**SAMPLE YOUNGER MEMBER GROUP BYLAWS**

##### YOUNGER MEMBER GROUP, SECTION/BRANCH AMERICAN SOCIETY OF CIVIL ENGINEERS

##### BYLAWS

##### ARTICLE I - Name and Objectives

1. *Name*. The name of this organization shall be the *[name of Younger Member group]*, American Society of Civil Engineers (ASCE) (hereinafter referred to as the “*YMG*”).
2. *Objective.* The objective of the *YMG* shall be the {advancement of the science and profession of engineering, development of Younger Members, etc.} in a manner consistent with the purpose of the American Society of Civil Engineers.
3. *Authority*. The activities and actions of the *YMG* shall be consistent with the provisions as set forth in the Constitution and Bylaws of the Section {and Branch}.

##### ARTICLE II - Membership

1. *Younger Members*. As used in the Bylaws of the *YMG*, the term "Younger Member" shall include any Associate Member, Member, or Affiliate Member of ASCE thirty-five (35) years of age or younger.
2. *Subscribing Members*. Only Younger Members who are current members in good standing of the Section/Branch of ASCE shall be entitled to vote, to hold office, to serve on committees, or to represent the *YMG* officially.
3. Rights of Members. All members shall have equal rights and privileges, except as provided elsewhere in the Bylaws of the *YMG*.

##### ARTICLE III - Dues

1. *Member Dues.* There shall be no entrance fees or annual dues for the *YMG*.

##### ARTICLE IV – Management

1. Executive Committee. The management of the *YMG* shall be vested in an Executive Committee whose voting members shall consist of the officers of the *YMG*.
2. Officers. The officers of the Executive Committee shall be a President, a Vice President, a Secretary, a Treasurer, and a Past President.

##### ARTICLE V – Duties of Officers

1. *Chair(s).* It shall be the duty of the Chair(s) to coordinate and oversee all *YMG* activities, to preside at all meetings of the *YMG*, to keep the Section/Branch informed of the *YMG*’s activities, to represent the *YMG* at Section/Branch meetings, ensure the completion and submittal of the *YMG* Annual Report, and such other duties as are customary and proper for such office. The Chair(s) shall keep administrative and budgetary records for the *YMG* and report to the Section/Branch annually. The Chairs(s) or duly appointed representative shall be a voting member of the \_ Section/Branch Board.
2. *Terms.* The Chair(s) serve one (1) year, renewable terms, commencing at the end of the

Section/Branch (or *YMG*) Annual Meeting, on October 1.

1. *Vacancies.* A vacancy by previous Chair(s) shall be filled by order of the Section/Branch Board, as necessary, and the individual so appointed shall hold office for the remainder of the unexpired term.

##### ARTICLE VI – Nomination and Election of Officers

1. *Nominating Committee*. The Nominating Committee shall select one (1) or more candidate for each office except for Past President to be filled in the ensuing year and shall obtain the consent of each nominee to serve if elected. In addition, candidates may be nominated by a written petition containing signatures of at least Subscribing Members.
2. *Ballots.* The Secretary shall send a ballot, containing a list of all nominees, petition nominees, and a space for a write-in vote for another candidate for each office, to each Subscribing Member of the *YMG* at least two (2) weeks prior to the Annual Meeting.
3. *Tallying the Ballots.* Ballots returned to the Secretary up to the time of counting shall be opened and counted at the Annual Meeting by the current President and Past President. For each office, the candidate receiving the highest number of votes cast shall be declared elected. In the event of a tie, the vote shall be retaken for the tying candidates. In the event of a write in victory, the write in candidate must be verified for eligibility to hold office by the Nominating Committee and must accept the Office. The current President will announce the results of the election.

##### ARTICLE VII - Activities and Meetings

1. *General Meeting.* General Meetings shall be held at regular intervals for the purposes of promoting active participation. A minimum number of (x) meetings or activities shall be sponsored by the *YMG* each year.
2. *Annual Meeting.* The Annual Meeting shall be held on such date and at such a place as the Executive Board shall designate, in coordination with the Section/Branch. The Secretary shall distribute meeting announcements.
3. *Other Activities.* Special meetings, field trips, and activities of the *YMG* shall be held at such times and places as designated by the Executive Committee.
4. *Quorum.* At all membership meetings where business is transacted, Subscribing Members shall constitute a quorum. A majority of the members of the Executive Committee shall constitute a quorum at any meeting of the Executive Committee

##### ARTICLE VII – Committees

1. Standing Committees. The *YMG* shall have a Nominating Committee consisting of three (3) individuals, who shall be appointed by the Executive Committee and shall serve a one (1) year term.
2. *Task Committees.* The President may establish such other committees as needed. Examples of such include outreach, social, technical, tours, PE review, etc. Except as otherwise established by the Executive Committee, each such committee shall have a minimum of three committee members and each member shall serve a one-year term.
3. *Limitations.* No individual may serve on more than three *YMG* committees concurrently except for the President, who will serve as *ex officio* member of all *YMG* committees.

##### ARTICLE VII – Administrative Provisions

1. No part of the net earnings of the *YMG* shall inure to the benefit of any private shareholder or individual and no substantial part of the activities of the *YMG* shall promote propaganda or otherwise attempt to influence legislation. The *YMG* shall not participate or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.
2. Upon dissolution of the *YMG*, the assets remaining after the payment of the debts of the *YMG*

shall be distributed to the Section/Branch.

##### ARTICLE IX - Amendments

1. *Proposal.* An amendment to these Bylaws may be proposed by the President, any member of the Executive Board, or by a written petition submitted to the *YMG* Secretary, containing the text of the amendment, signed by not less than \_ Subscribing Members of the *YMG*. Proposed Bylaws changes shall be reviewed and approved by the Section/Branch.
2. *Process.* These Bylaws may be amended only by an affirmative vote of no less than two- thirds of the Subscribing Members present and eligible to vote at a duly constituted meeting of the *YMG* membership where a quorum is present, provided that written notice containing the text of the proposed amendment(s) is published to the *YMG* membership at least two (2) weeks in advance of the meeting; or by an affirmative mail or email ballot of no less than two-thirds the number of ballots returned.
3. *Approval.* Following any amendment of the Bylaws, the revised Bylaws shall be immediately forwarded to the Committee on Younger Members for approval by the American Society of Civil Engineers Executive Committee.