Secretary shall be compensated by the Society for duties performed as the Institute Managing Director.

6.0.5.5 ***Duties.*** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Board of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board.

6.1 ***Institute Governors.*** There shall be nine (9) Institute Governors. Institute Governors shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.1.1 ***Elected Institute Governors.***

6.1.1.1 *Qualifications*. Elected Institute Governors shall be any voting Institute member in good standing for a period of at least one (1) year at the time of election.

6.1.1.2 *Term*. The term of office of each Elected Institute Governor shall be four (4) years to commence on October 1 and continue until a successor is installed. Elected Institute Governors may serve a second, non-consecutive term.

6.1.1.3 *Vacancy*. When a vacancy occurs in an Elected Institute Governor position, other than by expiration of an Elected Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term as a direct appointment by the Executive Committee. If the vacancy is that of a Community recommended Governor, the replacement shall be from the same Community.

6.1.1.4 *Compensation*. Elected Institute Governors shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses, if any, under procedures established by the Board and the Society.

6.1.1.5 *Duties*. An Elected Institute Governor represents the Institute's best interests as a member of the Board. As a member of the Board, an Elected Institute Governor helps monitor and steer the Institute toward its goals. An Elected Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.2 *Institute Young Professional Governor*

6.1.2.1 *Qualifications*. The Institute Young Professional Governor shall be a voting Institute member in good standing for a period of at least one (1) year at the time of election. The Young Professional Governor shall be a Younger Member, as defined by the Society's governing documents, the day their term begins.

6.1.2.2 *Term*. The Institute Young Professional Governor shall serve a term of four (4) years to commence on October 1 and continue until a successor is installed. After completing a full term as Institute Young Professional Governor, an individual may serve a second, non-consecutive term.

6.1.2.3 *Vacancy*. When a vacancy occurs in the Institute Young Professional Governor position, other than by expiration of an Institute Young

Professional Governor's term, the vacancy shall be filled without undue delay for the remainder of the term by the Board.

6.1.2.4 *Compensation.* The Institute Young Professional Governor shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses, if any, under procedures established by the Board and the Society.

6.1.2.5 *Duties.* The Institute Young Professional Governor represents the Institute 's best interests as a member of the Board. As a member of the Board, the Institute Young Professional Governor helps monitor and steer the Institute toward its goals. The Institute Young Professional Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.3 *Society Appointed Institute Governor.*

6.1.3.1 *Qualifications.* The Society Appointed Institute Governor shall be a voting Institute and Society member in good standing for a period of at least one (1) year at the time of appointment. The Society Appointed Institute Governor shall be appointed by the Society Board of Direction.

6.1.3.2 *Term.* The Society Appointed Institute Governor shall serve a term of one (1) year to commence on October 1 and continue until a successor is installed. The Society Appointed Institute Governor may be reappointed to successive one (1) year terms but shall not exceed four (4) years of total service. The Society Appointed Institute Governor may serve a second, non-consecutive term as an Elected Governor.

6.1.3.3 *Vacancy.* When a vacancy occurs in the Society Appointed Institute Governor position, other than by expiration of a Society Appointed Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term by the Society Board of Direction.

6.1.3.4 *Compensation.* The Society Appointed Institute Governor shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses, if any, under procedures established by the Board and the Society

6.1.3.5 *Duties.* The Society Appointed Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Appointed Institute Governor helps monitor and steer the Institute toward its

goals. The Society Appointed Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.2 ***Removal from Office.*** The incapacitation of any Institute Officer or Institute Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer or Institute Governor may be removed from office by a two-thirds (2/3) majority vote of the Board and concurrence of the Society's Board of Direction. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

6.2.1 ***Absences from Regular Meetings of the Board of Governors.*** In the event of an unexcused absence of an elected or appointed Governor at two (2) consecutive Regular Meetings of the Board, the Governor shall be automatically removed from the Board at the conclusion of such second meeting, unless retained by the majority vote of the Board.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 ***Address of Record.*** The email address or mailing address designated by the Institute member, except an Army Post Office (APO) or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise.

1.1 ***Candidate.*** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an elected office within the Institute.

7.2 ***Nominee.*** A Nominee is a Candidate who has received the nomination of the Nominations and Elections Committee and has been approved by the Board.

1.5 ***Composition of Nominations and Elections Committee.*** The Institute Nominations and Election Committee shall be comprised of five (5) voting Institute members, including the Chair who shall be the most recent and available Past President willing to serve. The Chair shall appoint at least one (1) Young Professional representative, at least one (1) representative from the Technical Community, and at least one (1) representative from the Professional Community. Up to (3) three of the committee members may be current members of the Board. No Candidate for office shall be a member of the Nominations and Elections Committee.

1.1.3 ***Nomination of Officers and Governors.*** The Nominations and Election Committee shall select up to two (2) Nominees each for the office of President–Elect, Governors, and Institute Young Professional Governor for election to the Board.

7.3.1.1 ***Nomination of Institute Governors by Community.*** The Nominations and Elections Committee shall select up to two (2) Nominees from a slate of individuals recommended by each community as Community Candidates for Governor.

1.2.3 ***Nomination by Board of Governors.*** The Board may nominate one (1) or more of the Candidate(s) submitted by the Nominating Committee; or nominate one (1) or more additional Candidate(s) from the Candidate pool; or nominate one (1) or more Candidates from the Candidate pool in lieu of the Candidate(s) submitted by the Nominating Committee, for each open position. The nominated Candidate(s) shall be identified as Official Nominees.

1.3.3 ***Process.*** Ballots for Candidates for Elected Institute Governors recommended by the Professional and the Technical Communities shall include the name of each Candidate by Community. Candidates for At-large and Young Professional Governors shall also be listed on the ballot.

7.3.4 ***Election of Officers and Governors.*** Elections shall be by a simple majority vote of the members of the Institute. The successful Nominee for each office shall be for a term to commence on October 1. Elections shall close by July 31 of each year.

7.3.5 ***Technical Region Director.*** The Nominations and Elections Committee may, when called upon to do so, recommend Candidates for Technical Region Director for consideration by the Board. No more than one (1) Nominee may be forwarded to the Technical Region Nominating Committee for consideration as an Official Nominee for the office of Technical Region Director on the Society's Board of Direction.

2.5 ***Distribution of Ballot.*** The current year's election ballot and instructions for voting shall be distributed to all eligible voting members of the Institute in good standing.

3.5 ***Deadline for Receipt of Ballots.*** The polls for the election shall close at the end of business on the date specified on the ballot. The ballots shall be counted within fourteen (14) days after the election closes.

7.6 Tellers Committee. The ballots shall be counted and verified under the supervision of no fewer than three (3) Tellers who shall be appointed by the President from among the Institute members in good standing. These Tellers comprise the Tellers Committee. No count or listing of votes cast in any Institute election shall be permitted until after the polls have closed and then only by the Tellers Committee. The person who receives the largest number of valid votes for an office shall be declared elected. In the event of a tie between

two (2) or more persons for the same office, selection shall be made by the Board from the persons so tied.

7.7 ***Announcement of Results.*** Following adjournment of the Tellers Committee, the Secretary shall announce the members of the Board to the Institute membership.

ARTICLE 8. MEETINGS

8.0 Business Meetings.

8.1.2 ***Annual Membership Meeting.*** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Quorum.*** A quorum for the Annual Membership Meeting shall be twenty-five (25) voting members.

8.2.2 Board of Governors Regular Meetings.

8.2.1.2 ***Requirements.*** No fewer than two (2) Regular Meetings of the Board shall be held each year. The Board shall be given at least thirty (30) days' notice of the meeting by electronic mail. Agenda items shall be filed with the Secretary not later than thirty (30) days prior to the meeting. The agenda shall be distributed to the Board at least fourteen (14) days in advance of the meeting.

8.2.2.2 ***Quorum.*** A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.3 ***Special Meetings of the Board of Governors.***

8.0.3.1 ***Requirements.*** Special Meetings of the Board may be called at any time by the President or Secretary upon the request of three (3) Governors. Notice of a Special Meeting shall be provided to the Board at least ten (10) days in advance of the meeting. Notice of a Special Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Meeting.

8.0.3.2 ***Quorum.*** A majority of the members of the Board shall constitute a quorum at a Special Meeting of the Board.

a.8.4 ***Board of Governors Executive Sessions.*** Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the Board and affirmative vote of the Board. All voting members of the Board attend Executive Session as well as any individuals invited by the Board. Minutes reflecting actions taken in Executive Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 ***Parliamentary Authority.*** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are applicable and in which they are not inconsistent with the laws of the State in which the Institute is incorporated or with the Institute's Bylaws.

8.2 Meeting Participation by Alternative Means. Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of an in-person, or virtual meeting. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting.*** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee unanimously approve such action in writing.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, communities, affiliated and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as standing councils and committees, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Committees.*** The Board has the authority and responsibility to create and disband communities, committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent, subcommittees, task groups or similar entities as required to accomplish their charge.

9.3 ***Communities.*** The Institute shall have two (2) communities, a Professional Community, and a Technical Community.

9.3.1 ***Executive Committee.*** Each Community shall have an Executive Committee or similar governing body.

9.3.2 ***Policies and Procedures.*** All Institute entities shall follow the SEI Policies and Procedures. Any deviations shall be subject to approval by the Board.

9.4 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

1.1.5 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

1.2.5 Applicable international, federal, state, and local antitrust, trade regulation, and other laws, regulations and legal requirements;

1.3.5 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax-deductible contributions may be made pursuant to applicable sections of the Code;

1.4.5 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

1.5.5 Such other policies and procedures as are authorized under these documents.

2.4 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly

identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

3.4 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

4.4 ***Relationships with Other Organizations.*** The Institute may form relationships with other groups and may serve as the United States of America member Society to various international organizations, as approved by the Institute. These relationships shall not be in conflict with Society policies.

5.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher of such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Managing Director, members, employees, and agents, in their respective capacities as such, by providing each the same rights of indemnification as are given by the Society to Society Officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** The Institute Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting,

provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

END OF BYLAWS

[1] Adopted by ASCE Board of Direction on Oct. 5, 2024

TRANSPORTATION AND DEVELOPMENT INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be Transportation and Development Institute (hereinafter referred to as the "Institute or T&DI") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objective.*** The Objective of this Institute shall be to advance knowledge and practice in sustainable transportation and development.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other persons and organizations interested in advancing the objective of the Institute.

2.1 ***Membership Categories.*** The Membership Categories shall be differentiated as Individual Member and Group Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals involved in policies, programs and projects related to the interests of the Institute. There are five (5) Individual Member classifications within the Institute.

2.1.1.1 ***Student Member.*** Individuals who are undergraduate or graduate students enrolled in an engineering or technology degree program with an interest in the Institute's focus.

2.1.1.2 ***Member.*** Any Society member in good standing interested in advancing the objective of the Institute.

2.1.1.3 ***Institute-only Member.*** Any person who is not a member of the Society and who is interested in advancing the objective of the Institute.

2.1.1.4 ***T&DI Fellow.*** The Institute may award Fellow membership to an Individual Member based on accomplishments, achievements or scholarship, as recognized by the Board.

2.1.1.5 ***T&DI Honorary Member.*** The Institute may award honorary membership to an Individual Member with exemplary service to the Institute and the profession, as recognized by the Board of Governors.

2.1.2 ***Group Member.*** There are two (2) Group Member classifications within the Institute. A Group Member shall designate qualified individuals to become Individual Members of the Institute. The number of Individual Members shall be as defined in the T&DI Operating Procedures.

2.1.2.1 ***Organizational Member.*** Organizational Member shall apply to associations, government agencies, or corporations engaged in the interests of the Institute. Organizational Member does not imply that all members of the organization are members of the Institute.

2.1.2.2 ***Sustaining Member.*** A Sustaining Member shall apply to associations, government agencies, or corporations engaged in the interests of the Institute. Sustaining Member does not imply that all members of the organization are members of the Institute.

2.1.3 ***Member Participation.*** With the exception of Student Members, Individual Members in good standing may be appointed to and participate on Institute committees and may vote on all Institute procedural issues and elections put forth to the Institute membership.

2.1.4 ***Non-Member Participation.*** Non-members of the Institute may participate on Institute Committees and Task Committees but may not serve as a Committee or Task Committee chair. Non-members of the Institute may not vote on Institute procedural issues or in elections. At the discretion of the Board of Governors, non-members of the Institute may serve on the Institute Standards Committees as voting members.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute and non-member participants shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt

of notification or upon acceptance by the Board of Governors for resignations received while under investigation for Code of Ethics violations.

3.1.3 ***Expulsion*****.** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the opinion of the Board of Governors, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a fair hearing at a meeting of the Board of Governors.

3.1.3.1 ***Separation Procedures*****.** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Board of Governors acts on behalf of the Institute. Decisions of the Board of Governors shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year*****.** The Institute's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues*****.** The Board of Governors shall establish member dues.

4.2 ***Obligation to Pay*****.** In advance of January 1, every Institute member shall be obligated to pay the fees and dues established by the Board of Governors. An individual or group joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing*****.** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements*****.** Not later than December 1 each year, the Institute shall distribute to each Institute-only member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year.

4.4 ***Abatement of Dues.*** The Board of Governors, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

4.6 ***Delinquency.*** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Board of Governors.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors (hereinafter the "Board"). The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its objective.

5.1 ***Composition.*** The Board of Governors shall have eight (8) voting members as follows: four (4) Officers; two (2) At-Large Governors appointed by the Board; one (1) Younger Member Governor appointed by the Board; and one (1) Governor who shall be appointed by the Society's Board of Direction.

5.2 ***Institute Director.*** The Institute Director, who shall serve as Secretary, shall be a non-voting attendee of the Board. The Institute Director shall be employed by the Society and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the Past President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board of the Institute.

The Institute Director shall retain independent contractors and other suppliers and agents, subject to direction by the Board. The Institute Director shall comply with policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 ***Financial Management.***

5.3.1 ***Fiscal Year.*** The fiscal year of the Institute shall be from October 1 through September 30.

5.3.2 ***Annual Budget.*** The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction.

The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

5.3.2.1 ***Unbudgeted Expenses.*** The Institute Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.4 ***Assets.*** All assets held by or for the Institute are vested in the Society and shall be handled according to the Society's fiscal policies.

5.5 ***Fiscal Responsibility.*** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.6 ***Revenues.*** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.7 ***Institute Reserves.*** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.8 ***Records.*** The books and accounts of the Institute shall be kept by the Institute Director.

5.9 ***Reporting.*** Within ninety (90) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.10 ***Audit.*** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS AND GOVERNORS

6.0 ***Officers.*** The elected Officers of the Institute shall be the President, Vice-President, Past-President continuing to be a member of the Board, and Treasurer. The Institute Director shall serve as Secretary.

6.0.1 ***President.***

6.0.1.1 ***Qualifications.*** The President shall be a voting Institute member in good standing and shall have served on the Board.

6.0.1.2 ***Term.*** The President shall serve a one (1) year term and assume the office immediately following the conclusion of a term as Vice-President. After serving one (1) full term, the President shall be ineligible for re-election to the same office.

6.0.1.3 ***Vacancy.*** A vacancy in the office of President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.1.4 ***Compensation.*** The President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.1.5 ***Duties.*** The President shall preside at meetings of the Board and Business Meetings of the Institute. The President may call special meetings of the Board or of the members as may be deemed proper. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, shall attend regular and special meetings of the Society Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an annual report for the preceding fiscal year within one hundred and twenty (120) days of the conclusion of the subject fiscal year.

6.0.2 ***Vice-President.***

6.0.2.1 ***Qualifications.*** The Vice-President shall be a voting Institute member in good standing and shall have completed one (1) full term of service on the Board as Treasurer.

6.0.2.2 ***Term.*** The Vice-President shall serve a one (1) year term and assume the office immediately following conclusion of a term as Treasurer. After serving one (1) full term, the Vice-President shall be ineligible for re-election to the same office.

6.0.2.3 ***Vacancy.*** A vacancy in the office of Vice-President shall be filled for the unexpired portion of the term by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.2.4 ***Compensation.*** The Vice-President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.2.5 ***Duties.*** The Vice-President shall act in place of the President when the President is not available. The Vice-President shall also serve as the vice-chair and attend all meetings of the Board and Business Meetings.

6.0.3 ***Past President.***

6.0.3.1 ***Qualifications.*** The Past President shall be a voting Institute member in good standing and shall have served a term as President.

6.0.3.2 ***Term.*** The Past President shall serve a one (1) year term immediately following the conclusion of a term as President. A Past President may be recalled to serve as needed.

6.0.3.3 ***Vacancy.*** A vacancy in the office of Past President shall be filled by the most recent available Past President who is available and willing to serve.

6.0.3.4 ***Compensation.*** The Past President does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.0.3.5 ***Duties.*** The Past President shall attend all meetings of the Board and Business Meetings and perform such other duties as may be assigned from time to time by the President. The Past President shall chair the Awards and Membership Committees and shall serve as a member of the Nominating Committee.

6.0.4 ***Treasurer.***

6.0.4.1 ***Qualifications.*** The Treasurer shall be a voting Institute member in good standing for a period of at least one (1) year at the time of election.

6.0.4.2 ***Term.*** The Treasurer shall serve a one (1) year term, which shall commence on October 1 and continue until a successor is installed. After serving one (1) full term, the Treasurer shall be ineligible for re-election to the same office.

6.0.4.3 ***Vacancy.*** A vacancy in the office of Treasurer shall be filled for the unexpired portion of the term by a qualified member of the Institute as determined by the Board at the time of the vacancy.

6.0.4.4 ***Compensation.*** The Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society

6.0.4.5 ***Duties.*** The Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board and Business Meetings.

6.0.5 ***Secretary.***

6.0.5.1 ***Qualifications.*** The Institute Director shall serve as Secretary.

6.0.5.2 ***Term.*** The term of the Secretary coincides with the term of employment of the Institute Director.

6.0.5.3 ***Vacancy.*** A vacancy in the office of Secretary shall be filled by the Society's Executive Director in consultation with the Institute Board.

6.0.5.4 ***Compensation.*** The Secretary shall be compensated by the Society for duties performed as the Institute Director.

6.0.5.5 ***Duties.*** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board.

6.1 ***Appointed Institute Governors.*** There shall be two (2) At-Large Institute Governors appointed by the Board; one (1) Younger Member Institute Governor appointed by the Board; and one (1) Society appointed Institute Governor. The four (4) appointed Institute Governors shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.1.1 ***At-Large Institute Governors.***

6.1.1.1 ***Qualifications.*** The At-Large Institute Governors shall be any voting Institute member in good standing for a period of at least one (1) year at the time of appointment.

6.1.1.2 ***Term.*** The term of the At-Large Institute Governors shall be two (2) years and commence on October 1. The At-Large Institute Governors may be reappointed to serve one (1) additional term. An At-Large Institute Governor is eligible to serve as an Elected Institute Governor upon completion of their term of appointment.

6.1.1.3 ***Vacancy.*** A vacancy in an At-Large Institute Governor position shall be filled for the unexpired portion of the term by appointment of the remaining Board members.

6.1.1.4 ***Compensation.*** At-Large Institute Governors do not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.1.1.5 ***Duties.*** At-Large Institute Governors represent the Institute's best interests as a member of the Board. At-Large Institute Governors help monitor and steer the Institute toward its goals. At-Large Institute Governors may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.2 ***Younger Member Institute Governor.***

6.1.2.1 ***Qualifications.*** The Younger Member Institute Governor shall be an individual thirty-five (35) years of age or younger at the time of appointment and be an Institute member in good standing for a period of at least one (1) year at the time of appointment by the Board.

6.1.2.2 ***Term.*** The term of the Younger Member Institute Governor shall be two (2) years and commence on October 1. The Younger Member Institute Governor is not eligible for reappointment. The Younger Member Institute Governor is eligible to serve as an Elected Institute Governor upon completion of their term of appointment.

6.1.2.3 ***Vacancy.*** A vacancy in the Younger Member Institute Governor position shall be filled for the unexpired portion of the term by appointment of the remaining Board members.

6.1.2.4 ***Compensation.*** The Younger Member Institute Governor shall not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.1.2.5 ***Duties.*** The Younger Member Institute Governor represents the Institute's best interests as a member of the Board. The Younger Member

Institute Governor helps monitor and steer the Institute toward its goals. The Younger Member Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.3 ***Society Institute Governor.***

6.1.3.1 ***Qualifications.*** The Society Institute Governor shall be a voting Institute and Society member in good standing for a period of at least one (1) year at the time of appointment. The Society Institute Governor shall be appointed by the Board of Direction upon recommendation of its President or President-elect.

6.1.3.2 ***Term.*** The term of office of the Society Institute Governor shall be one (1) year. The Society Institute Governor may be reappointed to successive one (1) year terms but shall not exceed four (4) years of total service. The Society Institute Governors is eligible to serve as an Elected Governor upon completion of their term of appointment.

6.1.3.3 ***Vacancy.*** A vacancy in the Society Institute Governor position shall be filled for the unexpired portion of the term by the Board of Direction, upon recommendation of the President or President-elect.

6.1.3.4 ***Compensation.*** The Society Institute Governor shall not receive compensation for services but may be reimbursed for reasonable expenses under procedures established by the Board and the Society.

6.1.3.5 ***Duties.*** The Society Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. The Society Institute Governor helps monitor and steer the Institute toward its goals. The Society Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.2 ***Removal from Office.*** The incapacitation of any Institute Officer or Institute Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer or Institute Governor may be removed from office by a two-thirds (2/3) majority vote of the Board and concurrence of the Society's Board of Direction. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

6.2.1 ***Absences from Meetings of the Board of Governors.*** In the event of absence of an elected or appointed Institute Governor from two (2) consecutive meetings of the Board, the Governor shall be automatically removed from the Board at the conclusion of such second meeting, unless retained by the majority vote of the Board

before the conclusion of such second meeting.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 ***Address of Record.*** The mailing address designated by the Institute member, except an APO or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise.

7.1 ***Candidate.*** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an elected office within the Institute.

7.2 ***Nominee.*** A Nominee is a Candidate who has received the nomination of a Nominating Committee, or who has submitted a validated petition for nomination to the Chair of the Nominating Committee.

7.3 ***Composition of Nominating Committee.*** The Nominating Committee shall consist of the current President and Vice President, and the two (2) most recent Past-Presidents available and willing to serve. The individual who has been Past-President of the Institute for the longest time shall serve as chair. No Candidate for office shall be a member of the Nominating Committee.

7.4 ***Nominations.***

7.4.1 ***Potential Candidate Pool.*** The Nominating Committee shall solicit Candidates from the general membership of the Institute and Institute Organizational Entities for the positions to be filled. Candidates may also be proposed for consideration by members of the Nominating Committee.

7.4.2 ***Declaration of Intent to Serve.*** No later than February 1 of the year in which the election is to be held, Candidates shall submit to the Secretary a signed letter indicating acceptance and willingness to serve if elected or appointed, as well as biographical, occupational and geographical information in a format prescribed by the Secretary.

7.5 ***Nominating Committee Procedure.*** Candidates for office shall be fully informed by the Nominating Committee of the duties and requirements of the office being considered. The Nominating Committee shall refer to the T&DI Operating Procedures for nominating guidelines. The Nominating Committee shall submit to the Board a list of one (1) or more Candidate names for each of the open positions.

7.6 ***Nomination by Board of Governors.*** The Board may nominate one (1) or more of the Candidate(s) submitted by the Nominating Committee; or nominate one (1) or more additional Candidate(s) from the declared Candidate pool; or nominate one (1) or more Candidates from the declared Candidate pool in lieu of the Candidate(s) submitted by the

Nominating Committee, for each open position. The nominated Candidate(s) shall be identified as Official Nominees.

7.7 ***Announcement of Official Nominees.*** The Official Nominee(s) shall be announced to the membership in an official Institute publication or other appropriate means, including the Internet, not later than March 15.

7.8 ***Petition to Election Ballot.*** Declared Candidates who were not selected as Official Nominees may pursue election by petition. The signatures of at least one hundred and fifty (150) eligible voting Institute members, validated by the Secretary, shall be received not later than May 1. Receipt of the required petition signatures will place the individual on the election ballot as a Petition Nominee.

7.9 ***Notification of Nominees.*** The Secretary shall notify all Institute members, by notice in an Institute newsletter or such other appropriate means, of the Official and Petition Nominee(s) for each vacant office.

7.10 ***Distribution of Ballot.*** If there is more than one (1) Nominee for elected office the Secretary shall distribute a ballot to all voting members of the Institute in good standing as of May 15. The current year's election ballot and instructions for voting shall be sent to the Address of Record not later than June 15, if a ballot is required. If there is only one (1) Nominee, the Board shall declare that individual elected, and no ballot shall be required.

7.11 ***Deadline for Receipt of Ballots.*** The polls for the election shall close at the end of business on August 14 and the ballots shall be counted on August 15, except that if either date falls on a Saturday, Sunday or holiday, the Secretary shall change either or both dates so that the close of balloting and the counting of ballots shall fall on business days, and provided further that election ballots shall be counted not later than August 17.

7.12 ***Tellers Committee.*** The ballots shall be verified under the supervision of no fewer than three (3) Tellers who shall be appointed by the President from among the voting Institute members in good standing. These Tellers comprise the Tellers Committee. No count or listing of votes cast in any Institute election shall be permitted until after the polls have closed and then only by the Tellers Committee. The person who receives the largest number of valid votes for an office shall be declared elected. In the event of a tie between two (2) or more persons for the same office, selection shall be made by the Board from the persons so tied.

7.13 ***Election Results.*** Upon adjournment of the Tellers Committee, the Secretary shall immediately announce to the Institute membership the election results.

7.14 ***Technical Region Director.*** The Board may select by a majority vote of those present and voting at least one (1) Candidate to be forwarded to the Technical Region Board of

Governors for consideration as an Official Nominee for the office of Technical Region Director on the Society's Board of Direction.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings*.**

8.0.1 ***Annual Membership Meeting*.** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Quorum*.** A quorum for the Annual Membership Meeting shall be twenty (20) voting members.

8.0.2 ***Other General Business Meetings*.** The Institute may convene additional General Business Meetings.

8.0.2.1 ***Requirements*.** Additional Business Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least thirty (30) days in advance of the meeting.

8.0.2.2 ***Quorum*.** A quorum for any other General Business Meeting shall be fifteen (15) voting members.

8.0.3 ***Special Business Meetings*.** The Institute may call Special Business Meetings.

8.0.3.1 ***Requirements*.** The President may call Special Business Meetings of the Institute or upon written request of not less than two hundred (200) voting members. Notice of a Special Business Meeting shall be published in an official Institute publication at least thirty (30) days prior to the date of the Special Business Meeting, or by special notice mailed to the members of the Institute not less than twenty (20) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 ***Quorum*.** A quorum for a Special Business Meeting shall be fifteen (15) voting members.

8.0.4 ***Board of Governors Meetings*.**

8.0.4.1 ***Requirements*.** At least one (1) meeting~~s~~ of the Board shall be held annually to conduct any business that might properly come before it. The

President shall establish the place and date for the Board meeting. Notice of the meeting shall be given to the members of the Board at least thirty (30) days in advance of the meeting.

8.0.4.2 ***Special Meetings of the Board of Governors.*** Special Meetings of the Board of Governors may be called as determined by the Board at a previous meeting, or upon the request of any three (3) Board members. Notice of a Special Meeting shall be given to the members of the Board at least fifteen (15) days in advance. No business other than that stipulated in the notice shall be considered at any such Special Meeting.

8.0.4.3 ***Quorum.*** A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action against a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.4.4 ***Board of Governors Executive Sessions.*** Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the Board and affirmative vote of the Board. All voting members of the Board attend Executive Session as well as any individuals invited by the Board. Minutes reflecting actions taken in Executive Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 ***Parliamentary Authority.*** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are applicable and in which they are not inconsistent with the laws of the State in which the Institute is incorporated or with the Institute's Bylaws.

8.2 ***Meeting Participation by Alternative Means.*** Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting.*** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee unanimously approve such action in writing.

ARTICLE 9. COMMITTEES, ACADEMIES, AFFILIATED AND OTHER ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, technical divisions, affiliated and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as standing councils and committees, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required to accomplish their charge.

9.3 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board. Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws, regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

10.3 ***Relationships with Other Organizations.*** The Institute may form relationships with other groups and may serve as the United States of America member Society to various international organizations, as approved by the Institute. These relationships shall not be in conflict with Society policies.

10.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher of such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Director, members, employees, and agents, in their respective capacities as such, by providing each the same rights of indemnification as are given by the Society to Society Officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment*.** The Institute Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

THE UTILITY ENGINEERING & SURVEYING INSTITUTE

On October 1, 2015, the American Society of Civil Engineers (ASCE) officially established the semiautonomous Utility Engineering & Surveying Institute (UESI). The Utility Engineering & Surveying Institute incorporates the former ASCE Committee on Technical Advancement—Pipelines Division, the Geomatics Division, and the Construction Institute's Utility Engineering Committee.

The Utility Engineering & Surveying Institute is the first national organization designed to meet the needs of all individuals working within the utility, pipeline engineering and surveying/geomatics industry. UESI is fully inclusive, with active membership available to industry practitioners from all occupational and educational backgrounds. UESI offers individuals and organizations the opportunity to network with other professionals, sharpen skills and shape the future of the industry by participating in technical activities, conferences, and the development of internationally recognized standards.

Vision — To be the worldwide leader in generating products and services that promote and reward excellence in engineering, planning, design, construction, operations, and asset management for utility infrastructure and engineering surveying.

Mission — Deliver value to our members, and advance utility engineering and surveying professionals.

Goals —

- Promote Innovation
    - Be the catalyst in driving development and collaboration of best practice, innovation, and emergent technologies for utility engineering and engineering surveying.

- Create Products
    - Be the leader for creating, establishing, publishing, supporting, and maintaining the professional publications, certifications, and education for utility engineers and engineering surveyors.

- Industry Stewardship
    - Make UESI the destination for every utility engineering and engineering surveying practitioner.

The Utility Engineering & Surveying Institute provides members:

- An atmosphere fostering cooperative relationships between owners, engineers, surveyors, and contractors
- Cooperative relationships with other associations and organizations
- Technical and business information
- Networking opportunities
- Efficient practical training

- Prestige, including awards

The Institute offers both a combined Institute/ASCE membership and an Institute only membership. Membership grades include Individual, organizational, and student memberships.

UESI recently launched a UESI Fellow designation. This member grade is eligible for individuals who have been a UESI and a full member of ASCE for 5 or more years and are recognized in the field by their peers, as a leader in pipelines, surveying, and/or utility engineering.

The institute has a number of technical divisions, providing resources to the industry:

- *Pipeline* - Advance pipeline engineering, relative to transmission of liquids, gases, or solids by pipelines.
- *Utility Risk Management* - Provide leadership related to utility investigations, coordination, design, and data management and security.
- *Surveying and Geomatics* - Provide leadership for the acquisition and management of spatial data, encourage the advancement of geomatics and professional development.
- *Asset Managemen*t - Advance and disseminate knowledge related to the holistic life-cycle asset management of utility infrastructure.

Details regarding UESI products and services, as well as current UESI committee information, can be found by visiting www.asce.org/uesi.

The 2025 UESI Board of Governors are:

Governing Board:

- **President** - Victor Fernandez-Cuervo, P.E., BC.PLW, ENV SP, F. ASCE
- **President-elect** - Samuel T. Ariaratnam, Ph.D., P.E., P.Eng, F.CSCE, F.ISTT, FCAE, NAC, Dist.M.ASCE
- **Past President** - Dan Gillins, Ph.D., PLS, M.ASCE
- **Treasure**r - Jarred R. Jones, MBA, P.E., M.ASCE

Governors:

- Jennifer D. Baldwin, Ph.D., PE, M.ASCE
- James Geisbush, Ph.D., P.E., BC.PLW., P.M.P., F.ASCE
- Kenneth C. Kerr, P.E., PP, CME, M.ASCE
- Phil Meis, P.E., M.ASCE
- Sri Rajah, Ph.D., P.E., P.Eng, S.E., G.E., BC.PLW, ENV SP, F.ASCE
- Harshit Shukla, Ph.D.,.A..M.ASCE (Younger Member)
- Rhett Sloan, P.L.S., M.ASCE (Presidential Appointee)
- Pat McGinn, MBA, CAE, Aff. M. ASCE, *Secretary*

Staff Contacts:

- Susan Reid, MBA, M.ASCE, UESI Senior Manager
- Ryana Ali, UESI Marketing and Communications Coordinator

UTILITY ENGINEERING AND SURVEYING INSTITUTE
OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS

BYLAWS

(January 2021)

ARTICLE 1. GENERAL

1.0 ***Name.*** The name of this Institute shall be Utility Engineering and Surveying Institute (UESI) (hereinafter referred to as the "Institute") of the American Society of Civil Engineers (hereinafter referred to as the "Society").

1.1 ***Objective.*** The Objective of this Institute shall be to become the worldwide leader in generating and promoting excellence in engineering, planning, design, construction, operations, and asset management for utility infrastructure and engineering surveying.

ARTICLE 2. MEMBERSHIP

2.0 ***Membership Qualifications.*** Membership in the Institute shall be open to any Society member in good standing as well as to other persons and organizations interested in advancing the objective of the Institute.

2.1 ***Membership Categories.*** The Membership Categories shall be differentiated as Individual Member and Organizational Member.

2.1.1 ***Individual Member.*** Individual Member applies to a single person joining the Institute and shall be open to individuals involved in policies, programs and projects related to the interests of the Institute. There are four (4) Individual Member classifications within the Institute.

2.1.1.1 ***Student Member.*** An individual who meets the qualifications of Society Student Member.

2.1.1.2 ***Member.*** Any Society member in good standing in a membership grade other than Student Member who is interested in advancing the objective of the Institute.

2.1.1.3 ***Institute Fellow.*** There shall be no direct admission in this grade. Admission shall be only by advancement from the grade of Member. The Institute may award an Individual Member the grade of Institute Fellow based on the member's accomplishments, achievements or scholarship, as recognized by the Institute Board of Governors (hereinafter the "Board").

2.1.1.4 ***Institute-only Member.*** Any person who is not a member of the Society and who is interested in advancing the objective of the Institute.

2.1.2 ***Organizational Member.*** Organizational Member shall apply to associations, government agencies, or other entities engaged in the interests of the Institute. Organizational Member does not imply that all individuals of the organization are members of the Institute. Organizational Member benefits shall be established by the Institute and set forth in the Institute's Operating Procedures Manual.

2.1.3 ***Member Participation.*** Individual Members in good standing, with the exception of Student Members, may be appointed to and participate on Institute committees, and may vote on all Institute procedural issues and elections put forth to the Institute membership.

2.1.4 ***Student Member and Non-Member Participation.*** Student Members and non-members of the Institute may participate on Institute Committees and Task Committees but may not serve as a Committee or Task Committee chair or vote on Institute procedural issues or in elections.

ARTICLE 3. SEPARATIONS FROM MEMBERSHIP, DISCIPLINARY PROCEEDINGS

3.0 ***Code of Ethics.*** All members of the Institute and non-member participants shall be familiar with the Society's Code of Ethics and bound by its provisions.

3.1 ***Separations from Institute Membership.*** Institute membership shall be terminated by (a) death of the member, (b) nonpayment of dues, (c) resignation, or (d) expulsion.

3.1.1 ***Nonpayment of Dues.*** Institute membership shall terminate in the event the Institute member's dues become twelve (12) months in arrears.

3.1.2 ***Resignations.*** Any member of the Institute may tender resignation of Institute membership. Separation from Institute membership shall be effective upon receipt of notification or upon acceptance by the Board for resignations received while under investigation for Code of Ethics violations.

3.1.3 ***Expulsion.*** Any member of the Institute may be expelled for conduct in violation of the Institute Bylaws or the Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure or Code of Ethics, as applicable, or for conduct which, in the opinion of the Board, is improper and prejudicial to the best interest of the Society or the Institute. Except for cases under the purview of the Society's Committee on Professional Conduct, a decision to expel shall be preceded by a fair hearing at a meeting of the Board.

3.1.3.1 ***Separation Procedures.*** Separation from membership in the Institute and disciplinary proceedings shall generally follow the procedures outlined in the Society's Bylaws. For cases not under the purview of the Society's Committee on Professional Conduct, the Board acts on behalf of the Institute. Decisions of the Board shall not be open to appeal except in cases involving a recommendation to expel a Society member, in which cases appeal may be made to the Society Board of Direction, whose decision is final.

Cases involving Society members accused of violating the Society's Code of Ethics shall be referred to the Society Committee on Professional Conduct for determination on behalf of the Institute as provided in the Society's Bylaws.

ARTICLE 4. FEES AND DUES

4.0 ***Dues Year.*** The Institute's dues year is from January 1 through December 31.

4.1 ***Right to Levy Fees and Dues.*** The Board shall establish member dues.

4.2 ***Obligation to Pay.*** Every Institute member shall be obligated to pay the fees and dues established by the Board in advance of January 1. An individual or organization joining the Institute after the last day of June in any calendar year shall pay one-half (1/2) of the Annual Dues for that calendar year. An individual who is advanced from any grade to a higher grade in the Institute shall pay the Annual Dues of the higher grade, effective the next Institute membership year.

4.2.1 ***Good Standing.*** An Institute member whose obligation to pay is current shall be an Institute member in good standing.

4.3 ***Statements.*** Not later than December 1 each year, the Institute shall distribute to each non-Society member, at the latest address known to the Institute, a statement of current indebtedness, if any, of the Institute member and the amount of dues for the ensuing calendar year.

4.4 ***Abatement of Dues.*** The Board, for cause deemed by it to be sufficient, may excuse any Institute member from the payment of Annual Dues, temporarily or permanently; may excuse the whole or any part of the dues which may be in arrears; and may remove any name from the list of those permanently excused from the payment of dues.

4.5 ***Refunds.*** There shall be no refund of dues remitted.

4.6 ***Delinquency.*** Any Institute member who is not in good standing may forfeit rights and privileges of membership as determined by the Board.

4.7 ***Annual Dues.*** The Annual Dues payable by the Institute membership shall be established by the Board and set forth in the Institute's Operating Procedures Manual.

ARTICLE 5. MANAGEMENT

5.0 ***Board of Governors.*** The affairs, activities, and concerns of the Institute shall be under the direction of a Board of Governors. The Board shall manage the affairs for the Institute. The Board has fiduciary, legal and strategic responsibilities, focuses on continuous strategic planning, determines desired outcomes, develops and approves policy imperatives to guide operations, and ensures that the Institute uses these policies to work toward meeting its objective.

5.1 ***Composition.*** The Board shall have eleven (11) voting members, and shall consist of the three (3) elected Officers, six (6) Institute Governors elected by the membership, one (1) Governor who shall be appointed by the Younger Member Engagement Committee, and one (1) Governor who shall be appointed by the Society upon recommendation of the ASCE President. No Institute Division shall have more than four (4) Board members at any given time. Division affiliation is evidenced by committee participation, practice experience, and publication history.

If a Division of the Institute is not represented on the Board, it may send at least one (1) non-voting representative to Board meetings. All eligible travel expenses shall be covered by the Division sending the non-voting representative.

5.2 ***Institute Director.*** The Institute Director, who shall serve as Secretary, shall be a non-voting attendee of the Board. The Institute Director shall be employed by the Society, and is subject to Society employment rules. The Institute Director will be reviewed annually by the Society's Executive Director, or his or her designee, after input from the Past President of the Board. The Institute Director is appointed, and can be removed, with or without cause, by the Executive Director of the Society after consultation with the Board of the Institute.

The Institute Director shall retain independent contractors and other suppliers and agents, subject to direction by the Board. The Institute Director shall comply with policies and procedures of the Society, which shall be applicable to and binding on the Institute.

5.3 ***Financial Management.***

5.3.1 ***Fiscal Year.*** The fiscal year of the Institute shall be from October 1 through September 30.

5.3.2 ***Annual Budget.*** The Institute annual budget shall be approved by the Board and be in accordance with guidelines established by the Society's Board of Direction. The Society's Board of Direction shall review and approve the budget prior to the start of each fiscal year.

5.3.2.1 ***Unbudgeted Expenses.*** The Board shall be notified of any changes to the budget, any expenditure in excess of budgeted amounts, or expenditures for unbudgeted items.

5.4 ***Assets.*** All assets held by or for the Institute are vested in the Society and shall be handled according to its fiscal policies.

5.5 ***Fiscal Responsibility.*** The Board, with due responsibility to the Society's Board of Direction, shall oversee the funds and assets of the Institute and shall direct the Institute Director in their management. Neither the Institute nor any individual Governor, Officer, member, or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way financially bind the Society.

5.6 ***Revenues.*** The Institute may raise revenue by means other than fees and dues, provided such means are consistent with the Society policy and maintain the Society's tax-exempt status. Any proposed solicitations, and the proposed acceptance of any grant or donation which contains any restriction, shall first be submitted to and approved by the Society Executive Director, as permissible. The Society Executive Director shall investigate and notify the Institute of his or her determination, including any restrictions or modifications on which approval is conditioned.

5.7 ***Institute Reserves.*** The Society shall create a general reserve fund when Institute revenues exceed Institute expenditures. The Institute shall control this reserve fund and shall use funds from this reserve for programs and activities of the Institute.

5.8 ***Records.*** The books and accounts of the Institute shall be kept by the Institute Director.

5.9 ***Reporting.*** Within ninety (90) days from the close of each fiscal year, the Institute Director shall provide to the Board a full and correct statement of the affairs of the Institute, including but not limited to, a balance sheet and fiscal statement of operations for the preceding year.

5.10 ***Audit.*** The Institute Director shall procure annually an external audit of the books and records of the Institute. Such audit may be performed in conjunction with the Society annual audit. The books and records shall be made available to the Society Treasurer or his or her representative upon reasonable notice.

ARTICLE 6. OFFICERS AND GOVERNORS

6.0 ***Officers.*** The elected Officers of the Institute shall be the President, President-elect, and Past President. The appointed Officers shall be the Treasurer who is selected by the Board from among the elected Governors, and the Secretary who shall be the Institute Director.

The Treasurer holds office at the pleasure of the Board. The Officers of the Institute shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.0.1 ***President.***

6.0.1.1 ***Qualifications.*** The President shall be a voting Institute and Society member in good standing.

6.0.1.2 ***Term.*** The President shall serve a one (1) year term to commence on October 1, immediately following the conclusion of a term as President-elect. After serving one (1) full term, the President shall be ineligible for re-election to the same office.

6.0.1.3 ***Vacancy.*** A vacancy in the office of President shall be filled for the unexpired portion of the term by the President-Elect.

6.0.1.4 ***Compensation.*** The President does not receive compensation for services but may be reimbursed for reasonable expenses in accordance with the Society's reimbursement policy.

6.0.1.5 ***Duties.*** The President shall preside at meetings of the Board and of the members of the Institute. The President may call special meetings of the Board or of the members as may be deemed proper. The President shall be empowered to nominate, subject to approval of the Board, chairpersons and members for those committees and task committees deemed necessary for the effective functioning of the Institute. The President, or the appointed designee, shall attend regular and special meetings of the Society Board of Direction and report at such meetings, if requested to do so. The President shall make available to the membership an annual report for the preceding fiscal year within ninety (90) days of the conclusion of the subject fiscal year.

6.0.2 ***President-elect.***

6.0.2.1 ***Qualifications.*** The President-elect shall be a voting Institute and Society member in good standing and shall have completed one (1) full term of service on the Board, prior to taking office as President-elect.

6.0.2.2 ***Term.*** The President-elect shall serve a one (1) year term which shall commence on October 1 and continue until a successor is installed. After serving one (1) full term, the President-elect shall be ineligible for re-election to the same office.

6.0.2.3 ***Vacancy.*** A vacancy in the office of President-elect shall be filled by a qualified member of the Board, as determined by the Board at the time of the vacancy.

6.0.2.4 ***Compensation.*** The President-elect does not receive compensation for services but may be reimbursed for reasonable expenses in accordance with the Society's reimbursement policy.

6.0.2.5 ***Duties.*** The President-elect shall act in place of the President when the President is not available. The President-elect shall also serve as the vice-chair and attend all meetings of the Board.

6.0.3 ***Past President.***

6.0.3.1 ***Qualifications.*** The Past President shall have served a term as President.

6.0.3.2 ***Term.*** The Past President shall serve a one (1) year term which shall

commence on October 1, immediately following the conclusion of a term as President.

6.0.3.3 ***Vacancy.*** A vacancy in the office of Past President shall be filled by the most recent Past President who is available and willing to serve.

6.0.3.4 ***Compensation.*** The Past President does not receive compensation for services but may be reimbursed for reasonable expenses in accordance with the Society's reimbursement policy.

6.0.3.5 ***Duties.*** The Past President shall attend all meetings of the Board and of the members and perform such other duties as may be assigned from time to time by the Institute President. The Past President shall serve as chair of the Nominations and Elections Committee.

6.0.4 ***Secretary.***

6.0.4.1 ***Qualifications.*** The Institute Director shall serve as Secretary.

6.0.4.2 ***Term.*** The term of the Secretary coincides with the term of employment of the Institute Director.

6.0.4.3 ***Vacancy.*** A vacancy in the office of Secretary shall be filled by the Society's Executive Director in consultation with the Board.

6.0.4.4 ***Compensation.*** The Secretary shall be compensated by the Society for duties performed as the Institute Director.

6.0.4.5 ***Duties.*** The Secretary shall attend all meetings of the Board and serve as Secretary at all meetings of the Institute, except for Executive Sessions for which the Secretary may or may not be invited by the Board to attend. The Secretary shall be responsible for all correspondence of the Board and shall give notice of, and keep minutes of all meetings of the Board.

6.0.5 ***Treasurer.***

6.0.5.1 ***Qualifications.*** The Treasurer shall be a voting member of the Institute and Society in good standing and be appointed by the Board from among the eligible elected Governors. The Treasurer shall have served as an elected Governor of the Institute for at least one (1) year prior to appointment.

6.0.5.2 ***Term.*** The Treasurer shall serve a one (1) year term and shall be eligible for reappointment. A majority of the Board in a Regular or Special Meeting shall be required to appoint the Treasurer. The term of the Treasurer begins on appointment.

6.0.5.3 ***Vacancy.*** A vacancy in the office of Treasurer shall be filled by appointment of the Board.

6.0.5.4 ***Compensation.*** The Treasurer does not receive compensation for services but may be reimbursed for reasonable expenses in accordance with the Society's reimbursement policy.

6.0.5.5 ***Duties.*** The Treasurer shall monitor the general funds of the Institute, shall oversee all transactions of the Institute and shall provide an annual financial report to the Board. The Treasurer shall attend all meetings of the Board.

6.1 ***Institute Governors.*** There shall be six (6) elected Institute Governors and two (2) appointed Institute Governors. Institute Governors shall perform all duties required by law and the Institute's governing documents, and those duties incident to the office or as may be assigned.

6.1.1 ***Elected Institute Governors.***

6.1.1.1 ***Qualifications.*** The elected Institute Governors shall be any voting Institute or Society member in good standing for a period of at least one (1) year at the time of election.

6.1.1.2 ***Term.*** Elected Institute Governors shall serve a three (3) year term to commence on October 1. An Elected Institute Governor may not serve more than two (2) terms in the same office. After completing their term an Elected Institute Governor shall not be eligible to serve as an Appointed Institute Governor.

6.1.1.3 ***Vacancy.*** When a vacancy occurs in an Elected Institute Governor position, other than by expiration of an Elected Institute Governor's term, the vacancy shall be filled without undue delay for the remainder of the term as a direct appointment by the remaining Board.

6.1.1.4 ***Compensation.*** Elected Institute Governors shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses, if any, under procedures established by the Board and the Society.

6.1.1.5 ***Duties.*** An Elected Institute Governor represents the Institute's best interests as a member of the Board. As a member of the Board, an Elected Institute Governor helps monitor and steer the Institute toward its goals. An Elected Institute Governor may serve as Treasurer and on Board committees, task committees, and/or in other roles as assigned.

6.1.2 ***Appointed Institute Governors.***

6.1.2.1 ***Younger Member Institute Governor*.**

6.1.2.1.1 ***Qualifications*.** The Younger Member Institute Governor shall be a voting Institute or Society member in good standing for a period of at least one (1) year at the time of appointment, and be an active member of the Younger Member Engagement Committee. The Younger Member Institute Governor shall be appointed by the Younger Member Engagement Committee and shall be 35 years of age or younger at the beginning of their initial term.

6.1.2.1.2 ***Term*.** The term of office of the Younger Member Institute Governor shall commence on October 1 and be for one (1) year. The Younger Member Institute Governor may be reappointed to successive one (1) year terms but shall not exceed three (3) years of service on the Institute Board as defined by the Society. The Younger Member Institute Governor may serve as an Elected Institute Governor upon completion of their term of appointment.

6.1.2.1.3 ***Vacancy*.** A vacancy in the Younger Member Institute Governor position shall be filled without undue delay for the remainder of the term by the Younger Member Engagement Committee.

6.1.2.1.4 ***Compensation*.** The Younger Member Institute Governor shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses, if any, under procedures established by the Board and the Society.

6.1.2.1.5 ***Duties*.** The Younger Member Institute Governor represents the Institute's best interests as a member of the Board. As a member of the Board, the Younger Member Institute Governor helps monitor and steer the Institute toward its goals. The Younger Member Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.1.2.2 ***Society Institute Governor*.**

6.1.2.2.1 ***Qualifications*.** The Society Institute Governor shall be a voting Institute and Society member in good standing for a period of at least one (1) year at the time of appointment. The Society Institute Governor shall be appointed by the Board of Direction upon recommendation of its President or President-elect.

6.1.2.2.2 ***Term*.** The term of office of the Society Institute Governor shall commence on October 1. The Society Institute Governor may be reappointed to successive one (1) year terms but

shall not exceed four (4) years of total service. Society Institute Governors may become Elected Governors upon completion of their term of appointment.

6.1.2.2.3 ***Vacancy.*** A vacancy in the Society Institute Governor position, other than by expiration of a Society Institute Governor's term, shall be filled without undue delay for the remainder of the term by the Board of Direction, upon recommendation of its President or President-elect.

6.1.2.2.4 ***Compensation.*** The Society Institute Governor shall not receive any salary or other compensation for their service as an Institute Governor but shall be entitled to reimbursement of reasonable expenses, if any, under procedures established by the Board and the Society.

6.1.2.2.5 ***Duties.*** The Society Institute Governor represents the Institute's best interests as a member of the Board and serves as a liaison to the Society's Board of Direction. As a member of the Board, the Society Institute Governor helps monitor and steer the Institute toward its goals. The Society Institute Governor may also serve on Board committees, task committees, and/or in other roles as assigned.

6.2 ***Removal from Office.*** The incapacitation of any Institute Officer or Institute Governor, neglect in the performance of the duties of the office, or failure to remain an Institute member in good standing, may be grounds for removal from the Board. An Institute Officer or Institute Governor may be removed from office by a two-thirds (2/3) majority vote of the Board and concurrence of the Society's Board of Direction. The vacancy shall be filled in accordance with applicable provisions of the Institute Bylaws.

6.2.1 ***Absences from Meetings of the Board of Governors.*** In the event of absence of an elected or appointed Governor from two (2) consecutive meetings of the Board, the Governor shall be automatically removed from the Board at the conclusion of such second meeting, unless retained by the majority vote of the Board before the conclusion of such second meeting.

ARTICLE 7. NOMINATIONS AND ELECTIONS

7.0 ***Address of Record.*** The mailing address designated by the Institute member, except an APO or other temporary address, shall be considered as the Address of Record unless the Institute member instructs otherwise.

7.1 ***Candidate.*** A Candidate is a qualified Institute Member who is pursuing or considering the pursuit of an elected office within the Institute.

7.3 ***Nominee.*** A Nominee is a Candidate who has received the nomination of a Nominating Committee, or who has submitted a validated petition for nomination to the Chair of the Nominations and Elections Committee.

7.4 ***Composition of Nominations and Elections Committee.*** The Institute Nominations and Elections Committee shall be appointed annually by the Institute President and be comprised of the sitting Past President who shall serve as chair, at least one (1) other Institute Past President who is available and willing to serve, and three (3) Institute voting members, each representing a separate Institute Division, who have been in good standing for at least one (1) year. No Candidate for office shall be a member of the Nominations and Elections Committee.

7.5 ***Nominations.***

7.5.1 ***Potential Candidate Pool.*** The Nominations and Elections Committee shall solicit Candidates from the general membership of the Institute and Institute organizational elements for the positions to be filled. Candidates for elected office may also be proposed for consideration by members of the Nominations and Elections Committee. Each Division Executive Committee may select up to three (3) Candidates for Elected Institute Governor to be added to the pool of potential candidates.

7.5.2 ***Declaration of Intent to Serve.*** No later than March 1 of the year in which the election is to be held, all potential Candidates shall submit to the Nominations and Elections Committee Chair a signed letter indicating acceptance and willingness to serve if elected, as well as biographical, occupational and geographical information.

7.5.3 ***Official Nominees.*** No later than April 15, the Nominations and Elections Committee shall select from among the declared Candidates the Nominees for the positions to be filled. These individuals shall be known as the Official Nominee(s) and be designated as such on the election ballot. Official Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated.

7.5.4 ***Petition Nominees.*** Candidates who declared their intent to serve but were not selected by the Nominations and Elections Committee as an Official Nominee may pursue election by petition. Candidates shall file the required number of signatures with the Secretary not later than June 1 of the year in which the election is to be held. Petitions shall contain the signatures of at least two hundred (200) voting Individual Members of the Institute. Candidates who submit the appropriate number of petition signatures shall be known as Petition Nominees and be designed as such on the election ballot. Petition Nominees shall be fully informed by the Secretary of the qualifications, duties and requirements of the office for which they are nominated.

7.5.4.1 ***Nomination Process for Petition Nominees.*** Petition Nominees shall consent to their nomination in writing and shall provide biographical,

occupational and geographical information to the Secretary as part of the petition on or before June 1.

7.5.5 ***Notification of Nominees.*** The Secretary shall notify all Institute members, by notice in an Institute newsletter or such other appropriate means, of the Official and Petition Nominee(s) for each vacant office.

7.6 ***Technical Region Director.*** The Nominations and Elections Committee may, when called upon to do so, select by a majority vote of those present and voting at least one (1) Candidate to be forwarded to the Technical Region Board of Governors for consideration as an Official Nominee for the office of Technical Region Director on the Society's Board of Direction.

7.7 ***Distribution of Ballot.*** For all voting members of the Institute in good standing as of May 15, the current year's election ballot and instructions for voting shall be sent to the Address of Record not later than June 15.

7.8 ***Deadline for Receipt of Ballots.*** The polls for the election shall close at the end of business on August 14 and the ballots shall be counted on August 15, except that if either date falls on a Saturday, Sunday or holiday, the Secretary shall change either or both dates so that the close of balloting and the counting of ballots shall fall on business days, and provided further that election ballots shall be counted not later than August 17.

7.9 ***Tellers Committee.*** The ballots shall be verified under the supervision of no fewer than three (3) Tellers who shall be appointed from among the voting Institute members in good standing by the President. These Tellers comprise the Tellers Committee. No count or listing of votes cast in any Institute election shall be permitted until after the polls have closed and then only by the Tellers Committee. The person who receives the largest number of valid votes for an office shall be declared elected. In the event of a tie between two (2) or more persons for the same office, selection shall be made by the Board from the persons so tied.

7.10 ***Election Results.*** Upon adjournment of the Tellers Committee, the Secretary shall immediately announce to the Institute membership the election results.

ARTICLE 8. MEETINGS

8.0 ***Business Meetings.***

8.0.1 ***Annual Membership Meeting.*** The Institute shall convene at least one (1) business meeting annually, termed the Annual Membership Meeting.

8.0.1.1 ***Quorum.*** A quorum for the Annual Membership Meeting shall be fifty (50) voting Institute members.

8.0.2 ***Other General Business Meetings.*** The Institute may convene additional General Business Meetings.

8.0.2.1 ***Requirements.*** Additional Business Meetings of the Institute may be convened at such date and place as shall be determined by the Board and designated in a notice to the membership at least sixty (60) days in advance of the meeting.

8.0.2.2 ***Quorum.*** A quorum for any other General Business Meeting shall be twenty-five (25) voting Institute members.

8.0.3 ***Special Business Meetings.*** The Institute may call Special Business Meetings.

8.0.3.1 ***Requirements.*** The Board may call Special Business Meetings of the Institute. The Board shall call a Special Business Meeting of the Institute upon written request of not less than twenty-five (25) voting Institute members. Notice of a Special Business Meeting shall be published in an official Institute publication at least thirty (30) days prior to the date of the Special Business Meeting, or by special notice mailed to the member of the Institute not less than twenty (20) days prior to the date of the Special Business Meeting. Notice of a Special Business Meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special Business Meeting.

8.0.3.2 ***Quorum.*** A quorum for a Special Business Meeting shall be twenty-five (25) voting Institute members.

8.0.4 ***Board of Governors Meetings.***

8.0.4.1 ***Requirements.*** At least one (1) meeting of the Board shall be held each year. Special meetings of the Board may be called as determined by the Board at a previous meeting. At least ten (10) days advance notice of any such Special meeting shall be given by the Secretary to members of the Board. Notice of a Special meeting shall state the purpose of the proposed meeting. No business other than that stipulated in the notice shall be considered at any such Special meeting.

8.0.4.2 ***Quorum.*** A majority of the members of the Board shall constitute a quorum at any meeting of the Board except for consideration of disciplinary action again a member. Seventy-five percent (75%) of the members of the Board shall constitute a quorum for the consideration of disciplinary action against a member.

8.0.4.3 ***Board of Governors Executive Sessions.*** Meetings of the Board may go into Executive Session upon the call of the meeting chair, or upon the motion of any member of the Board and affirmative vote of the Board. All voting members of the Board attend Executive Session as well as any individuals invited by the Board. Minutes reflecting actions taken in Executive

Session shall be kept on file by the Society's Managing Director of Engineering Programs.

8.1 ***Parliamentary Authority.*** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised,* shall govern the Institute in all cases to which they are applicable and in which they are not inconsistent with the laws of the State in which the Institute is incorporated or with the Institute's Bylaws.

8.2 ***Meeting Participation by Alternative Means.*** Any member of the Board or any Board committee may participate in a meeting of the Board or any Board committee by means of a conference telephone or similar communications system that allows all persons participating in the meeting to hear each other at the same time. Such participation shall be considered presence in person at the meeting.

8.3 ***Action without a Meeting.*** Any corporate action required or permitted to be taken by the Board or any Board committee may be taken without a meeting if all members of the Board or Board committee consent in writing to such action.

ARTICLE 9. ORGANIZATIONAL ENTITIES

9.0 ***Objectives and Purposes of Organizational Entities.*** The objectives and purposes of the Institute's committees, academies, technical divisions, affiliated and other Organizational Entities shall be consistent with those of the Institute.

9.1 ***Organizational Entities.*** The Board may define, establish and discharge Organizational Entities such as Divisions and committees, student chapters, local chapters, and task committees as necessary or desirable to conduct the affairs of the Institute.

9.2 ***Committees.*** The Board has the authority and responsibility to create and disband committees, establish duties, conditions, and terms of service, and approve committee appointments, including designation of the chair and other committee officers. Committees may create constituent committees, subcommittees, divisions, task groups or similar entities as required accomplishing their charge.

9.2.1 ***Younger Member Engagement Committee.***

Organization. The Younger Member Engagement Committee shall be comprised of no more than 99 Institute or Society members in good standing of any age. Committee officers and the Younger Member Institute Governor shall be thirty-five (35) years of age or younger at the time of appointment.

Purpose. The Younger Member Engagement Committee shall reach out and promote Young Members to be active in UESI and committee activities as well as be a voice of younger member's' interests.

9.3 ***Tangible and Intangible Property.*** Committee chairs shall return a committee's tangible property and records, and all records relating to any intangible property and work product of the committee to the Institute when discharged, or when requested by the Board.

Such materials and any intangible property including work products of the committee belong to the Institute. All committees (including any subcommittees), and all special delegates and representatives unless otherwise directed by the Board, shall be governed by this provision.

ARTICLE 10. ADMINISTRATIVE PROVISIONS

10.0 ***Organization.*** The Institute is organized within the Society. All policies and activities of the Institute shall be consistent with and subject to:

10.0.1 The Society's Certificate of Incorporation, Constitution, Bylaws, Rules of Policy and Procedure and Code of Ethics;

10.0.2 Applicable federal, state, and local antitrust, trade regulation, and other laws regulations and legal requirements;

10.0.3 All requirements to maintain the status of the Society as a not-for-profit organization exempt from Federal income tax under Sections 501(a) and 501(c)(3) of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the Code), qualifying at all times as an organization to which tax deductible contributions may be made pursuant to applicable sections of the Code;

10.0.4 All requirements imposed by relevant jurisdiction for maintenance by the Society of any license, permit, or authority it may hold to conduct activities and do business as a foreign not-for-profit corporation within that jurisdiction; and

10.0.5 Such other policies and procedures as are authorized under these documents.

10.1 ***Policy Statements.*** The Institute may issue its own statements of policy but must identify them as such. Any amplification, interpretation, or application of Society policies other than by the Society Board of Direction must be clearly identified as the views of the component so engaged and not of the Society. The Institute shall not take any action that may be deemed to express an attitude or action of the Society.

10.2 ***Resolutions.*** Resolutions or recommendations may be addressed to the Society Board of Direction for consideration or approval and promulgation.

10.3 ***Relationships with Other Organizations.*** The Institute may form relationships with other groups and may serve as the United States of America member Society to various international organizations, as approved by the Institute. These relationships shall not be in conflict with Society policies.

10.4 ***Conferences and Conventions.*** The Institute may conduct conferences and conventions by itself or acting in conjunction with other units of the Society or other affiliated organizations subject to the terms and conditions described in agreements then in place between the Society and the Institute.

10.5 ***Publications.*** Publications of the Institute shall be consistent with written agreements that exist between the Society and the Institute. The Institute may develop journals, magazines, manuals of practice, miscellaneous publications and standards by itself or in conjunction with the Society or other organizations. The Society shall have the right of first refusal to act as the publisher of such publications.

All members of the Institute shall be entitled to receive Institute publications at member rates and other Society distributed publications at the rates determined by the Society.

10.6 ***Indemnification.*** The Society shall indemnify the Institute's Officers, Institute Director, members, employees, and agents, in their respective capacities as such, by providing each the same rights of indemnification as are given by the Society to Society Officers, members, employees, and agents.

10.7 ***Dissolution.*** At any duly constituted meeting, the Board, by a two-thirds (2/3) majority of those present and voting, may recommend dissolution of the Institute by the Society Board of Direction, provided that a written notice of this proposed action shall have been given at a previous meeting of Board, and provided further that the proposed dissolution shall have been published, together with an announcement soliciting membership comments, in an Institute, Society, or third party publication that normally reaches the entire membership by other means.

ARTICLE 11. AMENDMENTS

11.0 ***Amendment.*** The Institute Bylaws may be amended at a duly constituted meeting of the Board by a two-thirds (2/3) majority of those present and voting, provided that a written notice of such proposed amendment shall have been given at the previous meeting of the Board.

No amendment to these Bylaws shall be effective until approved by the Society Board of Direction.

REGION SUBDIVISIONS
ASCE Count of Membership by Sections and Regions
As of September 30, 2025

REGION 1

Boston Society of C.E. (3,427), Buffalo (476), Connecticut Society of C.E. (1,588), Maine (678), NY Metropolitan (4,942), Mohawk-Hudson (1,006), New Hampshire (687), New Jersey (4,560), Rhode Island (346), Rochester (365), Syracuse (659), Vermont (366), East Canada (56), Quebec Canada (540)

Region 1 Total *19,696*

REGION 2

Central Pennsylvania (1,142), Delaware (350), Lehigh Valley (758), Maryland (1,974), National Capital (3,004), Philadelphia (1,820), Pittsburgh (1,568)

Region 2 Total *10,616*

REGION 3

Akron-Canton (482), Central Illinois (749), Central Ohio (910), Cincinnati (591), Cleveland (875), Dayton (406), Duluth (263), Illinois (3,311), Michigan (2,569), Minnesota (1,420), North Dakota (278), Quad Cities (153), Toledo (305), Wisconsin (1,857), Central Canada (1,032)

Region 3 Total *15,201*

REGION 4

Arkansas (775), Indiana (2,189), Kentucky (994), North Carolina (2,658), South Carolina (1,967), Tennessee (2,628), Virginia (3,043), West Virginia (508)

Region 4 Total *14,762*

REGION 5

Alabama (1,774), Florida (7,836), Georgia (3,152), Louisiana (2,040), Mississippi (865), Puerto Rico (514)

Region 5 Total *16,181*

REGION 6

New Mexico (733), Oklahoma (971), Texas (11,711), Mexico (1,297)

Region 6 Total *14,712*

REGION 7

Colorado (3,636), Iowa (931), Kansas (777), Kansas City (1,433), Nebraska (925), South Dakota (392), St. Louis (1,719), Wyoming (280)

Region 7 Total *10,093*

REGION 8

Alaska (639), Arizona (2,039), Columbia (249), Hawaii (849), Inland Empire (480), Montana (654), Nevada (1,095), Oregon (2,118), Seattle (1,997), Southern Idaho (801), Tacoma-Olympia (409), Utah (1,832), West Canada (826)

Region 8 Total *13,988*

REGION 9

Los Angeles (8,296), Sacramento (2,323), San Diego (1,814), San Francisco (5,332)

Region 9 Total *17,765*

REGION 10

APOs (40), Australia (473), Bangladesh (1,839), Brazil (217), Costa Rica (161), Ecuador (641), Egypt (208), Greater China (1,949), Hellenic (110), India (15,734), Iraq (67), Israel (68), Japan (257), Kuwait (331), Lebanon (496), New Zealand (163), Nigeria (1,202), Pakistan (1,567), Panama (54), Peru (233), Philippines (695), Republic of Colombia (773), Saudi Arabia (756), Singapore (163), South Korea (237), Sri Lanka (1,504), Switzerland (114), Thailand (57), Turkey (367), United Arab Emirates (458), United Kingdom (638), U.S. Territories (102), All others outside of North America (4,195)

Region 10 Total *35,869*

TECHNICAL REGION

Architectural Engineering Institute (6,629), Coasts, Oceans, Ports & Rivers Institute (4,464), Construction Institute (16,945), Engineering Mechanics Institute (2,051), Environmental & Water Resources Institute (21,334), Geo-Institute (12,179), Structural Engineering Institute (33,340), Transportation & Development Institute (16,652), Utility Engineering & Surveying Institute (4,262)
(Institute member counts above include Institute-only members, and are included in geographic region counts as well)

Institute Only	562
Total Membership	169,445

ASCE GLOBAL ACTIVITIES

ASCE conducts and supports extensive global activities to advance civil engineering, including establishing Agreements of Cooperation with foreign engineering societies, participating in several engineering federations around the world. and managing Region 10 international members. Key initiatives involve fostering global knowledge exchange, professional development, and promoting sustainable, smart infrastructure solutions worldwide.

ASCE Region 10 Sections

ASCE members in the 174 counties outside of North America are a part of ASCE Region 10, represented by the R10 Board of Governors and facilitated by ASCE Global Programs staff. There are 30 Sections (Map, Appendix 1) formed at the country level by ASCE voting members and governed by member leaders with an active role in managing, overseeing activities, incorporating ASCE programs for member benefit, and communicating with ASCE, the Region, and Global Programs.

ASCE Region 10 Sections are formed to promote technical and professional development of members through meetings, guest speakers, technical sessions, preparation and discussion of papers; brainstorm opportunities to solve common problems such as local legislative issues and management challenges through the study of local engineering practices; expand the circle of professional contacts and develop leadership skills; foster young professional and student activities and cooperate with local ASCE Student Chapters; promote the spirit of cooperation among civil engineers and other engineering societies in matters of common interest, while attaining the objectives of ASCE.

ASCE Region 10 Sections

Asia:

- **Bangladesh**
- **Greater China**
- **India**
- **Japan**
- **Pakistan**
- **Philippines**
- **Singapore**
- **South Korea**
- **Sri Lanka**
- **Thailand**

Australia/New Zealand:

- **Australia**
- **New Zealand**

Europe:

- **Greece**
- **Switzerland**
- **Turkey**
- **United Kingdom**

Latin America:

- **Brazil**
- **Republic of Colombia**
- **Costa Rica**
- **Ecuador**
- **Panama**
- **Peru**

Middle East & Africa:

- **Egypt**
- **Iraq**
- **Israel**
- **Kuwait**
- **Lebanon**
- **Nigeria**
- **Saudi Arabia**
- **United Arab Emirates**

Agreements of Cooperation

Agreements of Cooperation (AOC) create a mutual relationship among professional engineering organizations and societies to stimulate the exchange of technical, scientific, and professional information. Agreements are intended to facilitate the cooperation to better

serve the public and the civil engineering profession in each country and explore ways where ASCE and the partner society could collaborate and advance the civil engineering profession globally. In the period 2020-2025, ASCE renewed AOCs with 41 engineering organizations and societies in the 35 countries listed below. ASCE Global Programs will resume the coordination of scheduled renewals and signings in 2026.

Consejo Profesional de Ingeniria Civil of Argentina (CPIC)
https://cpic.org.ar/
Institution of Engineers Bangladesh (IEB),
http://www.iebbd.org/
Brazilian Association of Civil Engineers (ABENC),
http://www.abenc.org.br/
Federal Council of Engineering and Agronomy of Brazil (CONFEA),
https://www.confea.net/
Canadian Society for Civil Engineering (CSCE),
http://www.csce.ca/
Institute of Engineers of Chile (IING),
https://www.iing.cl/
Colombian Society of Engineers (SCI),
http://www.sci.org.co/
Association of Engineers and Architects of Costa Rica (CFIA),
http://www.cfia.or.cr/
Croatian Society of Civil Engineers (HSGI),
https://hsgi.org/hr/index.asp
Czech Chamber of Chartered Engineers & Technicians (CKAIT)
https://www.ckait.cz/Smernice-2
European Council of Civil Engineers (ECCE),
http://ecceengineers.eu/
Egyptian Society of Irrigation Engineers (ESIE)
Ethiopian Association of Civil Engineers (EACE),
http://www.eaceng.org/
French National Council of Engineers and Scientists (IESF),
http://www.home.iesf.fr/
Georgian Society of Civil Engineers (GSCE)
http://www.gsce.ge/
Ghana Institution of Engineering (GHIE),
https://ghie.org.gh/
The Hong Kong Institution of Engineers (HKIE),
https://hkie.org.hk/en/
Technical Chamber of Greece (TCG-TEE),
https://web.tee.gr/
Association of Civil Engineers of Greece (ACEG-SPME),

https://www.spme.gr/
Indonesian Society of Civil and Structural Engineers (HAKI),
http://www.haki.or.id/
Japan Society of Civil Engineers (JSCE),
www.jsce.or.jp
Korean Society of Civil Engineers (KSCE)
https://eng.ksce.or.kr/
Kuwait Society of Engineers (KSE)
https://kse.org.kw/
Mongolian Association of Civil Engineers (MACE),
http://www.ghie.org.gh/
Federation of Myanmar Engineering Societies (MES),
http://mes.org.mm/
Nepal Engineers' Association (NEA)
https://www.neanepal.org.np/
Nigerian Institution of Civil Engineers (NICE),
http://www.nicenigeria.org/
Philippine Institute of Civil Engineers (PICE),
https://pice.org.ph/
Polish Chamber of Civil Engineers (PCCE-PIIB),
http://www.piib.org.pl/
Order of Engineers Portugal,
http://www.ordemengenheiros.pt/
Slovenska Komora Stavebnych Inzinierov Slovakia (SKSI)
https://www.sksi.sk/
South African Institution of Civil Engineering (SAICE)
https://saice.org.za/
South Pacific Engineers Association (SPEA)
Association of Civil Engineers, Channels and Ports, Spain (AICCP),
http://www.ingenieria-civil.org/
Council of Civil Engineers. Channels and Ports, Spain (CICCP),
http://www.ciccp.es/
Institution of Engineers Sri Lanka (IESL),
http://www.iesl.lk/
Tunisian Order of Engineers (OIT)
https://www.oit.org.tn/
Institution of Civil Engineers United Kingdom (ICE),
http://www.ice.org.uk/
Institution of Structural Engineers United Kingdom (IStructE),
http://www.istructe.org/
Chartered Institution of Civil Engineering Surveyors United Kingdom (CICES)
https://www.cices.org/
Zimbabwe Institution of Engineers (ZIE)
https://www.zie.co.zw/

Partnerships and Participation

ASCE and ASCE members actively participate in several engineering federations around the world:

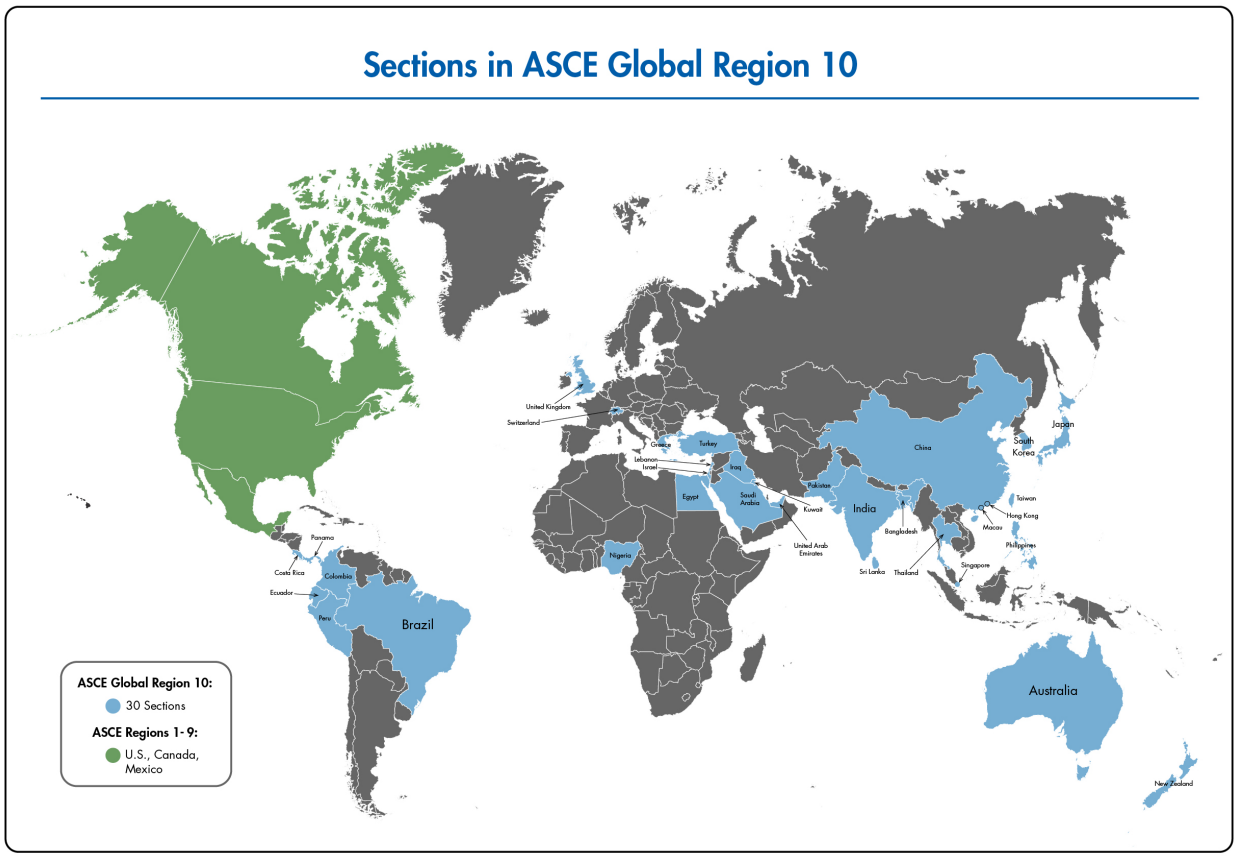
The Asian Civil Engineering Coordinating Council (ACECC),
https://www.acecc-world.org/

European Council of Civil Engineers (ECCE),
http://ecceengineers.eu/

Pan American Union of Engineers (UPADI),
https://upadi.com/

World Federation of Engineering Organizations (WFEO),
http://www.wfeo.org/wfeo-wurc/

Appendix 1


Sections in ASCE Global Region 10
United Kingdom
Switzerland
Greece
Turkey
Lebanon
Israel
Iraq
Egypt
Saudi Arabia
Kuwait
Pakistan
China
India
Japan
South Korea
Taiwan
Hong Kong
Macau
Philippines
Singapore
Thailand
Sri Lanka
Bangladesh
United Arab Emirates
Nigeria
Panama
Costa Rica
Colombia
Ecuador
Peru
Brazil
Australia
New Zealand
ASCE Global Region 10:
30 Sections
ASCE Regions 1- 9:
U.S., Canada, Mexico

STUDENT ACTIVITIES

Student Chapters

The objective of the ASCE Student Chapter is to help students prepare themselves for entry into the Civil Engineering profession and society.

Through their activities, ASCE Student Chapters:

- Develop students' technical and professional skills
- Introduce students to the profession and to practitioners to build professional relationships
- Promote a sense of community, belonging, and fun among members
- Develop students' knowledge of ASCE, and stewardship within the profession

These intentions can be achieved through a variety of activities including, but not limited to:

Maintaining a robust program of Chapter activities including:

- Speakers
- Field trips
- Social/networking events
- Community engagement

Providing opportunities for professional development including:

- Leadership roles in the chapter
- Participation in conferences, symposia and workshops
- Introduction to government, policy, and sustainability initiatives

Engaging with other students and professionals through participation in:

- Annual ASCE conference events including the Workshop for Student Chapter

Leaders (WSCL) and annual Student Symposia

- Society-sponsored student competitions
- Region, Section, Branch, and Younger Member Forum events

The formation of Student Chapters was authorized by the Board of Direction in 1920. Student

Chapters may be established at universities that have an engineering or engineering technology program related to civil engineering and leading to an engineering or engineering technology
degree. The various provisions for Student Chapter establishment and procedures are outlined in the ASCE Bylaws and Rules. The Student Organization Handbook provides a complete guide for Chapter activity.

Each Chapter is recommended to have the following advisory personnel assignments:

- Faculty Advisors (up to two)
- Practitioner Advisors (up to two)

To remain a Chapter in good standing, each Student Chapter is required to submit Annual Dues and an Annual Report of Chapter activities. (See ASCE Bylaws 9.2.1.9.2 for more deadlines and more information.)

Services provided to ASCE Student Chapters encompass awards, contests, workshops and conferences, Society membership (Student Member grade), program materials, scholarships, and publications. Graduating Chapter members are automatically enrolled in a one-year Affiliate or Associate membership.

Student Chapters

Name	Charter Year	Chap Section	Faculty Advisor
Abilene Christian University	2023	Texas	Timothy Kennedy
Abu Dhabi University	2019	United Arab Emirates	Reem Sabouni
Ain Shams University	2021	Egypt	Mohamed Kohail Ahmed Balah
University of Akron	1925	Akron-Canton	David Roke
Al Ain University	2023	United Arab Emirates	Najwa Hany
University of Alabama	1923	Alabama	Thang Dao
Alabama A&M University	2002	Alabama	Mohamed Ashour Pooja Preetha
University of Alabama at Birmingham	1974	Alabama	Richard Hawkins Wesley Zech
University of Alabama in Huntsville	1990	Alabama	Michael Anderson
University of Alaska Anchorage	1985	Alaska	Zhaohui Yang
University of Alaska Fairbanks	1947	Alaska	Il-Sang Ahn

Name	Charter Year	Chap Section	Faculty Advisor
American University in Beirut	2014	Lebanon	Mounir Mabsout Mayssa Dabaghi
American University in Cairo	2012	Egypt	Ibrahim Abotaleb Ossama Hosny
American University in Dubai	2012	United Arab Emirates	Mohammed Zaki
American University of Ras Al Khaimah	2019	United Arab Emirates	Roz-ud-Din Nassar
American University of Sharjah	2012	United Arab Emirates	Rami Hawileh Aqeel Ahmed
Universidad Americana	2018	Nicaragua	Gema Lourdes Matute Ramirez
Universidad de las Américas Puebla	2004	Mexico	Benito Corona-Vasquez Jose Manuel Cabrera Miranda
Amity University Dubai	2017	United Arab Emirates	Vidya Mohanan
Amrita School of Engineering	2021	India	Dhanya Sathyan
Angelo State University	2019	Texas	Anthony Battistini Soyoon Kum
An-Najah National University	2015	Egypt	Sameer Abu-Eisheh
University of Arizona	1926	Arizona	Cac Dao
Arizona State University	1962	Arizona	Chris Lawrence Christian Hoover
University of Arkansas	1926	Arkansas	Eric Fernstrom
University of Arkansas at Little Rock	2013	Arkansas	Stuart Scheiderer
Arkansas State University	1991	Arkansas	Jason Stewart
Auburn University	1921	Alabama	Michael Perez
Universidad Autonoma Del Estado De Mexico	2011	Mexico	Maria Duran Garcia
B V Raju Institute of Technology	2022	India	S Krishna Rao
University of Balamand	2014	Lebanon	Dana Nasr
Bangladesh University of Engineering & Technology	2023	Bangladesh	Nazrul Islam
Beijing University of Civil Engineering & Architecture	2024	Greater China	Xi Zhao
Beirut Arab University	2017	Lebanon	Wael Slika Adnan Masri
Benedictine College	2015	Kansas	Scott Newbolds
Bluefield State College	1981	West Virginia	Kerry Stauffer
Boise State University	1994	Southern Idaho	Briceland McLaughlin Nick Hudyma
Bradley University	1964	Central Illinois	David Spelman Matthew Soltani
Brigham Young University	1961	Utah	Clifton Farnsworth
Brigham Young University - Idaho	2015	Southern Idaho	Aaron Smith James Lawrence

Name	Charter Year	Chap Section	Faculty Advisor
University of British Columbia	2006		
Bryan College	2020	Tennessee	John Knowles Lyle Smith
BS Abdur Rahman University	1998	India	Haji Sheik Mohammed Sheikdawood
Bucknell University	1921	Central Pennsylvania	Jessica Newlin
University at Buffalo	1964	Buffalo	Todd Snyder
California Baptist University	2010	Los Angeles	Jong-Wha Bai
Cal Poly Humboldt	1986	San Francisco	Tesfayohanes Yacob Elizabeth Eschenbach
California Poly. State Univ. San Luis Obispo	1980	Los Angeles	Daniel Jansen
California State Polytechnic University, Pomona	1965	Los Angeles	Seema Shah-Fairbank Simeng Li
California State University, Chico	1969	Sacramento	Steffen Mehl
California State University, Fresno	1967	San Francisco	Jorge Pesantz
California State University, Fullerton	1976	Los Angeles	Xenia Wirth
California State University, Long Beach	1964	Los Angeles	Lisa Star Jeremy Redman
California State University, Los Angeles	1965	Los Angeles	Wing Shun Kwan
California State University, Northridge	1974	Los Angeles	Rais Ahmad
California State University, Sacramento	1965	Sacramento	Maria Echeverria Saad Merayyan
University of California, Berkeley	1921	San Francisco	Nicholas Sitar
University of California, Davis	1965	Sacramento	Fabian Bombardelli
University of California, Irvine	1979	Los Angeles	Anne Lemnitzer
University of California, Los Angeles	1959	Los Angeles	Sanjay Mohanty
University of California, San Diego	1988	San Diego	Yael Van Den Einde
Calvin University	1991	Michigan	Leonard De Rooy
Capital University of Science and Technology	2019	Pakistan	Ishtiaq Hassan Muhammad Usman Farooqi
Carnegie Mellon University	1922	Pittsburgh	Fethiye Ozis
Carroll College	2003	Montana	Ronald Breitmeyer Recep Birgul
Case Western Reserve University	1926	Cleveland	Katie Wheaton
Catholic University of America	1930	National Capital	Jason Davison Rebecca Kiriazes
Cedarville University	1905	Dayton	Mackenzie Booth

Name	Charter Year	Chap Section	Faculty Advisor
			David Dittenber
Central Connecticut State University	1990	Connecticut Society	Bin Zhou Young Moo Sohn
University of Central Florida	1974	Florida	Jiannan Chen Jacqueline Sullivan
Chandigarh University	2023	India	Plaban Deb
China University of Mining and Technology	2020	Greater China	Yingying Zhang
Chittagong University of Engineering & Technology	2021	Bangladesh	Aysha Akter
Chongqing University	2014	Greater China	Liang Lu
Christian Brothers University	1984	Tennessee	Andrew Assadollahi Samuel Hodges
University of Cincinnati	1920	Cincinnati	Rachel Cross Matthew Sleep
The Citadel	1936	South Carolina	Timothy Wood
City College of New York, CUNY	1923	Metropolitan	Feng-Bao Lin
Clarkson University	1929	Syracuse	Steven Wojtkiewicz, Jr.
Clemson University	1922	South Carolina	Michael Stoner
Cleveland State University	1951	Cleveland	Stephen Duffy Srinivas Allena
College of Engineering Trivan-drum	2022	India	SP Anusha
The College of New Jersey	2006	New Jersey	Michael Horst
University of Colorado at Boulder	1920	Colorado	Christopher Senseney Brad Wham
University of Colorado Denver	1975	Colorado	Roxann Hayes
Colorado Mesa University	2021	Colorado	Ulises Techera
Colorado School of Mines	1984	Colorado	Jeffrey Holley Andres Guerra
Colorado State University	1940	Colorado	Nicole Ellison Shannon Miller
Colorado State University-Pueblo	2013	Colorado	Sylvester Kalevela
Columbia University	1927	Metropolitan	Tom Panayotidi Scott Kelly
Concordia University	2019	Mohawk-Hudson	Ashutosh Bagchi
University of Connecticut	1941	Connecticut Society	Shinae Jang
The Cooper Union	1925	Metropolitan	Cynthia Lee Cosmas Tzavelis
Cornell University	1921	Ithaca	Charles Trautmann
D.Y. Patil Institute of Engineering and Technology	2015	India	Deepa Joshi
Dalian University of	2019	Greater China	Yao Cui

Name	Charter Year	Chap Section	Faculty Advisor
Technology			
University of Dayton	1926	Dayton	Kenya Crosson Elias Toubia
University of Delaware	1932	Delaware	Diana Arboleda
University of Detroit-Mercy	1938	Michigan	James Lynch
Dhaka University of Engineering & Technology	2015	Bangladesh	Md Miah
University of District of Columbia-Van Ness Campus	1983	National Capital	Gulen Ozkula Pradeep Behera
Dordt University	2011	Iowa	Justin Vander Werff
Drexel University	1920	Philadelphia	Robert Swan
Duke University	1933	North Carolina	Joseph Nadeau
École de technologie supérieure	2006		Claudiane Ouellet-Plamondon Eric Lachance-Tremblay
Embry-Riddle Aeronautical University-Daytona Beach	2001	Florida	Siddharth Shiladitya Parida Ghada Ellithy
Escuela Colombiana de Ingenieria	2016	Colombia	Andrea Guzman Jairo Uribe-Escamilla
Escuela Politécnica Nacional	2016	Ecuador	Diego Sosa Cristina Torres
Escuela Superior Politétecnica del Litoral	2016	Ecuador	Rafael Cabrera Carlos Rodriguez
University of Evansville	1998	Indiana	Hyunsoung Park Megan Voss-Warner
Fairleigh Dickinson University	1994	New Jersey	Naira Chaouch
Fairmont State University	1988	West Virginia	Tabitha Lafferre
Farmingdale State College	2023	Long Island	Michael Shenoda
Federal Institute of Science and Technology	2019	India	Neeraja Nair Unni Kartha G
University of Florida	1926	Florida	Mark Newman
Florida A&M University-Florida State University	1988	Florida	Steven Squillacote Michelle Rambo- Roddenberry
Florida Atlantic University	1990	Florida	Frederick Bloetscher Yan Yong
Florida Gulf Coast University	2010	Florida	Claude Villiers Ali Ozdagli
Florida Institute of Technology	1984	Florida	Paul Cosentino Nakin Suksawang
Florida International University	1986	Florida	Cora Martinez
Geneva College	1989	Pittsburgh	Vitaliy Saykin
George Mason University	1995	National Capital	Doaa Bondok
George Washington University	1923	National Capital	Samer Hamdar

Name	Charter Year	Chap Section	Faculty Advisor
University of Georgia	2015	Georgia	Stephan Durham
Georgia Institute of Technology	1922	Georgia	Karl Meyer
Georgia Southern University	1975	Georgia	Francisco Cubas Suazo Soonkie Nam
German University in Cairo	2020	Egypt	
Gonzaga University	1986	Inland Empire	Sue Niezgoda
Harbin Institute of Technology	2022	Greater China	Dawei Wang
Harding University	2023	Arkansas	Joey Parker Michael Robinson
University of Hartford	1980	Connecticut Society	Mohammad Kershawarz Song Wang
University of Hawaii at Manoa	1951	Hawaii	Oceana Francis
Hofstra University	1972	Metropolitan	Edward Segal
Hohai University	2016	Greater China	Yang Shen Qin Zhang
Holy Spirit University of Kaslik	2017	Lebanon	Elias Farah
Hong Kong Polytechnic University	2024	Greater China	Kai Zhou
Hong Kong University of Science & Technology	2001	Greater China	Gang Wang Jiachuan Yang
Horry Georgetown Technical College	2012	South Carolina	David Lewis Babatunde Alo
University of Houston	1953	Texas	Reagan Herman
University of Houston Downtown	2017	Texas	Jorge Tito Arash Rahmatian
Howard University	1951	National Capital	Claudia Marin Sanjib Sharma
Hudson Valley Community College	1996	Mohawk-Hudson	Christopher Carter Michael Baron
University of Idaho	1926	Inland Empire	S. Jung Kevin Chang
Idaho State University	1995	Southern Idaho	Bruce Savage Mustafa Mashal
Ilia State University	2021		Vakhtang Balavadze
University of Illinois at Chicago	1947	Illinois	Mohsen Issa
University of Illinois at Urbana-Champaign	1921	Central Illinois	Jacob Henschen Arthur Schmidt
Illinois Institute of Technology	1939	Illinois	Steve Kleps Ivan Mutis
Indian Institute of Technology (ISM) Dhanbad	2021	India	Piyali Sengupta
Indian Institute of technology Patna	2023	India	Anilkumar Bachu

Name	Charter Year	Chap Section	Faculty Advisor
Universidad de Ingenieria y Tecnología	2021		Luis Bedrinana
Instituto Politecnico Nacional	2016	Mexico	Oscar Cruz-Castro Jorge Arganis
University of Iowa	1921	Iowa	Richard Fosse
Iowa State University	1920	Iowa	Timothy Ellis
Istanbul Technical University	2001	Turkey	Berrak Teymur
Jackson State University	2007	Mississippi	Kejun Wen Mohammad Khan
Johns Hopkins University	1985	Maryland	Rachel Sangree
University of Jordan	2017		Mohammad Naser Samih Qaqish
Jubail University College	2020	Saudia Arabia	Muhammad Saleem
University of Kansas	1921	Kansas	William Collins
Kansas State University	1923	Kansas	Christopher Jones Kevin McLain
Kennesaw State University	1976	Georgia	Tien Mun Yee Da Hu
University of Kentucky	1921	Kentucky	Scott Yost Issam Harik
Khalifa University of Science and Technology	2016	United Arab Emirates	Tadahiro Kishida
KIIT University	2016	India	Purnachandra Saha Jyotiprakash Padhi
King's College	2023	Lehigh Valley	Tabitha Sprau Coulter
KPR Institute of Engineering and Technology	2022	India	G. Nivas
Kuwait University	1997	Saudi Arabia	Badreyah Almarshhed
Lafayette College	1922	Lehigh Valley	Stephen Kurtz
Lakehead University	2006		Juan Pernia Yanglin Gong
Lamar University	1962	Texas	Yong Je Kim Nicholas Brake
Universidad LaSalle	1988	Mexico	José Antonio Rosales Alaniz Carlos Herrera
Université Laval	2006		Charles-Darwin Annan
Lawrence Technological University	1978	Michigan	Mamdouh Mohamed
Lebanese American University	2015	Lebanon	Grace Abou Jaoude
Lebanese University	2019	Lebanon	Elie Awwad
Lehigh University	1922	Lehigh Valley	Spencer Quiel
LeTourneau University	2014	Texas	Yunus Salami
Liberty University	2022	Virginia	Bryon Ringley

Name	Charter Year	Chap Section	Faculty Advisor
Lipscomb University	2011	Tennessee	Monica Sartain Todd Lynn
University of Louisiana at Lafayette	1957	Louisiana	Wayne Sharp
Louisiana State University and A&M College	1932	Louisiana	Chao Sun David Robertson
Louisiana Tech University	1949	Louisiana	Elizabeth Matthews Roya Solhmirzaei
University of Louisville	1938	Kentucky	Robert Kluger Mark French
Loyola Marymount University	1966	Los Angeles	Joseph Weber
University of Macau	2012	Greater China	Iat-Meng Wan Chi Chiu Lam
Madanapalle Institute of Technology and Science	2024	India	Dipankar Roy
Mahendra Engineering College	2019	India	Dr Vidhya
Mahindra University	2020	India	Saladi Subbarao
University of Maine	1921	Maine	Luis Zambrano
Malnad College of Engineering	2022	India	Rashmi BR Brunda BN
Manhattan College	1927	Metropolitan	Moujalli Hourani
Manipal Academy of Higher Education	2014	United Arab Emirates	Susan John
Manipal Institute of Technology	2019	India	Poorna Pandit
Mar Athanasius College of Engineering Kothamangalam	2024	India	Elson John
Mar Baselios College of Engineering & Technology	2017	India	Neethu Roy Anupama Krishna D
Marian Engineering College	2021	India	Narayanan S. Renju Mohan
Marian University	2024	Indiana	Chien-Chung Chen
Marquette University	1923	Wisconsin	Andrew Sen
Marshall University	2011	West Virginia	Sukjoon Na Arka Chattopadhyay
University of Maryland	1936	Maryland	Peter Chang John Johnson
University of Massachusetts Amherst	1950	Boston Society	Eric Gonzales
University of Massachusetts Dartmouth	1969	Boston Society	Jonathan Mellor
Massachusetts Institute of Technology	1921	Boston Society	Admir Masic
University of Massachusetts	1970	Boston Society	Edward Hajduk

Name	Charter Year	Chap Section	Faculty Advisor
Lowell			
McNeese State University	1982	Louisiana	Dimitrios Dermisis Firouz Rosti
MEF University	2018	Turkey	Ani Sigaher
Mehran University of Engfineering and Technology	2024		Tauha Hussain
University of Memphis	1972	Tennessee	Roger Meier
Mercer University	2020	Georgia	Natalia Cardelino
Merrimack College	1961	Boston Society	Sadegh Asgari
MES College of Engineering	2020	India	Syed Shah
Messiah College	2015	Central Pennsylvania	Brian Swartz
Metropolitan State University of Denver	1981	Colorado	Zsuzsa Balogh
University of Miami	1961	Florida	Sivakumar Ramanathan Prannoy Suraneni
University of Michigan	1923	Michigan	Fernando Garcia
Michigan State University	1926	Michigan	Peter Savolainen
Michigan Technological University	1931	Michigan	Raymond Swartz
Military Institute of Science and Technology	2022	Bangladesh	Khondaker Ahmed
Milwaukee School of Engineering	1991	Wisconsin	Edward Sippel Kyongmin Song
University of Minnesota Duluth	2013	Duluth	Brock Hedegaard
Minnesota State University, Mankato	2005	Minnesota	Stephen Druschel
University of Minnesota-Twin Cities	1921	Minnesota	Jia-Liang Le
University of Mississippi	1923	Mississippi	Grace Rushing
Mississippi State University	1928	Mississippi	Thomas Lynn
Missouri State University	2016	Kansas City	Sanjay Tewari Matthew Pierson
Missouri University of Science and Technology	1924	St. Louis	Joel Burken Magdy Abdelrahman
University of Missouri-Columbia	1924	St. Louis	Sarah Orton
University of Missouri-Kansas City	1979	Kansas City	Micah Wyssmann
Mohan Babu University	2019	India	Purushotham Dv
Montana State University	1922	Montana	Kirsten Matteson
Montana State University - Northern	2018	Montana	Jeremy Siemens Anna Bowker
Montana Technlogical University	2003	Montana	Liping Jian Yilong Liu
Morgan State University	2005	Maryland	Steve Efe

Name	Charter Year	Chap Section	Faculty Advisor
			James Hunter
University of Mount Union	2022	Akron-Canton	Hans Tritico
Mukesh Patel School of Tech. Management & Eng.	2015	India	Deoyani Joshi
Murray State University	2022	Kentucky	Mahnaz Valipour
Muthoot Institute of Science and Technology	2024	India	Binol Varghese
Universidad Nacional Autónoma de Mexico	2019	Mexico	Hector Guzman Olguin Rodrigo Sepulveda
Universidad Nacional de Chimborazo	2021	Ecuador	Patricio Guerrero
Narula Institute of Technology	2014	India	Abhipriya Halder
Nassau Community College	2011	Metropolitan	Nina Shah-Giannaris Kathleen Gallagher
National Institute of Technology Patna	2022	India	Nityanand Singh Maurya
National Univ. of Computer and Emerging Sciences	2016	Pakistan	Abdur Rehman Ali Raza
National University of Sciences and Technology	2015	Pakistan	Muhammad Usman Hassan
University of Nebraska-Lincoln	1921	Nebraska	Joshua Steelman
University of Nebraska-Lincoln at Omaha	1963	Nebraska	Chungwook Sim
University of Nevada-Las Vegas	1989	Nevada	Moses Karakousian
University of Nevada-Reno	1923	Nevada	Kelly Keselica
University of New Hampshire	1928	New Hampshire	Fei Han
University of New Haven	1973	Connecticut Society	Cassandra Champagne
New Jersey Institute of Technology	1931	New Jersey	Stephen George
University of New Mexico	1929	New Mexico	Kenneth Cooper Fernando Moreu
New Mexico Institute of Mining and Technology	2005	New Mexico	Claudia Wilson
New Mexico State University	1933	New Mexico	Craig Newston Doeun Choe
University of New Orleans	1981	Louisiana	Gianna Cothren
New York City College of Technology	1997	Metropolitan	Ivan Guzman
New York Institute of Technology	2024	Metropolitan	Divya KK Anishma A
New York University Abu Dhabi	2020	United Arab Emirates	Borja Garcia de Soto

Name	Charter Year	Chap Section	Faculty Advisor
New York University Tandon	1921	Metropolitan	Jose Ulerio
Universidad del Norte	2017	Colombia	Andres Guzman
North Carolina A&T State University	1993	North Carolina	
University of North Carolina at Charlotte	1975	North Carolina	Nicole Braxtan Kimberly Warren
North Carolina State University	1922	North Carolina	Steven Welton
University of North Dakota	1923	North Dakota	Sattar Dorafshan
North Dakota State University	1932	North Dakota	Mijia Yang
University of North Florida	2004	Florida	Ryan Shamet
Northeastern University	1940	Boston Society	Daniel Dulaski
Northern Arizona University	1975	Arizona	Mark Lamer Adam Bringhurst
Northwestern University	1939	Illinois	Eric Vincent Garcia
Norwich University	1937	Vermont	Adam Sevi Mark Atwood
University of Notre Dame	1943	Indiana	Andrew Bartolini
Notre Dame University - Louaize	2015	Lebanon	Talal Salem
Ohio Northern University	1926	Toledo	Seyed Seyed Ardakani
Ohio State University	1922	Central Ohio	Anthony Massari
Ohio University	1952	Central Ohio	Issam Khoury
University of Oklahoma	1922	Oklahoma	Shreya Vemuganti
Oklahoma State University	1923	Oklahoma	Gregory Wilber
Old Dominion University	1957	Virginia	Gary Schafran
Olivet Nazarene University	2021	Central Illinois	Quentin Ragan
Oregon Institute of Technology	2003	Oregon	Charles Riley Rebeka Yocum
Oregon State University	1921	Oregon	Ingrid Arocho Thomas Miller
University of the Pacific	1961	Sacramento	Camilla Saviz
Universidad Panamericana Guadalajara	2017	Mexico	Hector Davalos
Pennsylvania State University-Harrisburg	2011	Central Pennsylvania	Sofia Vidalis Shashi Marikunte
Pennsylvania State University-University Park	1920	Central Pennsylvania	Aleksandra Radlinska
University of Petroleum and Energy Studies	2019	India	Saswati Datta Mopidevi Kishore
Phoenicia University	2022	Lebanon	Zain Al-Houri Shariful Huq
University of Pittsburgh	1921	Pittsburgh	Amir H. Alavi Steven Sachs
University of Pittsburgh at Johnstown	1976	Pittsburgh	Brian Houston

Name	Charter Year	Chap Section	Faculty Advisor
Universidad de Piura	2021		Jenny Sanchez
Point Park University	2005	Pittsburgh	Yan Liu Robert Garson
Universidad Politécnica Salesiana	2023		Joseph Seidel
Polytechnic University of Puerto Rico	1996	Puerto Rico	Ginger Rossy
Polytechnique Montréal	2013		Najob Bouaanani
Pontificia Universidad Javeriana	2017	Colombia	Federico Nunez-Moreno
University of Portland	1981	Oregon	Matthew Barner Katie Hughes
Portland State University	1977	Oregon	Evan Kristof
Prairie View A&M University	1965	Texas	Md Jobair Bin Alam
Prince Sultan University	2021	Saudia Arabia	Mohamed Ezzat
Princeton University	1926	New Jersey	Maria Garlock
University of Puerto Rico, Mayaguez	1949	Puerto Rico	Felipe Acosta
Punjab Engineering College	2015	India	Har Amrit Sandhu
Purdue University at West Lafayette	1921	Indiana	Samuel Labi Akanshu Sharma
Purdue University Fort Wayne	1994	Indiana	Promothes Saha
Purdue University Northwest	2011	Indiana	Wubeshet Woldemariam
Qassim University	2017	Saudi Arabia	Omar Alawad Ahmed Elgari
Qatar University	2015		Mohammed Hussein
Quinnipiac University	2016	Connecticut Society	John Greenleaf
Rafik Hariri University	2016	Lebanon	May Mrad
Rajagiri School of Engineering & Technology	2023	India	Rajeev Kumar Pillai
Rajarshi Shahu College of Engineering	2020	India	Minaxi Sharma
Rashtreeya Vidyalaya College of Engineering	2017	India	Dhanush S Renukadevi M V
Rensselaer Polytechnic Institute	1920	Mohawk-Hudson	John Reilly Omar El-Shafee
University of Rhode Island	1932	Rhode Island	Christopher Hunter
Rice University	1923	Texas	Jamie Padgett
Rochester Institute of Technology	1974	Rochester	Amanda Bao
Roger Williams University	1972	Rhode Island	Nicole Martino Janet Baldwin
Rose-Hulman Institute of	1927	Indiana	Mathew Lovell

Name	Charter Year	Chap Section	Faculty Advisor
Technology			
Rowan University	2002	New Jersey	Islam Mantawy
Rutgers, The State University of New Jersey	1921	New Jersey	Husam Najm
Universiti Sains Malaysia	2016		Megat Azmi Johari How Tion Puay
Saint Joseph University	2016	Lebanon	Joanna Nseir Yared
Saint Louis University	2012	St. Louis	Jalil Kianfar
Saint Martin's University	1961	Tacoma-Olympia	Jill Walsh
Saintgits College of Engineering	2018	India	Reebu Zachariah Koshy
Salt Lake Community College	2004	Utah	Korin Holden
San Diego State University	1948	San Diego	Marta Miletic
San Francisco State University	1967	San Francisco	Jenna Wong Cheng Chen
San Jose State University	1960	San Francisco	Akthem Al-Manaseer
Santa Clara University	1938	San Francisco	Aria Amirbaham
Universidad Santo Tomás	2020	Colombia	William Caballero
Savannah State University	1979	Georgia	Antonio Velazquez Majid Bagheri
Seattle University	1986	Seattle	Katherine Kuder
University of Sharjah	2011	United Arab Emirates	Waleed Zeiada Muamer Abuzwidah
Shiv Nadar Institution of Eminence	2023	India	Ellora Padhi
Siksha O Anusandhan University	2014	India	Subrat Kumar Mallick
University of South Alabama	1994	Alabama	Eric Steward
University of South Carolina	1927	South Carolina	Enrica Viparelli
South Carolina State University	1991	South Carolina	Jai Hong Lee
South Dakota School of Mines & Technology	1928	South Dakota	Christopher Shearer Mark Van Vleck
South Dakota State University	1933	South Dakota	Zachary Gutzmer
University of South Florida	1973	Florida	Zachary Haber
Southeast University	2020	Greater China	Yiming Yao Zeyang Sun
University of Southern California	1924	Los Angeles	Amy Rechenmacher Qiming Wang
Southern Illinois University Carbondale	1986	St. Louis	Ajay Kalra Sean Henry
Southern Illinois University Edwardsville	1974	St. Louis	Alaaeldin Elsisi
University of Southern	1987	Indiana	Kerry Hall

Name	Charter Year	Chap Section	Faculty Advisor
Indiana			
Southern Methodist University	2008	Texas	Usama El Shamy
Southern University and A&M College	1971	Louisiana	Dongkeun Lee
Southern Utah University	2024	Utah	Masoud Malekzadeh
Southwest Jiaotong University	2018	Greater China	Yulin Zhan Lin Xiao
Sree Buddha College of Engineering	2022	India	Gouri Antherjanam
Sree Narayana Institute of Technology	2024	India	Riyana Sainulabdeen
SRM Institute of Science and Technology	2017	India	S. Pradeep
University of St. Thomas	2019	Minnesota	Rita Lederle Travis Welt
Stanford University	1920	San Francisco	Christian Linder Michael Lepech
Stevens Institute of Technology	1958	New Jersey	Reza Marsooli
Stony Brook University	2014	Metropolitan	Rigoberto Burgueno
SUNY College of Technology at Canton	2005	Syracuse	Adrienne Rygel
SUNY Polytechnic Institute	1998	Syracuse	Zhanjie Li Mark Mattson
Swarthmore College	1921	Philadelphia	Fiona O'Donnell
Symbiosis Institute of Technology	2022	India	Sayali Sandbhor
Syracuse University	1921	Syracuse	Yilei Shi Andria Costello Staniec
Tarleton State University	2018	Texas	Rajesh Vuddandam
Universidad Técnica de Ambato	2020	Ecuador	Fabián Morales
Tecnológico de Monterrey	2018	Mexico	Jesus F Gracia
Tecnológico de Monterrey - Guadalajara	2023	Mexico	Fernando Garcia De Quevedo Najar
Temple University	1990	Philadelphia	Mehdi Khanzadeh Moradllo
University of Tennessee at Chattanooga	1983	Tennessee	Ignatius Fomunung
University of Tennessee at Knoxville	1923	Tennessee	Jenny Retherford Chris Cox
University of Tennessee at Martin	2003	Tennessee	Ray Witmer
Tennessee State University	1967	Tennessee	R. Parthasarathy Kang Du
Tennessee Tech	1961	Tennessee	Daniel Vanden Berge
Texas A&M University	1924	Texas	Robert Appleton

Name	Charter Year	Chap Section	Faculty Advisor
Texas A&M University-Kingsville	1972	Texas	Osama Al-Hamdan
University of Texas at Arlington	1965	Texas	Nelson Gomez James Williams
University of Texas at Austin	1921	Texas	Kasey Faust
University of Texas at El Paso	1948	Texas	Jeff Weidner
University of Texas at San Antonio	1988	Texas	Manuel Diaz
University of Texas at Tyler	2008	Texas	Matthew Vechione Eleftheria Efthymiou
University of Texas at Tyler – Houston Engineering Center	2021	Texas	Diego Hidalgo
University of Texas Rio Grande Valley	2013	Texas	Abdoul Oubeidillah Jungseok Ho
Texas Southern University	2016	Texas	Abate Wolde-Kirkos Fengxiang Qiao
Texas State University	2023	Texas	Yongtao Dong Jung Heum Yeon
Texas Tech University	1933	Texas	Ameri Gurley Sang-Wook Bae
Thakur College of Engineering and Technology	2018	India	Rutuja Shinde
Thammasat University	2013	Thailand	Kridayuth Chompooming
TKM College of Engineering	2021	India	Kavitha Madhu
Toc H Institute of Science & Technology	2023	India	Abdulla Sharo
University of Toledo	1943	Toledo	Michael Pniewski
Tongji University	2011	Greater China	Haibei Xiong Haoqi Wang
Trine University	1965	Indiana	Timothy Murphy
Tsinghua University	2003	Greater China	Xiaohui Cheng Huiyong Ban
Tufts University	1929	Boston Society	Masoud Sanayei
UNITEC Tegucigalpa	2018	Honduras	Marco Chavez Jose Bardales
United States Air Force Academy	1968	Colorado	Anthony Vahling Dana Sanelli
United States Coast Guard Academy	1979	Connecticut Society	Alyssa Milanese Sara Cammuso
United States Military Academy	1926	Mohawk-Hudson	Kevin McMullen Kevin Scruggs
United States Naval Academy	2010	Maryland	Liliana Velasquez Montoya
University of Utah	1924	Utah	Christine Pomeroy
Utah State University	1935	Utah	Austin Ball

Name	Charter Year	Chap Section	Faculty Advisor
Valparaiso University	1959	Indiana	Jay Grossman
Vanderbilt University	1925	Tennessee	Lori Troxel Ghina Absi
Vedavyasa Institute of Technology	2022	India	Raji Ravimony
Vellore Institute of Technology	2015	India	Brijesh Nair
University of Vermont	1937	Vermont	Lampros Svolos
Villanova University	1925	Philadelphia	Francis Hampton Eric Musselman
University of Virginia	1922	Virginia	Jose Gomez Ryan Henry
Virginia Military Institute	1921	Virginia	Matthew Swenty Tanjina Afrin
Virginia Polytechnic Institute & State University	1922	Virginia	Paolo Scardina
VR Siddhartha Engineering College	2017	India	Mandava Kantaro
Wah Engineering College	2017	Pakistan	Shoaib Muhammad Arsalann Raza
Walla Walla University	1972	Columbia	Bryce Cole
University of Washington	1921	Seattle	Peter Mackenzie-Helnwein
Washington State University	1924	Inland Empire	Karl Olsen
Washington State University - Tri Cities	2015	Columbia	Md. Hossain
Wayne State University	1947	Michigan	Myrsini Maglogianni
Wentworth Institute of Technology	1976	Boston Society	Hadi Kazemiroodsari Andrew Summerfield
West Texas A&M University	2013	Texas	Kenneth Leitch
West Virginia University	1921	West Virginia	Lian-Shin Lin
West Virginia University Institute of Technology	1963	West Virginia	Brian Dickman
Western Kentucky University	1990	Kentucky	Jason Wilson Tyler Baker
Western Michigan University	2001	Michigan	Osama Abudayyeh
Western New England University	2015	Boston Society	Changhoon Lee
Widener University	1960	Philadelphia	Xiaochao Tang
William Jewell College	2020	Kansas City	Taqsim Husnain
University of Wisconsin - Green Bay	2020	Wisconsin	Mike Holly
University of Wisconsin-Madison	1921	Wisconsin	Gustavo Parra-Montesinos
University of Wisconsin-Milwaukee	1970	Wisconsin	Hani Titi
University of Wisconsin-Platteville	1967	Wisconsin	Philip Parker

Name	Charter Year	Chap Section	Faculty Advisor
Worcester Polytechnic Institute	1922	Boston Society	Leonard Albano Jessica Rosewitz
University of Wyoming	1925	Wyoming	Shawn Griffiths
York College of Pennsylvania	2018	Central Pennsylvania	Scott Hamilton Paul Ackerman
Youngstown State University	1960	Cleveland	A K M Anwarul Islam Richard Deschenes
Younus College of Engineering & Technology	2023	India	Vasudev Raman Anu Mathew
Zhejiang University	2016	Greater China	Jiangpeng Shu

ASCE Student Conference Groups

The ASCE Student Chapters assemble according to geographical regions for Spring Student Symposia each year. Speakers, professional development opportunities, and competitions representing various disciplines of civil engineering, to include concrete canoe races, technical papers, sustainability, surveying, etc. are featured. Dates and locations of Student Symposia are available at
https://www.asce.org/communities/student-members/conferences
Years when student chapters hosted symposia are listed. (Most Student Symposia in 2020 were cancelled due to the COVID-19 pandemic)

Carolinas Student Conference

The Citadel – 1961, 1964, 1967, 1970, 1984, 1992, 1998, 2006, 2014, 2023
Clemson University - 1963, 1966, 1969, 1972, 1976, 1978, 1986, 1990, 1996, 2004, 2012, 2025
Duke University – 1980, 1985, 2002, 2010, 2018
Horry Georgetown Technical College
North Carolina A&T State University – 1993, 1999, 2008, 2016
University of North Carolina at Charlotte – 1983, 1988, 1994, 2001, 2009, 2017, 2024
North Carolina State University – 1973, 1975, 1980, 1985, 1989, 1995, 2003, 2011, 2019
University of South Carolina – 1965, 1968, 1971, 1982, 1987, 1991, 1997, 2005, 2013, 2020 (cancelled), 2021
South Carolina State University – 2022

Eastern Great Lakes Student Conference

The University of Akron – (North Central) 1969, 1975, 1983, 1994, 1999, 2004, (Ohio Valley) 2011, 2019, 2024
Calvin College
Case Western Reserve University – (North Central) 1958, 1985

University of Cincinnati – (Ohio Valley) 1964, 1970, 1976, 1982, 1990, 1994, 2005, 2015
Cleveland State University – (Ohio Valley) 1998, 2013
University of Dayton – (Ohio Valley) 1963, 1967, 1973, 1979, 1983, 1989, 1993, 2000
University of Detroit-Mercy – (North Central) 1959, 1967, 1978, 1988, 2014
Lawrence Technological University – (North Central) 1986, 1993, 1998, 2003, 2009, 2017
University of Michigan – (North Central) 1956, 1965, 1973, 1982, 1995, 2000, 2005, 2011, 2019
Michigan State University – (North Central) 1955, 1962, 1970, 1980, 1990, 1992, 1997, 2002, 2008, 2016
Michigan Technological University – (North Central) 1996, 2001, 2007, 2013, 2025
Ohio Northern University – (North Central) 1960, 1968, 1981, 1991, 2006, 2012, 2020 (cancelled), 2021
Ohio State University – (Ohio Valley) 1961, 1968, 1974, 1981, 1995, 2001, 2007, 2017
The Ohio University – (Ohio Valley) 1965, 1971, 1980, 1992, 1997, 2018, (Eastern Great Lakes) 2022
University of Toledo – 1(North Central) 963, 1971, 1987, 1915
Wayne State University – (North Central) 1964, 1972, 1984, 1989, 2023
Western Michigan University – (North Central) 2010, 2018
Youngstown State University – (Ohio Valley) 1985, 1994, 2008

Greater China Student Conference

Chongqing University – 2025

Gulf Coast Student Conference

University of Alabama – (Southeast) 1984, 1994, 2005, 1916
Alabama A&M University
University of Alabama at-Birmingham – (Southeast) 1999
University of Alabama in-Huntsville
Auburn University – (Southeast) 1978, 2001, 2010 (Gulf Coast) 2022
Jackson State University – (Deep South) 2020 (cancelled)
University of Louisiana at Lafayette – (Deep South) 1963, 1967, 1976, 1980, 1985, 1993, 1996, 2005, 2018
Louisiana State University and A&M College – (Deep South) 1962, 1965, 1972, 1979, 1981, 1987, 1990, 1994, 1998, 2008, 2021
Louisiana Tech University – (Deep South) 1966, 1977, 1982, 1989, 1992, 1997, 2007, 2019
McNeese State University – (Deep South) 1988, 2016
University of Mississippi – (Deep South) 2004, 2015
Mississippi State University – (Deep South) 2001, 2011, 2025
University of New Orleans – (Deep South) 1986, 1991, 2000, 2010, 2024

Southern University and A&M College – 9Deep South) 1983, 2002, 2013
University of South Alabama - 2023

India Student Conference

Amrita School of Engineering
Bannari Amman Institute of Technology -- 2020
BS Abdur Rahman University
D.Y. Patil Institute of Engineering and Technology – 2022, 2025
Federal Institute of Science and Technology
Indian Institute of Technology (Ism) Dhanbad
Kalasalingam University
KIIT University
KPR Institute of Engineering and Technology - 2023
Mahendra Engineering College
Mahindra University
Manipal Institute of Technology
Mars Baselios College of Engineering & Technology
MES College of Engineering
Mukesh Patel School of Technology Management & Engineering - 2019
Narula Institute of Technology
National Institute of Technology Karnataka
University of Petroleum and Energy Studies - 2022
Punjab Engineering College - 2022
Rajarshi Shahu College of Engineering
Rashtreeya Vidyalaya College of Engineering
Saintgits College of Engineering
Siksha O Anusandhan University
Sree Vidyanikethan Engineering College
SRM Institute of Science and Technology
Thakur College of Engineering and Technology
TKM College of Engineering
Vellore Institute of Technology – 2018, 2021
VR Siddhartha Engineering College

Indiana-Kentucky Student Conference

University of Evansville – (Great Lakes) 2003, 2008
University of Kentucky – (Ohio Valley) 1966, 1972, 1984, 1991, 1996, 1999, 2003, 2010
University of Louisville – (Ohio Valley) 1962, 1969, 1988
University of Notre Dame – (Great Lakes) 1965, 1974, 1982, 1985, 2009, 2015, 2025
Purdue University at West Lafayette – (Great Lakes) 1966, 1975, 1976, 1987, 1993, 1997, 2007, 2021
Purdue University Fort Wayne
Purdue University Northwest – 2024
Rose-Hulman Institute of Technology – (Great Lakes) 1968, 1979, 1988, 2010
University of Southern Indiana
Trine University – (Great Lakes) 1969, 2013, (Indiana-Kentucky) 2022
Valparaiso University – (Great Lakes) 1971, 2019
Western Kentucky University – (Ohio Valley) 2002, 2009, 2020 (cancelled), 2023

Intermountain Southwest Student Conference

University of Arizona – (Pacific Southwest) 1971, 1974, 1976, 1989, 2000, 2015, 2025
Arizona State University – (Pacific Southwest) 1961, 1985, 2003, 2018 (co-host)
Boise State University – (Pacific Northwest) 2003, 2017
Brigham Young University – (Rocky Mountain) 1973, 1981, 1990, 2000, 2009, 2021
Brigham Young University – Idaho
Idaho State University – (Pacific Northwest) 2001, 2015
University of Nevada, Las Vegas – (Pacific Southwest) 1995, 2010 (Intermountain Southwest) 2022
University of Nevada – Reno – (Mid-Pacific)1967, 1972, 1978, 1982, 1986, 1995, 2004, 2009, 2023
Northern Arizona University – (Pacific Southwest 1980, 2018 (co-host)
Salt Lake Community College
University of Utah – (Rocky Mountain) 1958, 1964, 1971, 1979, 1987, 1993, 1996, 2005, 2017
Utah State University – (Rocky Mountain) 1954, 1961, 1967, 1976, 1984, 2003, 2013, 2024

Metropolitan Student Conference

City College of New York, CUNY – 1972, 1977, 1992, 2016
The College of New Jersey
Columbia University – 1956, 1985, 1996, 2001, 2005
The Cooper Union – 1964, 1981, 1993
Fairleigh Dickinson University– 2010, 2011
Hofstra University – 1988
Manhattan College – 1986
Nassau Community College
New Jersey Institute of Technology – 1979, 1987, 1997, 2000, 2014, 2017, 2018, 2025
New York City College of Technology – 2004, 2007, 2012, 2019
New York University Tandon – 1969, 1991, 2008 (co-host), 2009, 2013, 2021
Princeton University
Rowan University – 2003, 2020 (cancelled), 2022 (co-host), 2023
Rutgers, The State University of New Jersey – 1998, 1999, 2006, 2015, 2022 (co-host),
Stevens Institute of Technology – 1968, 1983, 1994, 1995, 2008 (co-host)
Stony Brook University – 2024

Mid-Atlantic East Student Conference

University of Delaware – (Penn-Del) 1960, 1971; (Mid-Atlantic) 2009, 2018
Drexel University – (Penn-Del) 1964, 1979, 1981, 1983, 2001, 2003; (Mid-Atlantic) 2011, 2016, 2021

Johns Hopkins University – (Maryland-DC) 1986, 1992, 1995, 1999; (Mid-Atlantic) 2005, 2022 (co-host),
Lafayette College – (Penn-Del) 1958, 1968, 1978; (Mid-Atlantic) 2008, 2012
Lehigh University – (Penn-Del) 1961, 1972, 1982
University of Maryland – (Maryland-DC) 1961, 1965, 1969, 1984, 1987, 1993; (Mid-Atlantic) 2007, 2024
Morgan State University – (Maryland-DC) 2000, 2022 (co-host),
Swarthmore College – (Penn-Del) 1966, 1980
Temple University – (Penn-Del) 1987, 1998, 2023 (co-host)
United States Naval Academy – 2014 (co-host), 2022 (co-host),
Villanova University – (Penn-Del) 1963, 1976, 1984, 2000, (Mid-Atlantic) 2014 (co-host), 2023 (co-host)
Widener University – (Penn-Del) 1974, 1986

Mid-Atlantic West Student Conference

Bucknell University – (Penn-Del) 1955, 1965, 1977
Carnegie Mellon University – (Ohio Valley) 2014
Catholic University of America – (Maryland-DC) 1960, 1964, 1980, 1989, 1996, 1998, 2003; (Virginias) 2010, 2018
University of District of Columbia-Van Ness Campus – (Maryland-DC) 1991
Geneva College
George Mason University – (Virginias) 2019, 2024
George Washington University – (Maryland-DC) 1962, 1971, 1988, 1994, 1998, 2001; (Virginias) 2016
Howard University – (Maryland-DC) 1958, 1963, 1976, 1985, 1990, 1997, 2002, 2013
Messiah College
Pennsylvania State University-Harrisburg – 2023 (co-host)
Pennsylvania State University-University Park – (Penn-Del) 1962, 1975, 1989, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1999, 2004; (Mid-Atlantic) 2010, 2015, 2020 (cancelled), 2025 (MAW and MAE combined)
University of Pittsburgh – (Ohio Valley) 2004, 2012, 2021, (Mid-Atlantic West) 2022
University of Pittsburgh at Johnstown – (Penn-Del) 02; (Mid-Atlantic) 2006, 2013
Point Park University
York College of Pennsylvania – 2023 (co-host)

Mid-America Student Conference

Benedictine College
Dordt University – (Midwest) 2020 (cancelled), 2021
University of Iowa – (Midwest) 1963, 1970, 1978, 1985, 1994, 2001, 2008, 2018, 2019
Iowa State University – (Midwest) 1957, 1966, 1991, 1999, 2005, 2013, (Mid-America) 2022

University of Kansas – (Mid-Continent) 1947, 1954, 1964, 1983, 1989, 1997, 2007, 2015
Kansas State University – (Mid-Continent) 1942, 1956, 1963, 1966, 1972, 1975, 1979, 1988, 1991, 1995, 2003, 2011, 2021, 2023
Missouri State University – 2024 (co-host)
Missouri University of Science and Technology – (Mid-Continent) 1978, 1985, 1992, 1994, 2000, 2016, 2024 (co-host)
University of Missouri-Columbia – (Mid-Continent) 1942, 1953, 1960, 1968, 1976, 1984, 2006, 2020 (cancelled)
University of Missouri-Kansas City – (Mid-Continent) 1993, 1998
University of Nebraska-Lincoln – (Mid-Continent) 1949, 1961, 1962, 1967, 1973, 1980, 1987, 1990, 2004, 2012, 2025 (co-host)
University of Nebraska-Lincoln (Omaha Campus) - 2025 (Co-host)
Saint Louis University
South Dakota State University – (Midwest) 1960, 1968, 1976, 1983, 1989, 1994, 1996, 2003, 2010
Southern Illinois University Carbondale – (Mid-Continent) 1994, 1999, 2009, 2018
Southern Illinois University Edwardsville – (Mid-Continent) 2005, 2013
William Jewell College

Mid-Pacific Student Conference

California State University, Chico – 1984, 1990, 2000, 2010, 2017, 2023
California State University, Fresno – 1991, 1903, 2014, 2021
California State University, Sacramento – 1975, 1987, 1997, 2005, 2011, 2024 (co-host)
University of California, Berkeley – 1976, 1989, 1999, 2006, 2012, 2020 (cancelled), 2025 (co-host)
University of California, Davis – 1971, 1981, 1992, 2001, 2008, 2015, 2022
Dalian University of Technology
Hohai University
Humboldt State University
University of the Pacific – 1988, 1998, 2024 (co-host)
San Francisco State University – 2025 (co-host)
San Jose State University – 1979, 1985, 1994, 2007 (co-host), 2013 (co-host), 2019
Santa Clara University – 1966, 1983, 1993, 2002, 2007 (co-host), 2013 (co-host)
Southwest Jiaotong University
Stanford University – 1966, 1980, 1996
Thammasat University
Tongji University
Zhejiang University

Mid-South Student Conference

University of Arkansas – (Mid-Continent) 1981, 2001, 2008, 2017
University of Arkansas at Little Rock - 2025
Arkansas State University – 1999, 2009, 2022
Bryan College
Christian Brothers University – 2014

Lipscomb University – (Southeast) 2021 (co-host)
University of Memphis – (Southeast) 1978, 1990; (Deep South) 2006, 2017
University of Tennessee at Chattanooga – (Southeast) 2015, 2023
University of Tennessee at Knoxville – (Southeast) 1962, 1967, 1980, 1986, 1996, 2007, 2019
University of Tennessee at Martin – 2012, 2024
Tennessee State University
Tennessee Technological University – 1(Southeast) 1970, 1971, 2000, 2011
Vanderbilt University – (Southeast) 1961, 1971, 1977, 1988, 1998, 2009, 2021 (co-host)

Northeast Student Conference

Central Connecticut State University
University of Connecticut – (New England) 1972, 1978, 1984, 1996, 2007, 2017, (Northeast) 2022 (co-host)
Ecole de technologie superieure – 2011
Polytechnique Montréal
University of Hartford – (New England) 1992, 1999
Université Laval – (New England) 2011
University of Maine – (New England) 1968, 1975, 1981, 1987, 1994, 2006, 2019
University of Massachusetts Amherst – (New England) 1961, 1973, 1979, 1990, 2003, 2012, 2025
University of Massachusetts Dartmouth - 2022 (co-host)
Massachusetts Institute of Technology – (New England) 1956, 2013
University of Massachusetts Lowell – (New England) 1997, 2014
Merrimack College – (New England) 1969, 2015
University of New Hampshire – (New England) 1957, 1965, 1976, 1982, 1995, 2008, 2024
University of New Haven
Northeastern University – (New England) 1960, 1971, 1986, 2001, 2005, 2016, 2023 (co-host)
Norwich University – (New England) 1962, 1989, 2018 (co-host), 2020 (cancelled)
Polytechnique Montreal
Quinnipiac University
University of Rhode Island – (New England) 1964, 1974, 1980, 1985, 1993, 2004, 2021
Roger Williams University
Tufts University – (New England) 1967, 1991, 2002, 2010
United States Coast Guard Academy
University of Vermont – (New England) 1958, 1977, 1983, 1998, 2018 (co-host), (Northeast) 2022 (co-host)
Wentworth Institute of Technology– (New England) 2009, 2023 (co-host)
Western New England University
Worcester Polytechnic Institute

Pacific Northwest Student Conference

University of Alaska Anchorage – 1997, 2011
University of Alaska Fairbanks – 2007
University of British Columbia – 2024
Carroll College – 2009 (co-host), 2022, 2023 (co-host)
Gonzaga University – 1989, 2000
University of Idaho – 1965, 1972, 1980, 1990, 2002, 2016
Montana State University – 1963, 1968, 1974, 1984, 1994, 2009 (co-host), 2023 (co-host)
Montana State University – Northern - 2023 (co-host)
Montana Technological University – 2005, 2023 (co-host)
Oregon Institute of Technology – 1994, 2004, 2018
Oregon State University – 1956, 1960, 1964, 1970, 1977, 1985, 1995, 2013
University of Portland – 1988, 1999, 2025 (co-host)
Portland State University – 1981, 1991, 2008, 2014, 2025 (co-host)
Saint Martin's University – 1969, 1975, 1983, 1992, 2006, 2019
Seattle University – 2012 (co-host)
Walla Walla University – 1982, 1993
University of Washington – 1955, 1964, 1967, 1979, 1987, 1998, 2012 (co-host), 2020 (cancelled), 2021
Washington State University – 1962, 1965, 1976, 1986, 1996, 2010
Washington State University – Tri Cities

Pacific Southwest Student Conference

California Baptist University
California Polytechnic State University, San Luis Obispo – 1987, 1990, 2004, 2019
California State Polytechnic University, Pomona – 1972, 1979, 1987, 1996, 2012, 2025
California State University, Fullerton – 1982, 1991, 2005, 2020 (cancelled)
California State University, Long Beach – 1975, 1988, 2001, 2016
California State University, Los Angeles – 2011
California State University, Northridge – 1993, 2008, 2023
University of California, Irvine – 1986, 2002, 2017
University of California, Los Angeles – 1992, 2006, 2021
University of California, San Diego – 2007, 2022
University of Hawaii at Manoa – 1994, 2009, 2024
Loyola Marymount University – 1973, 1997, 2013(co-host)
San Diego State University – 1960, 1983, 1998, 2014
University of Southern California – 1981, 1999, 2013 (co-host)

Frontier Student Conference (formerly Region 6)

Universidad de las Americas, Puebla
Angelo State University – 2024
Universidad Autonoma Del Estado De Mexico

University of Houston – (Texas-Mexico) 1962, 1968, 1971, 1997 (Region 6) 2022
University of Houston Downtown
Instituto Politecnico Nacional
Universidad La Salle Victoria
Lamar University – (Texas-Mexico) 1974, 1986, 1996, 2006, 2008, 2015
Universidad LaSalle
LeTourneau University
Universidad Nacional Autónoma de Mexico
University of New Mexico – (Rio Grande) 1968, 1969, 1970, 1975, 1976, 1979, 1980, 1982, 1984, 1986, 1988, 1990, 1992, 1994, 1996, 1998, 2000, (Rocky Mountain) 2015
New Mexico Institute of Mining and Technology
New Mexico State University – (Rio Grande) 1965, 1967, 1971, 1972, 1974, 1977, 1981, 1983, 1985, 1987, 1989, 1991, 1993, 1995, 1997, 1999, 2001, 2003, (Rocky Mountain) 2010
University of Oklahoma – (Mid-Continent) 1970, 1982, 2002, 2010, 2019
Oklahoma State University – (Mid-Continent) 1958, 1969, 1974, 1981, 1986, 1996, 2014
Oklahoma State Univ. Institute of Technology
Universidad Panamericana Guadalajara
Prairie View A&M University – (Texas-Mexico) 1993
Rice University – (Texas-Mexico) 1962
Southern Methodist University
Tarleton State University - 2025
Tecnológico de Monterrey
Texas A&M University – (Texas-Mexico) 1980, 1999, 2011, 2018
Texas A&M University-Kingsville – (Texas-Mexico) 1978, 1983, 1988, 1994, 1998, 2003, 2009, 2013
University of Texas at Arlington – (Texas-Mexico) 1969, 1972, 1977, 1981, 1982, 1984, 1987, 1992, 2002, 2007 (co-host), 2020
University of Texas at Austin – (Texas-Mexico) 1973, 1975, 1979, 1985, 1990, 2000, 2005, 2010, 2021
University of Texas at El Paso – (Rio Grande) 2002, (Texas-Mexico) 2017
University of Texas at San Antonio – (Texas-Mexico) 1991, 2001, 2012
University of Texas at Tyler – (Texas-Mexico) 2007 (co-host), 2014
University of Texas at Tyler – Houston Engineering Center
University of Texas Rio Grande Valley - (Texas-Mexico) 2019
Texas Southern University
Texas Tech University – 2016, 2023 (co-host)
West Texas A&M University - 2023 (co-host)

Rocky Mountain Student Conference

University of Colorado at Boulder – 1956, 1963, 1970, 1980, 1989, 1998, 2007, 2019
University of Colorado at Denver – 1986, 1995, 2016 (co-host)
Colorado Mesa University
Colorado School of Mines – 1999, 2008, 2020 (cancelled), 2022
Colorado State University – 1959, 1968, 1977, 1985, 1994, 2004, 2014, 2025
Colorado State University-Pueblo - 2023 (co-host)

Metropolitan State University of Denver – 2016 (co-host)
South Dakota School of Mines & Technology – 1955, 1962, 1969, 1978, 1988, 1997, 2006, 2018
United States Air Force Academy – 1974, 1982, 1991, 2001, 2011, 2023 (co-host)
University of Wyoming – 1957, 1975, 1983, 1992, 2002, 2012, 2024

Southeast Student Conference

University of Central Florida – 1987, 1997, 2008, 2020 (cancelled)
Embry-Riddle Aeronautical University
University of Florida – 1966, 1974, 1985, 1995, 2006, 2018
Florida A&M University-Florida State University – 2002, 2012, 2022
Florida Atlantic University – 2017
Florida Gulf Coast University
Florida Institute of Technology
Florida International University – 2003, 2013 (co-host)
University of Georgia - 2025
Georgia Institute of Technology – (Southeast) 1963, 1968, 1972, 1983, 1993; (Carolinas) 2000, 2007, 2015
Georgia Southern University
Kennesaw State University
Mercer University
University of Miami – 1969, 1976, 1989, 2013 (co-host)
University of North Florida - 2023
Polytechnic University of Puerto Rico
University of Puerto Rico, Mayaguez Campus
Savannah State University
University of South Florida – 2004, 2014
ASCE Florida Section – 2024

Upstate New York - Canada Student Conference

University at Buffalo – 1969, 1970, 1981, 1987, 1994, 1998, 2004, 2009, 2016, 2023
Clarkson University – 1960, 1975, 1976, 1984, 1991, 1996, 2005, 2012 (co-host), 2020 (cancelled), 2021
Concordia University
Cornell University – 1958, 1965, 1979, 1985, 1992, 1999, 1907, 2014, 2022
Hudson Valley Community College
Rensselaer Polytechnic Institute – 1956, 1962, 1974, 1980, 1986, 1993, 2003, 2010, 2024
Rochester Institute of Technology – 1997, 2006, 2013, 2019
SUNY College of Technology at Canton – 2012 (co-host)
SUNY Polytechnic Institute
Syracuse University – 1960, 1982, 1988, 2002, 2017
United States Military Academy – 1990, 1993, 2001, 2008, 2015, 2025
University of Waterloo

Virginias Student Conference

Bluefield State College
Fairmont State University – (Mid-Atlantic) 2008 (co-host), 2021
Marshall University - 2023
Old Dominion University – 1966, 1970, 1975, 1980, 1985, 1991, 1997, 2003, 2009, 2017
University of Virginia – 1959, 1962, 1965, 1969, 1973, 1978, 1983, 1989, 1995, 2001, 2006, 2014
Virginia Military Institute – 1958, 1961, 1964, 1968, 1972, 1977, 1982, 1988, 1994, 2000, 2007, 2015, 2022
Virginia Polytechnic Institute & State University – 1960, 1963, 1967, 1971, 1976, 1981, 1987, 1993, 1999, 2005, 2012, 2024
West Virginia University – 1986, 1992, 1998, 2004, 2011, 2020 (cancelled)
West Virginia University Institute of Technology – 1974, 1979, 1984, 1990, 1996, 2002, 2008 (co-host), 2025

Western Great Lakes Student Conference

Bradley University – 1972, 1981, 2000, 2012
Illinois Institute of Technology – 1970, 1983, 2005, 2016, 2024 (co-host)
University of Illinois at Chicago – 1998, 2005, 2018, 2024 (co-host)
University of Illinois at Urbana-Champaign – 1980, 1984, 1991, 1996, 2001, 2014, 2022
Lakehead University –(Midwest) 2015
Marquette University – 1973, 1986, 1994, 2002, 2025 (co-host)
Milwaukee School of Engineering – 1994, 2004, 2017, 2025 (co-host)
University of Minnesota Duluth - 2023
University of Minnesota-Twin Cities – –(Midwest) 1956, 1961, 1969, 1977, 1984, 1990, 1997, 2004, 2012
Minnesota State University, Mankato —(Midwest) 2007, 2016
University of North Dakota – (Midwest) 1958, 1967, 1975, 1982, 1988, 2000, 2011
North Dakota State University – –(Midwest) 1955, 1965, 1973, 1981, 1987, 1993, 2002, 2009, 2017
Northwestern University – 1982, 2024 (co-host)
Olivet Nazarene University
University of St. Thomas
University of Wisconsin-Green Bay
University of Wisconsin-Madison – 1992, 1995, 1999, 2006, 2020 (cancelled)
University of Wisconsin-Milwaukee – 1994, 2011, 2025 (co-host)
University of Wisconsin-Platteville – (Midwest) 1971, 1974, 1979, 1986, 1992, 1995, 1998, 2006, 2014

Student Chapter Awards

Each year, the Committee on Student Members evaluates and scores the annual reports of activity submitted by the Student Chapters for the purpose of determining the recipients of the Student Chapter Awards. The scoring formula, which is made available to accompany report forms, also serves as a recommended set of goals or guidelines. More frequent meetings, field trips, attendance at conferences, presentations of papers, and the undertaking of special projects are encouraged. While scores remain confidential, a Student Chapter can grade itself in the statistical portion and estimate the subjective rating of the value of their special projects.

Based on the scoring of the annual reports, the Committee on Student Members determines the winner of the Robert Ridgway Award, and the Robert Ridgway Award Finalists. The most outstanding student Chapters in each Region are awarded Distinguished Chapter Awards.

A limited number of Student Chapters may be awarded Certificates of Commendation based on the quality of their general performance. The certificates are awarded by the President of the Society upon recommendation by the Committee on Student Members. The number of Student Chapters to receive Certificates of Commendation shall not exceed five percent of the total number of Student Chapters

Those Student Chapters that miss receiving Certificates of Commendation, but still report outstanding activity may receive a Letter of Honorable Mention. The number of Student Chapters receiving Letters of Honorable Mention shall not exceed one-third of the total number of Student Chapters.

The Committee on Student Members also gives awards for Outstanding Faculty and Practitioner Advisors, based on nominations received from the Student Chapter members.

The 2024 recipients were:

2024 Robert Ridgway Award Winner

South Dakota State University

2024 Robert Ridgway Award Finalists

Bradley University
California State Polytechnic University, Pomona
Northeastern University
Western Kentucky University

2024 Distinguished Chapter Awards

Region 1: Northeastern University

Region 2: Pennsylvania State University-University Park
Region 3: Bradley University
Region 4: Western Kentucky University
Region 5: University of Puerto Rico, Mayaguez
Region 6: Nacional Autonoma de Mexico
Region 7: Iowa State University
Region 8: University of Utah
Region 9: California State Polytechnic University, Pomona
Region 10: Mohan Babu University

2023 Certificates of Commendation

Bradley University
Western Kentucky University
California State Polytechnic University, Pomona
Boise State University
Mohan Babu University
Universidad Nacional Autónoma de Mexico
California Polytechnic State University, San Luis Obispo
Georgia Institute of Technology
Iowa State University
Northeastern University
University of Nevada, Reno
Virginia Military Institute
University of California, Los Angeles
University of Puerto Rico, Mayaguez
University of Utah
University of Cincinnati
University of South Alabama
Vanderbilt University
University of Florida

2024 Letters of Honorable Mention

Auburn University
California State University, Chico
California State University, Fullerton
California State University, Long Beach
Clarkson University
Colorado School of Mines
Columbia University
Cornell University
Duke University
Ecole de technologie Superieure
Embry-Riddle Aeronautical University – Daytona Beach
Escuela Superior Politecnica del Litoral
Fairmont State University
Florida International University
George Mason University
Georgia Southern University
Gonzaga University
Hohai University
Hong Kong University of Science & Technology
Kennesaw State University
King's College
KPR Institute of Engineering and Technology
Lafayette College
Lawrence Technological University
Lehigh University
Lipscomb University
Louisiana Tech University
Marquette University
Michigan State University
Michigan Technological University
Milwaukee School of Engineering

Missouri State University
Missouri University of Science & Technology
New Jersey Institute of Technology
New Mexico State University
North Carolina State University
Northern Arizona University
Norwich University
Ohio Northern University
Ohio State University
Ohio University
Oregon State University
Pennsylvania State University – Harrisburg
Portland State University
Rafik Hariri University
Rochester Institute of Technology
Rutgers, The State University of New Jersey
Saint Louis University
San Diego State University
Seattle University
Siksha O Anusandhan University
South Dakota School of Mines & Technology
Southeast University
Southern Illinois University at Carbondale
Southern Illinois University - Edwardsville
Stony Brook University
SUNY College of Technology at Canton
Symbiosis Institute of Technology
Syracuse University
Tecnológico de Monterrey
Texas A&M University
The Citadel
The Cooper Union
Trine University
United States Air Force Academy
United States Military Academy
Universite Laval
University of Akron
University of Alabama in Huntsville
University at Buffalo
University of California, Berkeley
University of California, Davis
University of California, Irvine
University of Central Florida
University of Colorado at Boulder
University of Connecticut
University of Georgia
University of Hawaii at Manoa
University of Houston
University of Idaho
University of Iowa
University of Kansas
University of Massachusetts Amherst
University of Minnesota Duluth
University of Minnesota-Twin Cities
University of Missouri-Kansas City
University of Nebraska-Lincoln
University of New Hampshire
University of New Orleans
University of Notre Dame
University of the Pacific
University of Pittsburgh
University of South Carolina
University of South Florida
University of Tennessee at Knoxville
University of Tennessee at Martin
University of Texas at Arlington
University of Texas at Tyler
University of Texas Rio Grande Valley
University of Toledo
University of Virginia
University of Washington
University of Wisconsin-Platteville

University of Wyoming
Utah State University
Villanova University
Virginia Polytechnic Institute & State University \
VR Siddartha Engineering College
Wayne State University
William Jewell College
York College of Pennsylvania
Youngstown State University

2024 Most Improved Award

University of Nebraska - Lincoln

2024 Letters of Significant Improvement

California State University, Chico
The Cooper Union
Duke University
Ecole de technologie Superieure
Escuela Politecnica Nacional
Hong Kong University of Science & Technology
Kennesaw State University
Lebanese University
Marquette University
Michigan State University
Missouri University of Science & Technology
North Carolina State University
Norwich University
Ohio Northern University
Pennsylvania State University - Harrisburg
Rafik Hariri University
Saint Louis University
Seattle University
Southeast University
Southern Illinois University – Edwardsville
Symbiosis Institute of Technology
University of California, Davis
University of California, Los Angeles
University of Colorado at Boulder
University of Connecticut
University of Idaho
University of Kansas
University of Massachusetts Amherst
University of Missouri-Kansas City
University of New Hampshire
University of Notre Dame
University of Tennessee at Martin
University of Virginia
University of Wyoming
Vanderbilt University
Wayne State University
William Jewell College
York College of Pennsylvania

2024 Richard J. Scranton Outstanding Community Service Award

California State Polytechnic University, Pomona

2024 Richard J. Scranton Outstanding Community Service Finalists

University of Nevada, Reno
University of Puerto Rico, Mayaguez

YOUNGER MEMBER ACTIVITIES

Younger Member Groups/Forums

ASCE recognizes that younger civil engineers are the future of the profession and provides opportunities to help Younger Members make friends in the profession, grow their careers and develop as leaders in their communities.

Where there are active centers of engineering populations age 35 and under, young professionals are encouraged to form peer-to-peer networking groups as components of ASCE's Geographic Sections and Branches to foster engagement of young members and help carry out the work of the Society.

The formation of a Younger Member group/ forum is authorized by the local sections and branches. The groups may establish bylaws in coordination with the Section and function semi-autonomously. The Younger Member Group Handbook provides a complete guide to establishing and managing a Younger Member group.

Each year a Society level award is given to the most successful large and small Younger Member group.

REGION	SECTION	BRANCH	PRIMARY CONTACT	SECONDARY CONTACT
1	Boston		Brendan G Herridge	
1	Buffalo		Connor Irwin	
1	Maine		Michelle Lee Baumann	Thomas Gleeson
1	Metropolitan	Long Island	Gabrielle Codispoti	
1	Metropolitan	Lower Hudson Valley	Juliana Castellano	
1	Mohawk-Hudson	Mid-Hudson	William Zaimes	
1	Mohawk-Hudson		Erin Louise Marion	
1	New Hampshire		George Smith	
1	New Jersey	Central Jersey	Zachary Marinelli	
1	New Jersey	North Jersey	Muhammad Taimoor Akhtar	
1	New Jersey	South Jersey	Benjamin Chierici	Tri Tam Nguyen
1	Rochester		Waldin Dilone	
1	Syracuse		Patrick Macko	

2	Central Pennsylvania		Ryan Martin	
2	Delaware		Paul Reutter	
2	Lehigh Valley		Matthew Evans	
2	Maryland	Eastern Shore	Joshua Elliott	
2	Maryland		Meriton Gollopeni	
2	National Capital		Hala Hussien Abdo IV	
2	Pittsburgh		Kaitlin Alice Deore	
3	Central Ohio			Andrew Gort
3	Cleveland		Jamie Mae-Lynn Schlitt	
3	Duluth		Dalton Scharmer	
3	Illinois		Ryan Zachary Cummings	
3	Michigan	Lansing-Jackson	Alexandra Costanzo	Matthew David Moulton
3	Michigan	Southeastern	Maria Corona	
3	Minnesota		Maren Mosley	
3	Wisconsin	Fox River Valley	#MULTIVALUE	
3	Wisconsin	Southeast	Alyssa Walker	Matthew Ayvazzadeh
3	Wisconsin	Southwest	Jordyn Benn	
3	Arkansas		Megan Land	Katie LeBlanc
4	Indiana	Metropolitan	Alexander Michael Duran	
4	Indiana	Southwest	Jeramy Adams Elrod	
4	Kentucky	Bluegrass		
4	Kentucky	Louisville	Logan Clark	
4	North Carolina	Eastern	Joshua Thomas Rosenthal	
4	North Carolina	Southern	Bryan Michael Clark	
4	North Carolina			
4	South Carolina	Eastern	Trey Nelson I	
4	South Carolina	Grand Strand		
4	South Carolina	Midlands	Catherine Johnson	

4	South Carolina	Upstate	Jake Elsman	
4	South Carolina		Lydia Mignogna	
4	Tennessee	Chattanooga	Max Cange	
4	Tennessee	Knoxville	Elina Geut	
4	Tennessee	Nashville	Kenneth Fields	
4	Tennessee	West Tennessee	David Oppong	
4	Virginia	Norfolk	Kathryn Rogers	
4	West Virginia		Daniel Michael Boyles	Eric Starliper
5	Alabama	Mobile	Curran Nicholas	
5	Florida	East Central	Dayna Duffy	
5	Florida	Gainesville		
5	Florida	Jacksonville	Courtlyn Hisey	
5	Florida	Miami-Dade	Tarell Thompson	
5	Florida	Palm Beach	Nicholas Bragaia	
5	Florida	Ridge		
5	Florida	Southwest	Alex N Milian	
5	Florida	Suncoast	Madeline Kaye Kender	
5	Florida	Tallahassee	Dylan Godden	
5	Florida	West Coast	Julio Johan Saire Yanez	
5	Florida		Valerie Janet Coloma	
5	Georgia		Samuel Joshua Dennard	
5	Louisiana	Baton Rouge	Ryan Alexander Williamson	
5	Louisiana	New Orleans	Nicholas Robert Scalfano	
5	Mississippi		Ziai Li	
6	Oklahoma	Tulsa	Brogan Tyler	
6	Texas	Caprock		
6	Texas	Corpus Christi	Marissa Montoya	
6	Texas	Dallas	Clint Owens	

6	Texas	El Paso	Diana Sofia Guerrero	
6	Texas	Fort Worth	Mayra Rodriguez	
6	Texas	Rio Grande Valley	Karina Diaz	
6	Texas	San Antonio	Ethan Greene	
6	Texas	San Antonio		
6	Texas		Farrah Rawashdeh	
7	Colorado	Southern Colorado	Joshua E Wilkert	
7	Colorado		Connor William Gordon	
7	Iowa		Hunter Mandernach	
7	Iowa		Fathi Mazen Al Share	
7	Kansas		Andrew Vincent Spencer	Peter Agustin Madrigal
7	Kansas City		Bayley Sue Brooks	
7	Nebraska		Christopher John Podany	Joshua Lowell Keithley
7	St. Louis		Alicia Padilla	
8	Arizona	Northern Arizona	Victor Wing	
8	Arizona	Phoenix	Allison Ragan Charles	
8	Arizona	Southern Arizona	Andrea Rocha	
8	Columbia		Bryce Carver	
8	Hawaii		Rebecca Pitts	
8	Inland Empire		Jeremy Gratz	
8	Montana		Brett Allen	
8	Nevada	Southern Nevada	Humberto Jose Franco Rivas	Connor J. Barlow
8	Nevada	Truckee Meadows	Joe Thomas Ketron	
8	Oregon	Portland	Christopher Knight	
8	Oregon	Wilamette Valley	David Covey	Kurtis Pipkin
8	Oregon	Bend	Carrie G. Theus	Cameron Thompson
8	Seattle	North	Kyle Martin List	
8	Seattle		Vidhi Sachdeva	

8	Southern Idaho		Paolo Consalvo JR	
8	Utah		Pedro Garcia Montesinos	
9	Los Angeles	Metro LA	Ani Rita Sarkissian	Matthew Brian Jacobson
9	Los Angeles	Orange County	Marionne Philline Pedral Lapitan	
9	Los Angeles	San Bernardino-Riverside	Alexis Mascarinas	Chris Brian Melo
9	Los Angeles	San Luis Obispo	Gabriel Jose Munoz-Morris	
9	Los Angeles	Santa Barbara-Ventura	Meet Singh	
9	Los Angeles	Southern San Joaquin	Tonia Holmes	
9	Sacramento		Wesley Hendrickson	
9	San Diego		Valeria Ceron	
9	San Francisco	North Coast	Michelle Leilani Davidson	Gavin Zirkel
9	San Francisco	Redwood Empire	Sara Mathews	
9	San Francisco	San Jose	Monica Tanner	
9	San Francisco		Maxwell Armenta	Ho-Shing Chau

CONTINUING EDUCATION

ASCE Continuing Education is the leader in lifelong learning for civil engineers, providing a comprehensive suite of live and on-demand programs. The mission of ASCE's Continuing Education Program is to deliver exceptional, state-of-the-practice continuing education to ASCE members, other civil engineers, and other design/construction industry professionals throughout their careers. Programs include:

- Live training in-person and online in various formats such as webinars and seminars, offered throughout the year. Technical committees are encouraged to partner with continuing education to present topics of current interest in their content areas.

- On-demand Courses and Certificate Programs designed to help engineers develop and refine competencies through individual and multi-course programs.

- Customized Group Training to provide tailored training solutions for organizations through single or multi-program packages.

- Exam Preparation to prepare for the PE Civil Exam. Courses provide on-demand recordings along with handouts, homework problems, study tips and email access to instructors.

ASCE's myLearning platform provides a convenient way for members to track their PDHs, create transcripts, print certificates of completion, search for relevant continuing education programs, and access ASCE's Continuing Education Programs.

ASCE is accredited by the International Accreditors for Continuing Education and Training (IACET) and is authorized to issue the IACET CEU through ASCE's Continuing Education Programs, in addition to issuing PDH certificates. The Society's Continuing Education Program also follows NCEES guidelines for continuing professional competency.

For additional information on ASCE's Continuing Education Program, please go to https://www.asce.org/education-and-events/explore-education.

MEMBER COMMUNITIES, MEMBERSHIP, AND MARKETING

ASCE's Member Communities, Membership, and Marketing Division is responsible for articulating and championing the value proposition for membership, events and products. The Division is accountable for helping to drive both dues and non-dues revenues. Data analytics reporting and market research are core capabilities of the Division, ensuring an ongoing focus on data-driven programs that meet the needs of our members and customers.

Branding guidelines and logos can be accessed at *www.ascebrandingtoolkit.org*.

Meetings and Conferences

2026 Meetings and Conferences

Information on any of the following conferences may be obtained by accessing the ASCE website at www.asce.org/education-and-events.

2026 Regions 1,2,4 & 5 Multi-Region Leadership Conference
Hyatt Regency Jacksonville Riverfront
Jacksonville, FL | Jan. 10 – 11

2026 Regions 3,6 & 7 Multi-Region Leadership Conference
Marriott Chicago O'Hare
Chicago, IL| Jan. 30 – 31

2026 Regions 8 & 9 Multi-Region Leadership Conference
Silver Legacy Resort & Casino
Reno, NV | Feb. 27 – 28

2026 International Low Impact Development (LID) Conference
Marriott Jacksonville Downtown
Jacksonville, FL; Mar. 1 – 4

2026 Geo-Congress
Salt Palace Convention Center; Salt Lake City Marriott City Center (HQ)
Salt Lake City, UT | Mar. 9 – 12

ASCE Legislative Fly-In
The Hamilton Hotel
Washington, DC | Mar. 18 – 21

2026 CI & CRC Joint Conference co-located with AEI & IRD
San Antonio Marriott Rivercenter on the River Walk
San Antonio, TX | Mar. 18 – 21

2026 Earth and Space Conference
Texas A&M Hotel + Conference Center
College Station, TX | Apr. 13 – 16

2026 EWRI Congress
Mobile Convention Center; Renaissance Mobile Riverview Plaza; The Battle House Renaissance Hotel
Mobile, AL |Apr. 26 – 29

2026 SEI Structures Congress
The Westin Boston Seaport District
Boston, MA | Apr. 29 – May 1

2026 COPRI ICCE
Galveston Island Convention Center at the San Luis
Resort; San Luis Resort & Conference Centre
Galveston, TX | May 17 – 22

2026 EMI Conference
The University of Colorado at Boulder;
Boulder Limelight
Boulder, CO | Jun. 2 – 5

2026 International Conference on Computing in Civil Engineering
Seoul, S. Korea | Jun. 14 – 17

2026 T&DI ICTD, APM-ATS, & Pavements Conference
Detroit Marriott at the Renaissance Center
Detroit, MI | Jun. 28 – Jul. 1

2026 UESI Pipelines Conference
Huntington Place Convention Center; Detroit Marriott at the Renaissance Center
Detroit, MI | Aug. 1 – 5

2026 EWRI Watershed Management Conference
ASCE HQ
Reston, VA | Aug. 9 – 12

2026 EMI International Conference
University of Napoli Federico II
Napoli, Italy | Sep. 2 – 4

2026 OPAL and Presidents & Governors Forum
Hyatt Regency Reston + ASCE HQ
Reston, VA | Oct. 15 - 19

2026 Forensics Congress
Hilton Orlando Lake Buena Vista Disney Springs
Lake Buena Vista, FL | Oct. 22 - 25

2026 Towards Zero Carbon Symposium
London, England | Nov. 11

Past National Meetings

Annual meetings and annual conventions held before 1950 are omitted from this list. They are listed in the 1985 Official Register.

Los Angeles, CA	April 1950	Omaha, NE (WR)	May 1962
Toronto, CANADA	July 1950	Detroit, MI (T)	Oct. 1962
Chicago, IL	Oct. 1950	Atlanta, GA (E)	Feb. 1963
Houston, TX	Feb. 1951	Milwaukee, WI (WR)	May 1963
Louisville, KY	June 1951	San Francisco, CA (S)	Oct. 1963
New York, NY	Oct. 1951	Cincinnati, OH (T)	Feb. 1964
New Orleans, LA	Mar. 1952	Salt Lake City, UT (E)	May 1964
Denver, CO	June 1952	New York, NY (S)	Oct. 1964
Chicago, IL	Sept. 1952	Mobile, AL (WR)	Mar. 1965
San Francisco, CA	Mar. 1953	Minneapolis, MN (T)	May 1965
Miami Beach, FL	June 1953	Kansas City, MO (E)	Oct. 1965
New York, NY	Oct. 1953	Miami Beach, FL (S)	Feb. 1966
Atlanta, GA	Feb. 1954	Denver, CO (WR)	May 1966
Atlantic City, NJ	June 1954	Philadelphia, PA (T)	Oct. 1966
New York, NY	Oct. 1954	Dallas, TX (E)	Feb. 1967
San Diego, CA	Feb. 1955	Seattle, WA (S)	May 1967
St. Louis, MO	June 1955	New York, NY (WR)	Oct. 1967
New York, NY	Oct. 1955	San Diego, CA (T)	Feb., 1968
Dallas, TX	Feb. 1956	Chattanooga, TN (E)	May 1968
Knoxville, TN	June 1956	Pittsburgh, PA (S)	Oct. 1968
Pittsburgh, PA	Oct. 1956	New Orleans, LA (WR)	Feb. 1969
Jackson, MS	Feb 1957	Louisville, KY (S)	April 1969
Buffalo, NY	June 1957	Washington, DC (T)	July 1969
New York, NY	Oct. 1957	Chicago, IL (E)	Oct. 1969
Chicago, IL	Feb. 1958	Memphis, TN (WR)	Jan. 1970
Portland, OR	June 1958	Portland, OR (S)	April 1970
New York, NY	Oct. 1958	Boston, MA (T)	July 1970
Los Angeles, CA	Feb. 1959	New York, NY (E)	Oct. 1970
Cleveland, OH	May 1959	Phoenix, AZ (WR)	Jan. 1971
Washington, DC	Oct. 1959	Baltimore, MD (S)	April 1971
New Orleans, LA	Mar. 1960	Seattle, WA (T)	July 1971
Reno, NV	June 1960	St. Louis, MO (E)	Oct. 1971
Boston, MA	Oct. 1960	Atlanta, GA (WR)	Jan. 1972
Phoenix, AZ	April 1961	Cleveland, OH (S)	April 1972
New York, NY	Oct. 1961	Milwaukee, WI (T)	July 1972
Houston, TX	Feb. 1962	Houston, TX (E)	Oct. 1972

Washington, DC (WR)	Jan. 1973	San Francisco, CA	Nov. 1990
San Francisco, CA (S)	April 1973	Orlando, FL	Oct. 1991
Tulsa, OK (T)	July 1973	New York, NY	Sept. 1992
New York, NY (E)	Oct. 1973	Dallas, TX	Oct. 1993
Los Angeles, CA (WR)	Jan. 1974	Atlanta, GA	Oct. 1994
Cincinnati, OH (S)	April 1974	San Diego, CA	Oct. 1995
Montreal, CANADA (T)	July 1974	Washington, DC	Nov. 1996
Kansas City, MO (E)	Oct. 1974	Minneapolis, MN	Oct. 1997
New Orleans, LA	April 1975	Boston, MA	Oct. 1998
Denver, CO	Nov. 1975	Charlotte, NC	Oct. 1999
San Diego, CA	April 1976	Seattle, WA	Oct. 2000
Philadelphia, PA	Sept. 1976	Houston, TX	Oct. 2001
Dallas, TX	April 1977	Washington, DC	Nov. 2002
San Francisco, CA	Oct. 1977	Nashville, TN	Nov. 2003
Pittsburgh, PA	April 1978	Baltimore, MD	Oct. 2004
Chicago, IL	Oct. 1978	Los Angeles, CA	Oct. 2005
Boston, MA	April 1979	Chicago, IL	Oct. 2006
Atlanta, GA	Oct. 1979	Orlando, FL	Nov. 2007
Portland, OR	April 1980	Pittsburgh, PA	Nov. 2008
Hollywood, FL	Oct. 1980	Kansas City, MO	Oct. 2009
New York, NY	May 1981	Las Vegas, NV	Oct. 2010
St. Louis, MO	Oct. 1981	Memphis, TN	Oct. 2011
Las Vegas, NV	April 1982	Montreal, CANADA	Oct. 2012
New Orleans, LA	Oct. 1982	Charlotte, NC	Oct. 2013
Philadelphia, PA	May 1983	Panama City, PANAMA	Oct. 2014
Houston, TX	Oct. 1983	New York, NY	Oct. 2015
Atlanta, GA	May 1984	Portland, OR	Sept. 2016
San Francisco, CA	Oct. 1984	New Orleans, LA	Oct. 2017
Denver, CO	April 1985	Denver, CO	Oct. 2018
Detroit, MI	Oct. 1985	Miami, FL	Oct. 2019
Seattle, WA	April 1986	Virtual	Oct. 2020
Boston, MA	Oct. 1986	Virtual	Oct. 2021
Atlantic City, NJ	April 1987	Anaheim, CA	Oct. 2022
Anaheim, CA	Oct. 1987	Chicago, IL	Oct. 2023
Nashville, TN	May 1988	Tampa, FL (Cancelled)	Oct. 2024
St. Louis, MO	Oct. 1988	Seattle, WA	Oct. 2025
New Orleans, LA	Oct. 1989		

(WR) = Water Resources Engineering; (T) = Transportation Engineering; (E) = Environmental Engineering; and (S) = Structural Engineering.

MEMBERSHIP AND BENEFITS

Membership

(As of September 30, 2024)

Through membership in ASCE, you are part of a community of about 150,000 professionals who work to increase society's understanding of the marvels of civil engineering.

Information on how to join ASCE or advance your membership is available at www.asce.org/join, how to renew at www.asce.org/renewal.

Membership Grades

Distinguished Members	232
Fellows	3,846
Members	65,953
Associate Members	34,620
Affiliate Members	22,631
Student Members	36,110
Institute-Only Members	506
Total	163,898

Institute Membership

AEI	6,470
CI	16,779
COPRI	4,434
EMI	1,966
EWRI	21,586
G-I	12,193
SEI	32,596
TDI	16,385
UESI	3,998

Member Benefits

As an ASCE member, you are eligible for a wide variety of member-only discounts on conferences, continuing education courses and publications as well as participation in a host of other programs.

- *Civil Engineering*, the Society's award-winning magazine, is mailed to all members of ASCE with U.S. addresses, except students, at no separate charge. Additional print subscriptions must be ordered for $300 Domestic / $345 International. For international members to receive mailed copies, an annual air delivery service fee of U.S. $39 must be paid. Additionally, *Civil Engineering* magazine's website is available to all members at asce.org/cemagazine.

- The print edition of *Civil Engineering* carries news and features of current interest in the various fields of civil engineering. A wide variety of civil engineering projects, research, trends, and news are described, usually illustrated by photographs and drawings. Manuscripts and other material from any civil engineer are considered, without regard to whether the contributor is a member of ASCE. Demand for space is such that only articles of exceptional value to a large proportion of the profession can be accepted. Manuscripts typically range from 2,000 to 3,500 words. Those wishing to submit a manuscript or topic idea should email cemag@asce.org, and include a brief description of the topic, its schedule and budget, and its significance to the profession. Independently prepared papers may also be sent directly by mail to: Editor in chief, *Civil Engineering*, Alexander Bell Drive, Reston, VA 20191-4382.

- Articles in *Civil Engineering* are eligible for consideration for Society prizes in accordance with the rules for the individual prizes.

- Reprints of articles may be obtained by arrangement with the Reprints Department; see the ASCE Publications website, asce.org/publications-and-news Single copies are $50.00 each.

- Annual volumes of *Civil Engineering* are available on microfilm from National Archive Publishing Company (NAPC), 300 N. Zeeb Rd., Ann Arbor, MI 48106. The magazine is indexed in the Civil Engineering Database.

- Information on rates and arrangements for placing advertising can be obtained from the Advertising Director at Society headquarters.

- Stay on top of what's happening in the industry with the **Civil Engineering Source** site and newsletter. Tailored exclusively for civil engineers, the Source site has industry news, Society news, career and management articles, job postings, and practitioner-focused technical updates. The companion AI-driven newsletter learns from your preferences to deliver content tailored to your interests.

- **Free On-demand Webinars** — active members earn ten free archived webinars with each year of membership and earn free PDHs for each one successfully completed. This free offer is provided as a benefit of membership and includes both professional and technical information. Learn more at asce.org/freepdh.

- ASCE provides **eLearning webinar series**, free to all members. Each online workshop provides engineers with the critical career skills they need to succeed. ASCE members can visit asce.org/elearning to view upcoming live and archived webinars.

- ASCE's **Career Connections** gives you one-stop shopping for career services, high quality job postings, and a searchable resume database at careers.asce.org. Career Connections also offers career coaching, resume writing, and resume critique services.

- Learn about the upcoming ASCE **conferences** in your practice area at asce.org/events.

- Find out how ASCE's more than 800 **continuing education programs** can enhance your technical and management skills at asce.org/career-growth.

- Browse ASCE's **publications**–more than 1,500 Standards, Manuals of Practice, Committee Reports, Proceedings, and ASCE Press titles, to stay at the leading edge of your profession at asce.org/publications.

- Join the tens of thousands of ASCE members who participate in ASCE **Member Advantages**, including life insurance, disability income insurance, dental insurance, long-term care insurance, credit cards and financial services, auto and home insurance, auto rental discounts, overnight delivery services, and professional liability and business owners' coverage. You can learn more at asce.org/memberadvantages.

- Show your pride in ASCE membership with any of the high-quality items from the ASCE **Gift Store**: asce.org/gift-store. Check out the latest selection of clothing and accessories all sporting ASCE's logo. This is a great place to get gifts for any ASCE member – or yourself.

- Industry leaders, dedicated educators, and exceptional engineers should consider becoming ASCE **Fellows**. The Fellow Liaison helps eminent civil engineers navigate through the application process. Excellent benefits are provided to Fellows including the ability to use the Fellows lounge at the ASCE Convention and recognition during the ASCE Outstanding Projects and Leaders (OPAL) Awards Gala the year they become a Fellow. See asce.org/fellow for more details.

- Contributions made to ASCE through the ASCE **Foundation** at ascefoundation.org are tax-deductible to the fullest extent of the law. Portions of your dues, and certain unreimbursed expenses incurred while providing volunteer services to the Society, may also be tax deductible. Consult your tax advisor regarding the specific application of tax laws.

- ASCE **Partners Program** offers organizations the opportunity to increase the support they provide to their engineering staff through group discounts on ASCE membership, continuing education and other products and services. Find more information at asce.org/membership/corporate-engagement/organization-partners

PUBLICATIONS

The Society issues publications of the following types in print and/or electronic forms: journals and practice periodicals; conference proceedings; standards; manuals and reports on engineering practice; committee technical reports; engineer, owner, and construction-related contract documents; and special publications. General Information is available online at https://ascelibrary.org.

ASCE publishes *Civil Engineering Magazine* and *GeoStrata* through the Communications Department.

Journals (link to https://ascelibrary.org/journals)
The technical and professional journals of the Society are the media through which independent researchers report their experiences and the results of their studies for the advancement of the civil engineering profession. Technical content is carefully peer-reviewed for possible publication in one of 35 ASCE journals.

Authors or coauthors, whether or not they are members of the Society, may submit worthwhile manuscripts for review and possible publication. Such papers may be presented at meetings of the Society, but relatively informal papers, prepared exclusively for meeting presentation, are not usually reviewed for publication in the journals. Details concerning standards of acceptance for journal papers are available online through the ASCE Author's Resource Center at https://ascelibrary.org/author-center.

Journals are published monthly, bimonthly, or quarterly. All papers are published in print and/or online.

Subscriptions: The annual subscription rates for Society members and institutions are listed in the ASCE Library. All journal subscriptions are entered on a calendar year basis, except *Civil Engineering*, which may start with any issue. The journal rates quoted are applicable only for orders received before or during the year of publication. For prior years, subscriptions will be charged at the current year's subscription rate. These prices are subject to change without notice.

Richard R. Torrens Award
Richard R. Torrens served ASCE for 17 years in the Publications Department at Headquarters and was Manager of Professional and Technical Publications at his untimely death in 1984. The high quality of ASCE's Journals is in no small measure a result of his dedication and his support of the volunteer Journal editors. As a reflection of his distinguished service, the Richard R. Torrens Award will honor volunteer Journal editors who make outstanding contributions to the ASCE publications program. The award will be made by the ASCE Board Committee on Publications to a Journal editor whose contributions are considered outstanding. No more than one award shall be made in a single year, and it shall not be required that an award be made every year.

The award shall consist of an appropriate certificate.

Awards have been made as follows:
2006 Kenneth L. Carper, M.ASCE
2007 Vijay G. Panchang, Ph.D., P.E., D.CE, F.ASCE
2008 Sashi Kunnath, Ph.D., P.E., F.ASCE and Firdaus Udwadia, Ph.D., M.ASCE
2009 Daene McKinney, Ph.D., P.E., D. WRE, M.ASCE and Vijay Singh, Ph.D., P.E., D.WRE, F.ASCE
2010 William Ritter, Ph.D., P.E., F.ASCE
2011 Charles Jahren, Ph.D., P.E., M.ASCE
2012 Sherif El-Tawil, Ph.D., P.E., F.ASCE
2013 Wieslaw Binienda, Ph.D., F.ASCE
2014 Tomas Soler, Ph.D., M.ASCE
2015 Chung Li-Tseng, Ph.D., M.ASCE
2016 Lucio Soilbelman, M.ASCE
2017 Antonio Nanni, F.ASCE
2018 Jesús M. de la Garza, Ph.D., Dist.M.ASCE
2019 Anil Agarawal, P.E., Ph.D., M.ASCE
2020 Chris Hendrickson, Ph.D., Hon.M.ASCE
2021 Young Hood Kwak, Ph.D., M.ASCE and Sue McNeil, Ph.D., Dist.M.ASCE, P.E.
2022 Rodrigo Salgado, Ph.D., P.E., D.GE, F.ASCE
2023 R. Raymond Issa, Ph.D., P.E., F.ASCE
2024 Amarjit Singh, Ph.D., P.Eng., C.Eng., F.ASCE
2025 Fabio Matta, Ph.D., M.ASCE

E-books (link to https://ascelibrary.org/ebooks)
ASCE e-books provide state-of-the-practice information and guidance on today's engineering methods and technologies, from design and planning through application in the field. The collection includes ASCE Standards, Manuals and Reports on Engineering Practice, Committee Technical Reports, and ASCE Press titles. All ASCE e-books are available at a 25%-member discount.

Standards (link to https://ascelibrary.org/standards)
In 2016, the Board of Direction approved revisions to the ASCE Rules for Standards Committees to govern the writing and maintenance of standards developed by ASCE. All such standards are developed by a consensus standards process managed by the ASCE Codes and Standards Committee (CSC). The consensus process includes balloting by the balanced standards committee and reviewing during a public comment period. All standards are updated or reaffirmed by the same process every five to ten years. Standards are available in print and online through the ASCE Bookstore or at ascelibrary.org at a 25% discount for members.

ASCE AMPLIFY: This is a subscription-based platform replicates the provisions and commentary of ASCE 7, as well as 23 other standards with enhanced features that make it easier for engineers to work with the standard. Visit https://amplify.asce.org/ for more information.

ASCE Hazard Tool: This free web-based application offers a better way to look up key design parameters specified by Standard ASCE 7 and ASCE 41. Visit https://asce7hazardtool.online/ for more information.

Eaves AI Assistant: Gain access to detailed answers tailored to your needs and multilingual support with our new Eaves AI Assistant -- powered by **ASCE AMPLIFY**'s trusted body of knowledge and designed specifically for the civil engineering community. Visit https://amplify.asce.org/eaves.

Manuals and Reports on Engineering Practice
Manuals and Reports on Engineering Practice, are developed to aid practitioners of civil engineering on specific topics. Manuals are authored by ASCE committees and approved by Blue Ribbon Panels. Manuals are numbered series published in print and online.

Committee Technical Reports
Special reports prepared by the technical and professional committees of ASCE may be published as individual volumes. Approval by the appropriate division, council, or institute executive committee is required for publication.

Conference Proceedings
On application, in advance, by a division Executive Committee or an institute Governing Board, the papers presented at national conventions and specialty conferences may be offered for sale as a proceedings publication. Conference papers are also included in the online ASCE Library; the digital archive includes all conference proceedings published since 2000 and selected proceedings since 1996. Conference papers are available to purchase either as a whole conference collection or individual conference papers.

Engineer, Owner, and Construction Related Documents
ASCE distributes contract documents/forms of agreement prepared by the Engineers Joint Contract Documents Committee (EJCDC) and published by ASCE, the American Consulting Engineers Council, and the National Society of Professional Engineers. Contract documents come as Microsoft Word files that can be immediately downloaded. EJCDC contract documents are available for purchase at a 35% discount for ASCE Members.

Databases
ASCE Library (https://ascelibrary.org)

The ASCE Library is the world's largest full-text database of civil engineering research and practical publications. It offers unprecedented online access to more than 240,000 technical and professional papers—2.5 million pages of content. More than 5,000 papers are added annually.
ASCE Library offers flexible purchase options including:
Subscriptions: Members and institutions can purchase a subscription to individual journal titles. Institutions can also subscribe to e-book packages, conference proceedings collections, the All Journals package, or the Complete ASCE Library Package.

Individual Titles: e-books are available to purchase either by the chapter, or in the entirety of the title.

ASCE Library Card Subscriptions (individuals only)**:** Personal access to full-text ASCE journal articles, conference proceedings papers, and book chapters from across the entire ASCE Library is made possible through a paid ASCE Library Card, which allows you to create your own collection of articles based on your current research needs. These subscriptions allow a predetermined number of article downloads over the course of a 24-month period.

ASCE Library on Demand Subscriptions (corporations only): Enterprise access to full-text ASCE journal articles, conference proceedings papers, and book chapters within the ASCE Library is made possible through a paid ASCE Library on Demand subscription, which enables companies to provide their employees with access to the latest civil engineering research and its practical application. For more information, please contact ASCE Customer Service.

Single Article/Chapter: Individuals have the option to purchase a single journal article, proceedings paper, or e-book chapter.

ASCE Member Subscription Policy
As a membership benefit, ASCE permits members to purchase ASCE journals for their personal, noncommercial use at a substantially reduced rate. This reduced rate is offered to individual members only and is not available to non-members, libraries, reading rooms (both corporate and academic) or institutions. The following member grades may purchase ASCE Journals at member rates. Member and Associate Members are eligible to purchase up to 10 journals and Affiliate Members up to 5 journals at the discounted member rate. There is no limit on the number of ASCE Journals that Distinguished/Honorary Members and Fellows may purchase at the member rate. Student Members are not eligible for a discounted member rate. ASCE members may choose to purchase additional journals at the non-discounted price.

ASCE Member Yearly Article Pack
Professional members also receive 5 free article downloads from the ASCE Library each year. This includes journal papers, book chapters (except standards), and proceeding

papers. Members will need to login to https://ascelibrary.org with their ASCE membership login to access the ASCE Member Yearly Article Pack.

Member ordering information
Telephone orders: 1-800-548-ASCE (2723) or 1-703-295-6300 (International)
Internet orders: https://ascelibrary.org
Mail orders: ASCE, Member Subscription, PO Box 79162, Baltimore, MD 21279-0162

Subscriptions may be paid by credit card (ASCE accepts American Express, Discover, MasterCard, or Visa; when paying for a publication order in this manner, be sure to include the following information: name of credit card being used, credit card number, credit card's expiration date, and cardholder's signature) or check. Members of ASCE may place subscription orders and request to be billed; however, members are encouraged to submit the full remittance along with their orders to save order-processing time. All subscriptions must be prepaid in order to start the subscription.

CIVIL ENGINEERING CERTIFICATION, INC.

Civil Engineering Certification, Inc. (CEC) was created in 2004 by the ASCE Board of Direction to provide a mechanism for the post-licensure certification of the various specialties within civil engineering. CEC will partner, where appropriate, with other professional organizations to implement specialty and cross-specialty certification programs. Certification complements the goals of the ASCE through:

- **Developing Leadership**—through the promotion of certification as a vehicle for post-licensure professional development.
- **Advancing Technology**—through the development of specialized bodies of knowledge for utilization during the certification process.
- **Advocating Lifelong Learning**—through the requirement of ongoing professional development in the certification process after achieving licensure and professional experience.
- **Promoting the Profession**—through the provision of certification as a broadly recognized, specialized credential in the practice of civil engineering.

Certifications within the engineering and scientific community have demonstrated substantial benefits to individual participants, clients, and the public. These benefits include:

- Certification is an advanced qualification beyond licensure recognized by clients, employers, peers, and the public.
- Certification provides tangible evidence that an individual has excelled in their specialty field.
- Certification demonstrates attainment of a body of knowledge within a specialty area of civil engineering and commitment to stay current on new technological innovations.
- Certification demonstrates a strong commitment to professionalism through its ethics and continuing professional development requirements.
- Certification allows civil engineers to maintain significant input into the advanced credentialing process.
- Certification provides clients with an assurance that they are engaging highly qualified participants on their projects.
- Certification supports the concept of Qualifications Based Selection (QBS).

Individual certification programs are developed by administrative units within CEC with the participation of the appropriate ASCE Institutes, committees, or technical units.

CEC established its first administrative unit, the American Academy of Water Resources Engineers (AAWRE), in October 2004, along with the Board-Certified Water Resources Engineer (BC.WRE) certification. In October 2008, CEC launched its second unit, the Academy of Geo-Professionals (AGP), introducing the Board-Certified Geotechnical Engineer (BC.GE) certification. The third unit, the Academy of Coastal, Ocean, Port & Navigation Engineers (ACOPNE), was founded in October 2009 and offers four certifications: Board-Certified Coastal Engineer (BC.CE), Board-Certified Ocean Engineer (BC.OE), Board-Certified Port Engineer (BC.PE), and Board-Certified Navigation Engineer (BC.NE). In 2023,

the Utility Engineering and Surveying Certification Board (UESCB) was established to oversee the Board-Certified Pipeline Engineer-Water (BC.PLW) certification.

The 2025-2026 CEC Board of Directors are:

- Karen C. Kabbes, P.E., ENV SP, BC.WRE, F.ASCE, *President*
- Jerry DiMaggio, PE, BC.GE, M.ASCE, *President Elect*
- Paul Boulos, Ph.D., Dist.D.NE, BC.WRE (Hon.), NAC, NAE, Dist.M.ASCE, *Past President*
- John P. Campbell, P.E., M.ASCE
- Joseph M. Danatzko, P.E., F.SEI, F.ASCE
- James N. Marino, P.E., BC.CE, M.ASCE,
- Philip Meis, P.E., M.ASCE
- Craig F. Ruyle, P.E., M.ASCE, *ASCE*
- Liz Smith, G.E., P.E., BC.GE, M.ASCE
- Jen Hofmann, Aff.M.ASCE, *Director/Secretary, CEC*

For additional information on CEC and its administrative units, contact Jennifer Hofmann at (703) 295-6197 or by email at: jhofmann@asce.org.

AMERICAN ACADEMY OF WATER RESOURCES ENGINEERS

The American Academy of Water Resources Engineers (AAWRE) was founded in October 2004 under the leadership and guidance of members from ASCE's Environmental and Water Resources Institute (EWRI) and was the first Academy created within Civil Engineering Certification, Inc. (CEC).

The Academy's objective is to improve the practice, elevate the standards, and advance the profession of water resources engineering by:

1. Certifying engineers with specialized knowledge in water resources engineering for the benefit of the public.
2. Recognizing the ethical practice of water resources engineering at the expert level.
3. Enhancing the practice of water resources engineering.
4. Supporting and promoting positions on water resources issues important to the public health, safety, and welfare.
5. Encouraging life-long learning and continued professional development.

AAWRE board certification adheres to ASCE Policy statement 568 - Fulfilling the Civil Engineering Body of Knowledge for responsible charge of civil engineering through implementing/establishing post-P.E. license board credentialing to validate attainment of competency for responsible charge.

Water resources engineering is the professional discipline for the stewardship and sustainable use of the world's water and related resources that develops and applies scientific and engineering principles to plan, design, construct, manage, operate, and maintain infrastructure and programs.

The 2023-2024 AAWRE Board of Trustees are:

Dennis L. Richards, P.E., BC.WRE, F.EWRI, F.ASCE, *President-Elect*
Paul F. Boulos, Ph.D., BCEE, Hon.BC.WRE, Dist.BC.NE, Dist.M.ASCE, NAE, *Past-President*
Steven R. Abt, Ph.D., P.E., BC.WRE (Ret.), F.ASCE, *President-Elect*
Berrin Tansel, Ph.D., P.E., BCEE, BC.WRE, F.EWRI, F.ASCE, *Treasurer*
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*Applicants for certification as a Board-Certified, Water Resources Engineer (BC.WRE) shall demonstrate that they meet the prescribed Body of Knowledge for Water Resources Engineering by demonstrating:

- Active engagement in the professional practice of water resources engineering.
- A valid license to practice professional engineering in the U.S. or equivalent license issued by a foreign country.
- An approved undergraduate degree in engineering and either 1) a master of science or master of engineering degree in water resources, civil, agricultural, environmental, or 2) a doctoral degree in water resources, civil, agricultural, environmental engineering, or 3) have earned a minimum of thirty graduate level semester hours related to water resources engineering from a college with engineering program(s) or their equivalent.** (If degree(s) are outside of engineering, the applicant must get approval from the Academy's admissions committee.)
- Ten years minimum of professional experience in water resources engineering work in which eight years must be accumulated after obtaining the P.E. licensure or equivalent. The experience shall include active participation in responsible planning, design, analysis, operation, management, regulation, research, or teaching. In the case of teaching, the work experience shall be at an educational institution of recognized standing, or its equivalent.
- Agreement in writing to adhere to the ASCE Code of Ethics.
- Submission of a complete application, together with all fees and supporting documentation as required, including written recommendations endorsing the applicant from three peers who possess a valid license to practice professional engineering issued in the U.S. or equivalent license issued by a foreign country.
- Passage of a panel oral examination in a manner satisfactory to the Board of Trustees. The oral examination shall consist of two phases:
- An oral presentation demonstrating that the applicant has mastered the requisite water resources engineering body of knowledge (WRE BOK) at the expert level, and
- An oral defense of the presentation in the form of questions and answers.
- The Admissions Committee may waive the panel oral examination, if the candidate has demonstrated extensive and superior qualifications and background.

**Requirements are subject to change in 2024 to adhere to new CEC Baseline Requirements.*

American Academy of Water Resources Engineers mission is to provide excellence in leadership by elevating the professional practice of water resources engineering through advanced certification, continuing education, and ethical practice.

American Academy of Water Resources Engineers
1801 Alexander Bell Drive
Reston, Virginia 20191 USA

THE ACADEMY OF GEO-PROFESSIONALS (AGP)

The Academy of Geo-Professionals (AGP) was founded in October 2008 by practicing geo-engineers who were members of the American Society of Civil Engineers' Geo-Institute (G-

I). The AGP offers the Board-Certified Geotechnical Engineer (BC.GE) certification, the first voluntary, post-license credential to provide professional engineers an opportunity to gain further recognition in the field of geotechnical engineering.

AGP board certification adheres to ASCE Policy statement 568 - Fulfilling the Civil Engineering Body of Knowledge for responsible charge of civil engineering through implementing/establishing post-P.E. license board credentialing to validate attainment of competency for responsible charge.

Geotechnical Engineering

Geotechnical engineering is the branch of civil engineering concerned with the engineering behavior of the materials and processes forming the earth's crust, in the context of the built environment.

Objectives and Mission of the Academy of Geo-Professionals

- Certifying individuals with specialized knowledge in geotechnical engineering for the benefit of the public.
- Recognizing the ethical practice of geotechnical engineering.
- Enhancing the technical practice of geotechnical engineering.
- Supporting and promoting positions on geotechnical engineering issues important to the public health, safety, and welfare.
- Encouraging life-long learning and continued professional development.
- AGP's mission is dedicated to improving the practice, elevating the standards, and advancing the profession of geo-professional engineering. The Academy will meet these goals and objectives with the oversight of the Board-Certified Geotechnical Engineer (BC.GE) certification program for geotechnical professional engineers.

AGP Board of Trustees

The 2023-2024 AGP Board of Trustees are:

Jerry A. Dimaggio, P.E., BC.GE, M.ASCE, *President*
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Academy of Geo-Professionals

1801 Alexander Bell Drive
Reston, Virginia 20191 USA

ACADEMY OF COASTAL, OCEAN, PORT & NAVIGATION ENGINEERS

The Academy of Coastal, Ocean, Port & Navigation Engineers (ACOPNE) was founded in October 2009 under the leadership and guidance of members from ASCE's Coasts, Oceans, Ports & Rivers Institute (COPRI) and was the third Academy created within Civil Engineering Certification, Inc. (CEC). ACOPNE has four board certifications: Board-Certified Coastal Engineer (BC.CE); Board-Certified Ocean Engineer (BC.OE); Board-Certified Port Engineer (BC.PE); and Board-Certified Navigation Engineer (BC.NE).

ACOPNE certifications adhere to ASCE Policy statement 568 - Fulfilling the Civil Engineering Body of Knowledge for responsible charge of civil engineering through implementing/establishing post-P.E. license board credentialing to validate attainment of competency for responsible charge.

The COPNE-Profession comprises the individuals and professional organizations that are engaged in the sustainable development and protection of coastal, oceans, port, and navigation environments for the benefit of society. The Academy has in part been created to complement the Coasts, Oceans, Ports and Rivers Institute (COPRI) and provides recognition to those individuals who have excelled in one or more of the disciplines embraced by COPRI. In this regard, the Academy has defined the following specialty fields of expertise consistent with the disciplines contained in COPRI.

Coastal Engineering. Coastal engineering involves the practice of civil engineering, as well as the sciences of oceanography, meteorology and coastal geology concerned with the interactions between water and land, including shorelines, bays, lakes, estuaries, inlets, river mouths, and harbors, and the structures within these environments.

Ocean Engineering. Ocean engineering involves the practice of civil engineering and the sciences of oceanography and meteorology concerned with the design, analysis, operation, and planning of systems that operate in the oceanic environment.

Port Engineering. Port Engineering involves the practice of civil, structural, mechanical and environmental engineering concerned with the planning, design, construction, maintenance, operation, environmental protection, and technical functioning of dock and shoreside facilities and systems used to handle or convey people or product.

Navigation Engineering. Navigation Engineering involves the planning, design, construction and maintenance of harbors, marinas and waterways by employing works such as dredging, breakwaters, locks and dams, ice and sedimentation control contrivances, and flow training structures in an environmentally sensitive manner to facilitate the safe and efficient operation of vessels in transit or at berth, especially

considering the behavior and performance of vessels subject to environmental forces, sediment related issues, traffic movement and vessel handling.

The objectives of the ACOPNE are to improve the practice, elevate the standards, and advance the COPNE-Profession for the benefit of the public by:

- Certifying professional engineers with specialized knowledge in the areas of coastal, port, ocean, or navigation engineering.
- Recognizing ethical and technical practice.
- Supporting and promoting positions on professional issues important to the public health, safety, and welfare.
- Encouraging life-long learning and continued professional development.

The 2023-2024 ACOPNE Board of Trustees are:

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Franklin Kim, ENV SP, *Secretary*

*Applicants for board certification shall demonstrate that they meet the prescribed ACOPNE Body of Knowledge by demonstrating:

- Actively engaged in professional practice in one of the four specialties.
- Possess a baccalaureate degree or higher from an engineering program accredited by ABET, Inc. or equivalent, acceptable to the Board of Trustees. The applicant shall have successfully completed at least 30 semester credits, or equivalent, of acceptable graduate-level, or upper-level undergraduate courses, beyond the baccalaureate degree, acceptable to the Board of Trustees.
- Possess a valid license to practice professional engineering recognized by a State, District, or Territory of the United States or certificate of registration/charter from a foreign country acceptable to the Board of Trustees.
- Possess a minimum of ten years of qualifying professional experience, of which 8 years must have been accumulated after the first P.E. license. Further, such work shall include active participation in responsible planning, design, analysis, operation, management, regulation, research, or teaching. In the case of teaching, the work

experience shall be at a recognized engineering program acceptable to the Board of Trustees.

- Agree in writing to adhere to ASCE Code of Ethics.
- Be required to defend their application by examination in a manner specified by the Board of Trustees. The requirement for an examination may be waived by the Admissions Committee only when the written application clearly demonstrates that the applicant meets all the requirements specified in this Section and has mastered the requisite body of knowledge at the expert level in a manner and form acceptable to the Board of Trustees.

**Requirements are subject to change in 2024 to adhere to new CEC Baseline Requirements.*

Academy of Coastal Ocean Port & Navigation Engineers
1801 Alexander Bell Drive
Reston, Virginia 20191 USA

THE UTILITY ENGINEERING & SURVEYING CERTIFICATION BOARD (UESCB)

The Utility Engineering & Surveying Certification Board (UESCB) administers the Board-Certified Pipeline Engineer-Water (BC.PLW) certification program. The UESCB Board has fiduciary responsibilities to maintain their specialty area Body of Knowledge, develop and implement operating procedures aligned with CEC bylaws and rules, and oversee application reviews and examinations of board-certification candidates. UESCB was founded in 2023.

UESCB certification adheres to ASCE Policy statement 568 - Fulfilling the Civil Engineering Body of Knowledge for Responsible Charge of Civil Engineering through implementing/establishing post-P.E. license board credentialing to validate attainment of competency for responsible charge.

UESCB Board

The 2023-2024 UESCB Board Members are:

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