ASCE
AMERICAN SOCIETY OF CIVIL ENGINEERS

REVISION 1 – FEBRUARY 6, 2023

Updates are shown in red

TIMBER-STRONG DESIGN BUILD[SM]

TIMBER-STRONG DESIGN BUILD℠
Previous Competition Winners

2022 ASCE Student Symposia

Southeast Student Symposium

March 25th at Florida State University

1st Place: Florida A&M University – Florida State University
2nd Place: University of Puerto Rico Mayaguez
3rd Place: Florida Atlantic University

Region 6 Student Symposium

April 2nd at University of Houston

1st Place: LeTourneau University

Gulf Coast Student Symposium

April 2nd at Auburn University

1st Place: Auburn University

Pacific Southwest Student Symposium

April 2nd at University of California, San Diego

1st Place: University of Hawaii Manoa
2nd Place: Cal State Long Beach
3rd Place: University of California, Los Angeles
BIM 1st Place: University of California, Los Angeles

Intermountain Southwest Student Symposium

April 14th at University of Nevada, Las Vegas

1st Place: University of Utah
2nd Place: Northern Arizona University
3rd Place: University of Arizona
BIM 1st Place: Arizona State University

2021 ASCE Pacific Southwest Student Conference (PSWC)

March 27th at University of California, Los Angeles

1st Place: University of California, Los Angeles
2nd Place: California State University, Fullerton
3rd Place: University of Hawaii at Manoa

2020 PSWC

April 4th at California State University, Fullerton
1st Place: California State University, Fullerton
2nd Place: University of California Los Angeles (UCLA)
3rd Place: California Polytechnic State University, San Luis Obispo (CPSLO)

2019 NCSEA SUMMIT

November 20th at Disneyland Hotel, Anaheim, CA
1st Place: California Polytechnic State University, San Luis Obispo (ARCE CPSLO)
2nd Place: University of California Los Angeles (UCLA)
3rd Place: University of Kentucky (U of K)

2019 PSWC

April 6th at California Polytechnic State University, San Luis Obispo, CA
1st Place: California Polytechnic State University, San Luis Obispo (CE CPSLO)
2nd Place: University of Arizona (UA)
3rd Place: University of California Los Angeles (UCLA)

2018 PSWC

April 13th at Arizona State University, Tempe, AZ
1st Place: San Diego State University (SDSU)
2nd Place: Arizona State University (ASU)
3rd Place: University of California Irvine (UCI)
Honorable Mention: California State Los Angeles (CSLA)

This document, which is available at Student Conferences, Symposia & Competitions page of the ASCE Website, describes the Timber-Strong Design Build[SM] Competition and states the 2023 rules for the student symposia. **Requests for Information (RFI) and Clarifications, which include any revisions to the rules, are published on the ASCE website prior to the competition and do not appear in this document although they are formal addenda to the rules.**
See the Request for Information (RFI) Section below for details on how to submit questions.

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WELCOME

The American Society of Civil Engineers (ASCE) and sponsors American Wood Council (AWC), Simpson Strong-Tie Company Inc. (SST), and APA – The Engineered Wood Association (APA) support and encourage a fully inclusive culture that celebrates individual uniqueness, engenders a sense of belonging, and promotes equitable opportunity for all people to participate in the Timber-Strong Design Build[SM] (TSDB[SM]) Competition. (See ASCE Policy statement 417 - Justice, equity, diversity, and inclusion.) Participation should be inclusive, open, and fair to all interested and eligible students. Welcome!

Examples from 2022 TSDB[SM] Competition

TIMBER-STRONG DESIGN BUILD℠ COMPETITION

1.0 EVENT DESCRIPTION

The student competition is based on creating a sustainable, 2-story wood light-framed building (a.k.a. project). While other natural resources are rapidly depleting, wood is the only building material that grows naturally, is 100% renewable, and outperforms other building materials in overall carbon footprint reduction. As a result, AWC, SST, APA, and ASCE are seeking student teams to design and build an artistically creative building that is sustainable, aesthetically pleasing and structurally durable. In the interest of sustainability, the projects must be deconstructed/disassembled and donated for repurposing at the end of the competition.

2.0 OBJECTIVE

The 2023 Timber-Strong Design Build℠ (TSDB) Competition enables students to gain experience in performing crucial aspects of common structural engineering design and practice. Participating students will learn about the processes involved in professionally designing and proposing a project bid, which must be unique and not a replication of a previous year's design. Students will also gain exposure to the management and building practices used in construction environments. Through the performance of analysis, production of a building information model, preparation of a project bid, production of construction documents, and management of the construction process, each team is expected to act as a design-build construction firm while competing in a friendly environment. The goal of this competition is to provide unique insights and hands-on experience for the next generation of structural engineers involved in sustainable design and construction.

3.0 AWARDS AND RECOGNITION

The winners of the Timber-Strong Design Build℠ Competition shall be determined by compiling a team's total number of points from the report, BIM model, construction, presentation, and creativity portions of the competition (see Section 10.0 SCORING). ~~In addition to the top three teams receiving awards, the 1st place winning team will receive a travelling trophy which will reside at the winning team's college until the following year's competition where it will change hands to the next 1st place winning team.~~

3.1 BIM AWARDS AND RECOGNITION

A BIM award will be awarded to the team with the top BIM score. All teams (whether or not participating in the construction of the project) are eligible for this award.

4.0 GENERAL RULES AND ELIGIBILITY REQUIREMENTS

4.1 RULE CHANGES AND PRECEDENCE

The Rules and Regulations (Rules) of the Timber-Strong Design Build[SM] Competition are updated each year. **Teams are strongly encouraged to read this document carefully and disregard previous editions from previous competitions.** Teams should not consider items such as rulings and interpretations made by judges in previous competitions and answers provided in previous interpretations of rules, as setting precedence for this year's competition.

4.2 GENERAL INFORMATION

To learn which Student Symposia are hosting this competition, visit the ASCE website https://www.asce.org/communities/student-members/conferences. Visit the Student Symposium hosts' websites (links are on the ASCE Student Symposia webpage) for registration information.

Each competing student chapter is invited to structurally design and model a light-framed wood structure. Through the design process, teams are required to create a preliminary design and a final bid report.

Each team is required to model the wood structure and, if competing on the day of the competition, construct the wood structure which was designed in the team report. Each team will conclude with a presentation (see Section 6.0 PRESENTATION).

Request for Information (RFI)
Requests for information (RFI) should be sent to student@asce.org with the subject line "**TSDB Competition RFI**". Clarifications will be posted on the Timber-Strong Design Build Competition Collaborate Site every other Friday starting September 30, 2022, until February 10, 2023. Each post will address the questions received from the previous two weeks through the Wednesday before 11:59 PM Eastern Standard Time (EST). **The cutoff date for submitting a RFI is Wednesday, February 8, 2023, at 11:59 p.m. EST.**

4.3 PARTICIPATION AND ELIGIBILITY REQUIREMENTS

4.3.1 STUDENT REQUIREMENTS

Students must be undergraduate students, members of an ASCE Student Chapter in good standing, and Society Student Members of ASCE. (Society student membership is free; be sure to join.)

4.3.2 TEAM REQUIREMENTS

It is an expectation that teams will reflect diversity, foster an inclusive culture, and treat everyone with dignity and respect.

Only one team per ASCE Student Chapter may compete in the competition. A student chapter may compete in only one ASCE Student Symposium. The teams shall consist of undergraduate students enrolled during all or part of the current competition academic year. Graduate students may serve as advisors. Each team must have at least one captain. Conference assignments and student symposium host chapters are listed here.

ASCE Student Chapters hosting symposia may invite Official Guest teams, which are teams from Region 10 colleges or universities that have an official ASCE Student Chapter that is not yet assigned to any Student Conference. Official Guest teams may compete in only one student symposium per year and are eligible to place and receive awards at the student symposium competition (if they meet the other requirements, including eligibility requirements). ASCE Student Services shall be notified by the ASCE Student Symposium host of an Official Guest team prior to the start of the student symposium via e-mail to student@asce.org.

An ASCE Student Chapter team wanting to enter a competition that is NOT being hosted at their assigned student symposium, may request to compete at another ASCE Student Symposium as a guest team. If the student symposium host grants permission, the guest team may compete. The guest team will be scored but shall not win awards at the student symposium competition.

All team members and student chapters must be registered for the ASCE Student Symposium. There is no limit to the number of students who participate in the development of the report, building information model, and the visual aid, however, only 4-6 members should be designated as builders.

Additional team requirements:

a. If participating in the day of competition, 4-6 members shall be designated as "builders".
b. One builder of the team must be identified as the team captain.
c. The team must have at least one underclassman (freshman/sophomore).
d. The team **MUST** have at least one faculty advisor.
e. Teams are encouraged (not required) to have a practicing structural engineer to mentor the team.

4.3.3 STUDENT CHAPTER ELIGIBILITY

Eligibility criteria for the Student Symposia Competition are shown in APPENDIX B.

4.3.4 INTENT AND ELIGIBILITY ACKNOWLEDGEMENT FORM

Teams shall submit an Intent and Eligibility Acknowledgement Form *(*see APPENDIX C), **no later than 5:00 p.m. EST on November 4, 2022.** By completing this form, a student chapter states their intent to have a team participate in the competition at their assigned student symposium as well as acknowledges the eligibility requirements for student symposium competition participation.

The form must be signed by the Team Captain, ASCE Student Chapter Faculty Advisor, ASCE Student Chapter President, and Competition Team Faculty Advisor (if different than ASCE Student Chapter Faculty Advisor).

The team captain shall upload the Intent and Eligibility Acknowledgement Form to ASCE's Cerberus ftp server. Refer to APPENDIX D for upload directions**.**

4.4 ETHICS AND REQUIRED CONDUCT

This competition is to be conducted with the highest regard for ethical responsibility per ASCE's Code of Ethics. All members of ASCE, regardless of their membership grade or job description, commit to all the ethical responsibilities in this Code. All ASCE members should make themselves familiar with ASCE's Code of Ethics.

All participants shall act professionally and respectfully at all times. Failure to act appropriately can result in sanctions, disqualifications, and loss of invitations to future competitions or society-wide competitions. The inappropriate use of language, alcohol, or materials, uncooperativeness, and general unprofessional or unethical behavior will not be tolerated.

4.5 SAFETY

Safety is the highest priority; activities that risk personal injury will not be tolerated. Competition safety officials may use their own discretion on determining a hazardous condition and provide suggestions for correcting the issue. If a team member cannot compete safely, they will be disqualified. The remaining team members may continue with the competition if the number of team members does not drop below 4 builders. Competition safety officials may take action, including withdrawal of a team from competition, for safety violations if they are not corrected once brought to the attention of the team. Judges are empowered to halt and prohibit any activity that competition safety officials deem hazardous. If the structure being built is deemed by competition safety officials to be unsafe to participants, judges, or spectators, it must be withdrawn from the competition. Judges are empowered to pause the build to verify safe constructability and process.

All participants are responsible for complying with all campus and/or host site protocols and procedures including but not limited to COVID-19 guidelines related to in-person meetings, masking, social distancing, etc., at all times in connection with planning, preparation, or participation in the competition.

Given the continually changing environment surrounding COVID-19, virtual competition provisions are provided in the rules and may be activated in coordination with ASCE.

Students shall practice safe fabrication procedures and procure appropriate instruction and supervision (see Section 9.0 CONSTRUCTION). General construction safety standards for activities

during this competition shall follow the standards set forth in OSHA Regulation Standards Number 1926. The following are the URL addresses to the OSHA Standards 1926:
https://www.osha.gov/laws-regs/regulations/standardnumber/1926
and CAL/OSHA Title 8 of the California Code of Regulations (T8 CCR)
https://www.dir.ca.gov/samples/search/query.htm
related to construction industry (Pocket Guide For the Construction Industry may be found at https://www.dir.ca.gov/dosh/dosh_publications/constguideonline.pdf).
Student teams are solely responsible for following these safety standards. (See SECTION 5.4 BUILDING MATERIALS AND SAFETY GEAR).

Builders must adjust to the site conditions and weather during the construction. At all times the structure shall be stable and self-supporting such that a builder only provides bracing stability of a member or panel until the member or panel is properly attached and secured according to the construction drawings and safe construction practices. Judges are empowered to pause the build to verify safe construction and construction process per site conditions.

Each Builder will need to take a free "Ladder Safety Training" course https://www.laddersafetytraining.org/ and upload the certificate of completion to their team's unique ASCE's Cerberus ftp server submission link (see Section 4.6 SCHEDULE, DEADLINES, AND SUBMISSIONS).

Judges will pause the timer and verify the structure is stable prior to using the structure as a platform for construction.

For safety gear requirements see Section 5.4.3 SAFETY GEAR.

4.6 SCHEDULE, DEADLINES, AND SUBMISSIONS

The following is a list of important dates related to the overall competition schedule, including deadlines for applicable submissions. Teams should consider this as only a partial list of dates. All dates are midnight (11:59 PM) in the time zone of the host unless noted otherwise.

ASCE is using its Cerberus ftp server as a submission platform. All competition deliverables must be submitted in this platform. Submissions outside of this platform will be considered non-responsive and will not be considered.

ASCE will provide each team captain and faculty advisor a secure submission link for the Cerberus ftp server in December 2023. All electronic files will be uploaded here, with the exception of the Intent and Eligibility Acknowledgement Form (See Section 4.3.4 INTENT AND ELIGIBILITY ACKNOWLEDGEMENT FORM).

Mandatory Task	Due Date
Intent and Eligibility Acknowledgement Form (See SECTION 4.3.4)	4 November 2022
All individual member ladder safety training certificates and waiver forms (to be provided by ASCE)	Prior to commencing any construction/assembly tasks
Electronic files Phase One upload to ASCE's Cerberus ftp server (See SECTION 7.0)	16 January 2023
Electronic files Phase Two upload to ASCE's Cerberus ftp server (See SECTION 7.0)	3 February 2023
Team Captain's meeting	Day before the competition
Electronic file Phase Three Presentation upload to ASCE's Cerberus ftp server (See SECTION 6.0)	3 March 2023
Construction of Structure & Visual Aid * Does not apply in the event of a virtual competition	Day of the competition
Electronic file Phase Four upload to ASCE's Cerberus ftp server (See SECTION 7.0) * Does not apply in the event of a virtual competition	Day of the competition

All Team Captains shall attend the Team Captain's meeting where they will receive an overview of the competition day and they will be able to ask any last-minute questions.

5.0 BUILDING PROJECT

5.1 GENERAL

All proposed and modeled BIM structures and constructed structures shall be a 2-story structure with a footprint dimension of 6' x 6', which is measured to the outside face of wood stud wall. Wall sheathing, roof sheathing, roof eaves, and **the cantilever floor beam shall extend outside the footprint dimension (see Figure 1**). The final deliverables shall contain the following:

1. Design and model a structurally efficient building system of wood light-framed construction.
2. The two-story structure shall include the following:
    a. Roof system: The slope of the roof shall be determined by the team. The overall height of the structure shall not exceed 12 feet, measured from the highest point of the roof (ex. ridge beam) to the bottom of the structure.
    b. 2nd floor system: A floor beam that cantilevers 4'-0" outside of the footprint to support the applied point load.
    c. 2nd floor framed opening: **one** opening in the floor.

d. 2nd floor walls framed openings: minimum of **four** windows with one in each wall. The windows may be located anywhere on each wall.
e. 1st floor walls framed openings: minimum of **three** windows with one in each wall and **one** door in a wall with no windows. The windows may be located anywhere on each wall.

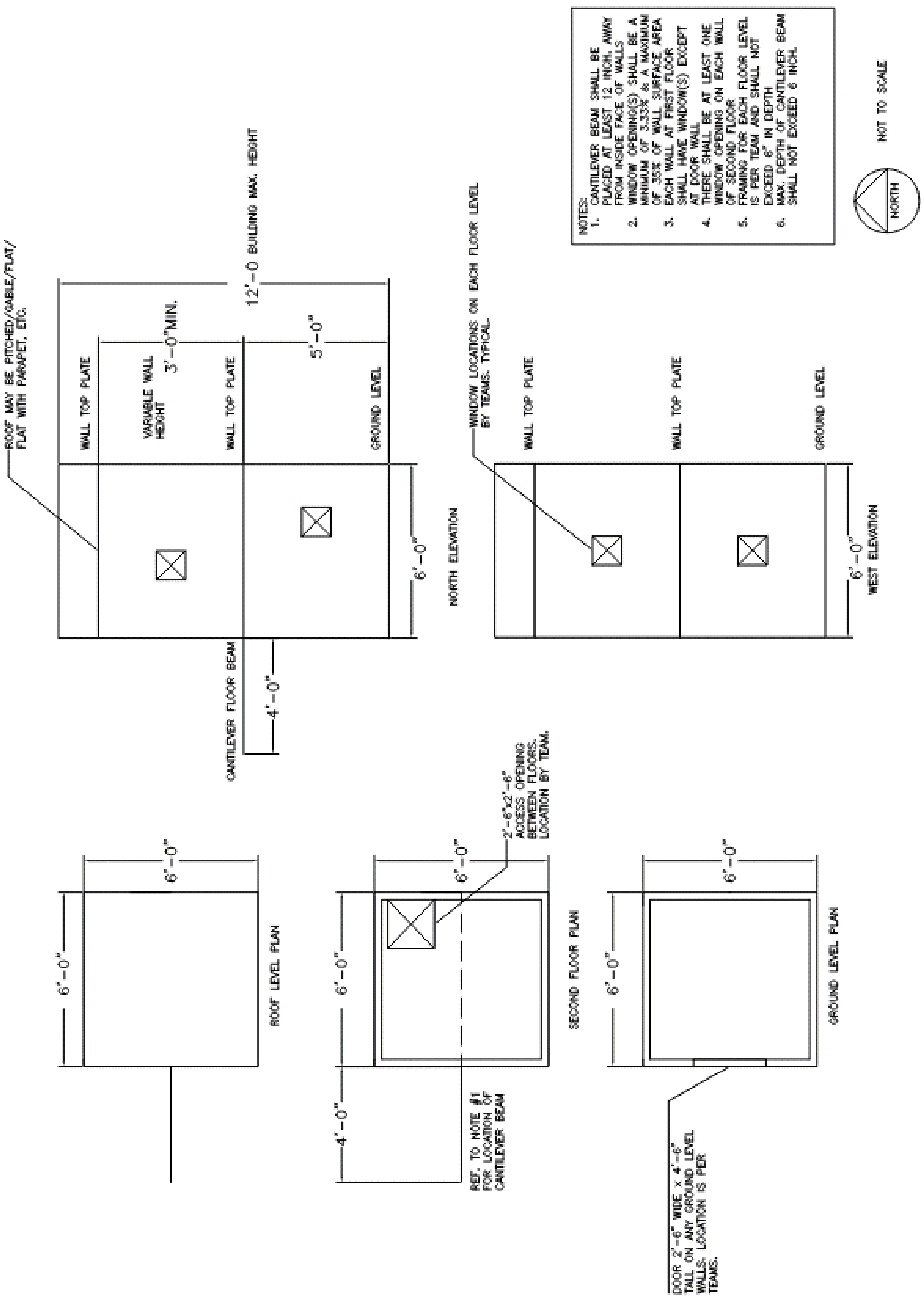

ROOF MAY BE PITCHED/GABLE/FLAT/ FLAT WITH PARAPET, ETC.
12'-0 BUILDING MAX. HEIGHT
WALL TOP PLATE
VARIABLE WALL HEIGHT
3'-0"MIN.
WALL TOP PLATE
5'-0"
GROUND LEVEL
6'-0"
NORTH ELEVATION
CANTILEVER FLOOR BEAM
4'-0"
WINDOW LOCATIONS ON EACH FLOOR LEVEL BY TEAMS. TYPICAL.
WALL TOP PLATE
WALL TOP PLATE
GROUND LEVEL
6'-0"
WEST ELEVATION
NOTES:
1. CANTILEVER BEAM SHALL BE PLACED AT LEAST 12 INCH. AWAY FROM INSIDE FACE OF WALLS
2. WINDOW OPENING(S) SHALL BE A MINIMUM OF 3.33% & A MAXIMUM OF 35% OF WALL SURFACE AREA
3. EACH WALL AT FIRST FLOOR SHALL HAVE WINDOW(S) EXCEPT AT DOOR WALL
4. THERE SHALL BE AT LEAST ONE WINDOW OPENING ON EACH WALL OF SECOND FLOOR
5. FRAMING FOR EACH FLOOR LEVEL IS PER TEAM AND SHALL NOT EXCEED 6" IN DEPTH
6. MAX. DEPTH OF CANTILEVER BEAM SHALL NOT EXCEED 6 INCH.
NORTH
NOT TO SCALE
6'-0"
6'-0"
ROOF LEVEL PLAN
6'-0"
6'-0"
4'-0"
2'-6"x2'-6" ACCESS OPENING BETWEEN FLOORS. LOCATION BY TEAM.
REF. TO NOTE #1 FOR LOCATION OF CANTILEVER BEAM
SECOND FLOOR PLAN
6'-0"
6'-0"
GROUND LEVEL PLAN
DOOR 2'-6" WIDE x 4'-6" TALL ON ANY GROUND LEVEL WALLS. LOCATION IS PER TEAMS.

Figure 1.

5.2 STRUCTURAL DESIGN

Wood has been successfully used as a structural material for over 1300 years and the construction industry is on the verge of expanding the use of wood to high-rise under the 2021 International Building Code to up to 18 stories using mass timber construction. As a structural material that provides sustainability, strength, and resilience, each team will design the building per this section using wood products. The structural calculations shall be legible HAND calculations (non-computer analyzed) on the structure in **Figure 1**. All structural design will be done using the Allowable Stress Design (ASD) Method. The design must include the following:

5.2.1 STRUCTURAL DURABILITY-GRAVITY DESIGN

1. Vertical design loads
   Roof Dead Load = calculated self-weight
   Roof Live Load L_r= 20 psf
   Floor Dead Load = calculated self-weight
   Floor Live Load L= 50 psf
   Point load at the end of the cantilever 150 lbs. (Load Test Video) "UPDATED LINK"
2. Design cantilever floor beam for shear and bending.
3. Deflection of cantilever
   a. Calculate the predicted deflection assuming all applicable adjustment factors are equal to 1.0.
   b. Beam deflection, after the load is applied, must be at least .5" and not greater than 1" as tested.
   c. Calculate the entire self-weight of the structure.

5.2.2 STRUCTURAL DURABILITY-SEISMIC AND WIND DESIGN

1. Lateral Design Loads - the structure shall be designed and analyzed to resist seismic and wind loads based on allowable stress design (ASD) as follows:
   a. Lateral seismic load of E = 275 plf at the roof diaphragm and 225 plf at the floor diaphragm in both directions (not simultaneously).
   b. Roof wind uplift pressure W = 30 psf (no dead load is allowed to resist uplift pressures)
2. Lateral Design – the design shall include the following:
   a. Seismic:
      i. Roof diaphragm design (in-plane shear only) both directions including sheathing, chords, and collectors
      ii. Floor diaphragm design (in-plane shear only) both directions including sheathing, chords, and collectors
      iii. Shear wall design (in-plane shear and overturning)
      iv. Anchorage to the foundation that includes anchor bolt and SST hold-downs to resist in-plane shear and overturning.
      v. Factor of Safety (F.S.) for the diaphragm and shear walls (ratios of ASD unit shear capacity/ASD demand). Teams shall provide calculations to

the 1000th decimal place. Calculations shall include F.S. for each of the diaphragms and the shear walls. The calculations shall provide the average F.S. for the combined diaphragms and average F.S. for combined shear walls.

b. Wind Design:
    i. Roof joist anchorage for the uplift wind load.

3. The ASD capacities for the diaphragm and shear walls shall be based on the 2021 Special Design Provisions for Wind and Seismic (SDPWS) standard (https://awc.org/publications/2021-sdpws/).
4. Assume that the structure will be connected to a foundation with 1/2" diameter anchor bolts and SST hold-downs.

In all cases, the demand (load) on the structure shall not exceed the capacity (resistance) of the structure.

'Continuous Load Path' is another focus of this competition. A structure must resist uplift, overturning, and sliding from the foundation as a system. The members must resist the out-of-plane (bending), in-plane (shear) and axial forces imparted from the loads as individual members, a diaphragm system or component, and a structure. How well a house or building can absorb energy from wind and seismic loading has much to do with 'Continuous Load Path'. A building absorbs seismic energy by connecting the horizontal roof and floor diaphragms to the walls. When ground motion produces inertial forces, these forces push on the roof (and floor) diaphragm in one direction and the walls hold back the roof in the opposite direction. This behavior is similar in a building absorbing wind energy. For the energy to be properly absorbed, the roof and floor diaphragms must be connected to the walls and the upper story walls are connected to the lower story walls. The lowest level walls are connected to the foundation. The roof connection to the walls must also account for the uplift forces due to wind. As an analogy, if the wind or seismic forces were electricity, it's the engineer's job to design a continuous path for that electricity to flow to the ground.

The following diagrams illustrates continuous load path through wood members, fasteners, and connectors:

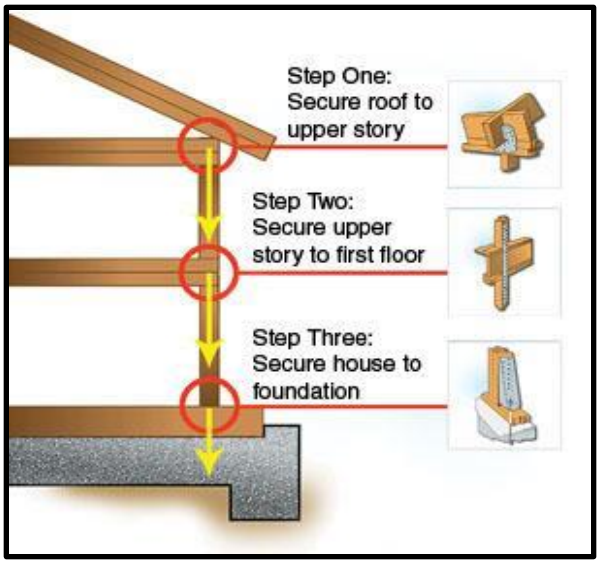


Figure 2. Continuous Load Path

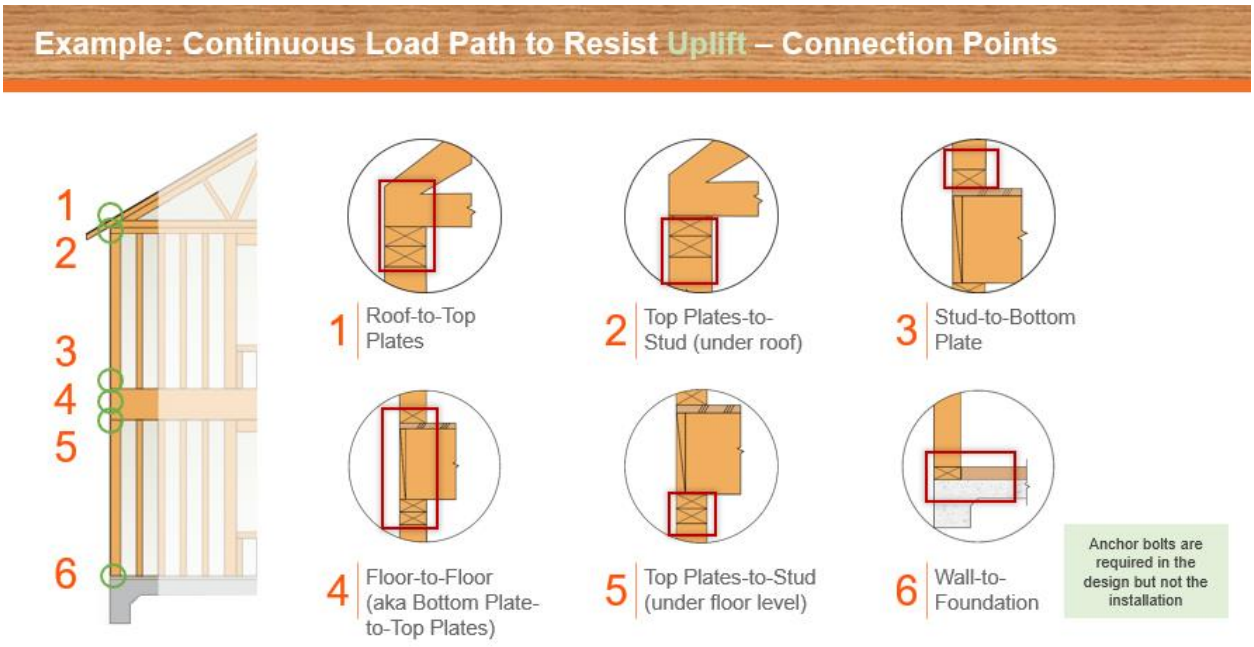


Figure 3. Continuous Load Path Resisting Uplift Forces

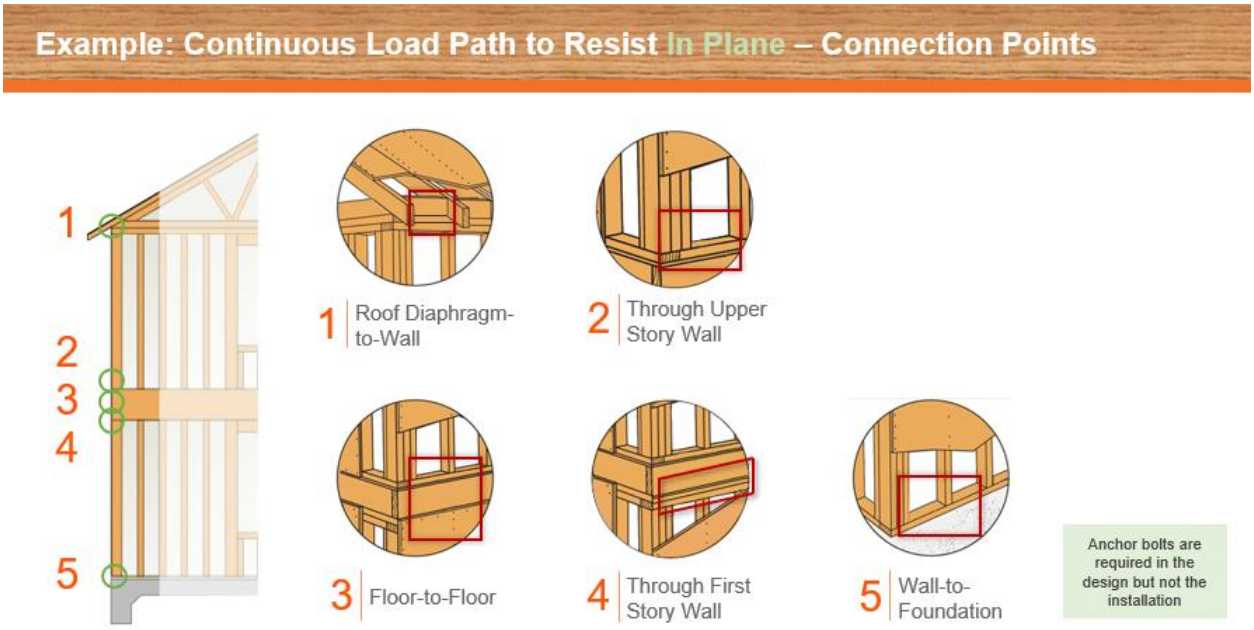


Figure 4. Continuous Load Path Resisting In-Plane Forces

Implementation of a continuous load path in the design and modeling of the structure in this competition will be a major focus. A Revit library of Simpson 2D & 3D connectors and fasteners is available for use. The following link is for downloading the 'Drawing Finder for Revit Plugin' from the Simpson Strong-Tie website:
https://www.strongtie.com/drawing/drawing-finder-for-revit
This plugin allows the Revit user to insert Simpson products directly into the Revit model and drawings by pulling the most recent content from the Strongtie.com website. Note that there is also an "Installation Instructions and Best Practices Tutorial" pdf file on the web page.

A wind unit uplift force has been provided for calculation (See Section 5.2.2 STRUCTURAL DURABILITY-SEISMIC AND WIND DESIGN). Teams will calculate the total uplift and appropriately connect the roof to the second level walls. Teams will be responsible for resisting uplift and overturning forces to the foundation with fasteners, connectors, structure dead load, or a combination of the three. Hold-downs are to be designed and installed to anchor the structure to the foundation, although the structure will not be anchored to the foundation during the competition.

5.2.3 STRUCTURAL DRAWINGS

22" x 34" drawings accurately depicting the structure that is designed, including but not limited to:

- Framing plans
- Shear wall connection details

- Panelized diaphragm and shear wall sheathing type and fastening schedule
- Connectors, blocking, and fasteners for continuous load path
- Plan views, elevations, and cross-sectional details demonstrating continuous load path
- Anchorage to the foundation

5.3 SUSTAINABLE DESIGN

Wood is a superior sustainable building material.

Wood is renewable, like any crop. Engineered wood products can use smaller trees from well-managed forests, saving old growth for future generations to enjoy. Forest land comprises about 33 percent of the total U.S. land area. Demand for more wood products encourages forest landowners to maintain healthy forest regeneration, which in turn helps absorb more greenhouse gases.

Manufacturing wood uses less energy than producing steel or concrete, reducing greenhouse gas and other air-polluting emissions related to construction. Wood sequesters carbon. By trapping the carbon removed from the environment during the trees' growth, buildings made with wood can continue to have a net benefit on the environment when compared to their steel and concrete counterparts.

To show how much the structure is sequestering, provide carbon footprint calculations which include:

Analyze the carbon footprint for 100x the building's structural framing volume to simulate an actual full-size building. Determine the amount of carbon stored in the two-story structure and the total potential carbon benefit using the WoodWorks Carbon Calculator tool found at http://www.woodworks.org/carbon-calculator-download-form/

All input and output shall be provided in the report.

5.4 BUILDING MATERIALS AND SAFETY GEAR

5.4.1 MATERIALS

All materials specified and used in the structure's construction shall be as follows. All framing shall be at a minimum of nominal 2 x sawn lumber (Douglas Fir (DF), Southern Pine (SP), Douglas Fir-Larch (DF-L), Hem-Fir (HF) or Spruce-Pine-Fir (SPF)) or engineered wood products. Wood structural panels (plywood or oriented strand board (OSB)) are permitted to be used for the diaphragm and shear walls (structural insulated panels (SIPS) are not permitted). Connections shall be made with nails, screws, and steel connectors. Simpson Strong-Tie connectors and fasteners can be requested from Simpson Strong-Tie using the MATERIALS REQUEST form in APPENDIX A.

5.4.2 CONSTRUCTION

All supplies (materials, connectors, tools, etc.) to construct the structure shall be provided by each team. The construction supplies shall correspond to materials specified in the design and construction documents.

5.4.3 SAFETY GEAR

Each team is responsible for bringing their own tools, safety gear, and personal protective equipment (PPE) including but not limited to construction hard hats, safety glasses, gloves (tips of gloves may not be cut off), closed toed shoes, long pants, and safety vests. Long hair needs to be tied back at the construction site. See Section 4.5 SAFETY for additional information.

NOTE: Power tools using compressed air, powder actuation or rotating blades such as nail guns, power saws, cordless saws, reciprocating saws etc. are not permitted to be used at the competition. However, battery operated tools such as drills or screwdrivers are permitted. Teams shall provide their own ladders. NOTE: SST will donate connectors and fasteners (see APPENDIX A - MATERIALS REQUEST). Additionally, SST will ship the connectors and fasteners to the teams prior to the competition.

5.5 BUDGET

A primary consideration with any project is the budget and making sure the costs are tracked. Each team will provide a budget which includes an itemized list of the cost of materials based on estimates for the materials used to design their structure and document how the costs were estimated. The budget shall be itemized and included in the report using a spreadsheet. See APPENDIX A - BUDGET FORM for example.

5.6 REPORT

5.6.1 REPORT CONTENTS

Each team's report must include:

a. Table of Contents
b. All team members' names, cell phone numbers and email addresses including the faculty advisor. Additionally, identify the team "Captain" and the 4-6 members who are designated as the "Builders" if competing in the construction portion of the event.
c. The name, telephone number, email address and title of the faculty advisor.
d. Structural design calculations (Section 5.2 STRUCTURAL DESIGN)
e. Sustainable design calculations (Section 5.3 SUSTAINABLE DESIGN)
f. The budget (Section 5.5 BUDGET) including references for the estimated material costs - unit price.

g. Statement of how the team will remove the structure from the site and method of recycling or donating the structure after the competition (Section 9.0 CONSTRUCTION).
h. Statement that all team members have read and understand the rules including Section 4.5 SAFETY in addition to the referenced OSHA and CAL/OSHA documents.
i. Certificate of completion for the Ladder Safety Training (see Section 4.5 SAFETY)
j. All the host and sponsor logos (ASCE, AWC, APA & SST)
k. The report shall be signed and dated by at least one (1) team captain and one (1) faculty advisor certifying that the information is valid.

6.0 PRESENTATION

Presentation:

1. Using the items listed for the visual aid (**9.2 VISUAL AID**), each team will record a presentation about their project and provide it at Phase 3 as listed in Section 4.6. Each team is responsible for video recording their presentation which shall be uploaded into the team's ASCE Cerberus ftp server folder.
2. All members of the builder team must participate in the presentation.
3. Each team will have 10 minutes maximum for the presentation.

7.0 ELECTRONIC FILES

Each team shall upload their electronic files into the ASCE Cerberus ftp server folder provided by ASCE. The team folder shall have **separate** folders for each submittal phase shown below. The files will be uploaded in three phases per SECTION 4.6 SCHEDULE, DEADLINES, AND SUBMISSIONS into the team folder as follows:

Phase One:

1. Project report (Submit in PDF form.)

Phase Two:

2. Structural drawings (Submit in PDF format on 22" x 34" sheet size. Drawings contained in one file. Separate sheets will not be accepted. AutoCAD files will not be accepted.)
3. BIM Model and associated 3D graphics as needed to appropriately convey complete load path.
4. Photos and/or videos of any pre-fabrication, etc.

Phase Three:

5. Presentation materials, photos and/or videos of the team presentation.

Phase Four:

6. Visual aid, construction drawings, and a copy of the report at the day of competition.

All teams must have all materials in their ASCE Cerberus ftp server folder by the deadline or the team will have points deducted from their score.

8.0 BUILDING INFORMATION MODEL (BIM)

The team members will model the entire building superstructure per the design shown in their submitted report, structural drawings, and visual aid. Teams that do not model the structure to the specifications outlined within the report, structural drawings and visual aid will be subject to a scoring penalization (see Section 10.0 SCORING). The structure shall be modeled using only wood members (see Section 5.4.1 MATERIALS).

8.1 GENERAL

The completed model must provide a complete load path for gravity, wind, and seismic loads, and all loads shall be resolved into the foundation.

The BIM will be judged based on completeness of the model (including all structural framing materials and connectors), visually demonstrating the continuous load path, accurately calculating the materials cost, and accuracy of the model according to the team report. To be considered complete, all structural members must be modeled in three dimensions (see 10.7 BIM: 70 POINTS).

Please refer to Section 10.0 SCORING for any other scoring concerns.

9.0 CONSTRUCTION & VISUAL AID

The team members designated as "builders" (see 4.3 Registered Participants) will construct the entire project per the design shown in their submitted report, structural drawings, and visual aid. The team's faculty advisor is expected to be present during the construction of the project. Teams that do not construct the structures to the specifications outlined within the report, structural drawings and visual aid will be subject to a scoring penalization (see Section 10.0 SCORING). The structure shall be constructed using only wood members (see Section 5.4.1 MATERIALS).

9.1 GENERAL

In wood light frame construction, it is a common practice to construct walls, floors, and roofs offsite and deliver these fabricated panels (also referred to as "components") to the jobsite for erection. This process is referred to as 'panelization.' It is the intent of this competition for teams to construct the wall and floor panel components offsite and deliver them to the competition site for erection. Roof framing shall be done onsite, so builders are not lifting large and heavy panel

components from ladders overhead. Judges will observe the construction. The structure is to be constructed such that it can be easily disassembled in larger pieces to place on a shipping pallet. Similarly, the roof shall not be disassembled as a single component for safety purposes. This panelization process not only replicates real-world construction, but also makes it easy for disassembly and reassembly by recipient of the donated project. For this reason, we require the use of screws for connecting the components (i.e., wall components, floor components) together. However, this is not to be confused with the general wood nailing and sheathing nailing (using code prescribed nail sizes) in the assembly of the panels and sheathing done offsite. The screws make the deconstruction of the structure into stacks of panels on pallets much easier. The structural drawings must identify and specify the screw size and location for erecting and connecting the panels together. This adds an extra bit of planning and design to the structure in considering erection and disassembly of the panelized components. Disassembly and building removal are an important part of construction in this competition.

Example of panelized walls at 2022 TSDB

The roof structural framing members are allowed to be pre-cut prior to the competition date to be assembled on-site. All prefabrication must be done prior to arriving at the building site on the day of the competition.

The walls and floor may use fabricated panels. For safety due to lifting and ladders, the roof must be constructed on-site (non-panelized).

The sheathing connections shall be identifiable through any decoration of the panel components. The ability to identify the type and spacing of sheathing connections to the framing shall be maintained.

The structure is not allowed to be anchored to the construction site area and it is the team's responsibility to provide adequate measures to resist overturning loads as a result of the applied

cantilever loading. **No counterweight other than the dead load of the structure is allowed to resist any overturning.** The completed structure must provide a complete load path for gravity, wind, and seismic loads. NOTE: The wind load does not need to be considered beyond the anchorage of the roof rafter into the walls.

Construction on-site during the competition will be judged based on the time of construction, completeness of construction, continuous load path, materials cost, and accuracy of construction according to the structural drawings.

Please refer to Section 10.0 SCORING for any other scoring concerns.

9.2 VISUAL AID

Each team shall display a visual aid at their build site. Each team's visual aid shall be 30" tall x 40" wide with a foam-core base and include the following items:

Visual aid:

1. Drawings, graphics, text, photos, etc. that summarize and illustrate the significant aspects of the project. The visual aid must at least contain:
   a. Student chapter and team member names
   b. Graphics and snapshots of the structure
   c. Factor of Safety for the diaphragm and the shear walls
   d. Design features
   e. Total calculated carbon stored in structure and the total potential carbon benefit
   f. Total material cost of the structure
   g. Total calculated weight of the structure
   h. Logos of all the host and sponsors (ASCE, AWC, APA & SST)

2. The visual aid shall be shown on an easel (provide your own 60" or taller easel) near the structure at the building site during construction or a designated area by the host.

9.3 SITE REQUIREMENTS AND CONSTRAINTS

All teams will be provided with a 20' x 20' area known as the "construction site" as defined by clearly marked lines on the ground to construct their structure. The construction site limits will be measured from the inside edge of the boundary. All sites will be located on relatively level surfaces; however, it may not be completely flat.

A hard copy of the report and structural drawings (see Section 5.2.3 STRUCTURAL DRAWINGS) must be on the construction site and available for the judges to view during the build. The visual aid must be shown near the construction site while the building is being constructed.

9.4 BUILDING CONSTRAINTS

The construction process will be timed for each team. A maximum of **90 Minutes** of construction time will be allotted for each team's construction.

1. All team members must always be wearing all the safety gear while in the construction site (see Section 5.4 BUILDING MATERIALS AND SAFETY GEAR)
2. All construction materials (including framing members, fasteners, connectors, tools, etc.) must remain in the construction site during the entire construction process. Point reductions shall apply for violations (see Section 10.0 SCORING).
3. All team members and their building materials and tools shall be set up within the construction site prior to the start time.
4. No construction shall start within the construction site prior to the start time.
5. The team is not allowed to start constructing their project on the construction site until the time starts recording by the judge/timer.
6. Time will begin being recorded after all builders hold their hands above their heads and the captain states to the judge/timer that they are ready to begin.
7. No additional building materials and tools may be added to the construction site after the start time. However, builders are allowed to be provided with water for nourishment.
8. Prior to erection of the second-floor walls and roof framing, the first floor walls and second floor framing shall be completely constructed.
9. The team will tell the judge when they are ready for review of the structure. The judges shall be allowed time to review the structure, prior to application of any finish materials (veneer, siding, etc.) that would impede or hide observation of the nailing, connections, details, or overall load path of the structure. The timer will stop the clock while the judges are reviewing the structure and during this time, builders are not allowed to step out of the construction site. Once the judge has finished, the timer will restart the clock using the same process when it was originally started.
10. Upon completion of the assembly of a team's structure, all team members will set down all their tools, materials, etc. and the team captain will signal to the timer/judge that the team has completed the building and the timer will stop the clock. Once the clock is stopped all team builders must exit the construction site.
11. Team builders will receive a penalty for exiting the construction site prior to completion of the structure (see Section 10.0 SCORING).
12. Once the team has completed the construction, the judges will measure the deflection before the load is applied and after the load is applied. (Load Test Video)
13. Only the judges are allowed in the construction site during the measurement of the deflection aside from builders assisting the judges with loading the cantilever with the provided weights.

14. Each team is responsible for taking pictures of the completed structure which shall be uploaded into the team's ASCE Cerberus ftp server folder as soon as possible after the TSDB[SM] Competition.

9.5 BUILDING REMOVAL AND CLEAN UP

Once the competition has ended, the completed structures shall be deconstructed, panel by panel, and the panels stacked on pallets. Each team is responsible for removing their pallets and materials to be donated for charity o. After building the structure, each team is responsible for removal of **ALL** materials used for the project including but not limited to scrap wood, tools, fasteners (nails, screws, etc.) etc. It is very important that each team make a clean sweep of the site and surrounding areas to make sure that **ALL** materials are removed immediately following deconstruction. Points will be deducted from the team's score if the construction site is not completely clean and/or if any building materials are left after the structure is removed.

Each team shall define in the report the plans for removal of the building and all materials. Potential reuse or recycling of the project materials should be determined prior to the competition. Possible solutions include donating to the Childhood Cancer Foundation (CCF) http://ccfsocal.org/ or other charitable organizations or researching other options at: http://reusewood.org/. For liability reasons, it is preferred that you donate the materials individually and not for the purpose of reassembling the structure. Anyone seeking reuse of the structure should contact ASCE's Legal Department (email student@asce.org with subject line "TSDB donation waiver request") for a liability waiver. Each team is responsible for removing the building and all materials from the site. The host has the option to remove any remaining structural debris from the site and bill the responsible school.

10.0 SCORING

Scoring will be based on the team's report, BIM, presentation, and construction of their building. In the instance of a tie, the teams involved will receive the same place and score. For example, if two teams tie for second place in Sustainability in Report, both will receive 18 points.

Scoring is as follows:

REPORT	**Maximum Points**
Design Strength and Durability Analysis	82
Sustainability in Report	18
Costs	20
Creativity & Aesthetics + (BONUS)	20
Presentation	11
Submission Requirements	19
BIM	70
Construction Drawings	50
Design Points Possible	**290 (+5 bonus points)**
CONSTRUCTION	**Maximum Points**
Consistency/Accuracy	130
Load Path	
Completion of Structure	
Build Time (BONUS)	
Construction Points Possible	**130 (+5 bonus points)**
TOTAL POINTS POSSIBLE	**420 (+10 bonus points)**

10.1 DESIGN STRENGTH AND DURABILITY ANALYSIS: 82 POINTS

Points will be awarded for the most durable structure based on the performance to withstand the wind lateral and vertical loads, as well as the structural efficiency of the overall structure.

Design Factor of Safety 6 points each, 12 points possible

Points will be rewarded based on the design factor of safety (F.S.) for the design of the diaphragms and the shear walls.

Points will be awarded to the teams that get within 10% of 1.500 F.S. without being less than 1.500. Partial points will be awarded to teams that get within 20% of 1.500 F.S.. If the F.S. is less than 1.500, zero points will be awarded.

Maximum scores are as follows:

- Roof and Floor Diaphragms 6 points
- Shear Walls 6 points

Completeness and Accuracy of the structural calculations 55 points
Points will be awarded based on the structural analysis, completeness, and correctness.

Deflection: 15 points
Points will be awarded based on ratio of calculated predicted deflection from the report to actual deflection measured in competition. In order to qualify for these points, the cantilever deflection must meet the requirements of SECTION 5.2.1 STRUCTURAL DURABILITY-GRAVITY DESIGN.

10.2 SUSTAINABILITY: 18 POINTS

Points will be awarded for the most sustainable structure based on the calculated carbon sequestration and potential carbon benefit in the report.

Input Included	5
Carbon Footprint x100 correctly	5
Total Carbon Footprint (see below 8 pts. max)	8
8 pts. Total Carbon Footprint < 200 Metric Tons of CO2	
7 pts. 200 Metric Tons of CO2 < Total Carbon Footprint < 300 Metric Tons of CO2	
6 pts. 300 Metric Tons of CO2 < Total Carbon Footprint < 400 Metric Tons of CO2	
5 pts. 400 Metric Tons of CO2 < Total Carbon Footprint < 500 Metric Tons of CO2	
4 pts. Total Carbon Footprint > 500 Metric Tons of CO2	

10.3 COSTS: 20 POINTS POSSIBLE

Donor Documentation or estimate	5
Itemized Costs (quanity, unit costs)	5
Cost (see below 10 pts. Max.)	10
~~10 pts. Costs < $550~~	
~~8 pts. $550 < Costs < $650~~	
~~6 pts. $650 < Costs < $750~~	
~~4 pts. $750 < Costs < $850~~	
~~2 pts. Costs > $850~~	
If no receipts or other documentation are provided, the team get's zero points.	

Lowest budget with complete documentation = 10 pts
More than 10% below average = 8 pts
Within +/- 10% of average = 6 pts
More than 10% above average = 4 pts
Highest Budget = 2 pts

10.4 CREATIVITY/AESTHETICS: 20 POINTS

Points will be awarded by the judges for creativity and aesthetically pleasing structure. Judges will award 1-20 points.

Bonus points for top 3

- 5 points for first place
- 4 points for second place

- 3 points for third place

10.5 PRESENTATION: 11 POINTS

10.6 SUBMISSION REQUIREMENTS: 19 POINTS

Points will be awarded for:

Visual aid: 9 points
Report requirements: 10 points in total

10.7 STRUCTURAL DRAWINGS: 50 POINTS

Points will be awarded based on the completeness and accuracy of the drawings.

10.8 BIM: 70 POINTS

Points will be awarded based on the BIM as follows:

Accuracy of model: 30 points

Load path: 20 points

Complete Structure: 20 points
Overall structure completion according to the drawings, connectors, anchors, holdowns placement, cladding etc.

10.9 CONSTRUCTION: 130 POINTS

Safe, accurate, and timely construction.

10.9.1 CONSTRUCTION BUILD TIME BONUS

Top five teams that have built the structure accurately and have the fastest construction time:

Bonus points for top 5
- 5 points for first place
- 4 points for second place
- 3 points for third place
- 2 points for fourth place
- 1 point for fifth place

10.10 ADDITIONAL POSSIBLE POINTS DEDUCTED AND/OR DISQUALIFICATION:

SECTION 5.1 GENERAL

- 5 points will be deducted for structures, excluding the cantilever, that are larger than 6' w x 6' w x 12' h dimensions.

SECTION 4.5 SAFETY

- If there are any safety violations as identified by Safety Officials, the team must correct the issue(s) or they will be disqualified.

SECTION 4.6 SCHEDULE, DEADLINES, AND SUBMISSIONS AND SECTION 7.0 ELECTRONIC FILES

- Teams will have 10 points deducted if the team folder does not contain the required files for Phase One by the submission deadline.
- Teams will be disqualified if the team folder does not contain the required file for Phase One by Phase Two submission deadlines.
- Teams will have 8 points deducted if the folder does not contain the required electronic files for Phase Two by the submission deadline.
- Teams will have 2 points deducted if the folder does not contain the required files for Phase Three by the submission deadline.

SECTION 9.3 BUILDING CONSTRAINTS

- 5 points will be deducted for each instance that materials, tools, or builders are out of bounds.

SECTION 9.4 BUILDING REMOVAL AND CLEAN UP

- 5 points will be deducted if anything is left in the construction site after the structure has been removed.
- Points will be deducted if a practical plan to donate or recycle project is not laid out in the report.
- Points will be deducted if the team does not designate a person in charge of the structural stability.

Other:

- Structure failure results in a disqualification.

11.0 ADDITIONAL INFORMATION

- Teams may submit questions as explained in the RFI Section.
- The Head Judge shall be present at the Team Captain's meeting. All Judges are welcome to attend the Team Captain's meeting.
- All electronic entries/pictures and videos entries shall become the sole property of the host, American Society of Civil Engineers, and the sponsors: American Wood Council, Simpson Strong-Tie and APA-The Engineered Wood Association. Host and sponsors reserve the right to use or publish all entry material in publications, social media, etc. By entering, the entrants grant a royalty-free license to the American Society of Civil Engineers, American Wood Council, Simpson

Strong-Tie, and APA – The Engineered Wood Association to use any material submitted. Such a right includes publication of photographs and names of award recipients without compensation to Entrants.

- Final judging shall be completed on the day of the competition.
- At the end of the student symposium competition, the head judge shall promptly upload the completed official scoring spreadsheet for a student symposium competition to ASCE's Cerberus ftp server. ASCE will provide the head judge a secure submission link for ASCE's Cerberus ftp server in February 2023.

APPENDIX A - TEAM FORMS

MATERIALS REQUEST (FOR COST ESTIMATING PURPOSES) 45 days prior to the competition date for respective symposium

Connectors/ Fasteners

Please return to: Angel Leon, ALeon@strongtie.com (951) 538-6529

www.strongtie.com

Quantity	SKU #	Description

BUDGET FORM (SAMPLE NOT A TEMPLATE, NOT A COMPLETE LIST OF MATERIALS)

TIMBER-STRONG DESIGN BUILD

MATERIALS COST ESTIMATE (Opinion of Probable Cost 2019)

Description	Quantity	Unit	Amt	Unit Cost	Total
Wall Framing					
2x2 Wall Studs	40.5	LF			
2x4 Corner Posts	18	LF			
2x2 Top Plate	18	LF			
2x2 Bottom Plate	18	LF			
Total 2x4x8’			10	$ 3.25	$ 32.50
Roof Framing					
2x4 Roof System	16	LF			
2x6 Ridge Beam	12	LF			
4x8x7/16" Sheathing	25	SF			
Total 2x4x8'			2	$ 3.25	$ 6.50
Total 2x6x12'			1	$ 11.17	$ 11.17
Total 4x8x7/16" Sheathing			1	$ 17.45	$ 17.45
Wall Sheathing					
4x8x7/16" wsp	70	SF			
4x8x7/16" wsp	32	SF			
Total 4x8x7/16" Sheathing			2	$ 17.45	$ 34.90
	Lumber Subtotal:				**$ 102.52**
Fasteners					
10d Nails (5lb Box)			1	$ 13.57	$ 13.57
8d Nails (5lb Box)			1	$ 13.57	$ 13.57
SD8x1.25 Screws (100 Count Box)			1	$ 9.98	$ 9.98
	Fasteners Subtotal:				**$ 37.12**
Simpson Connectors					
A35 Framing Angles and Plates			6	$ 0.90	$ 5.40
RTC2Z Ridge Tie Connectors			6	$ 4.98	$ 29.88
RTB22 Ridge Tie Connectors			28	$ 1.30	$ 36.40
LSSJ26JZ/LSSJ26RZ Jack Hanger			4	$ 5.35	$ 21.40
A21 Angle			10	$ 0.36	$ 3.60

CS22-R (25' length)	1	$	21.97	$	21.97
Connectors Subtotal:				**$**	**118.65**
Total Materials Cost:				**$**	**258.29**

*It is the user's responsibility to verify the accuracy of the calculations.

APPENDIX B - ELIGIBILITY FOR STUDENT SYMPOSIUM COMPETITION

Invitations to Student Symposia Competitions are a privilege, not a right. Failure to act professionally can result in letters of reprimand, mandatory behavior management plans, and loss of invitations to further competition for individual institutions and/or entire conferences.

Eligibility for Student Symposium Competition

The following qualifications are required of all ASCE Student Chapters to compete at the Student Symposia Competitions:

An ASCE Student Chapter must:

1. Be in good standing with ASCE:

a. Have paid their annual dues, as received by ASCE, **no later than February 1, 11:59 p.m. EST**

b. Have submitted their student chapter's full Annual Report or EZ Annual Reporting Form **no later than February 1, 11:59 p.m. EST**

Questions regarding eligibility should be directed to student@asce.org.

APPENDIX C - INTENT AND ELIGIBILITY ACKNOWLEDGEMENT FORM

2023 Timber-Strong Design Build[SM] Competition
Statement of Intent and Acknowledgement of Eligibility Requirements for Student Symposium Competition Participation

Teams shall submit an Intent and Eligibility Acknowledgement Form, **no later than 5:00 p.m. Eastern Standard Time (EST) on November 4, 2022.** By completing this form, a student chapter states their intent to have a team participate in the competition at their assigned student symposium as well as acknowledges the eligibility requirements for student symposium competition participation. The form must be signed by the Team Captain, ASCE Student Chapter Faculty Advisor, ASCE Student Chapter President, and Competition Team Faculty Advisor (if different than ASCE Student Chapter Faculty Advisor).

The team captain shall upload the Intent and Eligibility Acknowledgement Form to ASCE's Cerberus ftp server. The main folder contains a sub-folder for each Student Symposium. (Note: TSDB is a pilot competition. Please verify that your student symposium host is conducting this competition prior to completing this form and if not, consider the guest team option.) This is a Read/Write link (no delete). Refer to Appendix D – How to Navigate Folders and Upload Intent and Eligibility Acknowledgement Form for directions**.**

File names shall be in the form of "School Name – TSDB Intent and Eligibility Acknowledgement Form Year" (example: George Mason University – TSDB Intent and Eligibility Acknowledgement Form 2023).

Click this hyperlink to submit the Intent and Eligibility Acknowledgement Form

Late and/or incomplete submission of this form may be subject to deduction.

_____
School/University Name

_____
ASCE Student Chapter Name

_____
Assigned Student Symposium Name

Statement of Intent

It is the intent of our student chapter to have a team participate in the 2023 Timber-Strong Design Build[SM] (TSDB) Competition at our assigned Student Symposium.

Acknowledgement of Eligibility Requirements for Student Symposium Competition Participation

TSDB Competition Team Captain (TC) and ASCE Student Chapter Faculty Advisor (FA), please initial next to each statement below to indicate your acknowledgement and understanding of that item. If you have questions about any statement, please contact us at student@asce.org.

	TC	FA
1. We have read the 2023 Timber-Strong Design Build[SM] Competition Rules and understand the following:		
a. The student requirements of registered participants per Section 4.3.1		

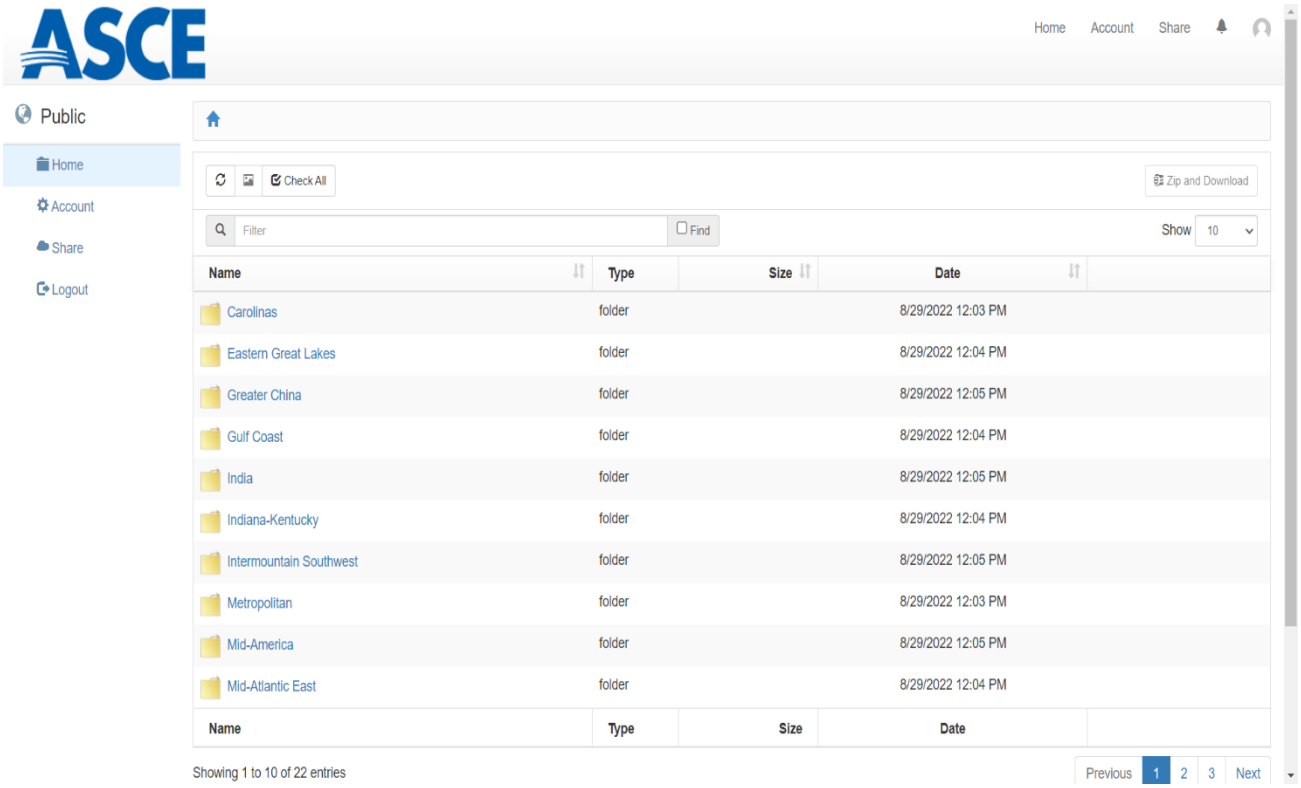
of the Rules.		
b. The team requirements per Section 4.3.2 of the Rules.		
c. The student chapter eligibility requirements to participate in the ASCE Student Symposium Competition per Appendix B of the Rules, specifically: **An ASCE Student Chapter must:** **1.** Be in good standing with ASCE: **a.** Have paid their annual dues, as received by ASCE, **no later than February 1, 11:59 p.m. EST** **b.** Have submitted their student chapter's full Annual Report or EZ Annual Reporting Form **no later than February 1, 11:59 p.m. EST**		
e. The last day to submit a Request for Information (RFI) to the TSDB Competition Rules Committee is February 8, 2023.		
f. The submission due dates as stated in Section 4.6 of the Rules.		
2. Submitting a student chapter full annual report is typically the responsibility of the student chapter officers. As team captain and faculty advisor, ASCE suggests that you connect with your student chapter officers early in the academic school year to discuss the annual report and deadline.		

I have read and understand the student symposium competition information stated above, including eligibility requirements for student symposium competition participation.

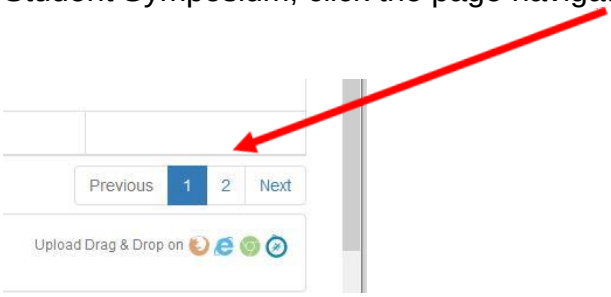
Team Captain	ASCE Student Chapter Faculty Advisor
Date	Date
Email Address	Email Address
Signature	Signature
ASCE Student Chapter President	TSDB Competition Faculty Advisor (if different than ASCE Student Chapter Faculty Advisor)
Date	Date
Email Address	Email Address
Signature	Signature

APPENDIX D - HOW TO NAVIGATE FOLDERS AND UPLOAD INTENT AND ELIGIBILITY ACKNOWLEDGEMENT FORMS

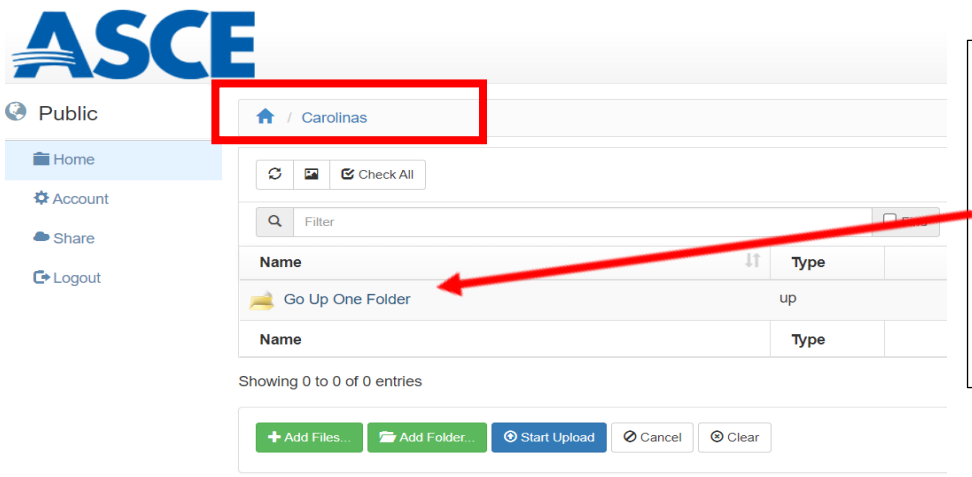
When you first arrive at the upload site, you will see folders labeled for each Student Symposium:



Locate your Student Symposium and click the folder to open it. If you don't see the name of your Student Symposium, click the page navigation to move to the second page:

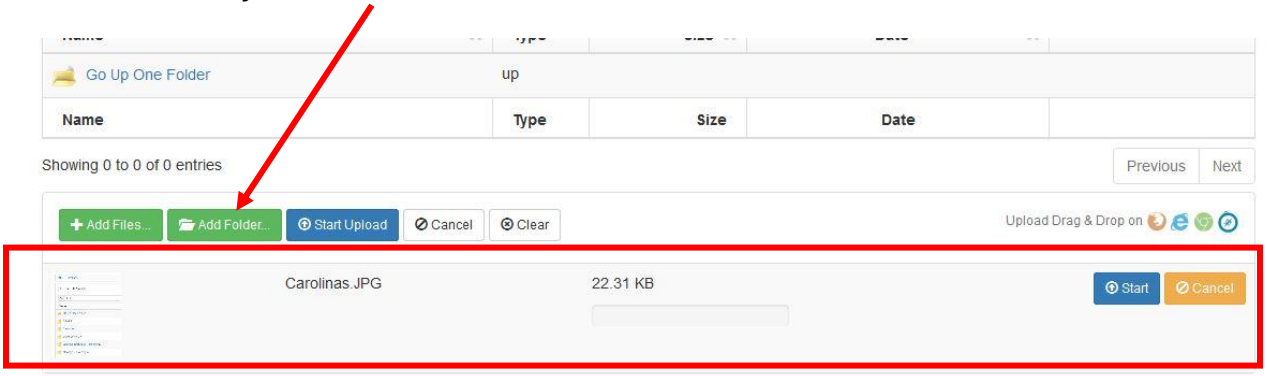


When you have opened the folder for your Student Symposium, double-check that you are in the correct location before you begin uploading your files (In this case, **The Carolinas** Student Symposium):



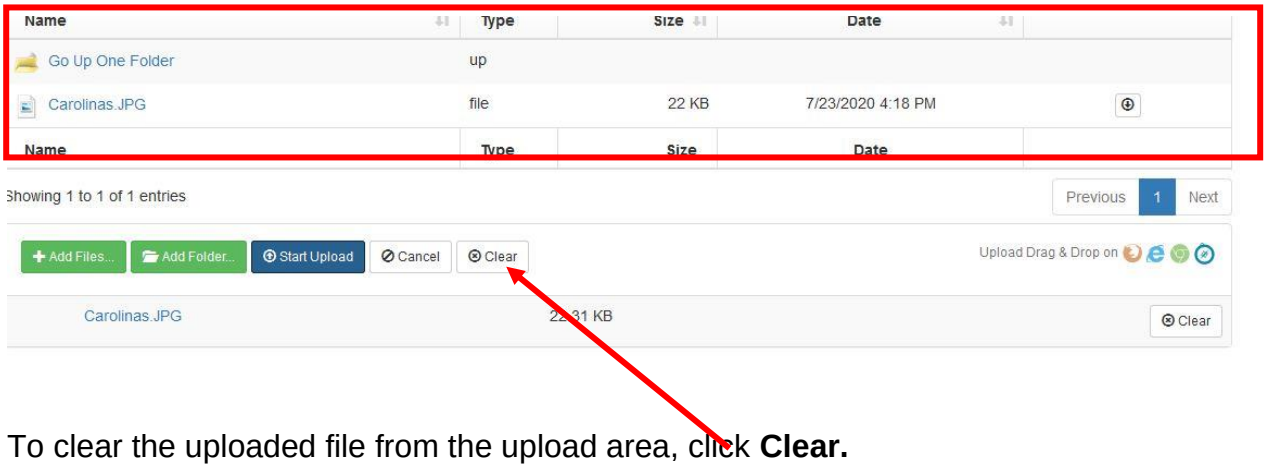
If you accidentally open the wrong folder, you can "back up" by clicking the **Go Up One Folder** folder and navigate correctly.

When you have confirmed that you have navigated correctly to the proper folder, you can either click the **+Add Files** button and then browse to find the files to upload, or drag and drop files to the area directly below the **+Add Files** button.



The selected (or dragged and dropped) files will appear in the upload area. To upload the file into the folder, click **Start Upload.**

When the file has been successfully uploaded, the name of the file will appear under the **Go Up One Folder** folder



To clear the uploaded file from the upload area, click **Clear.**

Need help?
If you uploaded a file to the wrong folder, or want to replace an uploaded file with a corrected version, **s**end an email to jupmeyer@asce.org and ask that the incorrect file be deleted. Include both the location (folder path) and **exact name** of the file you want deleted. (Files cannot be moved – you will have to upload the file again to the correct folder after it has been deleted).

Reminder
Please ensure you have uploaded to the correct folder for your symposium and school. Submissions outside of your own symposium folder will be considered non-responsive and will not be considered.