INTENT: The Activity and Financial information for Sections and Branches is now submitted in two separate reports. Historically, there was only one report on Activities. The amendment will codify actual practice and provide for the Executive Committee to adjust dates for filings and potential penalties for not filing.

PROPOSED AMENDMENT TO BYLAWS
1st Reading Consideration, Debate and Discussion approved April 2021
2nd Reading Consideration Approval due July 2021

ARTICLE 9. ORGANIZATIONAL ENTITIES

9.2.1.5.6 Annual Reporting Reports. Each Section and Branch shall submit to the Society Secretary not later than November 30 their Annual Report of its activities and finances. Each Section shall submit to the ASCE Accounting Department not later than November 30 their Section Finance Report. The Society Secretary shall facilitate sharing both reports with their respective Region Board of Governors and the Society Secretary. Regulations governing the details required in the Annual Report and the Section Finance Report of Sections shall be prescribed by the Executive Committee.

9.2.1.5.6.1 Failure to Submit Annual Report. Sections will forfeit portions of their allotment when the Section or any of its Branches fail to submit their Annual Report. Sections that fail to submit their Annual Report by March 31 will forfeit twenty-five percent (25%) of their Allotment. Sections that fail to submit their Annual Report by May 31 will forfeit fifty percent (50%) of their Allotment. Sections that fail to submit their Annual Report by July 31 will forfeit seventy-five percent (75%) of their Allotment. Sections that fail to submit their Annual Report by September 30 will forfeit one hundred percent (100%) of their Allotment for that year.

9.2.1.5.6.2 Failure to Submit Section Finance Report. Sections who fail to submit their Section Finance Report on time could delay the distribution of their Allotment.