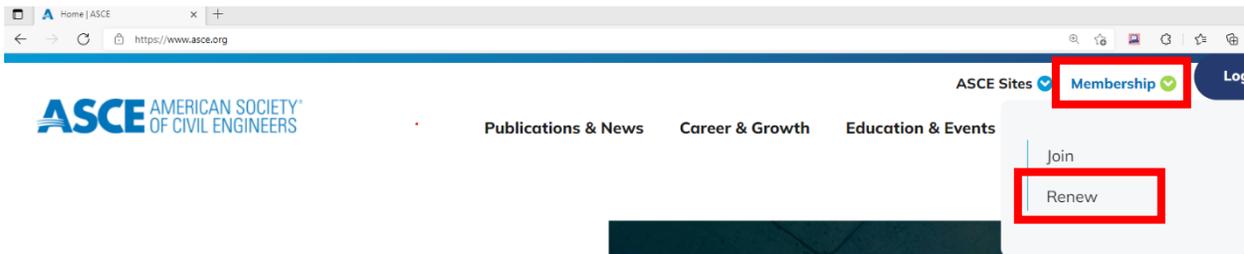




## Annual Auto Renew Enrollment Instructions

Thank you for your interest in setting up automatic payments for your annual ASCE Membership Dues. Please follow these steps to complete the enrollment process:

1. Hover over “Membership” in the top right of the website and choose “Renew”.



2. Log into your ASCE Account (if not already logged in).

3. You will need to go through the renewal process this year to complete the auto renew enrollment for future years.

4. Review the membership items on your order and **Select Auto Renew** on the ‘Membership Renewal Notice’ page. Click ‘Pay Now’.

<b>Select Your Section:</b>	Colorado Section-Denver Branc	<b>\$25.00</b>
<b>Choose your Institutes</b> (First institute selected will be free):	<input type="checkbox"/> Architectural Engineering Institute Membership Dues (AEI)	\$30.00 USD
	<input type="checkbox"/> Coasts, Oceans, Ports and Rivers Institute Membership Dues (COPRI)	\$30.00 USD
	<input checked="" type="checkbox"/> Construction Institute Membership Dues (CI)	FREE
	<input type="checkbox"/> Engineering Mechanics Institute Membership Dues (EMI)	\$30.00 USD
	<input type="checkbox"/> Environmental and Water Resources Institute Membership Dues (EWRI)	\$30.00 USD
	<input type="checkbox"/> Geo-Institute Membership Dues (G-I)	\$30.00 USD
	<input type="checkbox"/> Structural Engineering Institute Membership Dues (SEI)	\$30.00 USD
	<input type="checkbox"/> Transportation and Development Institute Membership Dues (TDI)	\$30.00 USD
	<input type="checkbox"/> Utility Engineering and Surveying Institute Membership Dues (UESI)	\$30.00 USD
<b>Additional Benefits:</b>	Civil Engineering Magazine - Digital	FREE
	Civil Engineering Magazine - Print (International members can opt out to avoid \$39 shipping fee)   <input type="checkbox"/> Opt Out	FREE
<b>Affiliate Membership</b>	<input type="checkbox"/> Engineers Without Borders Membership Dues (EWB)	\$35.00
	<input type="checkbox"/> Int'l Soc of Soil Mech Geotechnical Eng (ISSMGE)	\$20.00
	<input type="checkbox"/> North America Geosynthetics Society	\$75.00
<b>Auto Renew</b>	<input type="checkbox"/> I want to auto renew my membership, and I authorize that my credit card be charged prior to the start of the membership term each year	

↓ Continue to Next Page ↓

5. Provide your credit card information on the 'Pay Balances' screen and check 'Save this Credit Card Information?'.

▼ Add a New Card

We Honor:

\* Credit Card Number:

\* Name on Card:

\* Expiration Date: \* Month:  \* Year:

\* Security Code:

Save this Credit Card Information?

Card Billing Address [Edit](#)  
1156 Oak Ave  
Huntington Station, NY, 11746, USA

> Pay by eCheck

> Pay with

6. Click 'Pay Now'

Once your enrollment is complete you will no longer need to go through this process. You will receive a notice prior to your membership payment being charged and a confirmation receipt after your payment has been processed each year.

For questions or to enroll by phone please call our Customer Service at (800) 548-2723 (ASCE) or +1 (703) 295-6300 (International) between 9:00 a.m. – 6:00 p.m., E.T., Monday – Friday.

Feedback: Our goal is to simplify the renewal process by offering auto renewal. Please send an email to [memapp@asce.org](mailto:memapp@asce.org) if you have suggestions for improving the auto renewal set-up process or if you found the process simple and efficient. Add "Auto Renew" to the subject.